

MINUTES

Eau Claire County
Committee on Finance and Budget

Monday, November 5, 2018 / 4:30 pm
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

Members present: Supervisors Jim Dunning, Robin Leary, Stella Pagonis, Gerald Wilkie

Members absent: Supervisor Steve Chilson

Staff present: Norb Kirk, Finance Director; Amy Weiss, Senior Accounting Manager; Janet Loomis, County Clerk; Kathryn Schauf, County Administrator

Chair Pagonis called the meeting to order at 4:32 pm and confirmed compliance with open meetings law.

There are no members of the public present.

The committee reviewed the request from the Finance department to replace the payroll administrator with an accountant. Supervisor Robin Leary made a motion to approve position modification request with change to fact sheet that the fiscal impact will be absorbed within the department's budget, and no additional levy will be given to department. The motion passed unanimously, 3-0.

Supervisor Robin Leary made a motion to approve Proposed Resolution File #18-19/050 "Authorizing the Sale of Tax Deed Property to former owners..." Motion passed unanimously, 3-0.

Norb Kirk presented the unaudited 3rd quarter financial results. The committee paid specific attention to recent sales tax results. Specific attention was given to unfavorable variances to budget in DHS expenditures and cash flow.

Norb Kirk presented the 3rd quarter investment results. Overall rate of return is about 2% and returns are affected by cash flow.

Supervisor Pagonis requested feedback on the 2019 budget process. Preparation of the budget book is very manual and the Finance department is working toward a more efficient, automated process prepared directly from the ERP system. Feedback was given on the layout of department budgets in the budget book. Supervisors also have had a few questions about the 2019 proposed budget from constituents, especially related to the ADRC Strong Bones prevention programs and funding for the Veteran's Memorial project. Discussion was held surrounding redevelopment of the budget resolution.

The committee reviewed the sales tax report.

Supervisor Gerald Wilkie made a motion to approve all minutes as presented. Motion passed unanimously, 4-0.

The next meeting is scheduled for December 3 at 4:30 pm in Room 1273 at the Courthouse.

The meeting was adjourned at 6:34 pm.