

## AGENDA

Eau Claire County Board of Supervisors  
**Tuesday, October 16, 2018 / 7 pm**  
Courthouse, County Boardroom (Room 1277)  
721 Oxford Ave. Eau Claire, WI

### Eau Claire County Mission Statement:

"To provide quality, innovative and cost-effective services that safeguard and enhance the well-being of residents and resources"

- (1) Indicates 1<sup>st</sup> Reading
- (2) Indicates 2<sup>nd</sup> Reading

1. Call to Order
2. Honoring of the Flag and Moment of Reflection (**Supervisor Colleen Bates**)
3. Call of the Roll
  
4. Approval of the Journal of Proceedings (October 2, 2018)

5. **PUBLIC COMMENT**

6. **REPORTS TO THE COUNTY BOARD UNDER 2.04.320**

#### **Oral Reports**

County Administrator Updates by Kathryn Schauf, County Administrator

- Presentation of Proposed 2019 Budget Recommendation
- Budget Amendment Process

Presentation by Ehlers & Associates, Inc. (regarding the Issuance and Sale of \$10,000,000 General Obligation Promissory Notes, Series 2018A) (see File No. 18-19/073)

#### **Written Reports**

- 2018 Contingency Fund
- 3<sup>rd</sup> Qtr. Overtime/Comp Time Report

7. **PRESENTATION OF PETITIONS, CLAIMS AND COMMUNICATIONS**

#### **Communication Received**

- Rezoning Request Received: Chase & Heather Hurtig

8. **FIRST READING OF ORDINANCES BY COMMITTEES**

#### **File No.**

18-19/070 (1) To Repeal and Recreate Section 2.05.611 of the Code: ADRC Subcommittee on Older American Act Programs

9. **FIRST READING OF ORDINANCES AND RESOLUTIONS BY MEMBERS**

10. **REPORTS OF STANDING COMMITTEES, COMMITTEES, COMMISSIONS AND BOARDS UNDER 2.04.160 AND SECOND READING OF ORDINANCES**

**Committee on Administration**

**File No.**

18-19/068 (1) Supporting an increase in County Child Support Funding

**Committee on Human Resources**

**File No.**

18-19/048 (2) Amending Policy 519 of the Eau Claire County Human Resources Employee Policy Manual

**Committee on Finance & Budget**

**File No.**

18-19/060 (2) To Amend Section 4.30 of the Code: User Fees

18-19/073 (1) Resolution Authorizing the Issuance and Sale of \$10,000,000 General Obligation Promissory Notes, Series 2018A  
***(Committee on Finance & Budget to meet prior to the County Board meeting at 6:45 pm to recommend the approval of the sale of General Obligation Notes)***

18-19/072 (1) Authorizing Payment of Vouchers over \$10,000 Issued During the Month of September 2018.

**Aging and Disability Resource Board**

**File No.**

18-19/074 (1) Eau Claire County 2019-2021 / County Aging Plan\*  
(Executive Summary)  
View the full document;  
<https://www.co.eau-claire.wi.us/home/showdocument?id=26781>

11. **APPOINTMENTS**

- Appointment of Ricardo Garcia to the Housing Authority
- Appointment(s) of Kari Stroede and Dr. Don Bodeau to the Board of Health

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
OF SUPERVISORS**

**Tuesday, October 2, 2018**

The County Board of Supervisors of the County of Eau Claire convened at the Courthouse in the City of Eau Claire on Tuesday, October 2, 2018, and was called to order by Chair Nick Smiar at 7:00 p.m.

The Board honored the flag with the pledge of allegiance.  
Moment of reflection was presented by Supervisor Bert Moritz.

Roll Call: 28 present: Supervisors Gary G. Gibson, Sandra McKinney, Stella Pagonis, Carl Anton, Bert Moritz, Steve Chilson, Kevin Stelljes, Donald Mowry, Nancy Coffey, Ray L. Henning, Colleen A. Bates, Connie Russell, Judy Gatlin, Nick Smiar, Lydia Boerboom, Martha Nieman, James A. Dunning, Gerald L. Wilkie, Nathan Anderson, Mark Beckfield, Sue Miller, Robin J. Leary, Heather DeLuka, Melissa Janssen, Tami Schraufnagel, Brandon Buchanan, Kimberly A. Cronk, Patrick L. LaVelle  
1 absent: Supervisor Joe Knight

**JOURNAL OF PROCEEDINGS (September 18, 2018)**

On a motion by Supervisor Henning, seconded by Supervisor Beckfield, the Journal of Proceedings was approved via voice vote.

**PUBLIC COMMENT**

Cynthia Cramer spoke on a rezoning request in the Town of Pleasant Valley.  
The following individuals spoke on the temporary moratorium on large-scale livestock feeding facilities:  
Eleanor Wolf, Kim Dupre, Libby Stupak, Paul LaLiberte, Steve Strey, Ricky Strauch, Beth Ivankonc, Will Fantle

**REPORTS TO THE COUNTY BOARD UNDER 2.04.320**

The following oral reports were presented:  
-Land Conservation Manager Greg Leonard spoke on existing state and county regulations regarding Large-Scale Livestock Facilities  
-Sean Lentz, Senior Municipal Advisor at Ehlers, spoke on the 2018 Initial Bond Sale  
-Finance Director Norb Kirk spoke on the 2017 Audit Report

**FIRST READING OF ORDINANCES BY COMMITTEES**

**Committee on Planning and Development**

Supervisor Gibson requested suspension of the rules to take up ordinances 18-19/062 and 18-19/063 at this time.  
Motion by Supervisor Chilson, seconded by Supervisor Leary to suspend the rules.  
On a roll call vote, suspension of the rules was approved as follows:  
28 ayes: Supervisors Gibson, McKinney, Pagonis, Anton, Moritz, Chilson, Stelljes, Mowry, Coffey, Henning, Bates, Russell, Gatlin, Smiar, Boerboom, Nieman, Dunning, Wilkie, Anderson, Beckfield, Miller, Leary, DeLuka, Janssen, Schraufnagel, Buchanan, Cronk, LaVelle  
0 noes  
1 absent: Supervisor Knight

**Ordinance 18-19/062** AMENDING THE 1982 OFFICIAL ZONING DISTRICT BOUNDARY MAP FOR THE TOWN OF WASHINGTON

On a roll call vote, the ordinance was unanimously enacted.

**Ordinance 18-19/063** AMENDING THE 1982 OFFICIAL ZONING DISTRICT BOUNDARY MAP FOR THE TOWN OF PLEASANT VALLEY

On a roll call vote, the ordinance was unanimously enacted.

**Committee on Finance & Budget**

**Ordinance 18-19/060** TO AMEND SECTION 4.30.050 A., B. & C. OF THE CODE: MARRIAGE LICENSE, DECLARATION OF DOMESTIC PARTNERSHIP, TERMINATION OF DOMESTIC PARTNERSHIP AND WAIVER FEES; TO AMEND SECTION 4.30.060 F.1. OF THE CODE: SHERIFF'S FEES; TO AMEND SECTION 4.30.060 K. 2. OF THE CODE: SHERIFF'S FEES; TO AMEND SECTION 4.30.080 A. 4. OF THE CODE: PLANNING AND DEVELOPMENT PUBLICATIONS, PHOTOCOPIES, DIGITAL DATA ON CD-ROM AND PAPER COPIES FROM PLOTTER; TO AMEND SECTION 4.35.090 A.2. a. OF THE CODE: PERMIT, VARIANCE, REZONING, SPECIAL EXCEPTION, SIGN AND LAND USE FEES; TO CREATE SECTION 4.35.090 N. OF THE CODE: REFUNDS; TO AMEND SECTION 4.35.092 A.2. c. OF THE CODE: SHORELAND FEES; TO AMEND SECTION 4.35.110 OF THE CODE: SUBDIVISION CONTROL CODE REVIEW FEES; TO AMEND SECTION 4.35.135 OF THE CODE: CONDOMINIUM PLAT REVIEW FEES; TO REPEAL SECTION 4.35.140 OF THE CODE: PROPERTY LISTING SYSTEM MANUAL ENTRY FEE; TO AMEND SECTION 4.35.170 OF THE CODE: PROPERTY ADDRESSING FEE; TO AMEND SECTION 12.34.360 OF THE CODE: UTILITY PERMITS; TO AMEND SECTION 15.01.110 A. OF THE CODE: PERMIT FEES; TO AMEND SECTION 18.30.270 E. 1 OF THE CODE: SPECIAL EVENTS

Action on said ordinance was referred to the next meeting of the county board.

**REPORTS OF STANDING COMMITTEES, COMMITTEES, COMMISSIONS AND BOARDS UNDER 2.04.160 AND SECOND READING OF ORDINANCES**

**Committees on Planning and Development and Finance & Budget**

**Ordinance 18-19/065** AN ORDINANCE TO IMPOSE A TEMPORARY MORATORIUM ON THE EXPANSION AND CREATION OF LARGE-SCALE LIVESTOCK FACILITIES PENDING 12-MONTH REVIEW

Motion by Supervisor Leary, seconded by Supervisor Buchanan for enactment.

On a motion by Supervisor Pagonis, seconded by Supervisor Gatlin, Amendment No. 1 was presented as follows:

- On Page 1, Line 5, strike "12", insert "6"
- On Page 3, Line 2, strike "twelve (12)", insert "six (6)"
- On Page 3, Line 5, strike "twelve (12)", insert "six (6)"

On a motion by Supervisor Chilson, seconded by Supervisor Gibson, to amend the amendment as follows:

- On Page 3, Line 4, strike "This moratorium may be extended for up to twelve (12) months by a majority vote of the Eau Claire County Board of Supervisors."

Supervisor Bates offered a friendly amendment to the amendment. Chair Smiar ruled this out of order.

Supervisor Wilkie requested the question be called. Chair Smiar called the question.

There were no objections to allowing Land Conservation Manager Greg Leonard to speak.

On a roll call vote, the amendment to Amendment No. 1 was defeated as follows:

6 ayes: Supervisors Gibson, Anton, Chilson, Henning, Beckfield, LaVelle  
22 noes: Supervisors McKinney, Pagonis, Moritz, Stelljes, Mowry, Coffey, Bates, Russell, Gatlin, Smiar, Boerboom, Nieman, Dunning, Wilkie, Anderson, Miller, Leary, DeLuka, Janssen, Schraufnagel, Buchanan, Cronk  
1 absent: Supervisor Knight

There were no objections to allowing Land Conservation Manager Greg Leonard to speak.

On a roll call vote, Amendment No. 1 was adopted as follows:

18 ayes: Supervisors Gibson, McKinney, Pagonis, Anton, Moritz, Stelljes, Mowry, Coffey, Bates, Smiar, Wilkie, Beckfield, Miller, Leary, DeLuka, Janssen, Buchanan, LaVelle  
10 noes: Supervisors Chilson, Henning, Russell, Gatlin, Boerboom, Nieman, Dunning, Anderson, Schraufnagel, Cronk  
1 absent: Supervisor Knight

Motion by Supervisor Miller, Seconded by Supervisor Gatlin, to call the question.

On a required 2/3 majority vote to end debate, the motion failed as follows:

17 ayes: Supervisors Pagonis, Chilson, Stelljes, Mowry, Coffey, Henning, Russell, Gatlin, Smiar, Boerboom, Dunning, Wilkie, Beckfield, Miller, Leary, Janssen, Schraufnagel

11 noes: Supervisors Gibson, McKinney, Anton, Moritz, Bates, Nieman, Anderson, DeLuka, Buchanan, Cronk, LaVelle

1 absent: Supervisor Knight

On a roll call vote, Ordinance 18-19/065, as amended once, was enacted as follows:

23 ayes: Supervisors McKinney, Pagonis, Moritz, Stelljes, Mowry, Coffey, Bates, Russell, Gatlin, Smiar, Boerboom, Nieman, Dunning, Wilkie, Anderson, Beckfield, Miller, Leary, DeLuka, Janssen, Schraufnagel, Buchanan, Cronk

5 noes: Supervisors Gibson, Anton, Chilson, Henning, LaVelle

1 absent: Supervisor Knight

**Resolution 18-19/067** INITIAL RESOLUTION AUTHORIZING THE BORROWING OF NOT TO EXCEED \$10,000,000; AND PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION PROMISSORY NOTES THEREFOR

Motion by Supervisor Leary, seconded by Supervisor Pagonis, for adoption.

On a roll call vote, the resolution was adopted as follows:

27 ayes: Supervisors McKinney, Pagonis, Anton, Moritz, Chilson, Stelljes, Mowry, Coffey, Henning, Bates, Russell, Gatlin, Smiar, Boerboom, Nieman, Dunning, Wilkie, Anderson, Beckfield, Miller, Leary, DeLuka, Janssen, Schraufnagel, Buchanan, Cronk, LaVelle

1 no: Supervisor Gibson

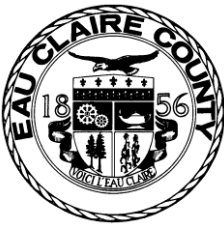
1 absent: Supervisor Knight

The Board adjourned at 10:00 p.m.

Respectfully submitted,



Janet K. Loomis  
County Clerk



**Eau Claire County**  
**Office of the County Administrator**  
721 Oxford Avenue, Room 3520  
Eau Claire, WI 54703-5481  
Phone: 715-839-5106 Fax: 715-839-6243  
admin@co.eau-claire.wi.us



TO: Eau Claire County Board of Supervisors & Department Heads  
FROM: Kathryn Schauf, County Administrator  
DATE: October 12, 2018  
SUBJECT: 2019 Budget – Supervisory Amendments to the Budget

As part of the 2019 budget process, board members have the opportunity to submit written amendments to the recommended budget prior to the November 07 / 08, 2018 adoption date(s). This process enables supervisors to clearly explain, in writing, what their proposed amendment is and what the budgetary impact (increase or decrease) is on the 2019 Budget.

Each proposed amendment should be submitted by only one supervisor. Care needs to be taken by each supervisor not to violate the Open Meetings Law through walking quorums, or discussion and agreement on amendments outside of public meetings.

Attached, for your use, is a copy of the amendment form. Feel free to make copies of this form if you wish to submit more than one amendment. Please include only one amendment on each form.

Supervisors who propose amendments are strongly encouraged to consult with the affected departments prior to submission.

The following is a schedule of when and how these Amendment forms will be processed and reviewed:

November 1, 2018	Supervisors prepare amendments and submit them to the county Administrator's office. <b>Amendments are due to the administration office November 1, 2018.</b>
	County Administrator, Finance Director and department heads review the proposed amendment forms and determine the fiscal and operational impact of each proposed amendment. Supervisors who submit a proposed amendment may be contacted if further explanation is needed.
November 02, 2018	A compilation of amendments with additional information will be distributed to the Board prior to the <b>November 07 / 08, 2018</b> meeting. (As part of Board packet)
November 07 / 08, 2018	County Board adopts the 2019 Budget, including any amendments that are brought forward to the County Board <b>during</b> the meeting. Submittal of an amendment through this process does not automatically bring that amendment to the County Board floor. A specific motion and second to amend must be made during the November County Board 2019 Budget Session, prior to discussion of the amendment.

Why has this form been developed?

The County intends to utilize a formal Supervisory Amendment process in order to allow individual supervisors to offer amendments through a structured and understandable process. In addition, it gives staff the opportunity to analyze any proposed amendments so that the County Board can make informed decisions when they meet to adopt the budget. In order to provide staff with sufficient time to review proposed amendments, Supervisors are asked to submit their amendments as soon as possible, but no later than November 1, 2018.

Supervisors are reminded that the purpose of this process and the use of the form are to propose financial changes to the budget. They are not intended to be used as a forum for raising policy or procedural issues in the budget. Therefore, non-financial issues should be addressed at the appropriate Committee level and then forwarded to the full County Board for consideration if appropriate.

What are appropriate and inappropriate amendments?

Eau Claire County's budget proposal was developed using a complex mixture of prioritization, mandate and legal requirement review, and discussion between department managers, oversight committees and the Finance and Budget Committee. Further, Wis. Stat. § 65.90 provides for a certain amount of specificity in establishing the budget. Amendments that will be ruled out of order include the following:

1. "I move to amend the budget to provide a levy rate of no more than 'x'."
2. "I move to cut 'x' amount of dollars from the levy."
3. "I move that the budget shall provide for an 'x' percent increase / decrease from last year."

As a reminder, Eau Claire County Financial Policy, states that "Unassigned fund balance shall not be used to support recurring operating expenditures." Funding operations with fund balance erodes the County's ability to maintain these operations into the future, as well as diminishes reserves available for emergencies or future planning.

Fund balance may be budgeted to fund the following items:

- a. Nonrecurring or rarely recurring capital outlays to reduce reliance on borrowed funds and future debt service costs.
- b. Nonrecurring startup costs of projects or programs that are expected to provide savings or increase efficiencies in the future.
- c. Prepayment of outstanding debt to generate greater rates of return than refinancing and result in the immediate improvement of many important credit ratios.
- d. Termination costs of ineffective or inefficient programs.
- e. All or part of the contingency fund as described below.
- f. Other nonrecurring expenditures which are expected to yield a positive financial return in the future.

Feel free to contact either the Administrator or Finance Director if you have any questions regarding this process, or if you would like any numbers or details clarified.

# Eau Claire County 2019 Budget Proposed Supervisor Amendment

By Supervisor: \_\_\_\_\_

Amendment #: \_\_\_\_\_  
(Amendment # assigned by staff)

To amend the 2019 Proposed Budget, as recommended by the Finance and Budget Committee, I Hereby Propose:

Anticipated service changes (additions and/or reductions):

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
<b>Total for Amendment</b>					



**TO: Honorable Eau Claire County Board of Supervisors**  
**FROM: Committee on Finance & Budget**  
**DATE: October 5, 2018**  
**SUBJECT: 2018 Contingency Fund**

Pursuant to Section 4.04 of the County Code of General Ordinances, the following is the status of the 2018 Contingency Fund as of noon on October 5, 2018:

January 1, 2018	2018 Contingency Fund / Budget Allocation	\$300,000
March 20, 2018	CB: Authorizing a transfer from the Contingency Fund in the amount of \$20,000 for startup costs associated with Farm Technology Days (File #17-18/132)	\$20,000
July 17, 2018	CB: Authorizing a transfer from the Contingency Fund in the amount of \$49,999 to replace copper water pipe lines at Beaver Creek Reserve (File # 18-19/044)	\$49,999
July 17, 2018	CB: Authorizing a transfer from the Contingency Fund in the amount of \$15,495 to replace the jail radio system (File # 18-19/045)	\$15,495
September 18, 2018	CB: Authorizing a transfer from the Contingency Fund in the amount of \$10,000 for ballots for November election (File # 18-19/066)	\$10,000
Balance Available		\$204,506

CB: denotes county board action



# FINANCE DEPARTMENT

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To: The Honorable Eau Claire County Board of Supervisors

From: Finance Department

Date: September 30th, 2018

Re: Required Statistical Reports –3rd Quarter 2018

Please find the following 3<sup>rd</sup> Quarter 2018 reports:

- Overtime Utilization
- Compensatory Time Utilization
- Number of Employees

COMPENSATORY TIME

3rd Quarter 2018

<u>Department</u>	<u>Hours Earned</u>	<u>Hours Paid Out</u>
Courts	3.75	
Juvenile Court Intake	19.80	9.50
Administration	1.50	
Airport	4.80	
Information Systems	48.90	8.30
District Attorney	36.60	11.77
Corporation Counsel / Child Support	8.20	
Sheriff - Field Svcs Division	1096.70	104.40
Sheriff - Security Svcs Division	570.50	18.75
Sheriff - Administration	10.80	
Aging Disability & Resource Center	60.25	
Purchasing	21.15	
Juvenile Detention	85.65	44.75
Human Services Org Svcs Div	73.95	
Human Services Fiscal Div.	17.25	15.80
Human Services Adult Svcs	325.85	67.90
Human Services Emp & Econ Unit	3.30	
Human Services Family Svcs	494.10	8.60
Parks & Forest	80.25	12.40
Planning & Development	150.20	
TOTAL	<u>3113.50</u>	<u>302.17</u>

Eau Claire County Finance Department  
Number of Employees as of September 30th, 2018

<u>Department / Division Name</u>	<u>Permanent</u>	<u>Non-Permanent</u>	<u>Total</u>
Administration	6	0	6
Aging & Disability Resource Center	34	3	37
Airport	7	1	8
Circuit Court Operations	5	1	6
Clerk of Courts	21	0	21
Corporation Counsel & Child Support	22	0	22
County Clerk	4	0	4
County Treasurer	4	3	7
DHS: Adult Services Unit	50	0	50
DHS: Employment & Econ Resource Unit	38	0	38
DHS: Family Services Unit	51	0	51
DHS: Fiscal Services Unit	14	0	14
DHS: Organizational Services Division	15	0	15
District Attorney	16	0	16
Facilities	15	0	15
Finance	4	1	5
Highway Administration	5	0	5
Highway Supervisory	6	0	6
Highway Labor	52	1	53
Human Resources	6	0	6
Information Systems	12	1	13
Juvenile Court Intake	2	0	2
Juvenile Detention	16	0	16
Parks & Forest	18	0	18
Planning & Development	26	0	26
Purchasing	5	0	5
Register in Probate	4	0	4
Register of Deeds	3	0	3
Sheriff, Administration	8	0	8
Sheriff, Field Services Division	34	0	34
Sheriff, Reserve Officers/Special Deputies	14	0	14
Sheriff, Security Services Division	69	0	69
U.W. Extension	2	0	2
Veterans Services	2	1	3
<b>Total</b>	<b>590</b>	<b>12</b>	<b>602</b>

**County of Eau Claire**

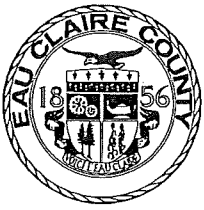
**3rd Quarter 2018 Overtime Report - Regular**

<u>Department</u>	<u>Budget Amount</u>	<u>Period Amount</u>	<u>YTD Expended</u>	<u>Budget Balance</u>	<u>% Spent</u>
Administration	-	-	586.43	(586.43)	100.00% ±
Aging Disability & Resource	-	1,118.71	4,278.45	(4,278.45)	100.00% +
Airport	12,500.00	2,761.35	7,825.38	4,674.62	62.60%
Child Support	-	-	190.69	(190.69)	100.00% +
Circuit Court Operations	-	48.15	48.15	(48.15)	0.00%
Clerk of Courts	100.00	8.31	8.31	91.69	8.31%
Corporation Counsel	-	288.51	333.98	(333.98)	100.00% +
County Clerk	-	15.74	15.74		100.00% +
District Attorney	-	450.18	450.18	(450.18)	100.00% +
Facilities	13,000.00	590.42	9,855.94	3,144.06	75.81%
Finance	5,000.00	888.50	1,208.54	3,791.46	24.17%
Highway	487,662.50	13,711.95	180,870.24	306,792.26	37.09%
Human Resources	-	26.57	29.23	(29.23)	100.00% +
Human Services	-	26,336.91	80,878.20	(80,878.20)	100.00% +
Information Systems	-	488.29	488.29	(488.29)	100.00% +
Parks & Forest Admin	-	-	165.16	(165.16)	100.00% +
Parks & Forest General	300.00	-	463.31	(163.31)	100.00% +
Parks & Forest Expo Center	-	113.67	113.67	(113.67)	100.00% +
Parks & Forest: County Forest	420.00	-	-	420.00	0.00%
Parks & Forest: Coon Forks	2,000.00	1,528.51	2,733.61	(733.61)	100.00% +
Parks & Forest: Lake Altoona	1,500.00	1,165.55	1,530.38	(30.38)	100.00% +
Parks & Forest: Lake Eau Claire	200.00	86.60	156.96	43.04	78.48%
Parks & Forest: Tower Ridge	500.00	-	-	500.00	0.00%
Purchasing	-	-	6.69	(6.69)	100.00% +
Register of Deeds	-	-	-	-	0.00%
Register of Probate	-	-	-	-	0.00%
Planning & Development	-	38.53	66.99	(66.99)	100.00% +
Planning & Development: General	-	16.86	19.92	(19.92)	100.00% +
Planning & Development: Land Conservation	-	-	42.96	(42.96)	100.00% +
Sheriff: Huber	67,808.00	16,651.95	66,144.53	1,663.47	97.55%
Sheriff: Investigative	46,463.00	10,525.50	36,057.40	10,405.60	77.60%
Sheriff: Anti -Drug Grant	10,157.00	7,324.04	20,324.68	(10,167.68)	100.00% +
Sheriff: Civil Process	8,455.00	1,606.76	5,770.55	2,684.45	68.25%
Sheriff: Courthouse Security	15,595.00	2,112.08	11,554.49	4,040.51	74.09%
Sheriff: Crime & Comm Caretkg	122,352.00	99,465.04	168,791.50	(46,439.50)	100.00% +
Sheriff: Jail Secure	222,469.00	131,072.20	324,934.70	(102,465.70)	100.00% +
Sheriff: Traffic Control & Enf	88,217.00	666.91	57,568.60	30,648.40	65.26%
Sheriff: Swat	-	-	2,566.22	(2,566.22)	0.00%
Treasurer	1,000.00	151.32	709.18	290.82	70.92%
U.W. Extension	-	-	-	-	100.00% +
Veterans	-	29.15	32.03	(32.03)	100.00% +
Victim/Witness	-	8.20	8.20	(8.20)	0.00%
Victim/Witness Crisis	-	-	-	-	0.00%
<b>Total Regular O/T</b>	<b>\$ 1,105,698.50</b>	<b>\$ 319,266.46</b>	<b>\$ 986,243.05</b>	<b>\$ 119,471.19</b>	<b>89.20%</b>

**3rd Quarter 2018 Overtime Report - Temporary**

<u>Department</u>	<u>Budget Amount</u>	<u>Period Amount</u>	<u>YTD Expended</u>	<u>Budget Balance</u>	<u>% Spent</u>
Parks & Forest	20.00	-	-	20.00	0.00%
Parks & Forest: Big Falls	20.00	-	-	20.00	0.00%
<b>Total Temporary O/T</b>	<b>\$ 40.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40.00</b>	<b>0.00%</b>

NOTE: A more detailed report can be obtained from the Finance Department/Payroll, if desired.



Eau Claire County  
DEPARTMENT OF PLANNING  
AND DEVELOPMENT  
Eau Claire County Courthouse - Room 3344  
721 Oxford Avenue  
Eau Claire, Wisconsin 54703-5212  
(715) 839-4741

RECEIVED  
OCT 02 2018  
COUNTY CLERK

Building Inspection  
839-2944  
Emergency Management  
839-4736  
Geographical Information Systems  
839-4730  
Land Conservation  
839-6226  
Land Records  
839-4742  
Land Use Management  
839-4743  
Planning  
839-5055  
Recycling  
839-2756

October 2, 2018

## Report to the Eau Claire County Board of Supervisors

The Eau Claire County Department of Planning and Development has received the following application for rezoning:

**Owner:** Chase & Heather Hurtig

**Applicant:** Owners

**File Number:** 18-19/069

**Legal Description:** Lot 7 CSM 3347 (Vol 18 P 382 #1155515) in Section 06, T26N-R09W, Town of Washington, Eau Claire County, Wisconsin

**Site Address:** 4884 Priory Road, Eau Claire

**Date Received:** September 27, 2018

Regards

A handwritten signature in cursive script that reads "Jeanna Allen".

Jeanna Allen

Administrative Specialist, Planning and Development

## FACT SHEET

TO FILE NO. 18-19/070

In order for Eau Claire County's nutrition program to be in compliance with the Wisconsin Aging Network Policy and Procedure manual (5-26-2017), a Nutrition Advisory Council needs to be established. Per the manual "The nutrition program of each aging unit will establish a nutrition advisory council that is separate from any other advisory group of the aging unit to assist in evaluating, promoting, planning and advocating for the nutrition program and its participants."

The current advisory council established under County Code 2.05.611 is the Subcommittee on Older Americans Act programs. Although the nutrition program is one of the program areas of responsibility for this advisory committee, it is not separate and therefore not in compliance.

Recommendation:

The ADRC Director is recommending that 2.05.611 be repealed and then replaced with a separate Nutrition Advisory Council.

Fiscal Impact: **No levy impact.** Fiscal impact of \$360 annually for council members meeting per diem which will be covered by Older Americans Act funds.

Respectfully Submitted,

Jennifer Speckien  
ADRC Director

Ordinance/18-19/070 Fact

4 - TO REPEAL AND RECREATE SECTION 2.05.611 OF THE CODE: ADRC  
5 SUBCOMMITTEE ON OLDER AMERICANS ACT PROGRAMS -

6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7 SECTION 1. That Section 2.05.611 of the code be amended to read:

8 2.05.611 ADRC Nutrition Advisory Council

9 A. Membership. The council will consist of at least 7, but no more than 11, members  
10 appointed by the chair of the ADRC as follows:

11 1. At least 51% of the members will be older individuals, 60 years of age or  
12 older.

13 2. At least 2 county board members.

14 3. At least 2 members will be members of the ADRC board.

15 4. At least 1 participant from each congregate dining site.

16 5. At least 1 home delivered meal program participant or representative.

17 B. Organization. ADRC board members will serve as the chair and vice chair of the  
18 council and will be responsible for reporting back to the ADRC board.

19 C. Duties and Responsibilities. The council will:

20 1. Represent and speak on behalf of the nutrition participants and program;

21 2. Advocate on behalf of older adults with community members, governing  
22 agencies and policy makers;

23 3. Assist in publicizing the nutrition program and outreach to potential new  
24 participants;

25 4. Make recommendations to the Nutrition Program Manager about the food  
26 preferences of participants;

27 5. Make recommendations to the Nutrition Program Manager and ADRC  
28 Director about locations, days and hours of dining site operations;

29 6. Make recommendations to the Nutrition Program Manager about dining  
30 site accessibility and age-friendliness;

31 7. Conduct a yearly on-site review of each dining center in the program;

32 8. Advise and make recommendations to the nutrition director and ADRC  
33 director regarding supportive social services to be conducted at dining centers;

34 9. Carry out such additional responsibilities as from time to time may be  
35 authorized by the ADRC.

36 D. Representative of area agency on aging. The subcommittee chair will recommend  
37 1 member to serve on the board of directors of the area agency on aging.

38  
39 I certify that the foregoing correctly  
40 represents the action taken by the  
41 undersigned committee on October 10,  
42 2018 by a vote of 7 for, 0 against.

43 **KATHERINE STANDISH SCHNEIDER**

44  
45 Katherine Schneider, Chair  
46 Aging and Disability Resource Board.

47 **Reviewed by Finance Dept.**

48 **for Fiscal Impact**

49 KRZ/yk

50 -----16-----

I certify the foregoing correctly  
represents the action taken by the  
undersigned committee on October 10,  
2018 by a vote of 6 for, 0 against.

*Sue Miller*

Sue Miller, Chair

ADRC Subcommittee on Older Americans

**APPROVED BY**  
**CORPORATION COUNSEL**  
AS TO FORM



**FACT SHEET**

**TO FILE NO. 18-19/068**

This Resolution is to support an increase in child support funding in the next state budget.

Eau Claire County Child Support collections 2017: \$15,970,405.93.

Eau Claire County Child Support collections 2018 YTD: \$10,899,821.56.

So far this year \$132,280.43 has been disbursed to DHS cases.

Fiscal Impact: Unknown.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Megan Kluck". The signature is written in a cursive style with a long, sweeping underline.

Megan Kluck  
Child Support Manager

MK/yk

Ordinance/18-19/068 Fact

2  
3 - **SUPPORTING AN INCREASE IN COUNTY CHILD SUPPORT FUNDING-**  
4

5 WHEREAS, Eau Claire County administers the Child Support Enforcement Program on  
6 behalf of the state, providing services to Eau Claire County residents including paternity  
7 establishment, obtaining child support and health insurance orders for children, and enforcing and  
8 modifying those orders; and  
9

10 WHEREAS, Our children's well-being, economic security and success in life are enhanced  
11 by parents who provide financial and emotional support; and  
12

13 WHEREAS, Eau Claire County's Child Support Agency ensures that parents take  
14 responsibility for the care and well-being of their children, supports the involvement of parents in  
15 their children's lives and provides services to both custodial and noncustodial parents; and  
16

17 WHEREAS, The Child Support Enforcement Program is an effective investment in  
18 Wisconsin's future as child support increases self-sufficiency, reduces child poverty, and has a  
19 positive effect on children's well-being; and  
20

21 WHEREAS, Wisconsin's Child Support Enforcement Program is ranked 2<sup>nd</sup> in the nation for  
22 collecting current support; and  
23

24 WHEREAS, Wisconsin's Child Support Enforcement Program is incredibly cost-effective,  
25 collecting an average of \$6.76 in support for every dollar invested in the program; and  
26

27 WHEREAS, County child support agencies collected \$934 Million in child support during  
28 2017, 95% of which went directly to families while 5% reimbursed public assistance programs; and  
29

30 WHEREAS, Child support agencies help save taxpayer dollars by establishing health  
31 insurance orders for 97% of cases, which reduces state Medicaid costs by moving children from  
32 public assistance to private insurance; and  
33

34 WHEREAS, State funding for county child support services has not increased above the  
35 2007 funding level while county agency costs have steadily increased due to growing caseloads,  
36 inflation and new federal regulations; and  
37

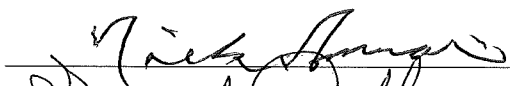
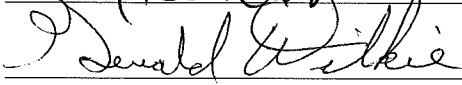

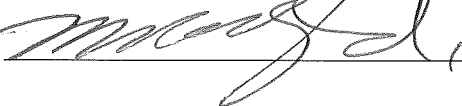
38 WHEREAS, Wisconsin's strong performance in child support is at risk without additional  
39 state funding. Diminished performance would result in reduced federal funding to Wisconsin; and  
40

41 WHEREAS, Decreased federal funding would lead to less funding for Eau Claire County's  
42 child support agency. This could lead to reductions in child support enforcement staff and services  
43 and reduced child support collections; and  
44

45 WHEREAS, New state investments in child support are amplified by a generous federal  
46 match. Every \$1 of state GPR invested in the Child Support Program generates \$2 in federal  
47 matching funds.  
48  
49

1 NOW, THEREFORE, BE IT RESOLVED that the Eau Claire County Board of Supervisors  
2 respectfully requests that state funding for county child support agencies be increased by \$1.5 million  
3 GPR in each fiscal year of the 2019-21 Wisconsin state budget, which will generate approximately  
4 \$3 million in additional federal funding each year. This investment will ensure that counties can  
5 continue to effectively provide economic support to our children.  
6

7 BE IT FURTHER RESOLVED that a copy of this resolution be forwarded by the County  
8 Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives  
9 representing Eau Claire County, the Secretary of the Wisconsin Department of Administration, and  
10 the Wisconsin Counties Association for consideration.  
11

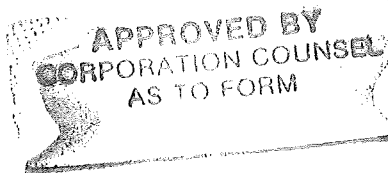
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23  
24 Committee on Administration

25 KRZ/yk

26 Dated this 9<sup>th</sup> day of October, 2018.

27 ORDINANC/18-19/068



Reviewed by Finance Dept.  
for Fiscal Impact  
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**Fact Sheet**  
**18/19-048**

**Background**

In conjunction with Eau Claire County's (ECC's) Total Reward Strategy leadership, from ECC wanted to create a program that would provide an opportunity for management to recognize staff for performance that is consistently exceptional. Currently the county follows the Salary Plan Administration guidelines in Policy 519 which provide the opportunity for employees to receive a single step increase, annually, based upon satisfactory performance.

ECC identifies employee recognition through programs acknowledging employee efforts, actions, behaviors or performance. Recognition programs support business strategy by reinforcing those behaviors that contribute to organizational success and by communicating to employees that they are appreciated. The current recognition program at ECC utilizes funds that are allocated to recognize the actions of employees as well as acknowledging milestone anniversaries

Members of the ECC leadership team were invited to volunteer and create a design team with the goal of creating a policy that would provide a platform that will allow department heads, managers and supervisors to offer the county's top performers additional compensation for an exceptional job well done. From this request a design team was created to include the following team members:

- Captain Joel Brettingen – Sheriff's Office
- Charity Zich - Airport
- Jennifer Speckien - ADRC
- Brian Spilde - Highway
- Diane Cable – Human Services
- Ashley Proue – Clerk of Courts
- Jamie Gower – Human Resources

**Analysis**

The design team began meeting in December of 2017 and held 6 (six) additional work sessions through April. Throughout the design phase, members of the team also met with County Administrator Schauf to ensure the plan design was aligning with the county's strategic plan. As the plan came to its final draft phase the design team presented their proposal to ECC Department Heads for their review and consideration.

*Phase I*

The first exercise the team went through was to explore why the program was necessary. A summary of those reasons is outlined below:

- A program recognizing employees for top performance aligns to ECC's Total Rewards Strategy.
- Differentiates us from other employers and aligns with the county's strategic plan to become an employer of choice.
- Increases employee performance and encourages them to take risks and produce innovative ideas.
- Acknowledges the employees who step beyond the everyday
- May motivate employees by giving employee's a stake in their own compensation

*Phase II*

Members of the team were then tasked to research various compensation programs and asked to provide a summary of their findings to the design team. The summary included various programs from quality step increases to lump sum bonuses to additional merit pay based upon performance metrics. In addition, the team reviewed the current recognition and acknowledgement programs offered by ECC. Program review included the county's formal employee recognition program and the "Be Your Best" award that is facilitated by Realiving, the county's EAP provider.

*Phase III*

Upon review of current programming the design team began formulating a new program that would provide employees with a one-time incentive for exemplary performance. This program was built upon the creation of an exemplary performance definition, eligibility criteria, and various incentive tiers. Nomination forms, procedural documents, policy amendments and compensation tiers were drafted.

**Recommendation**

In conjunction with the County's Total Reward strategy, support from the County Administrator and Department Head leadership team, this design team recommends the amendment to Policy 519 – Salary Plan Administration to include an Exemplary Performance Incentive. Attached members of the board will find the following documents for their review and consideration of the program:

- Flyer outlining the Employee Recognition Program Summary
- PowerPoint presentation further outlining the program
- Program materials to include: nomination form, procedural guideline, and a red-lined copy of Policy 519 – Salary Plan Administration

~~The funding for this program will be established on a yearly basis as part of the budget process.~~

The Committee on Human Resources reviewed the program and moves forward the recommendation of a 1-year Pilot Program.

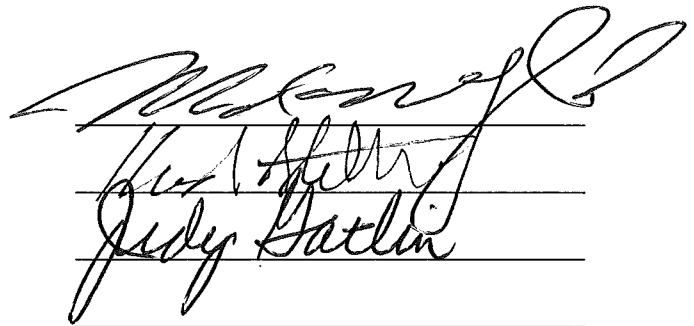
Respectfully Submitted,  
*Exemplary Performance Incentive Design Committee*  
*Eau Claire County Leadership Team*

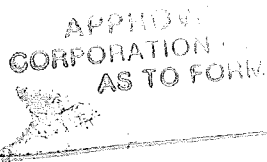
2  
3  
4 - AMENDING POLICY 519 OF THE EAU CLAIRE COUNTY HUMAN RESOURCES  
EMPLOYEE POLICY MANUAL -

6 WHEREAS, The Exemplary Performance Incentive Design Committee and the Eau  
7 Claire County Leadership Team are recommending an amendment to the policy to  
include an Exemplary Performance Incentive which results in an approximate annual  
fiscal liability of up to \$25,000.

11 NOW, THEREFORE, BE IT RESOLVED by the Eau Claire County Board of Supervisors that this  
12 change to Policy No. 519 in the Employee Policy Manual is approved and effective the first full  
pay period following the adoption of the policy changes.

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18 ADOPTED:

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Committee on Human Resources

JKG/jm

Dated this 12th day of July, 2018.

Reviewed by Finance Dept.  
for Fiscal Impact

APPROVED BY  
CORPORATION COUNSEL  
AS TO FORM

TO THE HONORABLE EAU CLAIRE COUNTY BOARD OF SUPERVISORS

Report of the Committee on Administration

File No. 18-19/048


**ANALYSIS**

The Committee on Administration has reviewed the proposed legislation that would amend the Human Resources Employee Policy Manual and create an Exemplary Performance Incentive. The ordinance is in the proper format and in the appropriate place in the code.

**RECOMMENDATION**

BE IT RESOLVED by the Eau Claire County Board of Supervisors that File No. 18-19/048 be postponed indefinitely.

I hereby certify that the foregoing correctly represents the action taken by the undersigned committee on October 9, 2018 by a vote of 4 for, 0 against.



Nick Smiar, Chair  
Committee on Administration

alh:

APPROVED BY  
CORPORATION COUNSEL,  
AS TO FORM

TO THE HONORABLE EAU CLAIRE COUNTY BOARD OF SUPERVISORS

Committee on Finance & Budget

File No. 18-19/048

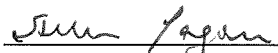
**ANALYSIS**

The Committee on Finance & Budget has reviewed the referred resolution 18-19/048, which would amend the Human Resources Employee Policy Manual and create an Exemplary Performance Incentive.

**RECOMMENDATION**

BE IT RESOLVED by the Eau Claire County Board of Supervisors that File No. 18-19/048 be and is hereby adopted.

I hereby certify that the foregoing correctly represents the action taken by the undersigned committee on September 10, 2018 by a vote of 5 for, 0 against.

  
\_\_\_\_\_  
Stella Pagonis, Chair  
Committee on Finance & Budget

AW

ORDINANCE\Rept.18-19/048

EAU CLAIRE COUNTY  
CORPORATION CLERK  
AS TO FORM



# Employee Recognition



## Milestone Anniversary

Employees receive recognition in the form of a certificate for years of service as well as Chamber bucks. These milestones are awarded annually.



## ECC Program

Employees have the opportunity to nominate their coworkers who have gone above and beyond in their job duties. From these nominations ECC's recognition committee facilitates acknowledgement of the nominations through monthly, quarterly and annual awards



## Be Your BEST Award

Nominations are submitted to Realiving for individuals who strive to be their best personally and professionally. One winner per quarter will be selected and featured in an issue of the *REALiving Magazine*. From the quarterly winners, one yearly winner will be selected and announced at the annual **Be Your BEST Conference**.

INCENTIVE



## Exemplary Performance Incentive Program

In conjunction with Eau Claire County's Total Reward Strategy this program provides leaders with an opportunity to recognize staff for performance that is consistently exceptional. Eau Claire County may award a one-time incentive to employees who show exemplary performance and meet program criteria.

## Exemplary Performance Incentive

### Design Team

- Captain Joel Brettingen – Sheriff’s Office
- Charity Zich - Airport
- Jennifer Speckien - ADRC
- Brian Spilde - Highway
- Diane Cable – Human Services
- Ashley Proue – Clerk of Courts
- Jamie Gower – Human Resources

## Steps to get here

- Kickoff meeting December 2017
- Seven additional meetings occurred between January 2018 – April 2018.
- Policy/Program presented to County Administrator - April 2018
- Department head meeting rollout
  - (April 2018) pilot group for initial feedback
  - (May 2018) initial rollout
  - (June 2018) follow-up & discussion
- Committee on Human Resources (July 2018)
- County Board (August 2018)
- Implementation 2019

## What is it?

- In conjunction with Eau Claire County's Total Reward Strategy this program provides leaders with an opportunity to recognize staff for performance that is consistently exceptional.
- Eau Claire County may award a one-time incentive to employees who show exemplary performance and meet program criteria.

## Why create the program?

- Aligns to ECC's Total Rewards Strategy
- Differentiates us from other employers and aligns with the county's strategic plan to become an employer of choice.
- Increase employee performance and encourages employees to take risks and produce innovative idea.

## Why create the program?

- May motivate employees by giving employee's a stake in their own compensation
- Helps to enhance awareness to the County's strategic plan
- Acknowledges the employees who step beyond the everyday

## Exemplary Performance Definition

- Performance that is directly tied to the County Strategic Plan, Department mission, or the Performance Management metrics.
- The nominee(s) serves as a positive role model(s) by demonstrating high standards of professional behavior toward others (e.g. teamwork, ethics, leadership.)
- Performance that exceeds goals.

## Eligibility Criteria

- 1) Employed at least six (6) months.
- 2) Have performance evaluations that consistently meet or exceed performance in every category.
- 3) Demonstrate performance that is free from corrective action or performance improvement plan
- 4) Department Heads are not eligible

## Nomination Process

- Upon identifying an employee(s) for nomination the Department Head will complete a nomination form and forward to the human resources department.
- Nominations may be submitted throughout the year and will be reviewed annually by the review committee.
  - Nominees can be an individual or team/group of employees
- A review committee will score and award performance incentives once/year
  - Nominees are eligible for incentive awards in amount of \$750, \$1500, or \$3,000.

## Review Committee Composition

1. County Administrator
2. Human Resources Director
3. County Board Chair
4. Committee on Human Resources Chair
5. Eau Claire County's Realiving Account Manager.

## Committee Discussion/Action

- Amendment to Policy 519 – Salary Plan Administration
- Nomination Form
- Exemplary Performance Incentive Procedure
- Scoring Criteria
- The funding for this program will be established on a yearly basis as part of the budget process.

## Discussion/Questions

## POLICY 519 SALARY PLAN ADMINISTRATION

1. **Purpose.** The purpose of this policy is to administer a uniform employee salary plan. The salary and benefits provided by the county to its employees are for the purpose of obtaining and retaining competent individuals to perform services which the county is either required to or is discretionarily providing to its residents. The county will provide these salaries and benefits on the basis of internal equity, and external competitiveness if fiscally feasible.
2. Salary plan administration.
  - 2.1 **New Hires.** Will normally commence working on Step 1 of the pay grade. The hiring supervisor, with approval of the Human Resources Director, can start experienced individuals within steps 2 – 5 under any of the following conditions.
    - The entrant must have substantial experience immediately usable in the new position.
    - Market conditions must demand a higher starting salary step.
    - Salary compression from subordinate positions requires a higher starting salary.
  - 2.1.1 Placement above step 6 requires the approval of the County Administrator and the Human Resources Director.
  - 2.2 **Promotions.** An individual who moves to a position of a higher pay grade will be placed on Step 1 of the new salary schedule; OR, the step closest to a 5% increase.
  - 2.3 **Step Increases.** Step increases will occur at the start of the first pay period each July. Step increases will not be automatic. Employees must have a performance evaluation that indicates satisfactory performance.
    - 2.3.1 An employee who has received an unsatisfactory performance evaluation, is serving a disciplinary suspension or who has been placed on a Performance Improvement Plan that includes a time limit within which the deficiencies must be corrected, will not receive the annual step increase.

## POLICY 519 SALARY PLAN ADMINISTRATION

Effective Date: January 1, 2012, January 1, 2019

Revised Date: 11/2012; 10/13/2013; 8/23/2015; 1/27/2016

*Eau Claire County*  
Employee Policy Manual



3. Exemplary Performance Incentive. Eau Claire County may award a one-time incentive to employees who show exemplary performance. The county defines "exemplary performance" as:

Formatted: Underline

- Performance that is directly tied to the County Strategic Plan, Department mission, or the Performance Management metrics.
- Serving as a positive role model by demonstrating high standards of professional behavior toward others (e.g. teamwork, ethics, leadership.)
- Performance that exceeds goals

3.1 Nominations. Nomination forms can be submitted throughout the year; however, an annual review of nominations will be conducted.

3.2 Incentive Tiers. Nominees will be eligible to receive one (1) of three (3) tiers:

- Tier 1: \$750
- Tier 2: \$1,500
- Tier 3: \$3,000

4. Parks and Forest.

- 4.1 Coon Fork Park Rangers will receive housing accommodations which include L.P. gas for heating and cooking. The adjusted annual value of in kind wages, inclusive of housing and utilities is \$1,237.
- 4.2 Coon Fork Park Rangers will receive a .78¢ per hour adjustment in recognition of the on-site living requirement.

5. Highway.

- 5.1 Mechanics that obtain and maintain certification from ASE (The National Institute for Automotive Service Excellence) for heavy-duty truck service will be paid an annual certification allowance on the first pay period following their anniversary date of employment. The employee will submit proof of certification from ASE before payment. The allowance will be \$50 for each truck area test passed, with a maximum annual certification allowance of \$400 per employee for Master Certification.

6. Airport.

**POLICY 519 SALARY PLAN ADMINISTRATION**

Effective Date: January 1, 2012, January 1, 2019

Revised Date: 11/2012; 10/13/2013; 8/23/2015; 1/27/2016

*Eau Claire County*  
Employee Policy Manual

6.1 The Maintenance Technician positions at the airport will receive an additional fifty cents (\$.50) per hour for all hours worked as long as these positions provide ARFF services at the airport.

7. Subpoena Pay.

7.1 Employees who are subpoenaed or required to testify in court outside of their normally scheduled hours shall receive a minimum of one (1) hour pay.

7.2 Subpoena fees will be retained by the County.

8. Appointment of Child Support Management and Legal Support Duties

8.1 The Corporation Counsel will appoint one Assistant Corporation Counsel to perform the duties of providing oversight of the county's child and spousal support, paternity, and medical support liability program in accordance with state and federal laws, rules and regulations as outlined in the job description addendum.

8.1.1 The Corporation Counsel will notify the Director of the appointment.

8.1.2 The Assistant Corporation Counsel appointed to these duties will receive an annual stipend of \$1,500 which will be distributed throughout the year each pay period.

9. Field Training Officers.

9.1 Field Training Officers (FTO) will receive 75¢ per hour when training new employees only. The FTO will not receive this 75¢ for meetings.

10. Death While an Active Employee.

10.1 Upon the death of an employee, the employer will pay to the employee's spouse or to the estate if there is no surviving spouse, any earnings due to the employee at the time of his or her death.

11. Appendices.

11.1 Exemplary Performance Procedure (Appendix xxx A)

~~10.1~~11.2 Exemplary Performance Nomination Form (Appendix xxx B)

**POLICY 519 SALARY PLAN ADMINISTRATION**

Effective Date: January 1, 2012, January 1, 2019

Revised Date: 11/2012; 10/13/2013; 8/23/2015; 1/27/2016

*Eau Claire County*  
Employee Policy Manual

## Exemplary Performance Incentive Program Procedure

### Purpose

In conjunction with Eau Claire County's Total Reward Strategy this program provides leaders with an opportunity to recognize staff for performance that is consistently exceptional.

### Scope

Eau Claire County may award a one-time incentive to employees who show exemplary performance and meet program criteria. This program is open to all levels of positions except department head.

### Exemplary Performance Definition

- Performance that is directly tied to the County Strategic Plan, Department mission, or the Performance Management metrics.
- The nominee(s) serves as a positive role model(s) by demonstrating high standards of professional behavior toward others (e.g. teamwork, ethics, leadership.)
- Performance that exceeds goals.

### Eligibility Criteria

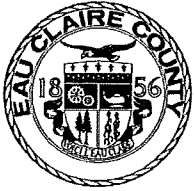
The nominee(s) must meet the following criteria:

- Employed at least six (6) months.
- Have performance evaluations that consistently meet or exceed performance in every category.
- Demonstrate performance that is free from corrective action or performance improvement plan.

### Nomination Process

Upon identifying an employee(s) for nomination the Department Head will complete a nomination form (see appendix) and forward to the human resources department. Nominees are eligible for incentive awards in amount of \$750, \$1500, or \$3,000.

Nominations may be submitted throughout the year and will be reviewed annually by the review committee. The review committee will be comprised of the County Administrator, Human Resources Director, County Board Chair, Committee on Human Resources Chair and Eau Claire County's Realiving Account Manager.



## Eau Claire County Incentive Nomination Form

1. Provide a brief description of why you feel this employee(s) should be a recipient of this incentive program.
2. Please explain how this nomination demonstrates a direct tie to the Eau Claire County Strategic Plan.
3. Please explain how this nomination demonstrates a direct impact on the performance tied to the department's mission.
4. Please explain how this nomination demonstrates a direct impact on performance tied to the department's performance metrics.
5. Please explain how this nominee serves as a positive role model by demonstrating high standards of professional behavior toward others (e.g. teamwork, ethics, leadership).
6. Please explain how this nomination exceeds goals, either financial or nonfinancial (e.g. personal or departmental)
7. Please provide any additional information you think the panel should consider in reviewing this submission.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## FACT SHEET

### TO FILE NO. 18-19/060

**SECTION 1.** This fee update was proposed and passed by the finance and budget committee on September 10, 2018 by a vote of 5 to 0. Language was also deleted in this Section as the state no longer issues a declaration of domestic partnership. Fiscal Impact: \$9,000.00.

**SECTION 2.** This fee update passed by the Judiciary and Law Committee on August 10, 2019 by a vote of 5 to 0 was increased to be consistent with counties of comparable size in neighboring areas of the state. Fiscal Impact: Increase of \$2,500.00.

**SECTION 3.** This fee update passed by the Judiciary and Law Committee on August 10, 2019 by a vote of 5 to 0 was increased due to an increase in operational costs. Fiscal Impact: Increase of \$7,200.00.

**SECTION 4.** These fees were updated and passed by the Judiciary and Law Committee on August 10, 2019 by a vote of 5 to 0 due to an increase in operational costs. Fiscal Impact: Increase of \$37,200.00.

**SECTION 5.** This is a procedural change as the charge is now per page, passed by the Planning & Development Committee on July 24, 2018 by a vote of 5 to 0. Fiscal Impact: None.

**SECTION 6.** This fee update passed the Planning & Development Committee on July 24, 2018 by a vote of 5 to 0 was increased to cover operational costs. Fiscal Impact: Increase of \$200.00

**SECTION 7.** This section of the code was created and passed by the Planning & Development Committee on July 24, 2018 by a vote of 5 to 0 to develop a system/process for providing refunds. Fiscal Impact: None.

**SECTION 8.** This Section is updating a fee and correcting a typographical error passed by the Planning & Development Committee on July 24, 2018 by a vote of 5 to 0. Fiscal Impact: Increase of \$200.00.

**SECTION 9.** These fee updates were passed by the Planning & Development Committee on July 24, 2018 by a vote of 5 to 0 to cover operational costs. Fiscal Impact: Increase of \$1,950.00

**SECTION 10.** These fee updates were passed by the Planning & Development Committee on July 24, 2018 by a vote of 5 to 0 to cover operational costs. Fiscal Impact: Increase of \$15.00

**SECTION 11.** This section of the code is being repealed as it no longer applies. Fee was from prior manual entry system and assessors now submit data electronically. Fiscal Impact: None.

**SECTION 12.** This fee update passed the Planning & Development Committee on July 24, 2018 by a vote of 5 to 0 was increased to reflect the administrative costs associated with the property addressing fee into 911 database. Fiscal Impact: Increase of \$1,750.00.

**SECTION 13.** These fees were updated and the structure was simplified to reflect average prices used and to cover the current cost of permits. Passed by Highway Committee on July 5, 2018 by a vote of 4 to 0. Fiscal Impact: Increase of \$4,170.00

**SECTION 14.** These fee updates were passed by the Planning & Development Committee on July 24, 2018 by a vote of 5 to 0 to cover operational costs. Fiscal Impact: Increase of \$5,480.00.

**SECTION 15.** This section corrects a typographical error. Fiscal Impact: None.

Respectfully Submitted,



Keith R. Zehms  
Corporation Counsel

KRZ/yk

Ordinance/18-19/060 Fact

APPROVED BY  
CORPORATION COUNSEL  
AS TO FORM

4 - TO AMEND SECTION 4.30.050 A., B. & C. OF THE CODE: MARRIAGE  
 5 LICENSE, DECLARATION OF DOMESTIC PARTNERSHIP, TERMINATION OF  
 6 DOMESTIC PARTNERSHIP AND WAIVER FEES; TO AMEND SECTION 4.30.060 F. 1. OF  
 7 THE CODE: SHERIFF'S FEES; TO AMEND SECTION 4.30.060 K. 2. OF THE CODE:  
 8 SHERIFF'S FEES; TO AMEND SECTION 4.30.080 A. 4. OF THE CODE: PLANNING AND  
 9 DEVELOPMENT PUBLICATIONS, PHOTOCOPIES, DIGITAL DATA ON CD-ROM AND  
 10 PAPER COPIES FROM PLOTTER; TO AMEND SECTION 4.35.090 A. 2. a. OF THE CODE:  
 11 PERMIT, VARIANCE, REZONING, SPECIAL EXCEPTION, SIGN AND LAND USE FEES;  
 12 TO CREATE SECTION 4.35.090 N. OF THE CODE: REFUNDS; TO AMEND SECTION  
 13 4.35.092 A. 2. c. OF THE CODE: SHORELAND FEES; TO AMEND SECTION 4.35.110 OF  
 14 THE CODE: SUBDIVISION CONTROL CODE REVIEW FEES; TO AMEND SECTION  
 15 4.35.135 OF THE CODE: CONDOMINIUM PLAT REVIEW FEES; TO REPEAL SECTION  
 16 4.35.140 OF THE CODE: PROPERTY LISTING SYSTEM MANUAL ENTRY FEE; TO  
 17 AMEND SECTION 4.35.170 OF THE CODE: PROPERTY ADDRESSING FEE; TO AMEND  
 18 SECTION 12.34.360 OF THE CODE: UTILITY PERMITS; TO AMEND SECTION 15.01.110  
 19 A. OF THE CODE: PERMIT FEES; TO AMEND SECTION 18.30.270 E. 1 OF THE CODE:  
 20 SPECIAL EVENTS -

21 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

22 **SECTION 1.** That Subsections A., B. and C. of Section 4.30.050 of the code be  
 23 amended to read:  
 24

25 A. Pursuant to the authority granted under Wis. Stats. §§ 765.15 and 770.17, the total  
 26 marriage license, ~~declaration of domestic partnership~~ and termination of domestic partnership fee  
 27 shall be ~~\$30.50~~ \$45.50 more than the statutorily mandated fee.

28 B. The county clerk shall charge an additional fee of \$10 for each marriage license or  
 29 ~~declaration of domestic partnership~~ issued within less than 5 days after application under Wis. Stat.  
 30 §§ 765.08 and 770.07(b)2.  
 31

32 C. The county clerk is directed to pay into the state treasury that portion of the marriage  
 33 license, ~~declaration of domestic partnership~~ and termination of domestic partnership fee required by  
 34 law, and to remit the balance thereof and any fees collected under B. to the county treasury pursuant  
 35 to Chapter 4.05.”  
 36

37 **SECTION 2.** That paragraph 1. of Subsection F. of Section 4.30.060 of the code be  
 38 amended to read:  
 39

40 1. Service of process. The sheriff, pursuant to Wis. Stat. § 814.705 (1), shall charge  
 41 a fee of ~~\$75.00~~ 100.00 which shall be prepaid and nonrefundable for up to three service attempts  
 42 of a paper for each defendant or person. The sheriff shall charge a ~~\$75.00~~ 100.00 fee, which  
 43 shall be prepaid and nonrefundable for each additional service attempt requested.  
 44

45 **SECTION 3.** That paragraph 2. of Subsection K. of Section 4.30.060 of the code be  
 46 amended to read:  
 47

48 2. Each prisoner housed in the Eau Claire County jail, who is gainfully  
 49 employed or who receives unemployment compensation, or employment training benefits while  
 50 in the custody of the Eau Claire County jail, shall be liable for charges equal to 65% of net  
 51 income not to exceed the full per person maintenance and cost of the prisoner's board in the jail

1 at the rate of ~~\$147.00~~ \$161 per week. Each prisoner housed in the Eau Claire County jail Huber  
2 center, who is not gainfully employed, shall be charged a daily rate of ~~\$5.00~~ 10.00 for each day  
3 of incarceration in the Eau Claire County Jail Huber Center. The ~~\$5.00~~ 10.00 fee will be waived  
4 for each prisoner who is fully complying with the prisoner's written program or treatment plan.

5  
6 **SECTION 4.** That Subsection L. of Section 4.30.060 of the code be amended to read:

7  
8 L. Electronic monitoring fee. The rate for electronic monitoring for Eau Claire  
9 County prisoners is ~~\$21.00~~ 23.00 per day.

10  
11 **SECTION 5.** That paragraph 4. of Subsection A. of Section 4.30.080 of the code be  
12 amended to read:

13  
14 4. Mailing labels - ~~\$.05~~ 1.50/label per page, \$6.00 minimum charge.

15  
16  
17 **SECTION 6.** That subparagraph a. of paragraph 2. of Subsection A. of Section 4.35.090  
18 of the code be amended to read:

19  
20 2. Accessory uses and additions:  
21 a. 0 to 200 sq. ft. \$ ~~40.00~~ 50.00  
22 b. 200+ sq. ft. \$ .25/sq. ft.  
23 c. Maximum fee \$ 225.00

24  
25 **SECTION 7.** That Subsection N. of 4.35.090 of the code be created to read:

26  
27 N. Refunds  
28 1. Land Use Paid fee minus \$ 50 Administrative Fee  
29 2. Conditional Use Paid fee minus \$ 75 Processing Fee  
30 \$275 Administrative Fee  
31 \$ 25 Vendor Fee  
32 3. Rezoning Paid fee minus \$ 75 Processing Fee  
33 \$275 Administrative Fee  
34 \$ 25 Vendor Fee  
35 \$ 65 Mapping Fee  
36 4. Variance/Appeals Paid fee minus \$ 75 Processing Fee  
37 \$275 Administrative Fee  
38 \$ 25 Vendor Fee

39  
40 **SECTION 8.** That paragraph 2. of Subsection A. of Section 4.35.092 of the code be  
41 amended to read:

42  
43 2. Land use permit for accessory uses,  
44 alternations, and additions  
45 a. 0 to 200 sq. ft. \$ ~~40.00~~ 50.00  
46 b. Greater than 200 sq. ft. \$ .25 per sq. ft.  
47 c. Maximum fee \$ 225.00



1 **SECTION 9.** That Section 4.35.110 of the code be amended to read:  
2 4.35.110 Subdivision Control Code Review Fees. The following fee schedule shall  
3 apply:

- |   |    |                             |  |
|---|----|-----------------------------|--|
| 4 | A. | Plat Review                 | <del>\$465.00</del> <u>470.00</u> plus <del>\$85.00</del> <u>90.00</u> per lot |
| 5 | B. | Certified Survey Map Review | <del>\$235.00</del> <u>240.00</u> plus <del>\$85.00</del> <u>90.00</u> per lot |
| 6 | C. | Mapping                     | <del>\$110.00</del> <u>115.00</u> per lot                                      |
| 7 | D. | Final Plat                  | <del>\$260.00</del> <u>265.00</u>  |
| 8 | E. | Variance/Appeal/Committee   | <del>\$210.00</del> <u>215.00</u>  |
| 9 |    | Review                      |  |

10  
11 **SECTION 10.** That Section 4.35.135 of the code be amended to read:

12  
13 4.35.135 Condominium Plat Review Fees. (Do not apply within City of Eau Claire)

14 The following fee schedule shall apply:

- |    |    |             |   |
|----|----|-------------|---|
| 15 | A. | Plat Review | <del>\$465.00</del> <u>470.00</u> + <del>\$85</del> <u>90</u> /unit |
| 16 | B. | Mapping     | <del>\$110.00</del> <u>115.00</u> per unit/parcel                   |

17  
18  
19 **SECTION 11.** That Section 4.35.140 of the code be repealed:

20  
21 **SECTION 12.** That Section 4.35.170 of the code be amended to read:

22  
23 4.35.170 Property Addressing Fee. The planning and development department shall  
24 charge ~~\$40.00~~ 50.00 for application review and issuance of each new property address. This fee  
25 shall be in addition to any fee collected by the planning and development department on behalf  
26 of any town for property addressing purposes.

27  
28 **SECTION 13.** That Section 12.34.360 of the code be amended to read:

29  
30 12.34.360 Utility permits.

31 A. Pursuant to Wis. Stat. § 86.07 (2), the department shall issue permits for the  
32 construction or alteration of utility facilities on the county trunk highway system. To offset the  
33 costs involved in utility permit review, the following fees are established:

- |    |    |  |  |
|----|----|--|--|
| 34 | 1. | <del>First 200 feet</del> 0-500 feet segment as measured along the centerline of the |  |
| 35 |    | highway - <del>\$110.00</del> <u>165.00.</u>   |  |
| 36 | 2. | <del>Each additional 1,000 feet</del> <u>500-5280</u> segment as measured along the  |  |
| 37 |    | centerline of the highway - <del>\$90.00</del> <u>350.00.</u>                        |  |
| 38 | 3. | <u>5280 - &gt; segments as measure along the centerline of the highway -</u>         |  |
| 39 |    | <u>\$850.00</u>  |  |

40  
41 **SECTION 14.** That Subsection A. of Section 15.01.110 of the code be amended to read:

42  
43 15.01.110 Permit Fees. The department of planning and development shall charge fees  
44 subject to the following schedule:

- |    |    |  |  |
|----|----|--|--|
| 45 | A. | Fee Schedule for structures covered under the Uniform Dwelling Code: |  |
| 46 | 1. | 1 and 2 family dwellings   | <u>\$.5355</u> /sq. ft. of living area |
| 47 |    | including panelized or modular                                       | exclusive of garages and               |
| 48 |    | homes  | uninhabited basements                  |
| 49 |    | Minimum Fee  | \$460.00                               |

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of

- 2. Conversion of an existing structure to 1 and 2 family Minimum Fee \$.~~53~~/55sq. ft. of living area exclusive uninhabited basements and garages.  
\$460.00
  
  - 3. Manufactured homes/mobile homes (foundation with or without plumbing and electrical) \$250.00
- Additional permitting and fees shall apply to site built structures such as decks that exceed 25 square feet, porches, sunrooms, garages, carports, and similar type additions.
- 4. House moved to the site (foundation with or without plumbing and electrical) \$510.00
  
  - 5. Additions/alterations to ~~\$.53~~/55/sq. ft. manufactured homes and to of added/alterd living area 1 and 2 family houses Minimum Fee ~~\$140.00~~145.00
  
  - 6. Miscellaneous: woodstoves, chimneys, fireplaces, decks, screen porches, etc. ~~\$140.00~~145.00
  
  - 7. Attached garages additions ~~\$140.00~~145.00
  
  - 8. Recreational Dwellings:
    - a. Basic structure no heating, plumbing or electrical \$.~~39~~/40/sq. ft.
    - Minimum Fee \$420.00
    - b. Structure with heating, plumbing (all or one) \$.~~53~~/55/sq. ft. electrical and
    - Minimum Fee \$460.00
    - c. Installation of heating, electrical or plumbing system (all or one). \$275.00
  
  - 9. UDC Sticker (additional with all fees where applicable.) \$ 39.00

- 1                   10.    Erosion Control:
- 2                    With full UDC Permit                   \$~~140.00~~145.00
- 3
- 4                   11.    Refunds: Refunds for projects
- 5                    not started shall be based on the
- 6                    fee paid minus UDC seal fee of       \$ 39.00
- 7                    Plan review fee when plans are
- 8                    required                                   \$100.00
- 9                    Erosion control fee of                 \$ 70.00
- 10
- 11                  12.    Permit Renewal (2 year renewal)
- 12                  a.     New 1+2 family                   \$250.00
- 13                  b.     Additions                           \$~~140.00~~145.00
- 14                  c.     Decks                               \$ 70.00
- 15
- 16                  13.    Permission to start construction     \$115.00.
- 17
- 18                  14.    Existing residential electrical services: Electrical plans may be required.
- 19                  a.     Add 1 to 5 circuits                \$105.00
- 20                  b.     Add more than 5 circuits        \$135.00
- 21                  c.     Replace service panel only     \$105.00
- 22                  d.     Replace service panel and
- 23                  add circuits, misc.                    \$135.00
- 24                  e.     Installing solar panels, solar
- 25                  water heater, wind generator,
- 26                  misc.: One required inspection\$105.00
- 27                  f.     Installing solar panels, solar
- 28                  water heater, wind generator,
- 29                  misc.:
- 30                  Two required inspections            \$145.00
- 31                  g.     Installing solar panels, solar
- 32                  water heater, wind generator,
- 33                  misc.:
- 34                  Three or more required
- 35                  inspections                         \$185.00
- 36

37                   **SECTION 15.** That paragraph 1. of Subsection E. of Section 18.30.270 of the code be  
 38 amended to read:

- 39
- 40                   1.     Conditional use contract        \$250.00
- 41
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SECTION 16. This ordinance shall be effective January 1, 2019.

ADOPTED:

*Derald Delbie*  
*Robin Leary*  
*James Chusening*  
*[Signature]*  
*Shirley Pagan*  
 Committee on Finance & Budget

KRZ/yk

Dated this 21<sup>st</sup> day of September, 2018.

ORDINANCE/18-19.060

Reviewed by Finance Dept.  
for Fiscal Impact

APPROVED BY  
CORPORATION COUNSEL  
AS TO FORM

RESOLUTION AWARDING THE SALE OF \$10,000,000  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES  
2018A

WHEREAS, on October 2, 2018 by a 3/4 vote, the County Board of Supervisors of Eau Claire County, Wisconsin (the "County") adopted an initial resolution authorizing the issuance of general obligation promissory notes (the "Notes") in an amount not to exceed \$10,000,000 for the purpose of paying the cost of 2018 capital projects and highway improvements (collectively, the "Project") (the above-referenced initial resolution is referred to herein as the "Initial Resolution");

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, none of the proceeds of the Notes shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

WHEREAS, the County has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the County, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on October 16, 2018;

WHEREAS, the County Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Notes for public sale on October 16, 2018;

WHEREAS, the County has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the County. Ehlers has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Ratification of the Notice of Sale and Offering Materials. The County Board of Supervisors hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the County and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of TEN MILLION DOLLARS (\$10,000,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be retained by the County Treasurer and applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2018A"; shall be issued in the aggregate principal amount of \$10,000,000; shall be dated November 1, 2018; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on September 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on September 1, 2025 and thereafter are subject to redemption prior to maturity, at the option of the County, on September 1, 2024 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes

subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the County shall direct. ]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2018 through 2027 for payments due in the years 2019 through 2028 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2018A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting

principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.



Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by [\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, which is hereby appointed as the County's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes] [the County Clerk or County Treasurer] (the "Fiscal Agent"). [The County hereby authorizes the Chairperson and County Clerk or other appropriate officers of the County to enter a Fiscal Agency Agreement between the County and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes].

Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Payment of Issuance Expenses. The County authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 19. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Committee on Finance & Budget

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED BY  
CORPORATION COUNSEL  
AS TO FORM

Reviewed by Finance Dept.  
for Fiscal Impact

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EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)



EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on September 1, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on September 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on September 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on September 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on September 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on September 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT E

(Form of Note)

REGISTERED NO. R-____	UNITED STATES OF AMERICA STATE OF WISCONSIN EAU CLAIRE COUNTY GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2018A	DOLLARS \$_____
--------------------------	---	--------------------

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
September 1, _____	November 1, 2018	_____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$\_\_\_\_\_)

FOR VALUE RECEIVED, Eau Claire County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2019 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by [\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_] OR [the County Clerk or County Treasurer] (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$10,000,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes including paying the cost of 2018 capital projects and highway improvements, as authorized by resolutions adopted on October 2, 2018 and October

16, 2018. Said resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

The Notes maturing on September 1, 2025 and thereafter are subject to redemption prior to maturity, at the option of the County, on September 1, 2024 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the resolution awarding the Notes, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the County appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together

with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

【This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.】

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Eau Claire County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

EAU CLAIRE COUNTY, WISCONSIN

By: \_\_\_\_\_  
Nicholas Smiar  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Janet K. Loomis  
County Clerk

[Date of Authentication: \_\_\_\_\_, \_\_\_\_\_]

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolutions of Eau Claire County, Wisconsin.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

By \_\_\_\_\_  
Authorized Signatory]

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)



2  
3 -AUTHORIZING PAYMENT OF VOUCHERS OVER \$10,000 ISSUED DURING THE MONTH OF  
4 SEPTEMBER 2018

5 RESOLVED by the Eau Claire County Board of Supervisors that the following accounts are allowed and the  
6 County Clerk and County Treasurer are authorized to issue County order checks to the vendors hereinafter and for the  
7 amounts set forth thereafter.

8	9	10	11	12
	<u>VENDOR</u>	<u>PAYMENT FOR:</u>		<u>AMOUNT</u>
10	Monarch Paving Company	Asphalt	\$	665,844.40
11	Us Bancorp Government Leasing & Finance	Lease Payment Highway Trucks		367,104.73
12	Fahrner Asphalt Sealers LLC	Highway - Scrub Seal		193,210.12
13	Ross & Associates Of River Falls WI Ltd	Airport projects		145,598.07
14	City of Eau Claire	2018 Portion Comm Center Contract		136,453.33
15	Eau Claire City County Health Department	2018 EC City/County Health Dept Contract		100,039.00
16	Lutheran Social Services	Contracted Services		95,306.99
17	Miller Bradford & Risberg Inc	Highway parts & maintenance		89,000.00
18	County of Dunn	Contracted Services		86,479.00
19	Brotoloc Inc	Contracted Services		77,165.00
20	Van Ert Electric Company Inc	Airport insurance claims		74,904.98
21	Monarch Paving Company	Highway Hot Mix		73,058.78
22	Netsmart Technologies Inc	Joxel Software Support		71,400.00
23	Northwest Passage Ltd	Contracted Services		65,543.16
24	Chileda Institute Inc	Contracted Services		64,088.16
25	Trempealeau County	Contracted Services		60,976.53
26	County of Polk Dept Of Human Services	IM Consortia Payment		59,724.00
27	Dungarvin Wisconsin LLC	Contracted Services		58,187.00
28	Xcel Energy	Courthouse/Jail Electric		58,086.84
29	Lutheran Social Services Inc	Contracted Services		56,215.17
30	County of St Croix	IM Consortia Payment		54,450.00
31	Correct Care Solutions LLC	Contracted Services		53,711.05
32	Lutheran Social Services Inc	Contracted Services		52,000.00
33	Northwest Counsel & Guidance Clinic Inc	Contracted Services		50,702.48
34	County of Chippewa	IM Consortia Payment		46,286.00
35	County of Barron	IM Consortia Payment		45,795.00
36	Friends of Beaver Creek Reserve	BCR Grant Return		45,000.00
37	Brotoloc Inc	Contracted Services		41,824.25
38	Advanced Disposal	Recycling Services Aug 2018		40,950.28
39	Brotoloc Inc	Contracted Services		40,071.80
40	County Of Douglas	IM Consortia Payment		39,253.00
41	Haas Sons Inc	Highway Road Supplies		35,778.35
42	Aramark Services Inc	Inmate Meals 8/1-22/2018		33,800.69
43	Scott Construction Inc	Highway Road Supplies		33,177.07
44	Clinicare Corporation	Contracted Services		29,946.81
45	City Of Eau Claire Treasurer	Storm Water Parcel #050035		28,761.61
46	Vantage Point Clinic & Assessment Center	Contracted Services		28,722.99
47	Boxx Sanitation Llc	Curbside Aug 2018		27,728.24
48	Wisconsin Municipal Mutual Ins Company	Sir Imprest Replenishment		27,299.03
49	Caillier Clinic Inc	Contracted Services		26,150.23
50	Dunn County Administration	Contracted Services		25,313.23
51	New Hope Hallie Inc	Contracted Services		24,420.00
52	Presidio Infrastructure Solutions Llc	Video Conferencing Annual Support		23,866.55
53	Cci Systems	Beaver Creek Fiber Repair Project		23,604.32
54	Intradyn	Software		23,405.06
55	Fuel Service Dj's Mart LLC	Diesel		20,512.50
56	Gundersen Lutheran	Contracted Services		20,000.00

57	Eau Claire Communications	Camera Installation	18,863.00
58	County of Burnett	IM Consortia Payment	18,778.00
59	Flint Hills Resources LP	Highway Road Supplies	18,774.27
60	Cooperative Educational Service Agency	Progam Coordination	18,448.60
61	Lutheran Social Services	Contracted Services	17,272.75
62	Washburn County	IM Consortia Payment	16,346.00
63	Wilber Trucking Inc	Highway Road Supplies	16,132.50
64	Mchs - Eau Claire - Luther Campus	Contracted Services	15,820.91
65	Youth Villages, Inc.	Contracted Services	15,500.00
66	GJ Therkelsen & Associates, Inc.	Northwest Tower	15,396.60
67	Friends of Beaver Creek Reserve	County Contract Sept 2018	15,000.00
68	Oconomowoc Development Training Center	Contracted Services	14,095.08
69	Habilitation Center	Contracted Services	13,950.00
70	MEP Associates LLC	Steam To Hot Water Conversion	13,690.00
71	Career Development Center	Contracted Services	13,109.50
72	Scott Construction Inc	Highway Road Supplies	12,906.13
73	Trinity Equestrian Center	Contracted Services	12,621.77
74	Kelly Oium Well Drilling Inc	Labor/Material Install New Well BCR	12,500.00
75	Waste Management Northern Wi - Mn	Curbside-Aug 2018	12,415.08
76	Rawhide Inc	Contracted Services	12,195.40
77	Provyro Waste Services Llc	Curbside-Aug 2018	11,669.07
78	Lad Lake Inc	Contracted Services	11,577.88
79	Universal Truck Equipment	Highway Truck Repair Parts	11,318.80
80	Verizon Wireless	August Cell Phone	11,258.95
81	Try Inc	2018 Contract Payment	11,134.92
82	The Kraemer Co Llc	Highway Road Supplies	11,013.64
83	Xcel Energy	Airport - Terminal Electric	10,957.33
84	Verizon Wireless	July Cell Phone	10,850.95
85	Fleming Andre & Assoc Inc	Highway Road Supplies	10,812.40
86	Enigma Psychological Inc	Contracted Services	10,771.36
87	Garlick's Cbrf Inc	Contracted Services	10,540.00
88	Western Dairyland Economic Opport. Inc	Contracted Services	10,438.28
89	L & M Mail Service	August Postage Service	10,320.31
90	Wisconsin Land Information Program	August Land Info Recording Fees	10,192.00
91			
92			
93			<u>\$ 3,997,587.28</u>
94			
95			
96			

97 \_\_\_\_\_  
 98 Stella Pagonis - Chairperson  
 99 Committee on Finance and Budget  
 100  
 101

APPROVED BY  
 CORPORATION COUNSEL  
 AS TO FORM

**Reviewed by Finance Dept.  
 for Fiscal Impact**

**2019-2021 Eau Claire County Plan on Aging  
Plan Summary  
Prepared by: Jennifer Speckien, ADRC Director**

Eau Claire County's 2019-2021 Plan on Aging was developed with a significant amount of input from the community. There are themes throughout all of the goals focusing on combating loneliness and isolation, improving outreach and education, focusing on prevention and improving access to resources. This plan also incorporates new partnerships with community agencies such as the public library, school districts, etc. and enhances some of the partnerships that already exist.

In addition to the required goal areas of Advocacy, Caregiving, Dementia, Healthy Aging and the Elder Nutrition Program we have also identified some core local priorities based on feedback the ADRC has received. We have set goals for local priority areas in combating loneliness and isolation as well as transportation. A minimum of one goal per plan year is required for each of the required goal areas. This plan meets or exceeds that requirement.

In total, there are 25 goals that the ADRC will work on over the course of 2019-2021 specific to aging which expand and enhance services to meet the needs of older adults in Eau Claire County.

The plan includes the following new goals for federal, state and local focus areas. This is simply a summary; please read the full plan for a comprehensive review of each goal.

- Increase board member attendance at Aging Advocacy Day
- Host information and exchange meetings with community agencies and surrounding counties to spread awareness of ADRC services
- Host a paratransit signing day to increase utilization of transportation services
- Add a meal site in the rural part of Eau Claire County to increase participation in congregate dining
- Provide transportation to congregate dining sites
- Work with local school districts to implement a job training site with the central kitchen
- Add a self-led caregiver café group
- Train additional leaders for the Powerful Tools for Caregivers Class
- Implement a caregiver mentor program for peer support in caregiving
- Create a Facebook support group page specific to Grandparents and other as Parents
- Create a quarterly e-newsletter for community members focused on dementia awareness
- Collaborate with the University of Wisconsin-Eau Claire and the City-County Health Department to create projects specific to dementia
- Collaborate with the Alzheimer's Association to establish the Dementia Friends program

- Implement the Purple Tube Project to assist with crisis and safety planning for those with dementia in the community
- Partner with the Dementia Coalition and Wi Alzheimer's Institute to engage health care providers in identifying those with dementia
- Establish a volunteer respite program to provide companionship to individuals so caregivers can receive respite
- Conduct a general wellness activity to increase participation and awareness of prevention program offered by the ADRC
- Implement a new prevention program and offer it to community members
- Collaborate with libraries in Eau Claire County for the "Big Read" program to increase awareness of aging issues
- Implement a communication network to connect individuals with like interests to help combat loneliness
- Work with a local movie theater and/or local arts center to host a classic movie viewing
- Partner with local animal shelters to connect seniors to animal companions
- Create an online "Contact Us" form to streamline processes for communication with community agencies and partners
- Implement a "Let's go Live" series on Facebook to increase community engagement with ADRC programs

This plan was unanimously approved by the Subcommittee on Older Americans Act Programs as well as the ADRC Board on Wednesday, October 10, 2018.

4 - APPROVING THE 2019-2021 COUNTY PLAN ON AGING AND AUTHORIZING THE  
5 COUNTY BOARD CHAIR AND THE CHAIR OF THE AGING & DISABILITY RESOURCE  
6 CENTER BOARD TO EXECUTE SAID PLAN ON BEHALF OF EAU CLAIRE COUNTY -

7 WHEREAS, the 2019-2021 County Plan on Aging, consisting of XX pages of State  
8 Department of Health Services required information on Eau Claire County's Aging Unit organization  
9 and structure, planning process, focus areas and budget, represents the Aging & Disability Resource  
10 Center Board's plan for aging services in 2019-2021; and

11  
12 WHEREAS, the Aging & Disability Resource Center Subcommittee on Older Americans Act  
13 Programs approved the Plan by a vote of 6 for, 0 against on October 10, 2018; and

14  
15 WHEREAS, the Aging & Disability Resource Center Board approved the Plan by a vote of 7  
16 for, 0 against on October 10, 2018.

17  
18 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of Supervisors  
19 hereby approves the 2019-2021 County Aging Plan.

20  
21 BE IT FURTHER RESOLVED that the Aging & Disability Resource Center Board is hereby  
22 authorized to execute said Plan on behalf of Eau Claire County.

23  
24  
25 I certify that the foregoing correctly  
26 represents the action taken by the  
27 undersigned committee on October 10,  
28 2018 by a vote of 7 for, 0 against.  
29 KATHERINE STANDISH SCHNEIDER

30  
31 \_\_\_\_\_  
32 Katherine Schneider, Chair  
33 Aging and Disability Resource Board

34  
35 I certify the foregoing correctly  
36 represents the action taken by the  
37 undersigned committee on October 10,  
38 2018 by a vote of 6 for, 0 against.

39  
40 \_\_\_\_\_  
41 Sue Miller, Chair  
42 ADRC Subcommittee on Older Americans

37 JS/yk

38 Dated this 10th day of October, 2018.

ORDINANC/18-19/074

Reviewed by Finance Dept.  
for Fiscal Impact

APPROVED BY  
CORPORATION COUNSEL  
AS TO FORM