

Agenda
Eau Claire County
Aging & Disability Resource Center Board
and
Sub Committee on Older Americans

The Aging & Disability Resource Center Board and the Sub Committee on Older Americans will meet following the Public Hearing on the Eau Claire County Aging Plan 2019-2021 and Wisconsin Department of Transportation 2019 Specialized Transportation Grant on Wednesday, October 10, 2018, 4:00 pm, LE Phillips Senior Center, 1616 Bellinger Street, Eau Claire WI.

Call to Order

Introductions

Public Comment

Review ADRC Sub Comm meeting minutes August 8, 2018 / Discussion – Action Handout #1

Review ADRC Board meeting minutes September 13, 2018 / Discussion – Action Handout #2

Directors Report Handout #3

Chair Report

Vice Chair Report

2019-2021 Aging Plan- Subcommittee/Board / Discussion – Action, ADRC Board Handout #4

2019-2023 Transportation Coord Plan- Subcommittee/Board / Discussion – Action, ADRC Board Handout #5

Nutrition Advisory Council- Subcommittee/Board / Discussion – Action, ADRC Board Handout #6

Kitchen Expansion- Subcommittee/Board / Discussion – Action, ADRC Board Handout #7

Future agenda items – ADRC Board: Monday, November 12, 2018, 3:30 pm

Future agenda items – Sub Committee: Wednesday, December 12, 2018, 4:00 pm

Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-4710, (FAX) 715-839-1669, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

Aging & Disability Resource Center
Subcommittee on Older Americans Act Programs
Wednesday, August 8, 2018, 4:00 pm
Courthouse-Rooms 1301/1302, Eau Claire WI 54703

Handout #1

Members Present: Barb Baumgartner, Sue Miller, Stella Pagonis, Carl Anton, Cathy Barkovich

Others Present: Jennifer Speckien, Marlene Rud

Chair Miller called the meeting to order at 4 pm.

Introduction of ADRC Sub Comm and staff.

Public Comment. None received.

Minutes of June 13, 2018 Sub Comm. Motion by Barb Baumgartner to approve. Motion carried.

2019-2021 Aging Plan. Jennifer reviewed draft Aging Plan and next step to schedule public hearings on the draft plan. Modifications discussed; nutrition program special diets goal, visiting pet program. Also need to include goal addressing Tribal elders that reside in Eau Claire County. Plan public hearings to be held in Augusta and Eau Claire. Jennifer will check with Augusta Senior & Community Center for available date and Eau Claire location will be October 10, 2018, 4 pm prior to Sub Comm meeting. Plan will the go to the ADRC Board at their October 11, 2018 meeting.

2019 Budget Proposal for Older Americans Act funded programs. Jennifer reviewed budget concerns and revenue possibilities. Sub Comm discussed ideas to secure a necessary replacement cargo van that transports nutrition program meals daily.

Central Kitchen updates. Jennifer discussed updates; fully staffed kitchen, meals prepared for Chippewa County going well, meal catering implemented, and future options planned.

2019 Suggested Donations. Jennifer reviewed suggested meal donations from various other county nutrition programs, all significantly higher than Eau Claire County. Sub Comm discussed ideas and budget concerns. Motion by Cathy Barkovich to support suggested donation increase from \$3.75 to \$4.00. Second by Carl Anton. Stella Pagonis would like to wait until the new future kitchen facilities are on board and the revenues it brings. Motion carried 4/1.

Future agenda items; meal catering, budget updates, Tribal elders goal in aging plan.

Meeting adjourned at 5:04 pm.

Respectfully submitted,

Marlene Rud, Clerk
Subcommittee on Older Americans Act Programs

Members Present: Tom Christopherson, Jason Endres, Sue Miller, Katherine Schneider, Ruth Adix, Mary Pierce, Sandra McKinney, Kimberly Cronk, Audrey Nelson

Others Present: Jennifer Owen, Emily Gilbertson, Marlene Rud, Alleah Adix

Chair Schneider called the meeting to order at 12 pm.

Introduction of ADRC Board members and staff.

Public Comment. Audrey discussed long term care council she attended with transportation concerns and CNA career training programs.

ADRC Board Minutes of August 9, 2018. Motion by Mary Pierce to approve. Second by Sandra McKinney. Motion carried.

Chair Report. Katherine discussed 2 events of interest to ADRC Board; October 3, SHH Dementia and A Team. ADRC Board member Lydia has accepted a position and would like to discuss other board meeting date options. Board discussed 2nd Monday or Tuesday at 3:30 pm and it was the consensus that the 2nd Monday at 3:30 pm will be new board meeting time, beginning with November 2018.

Vice Chair Report. Sue reported the County Board approved the ADRC position requests.

Director Report. Jennifer discussed changes to the Medicare open enrollment process this year. Aging Plan and 85.21 Transportation Grant public hearings will be held October 1, 2018, 12:15 pm at Augusta Senior & Community Center and October 10, 2018, 4 pm at LE Phillips Senior Center, with board meeting to follow public hearing. Small dryer fire at Fall Creek Kitchen. Discussed ADRC staff position changes with 2019 county budget.

Transportation. Emily discussed the transportation RFP awarded to Abby Vans and changes to the contract for service improvement. Coordination Plan listening sessions were held with public input.

Nutrition. Jennifer discussed the Kitchen proposals; received proposal from Fall Creek site and waiting for proposal from Feed My People. Group Health Cooperative organized a fundraiser for Meals on Wheels and matched fundraiser funds.

Legislative Updates. Katherine discussed Marrekesh Treaty books for visually impaired.

Upcoming events. Ruth distributed flyer for the September 21 Crisis in Care community conversation.

Future agenda items: Long Term Care Counsel updates, Aging Plan approval, kitchen discussion, compliance with State contract.

Motion to adjourn at 1:02 m by Jason Endres, second by Mary Pierce.

Respectfully submitted,
Marlene Rud, Clerk, Aging & Disability Resource Center Board



Are you raising a grandchild?

So are we!

Over 59,345 children in Wisconsin are being raised by grandparents.

Grandparents and Others as Parents (GAP)

Focus is to provide support and awareness of Services

Regular Monthly Meetings

DATE: First Thursday of each Month

TIME: 11 am—1 pm

WHERE: River Pines Long-Term Concierge Care & Prairie Pointe Rehabilitation Suites

206 N. Willson Drive, Altoona, WI 54720

Community Room #3 located in the Center of the building. Park behind the building and enter there through Rehab then turn right down hallway across from the coffee shop.

Light lunch will be provided

For more information, contact Robyn Lee @ 715-827-1163
robynjlee@chibardun.net



Eau Claire County
Plan on Aging
2019-2021

TABLE OF CONTENTS

1. Verification of Intent
2. Executive Summary
3. Organization and Structure of the Aging Unit
 - a. Mission Statement and Description of the Aging Unit
 - b. Organizational Chart of the Aging Unit
 - c. Aging Unit Coordination with ADRCs
 - d. Statutory Requirements for the Structure of the Aging Unit
 - e. Membership of the Policy-Making Body
 - f. Membership of the Advisory Committee
 - g. Assessment Only - update the Commission on Aging and Aging Advisory membership
4. Context
5. Public Involvement in the Development of the County Aging Plan
6. Goals for the Plan Period
 - a. Assessment Only - National Family Caregiver Support Program
7. Coordination Between Titles III and VI
9. Compliance with Federal and State Laws and Regulations
10. Assurances
11. Appendices

1. Verification of Intent

This plan represents the intent of the county to assure that older people have the opportunity to realize their full potential and to participate in all areas of community life.

On behalf of county, we certify that these organizations have reviewed the plan, and have authorized us to submit this plan which outlines activities to be undertaken on behalf of older people during 2019-2021.

We assure that the activities identified in this plan will be carried out to the best of the ability of the county.

We verify that all information contained in this plan is correct.

Signature, and Title of the Chairperson of the Commission on Aging	Date
--	------

Signature, and Title of the Authorized County Board Representative	Date
--	------

2. Executive Summary

Eau Claire County's 2019-2021 Plan on Aging was developed with a significant amount of input from the community. There are themes throughout all of the goals focusing on combating loneliness and isolation, improving outreach and education, focusing on prevention and improving access to resources. This plan also incorporates new partnerships with community agencies such as the public library, school districts, etc. and enhances some of the partnerships that already exist.

In addition to the required goal areas of Advocacy, Caregiving, Dementia, Healthy Aging and the Elder Nutrition Program we have also identified some core local priorities based on feedback the ADRC has received. We have set goals for local priority areas in combating loneliness and isolation as well as transportation.

In total, there are 25 goals that the ADRC will work on over the course of 2019-2021 specific to aging which expand and enhance services to meet the needs of older adults in Eau Claire County.

The plan includes the following new goals for federal, state and local focus areas:

- Increase board member attendance at Aging Advocacy Day
- Host information and exchange meetings with community agencies and surrounding counties to spread awareness of ADRC services
- Host a paratransit signing day to increase utilization of transportation services
- Add a meal site in the rural part of Eau Claire County to increase participation in congregate dining
- Provide transportation to congregate dining sites
- Work with local school districts to implement a job training site with the central kitchen
- Add a self-led caregiver café group
- Train additional leaders for the Powerful Tools for Caregivers Class
- Implement a caregiver mentor program for peer support in caregiving
- Create a Facebook support group page specific to Grandparents and other as Parents
- Create a quarterly e-newsletter for community members focused on dementia awareness
- Collaborate with the University of Wisconsin-Eau Claire and the City-County Health Department to create projects specific to dementia
- Collaborate with the Alzheimer's Association to establish the Dementia Friends program
- Implement the Purple Tube Project to assist with crisis and safety planning for those with dementia in the community

- Partner with the Dementia Coalition and Wi Alzheimer’s Institute to engage health care providers in identifying those with dementia
- Establish a volunteer respite program to provide companionship to individuals so caregivers can receive respite
- Conduct a general wellness activity to increase participation and awareness of prevention program offered by the ADRC
- Implement a new prevention program and offer it to community members
- Collaborate with libraries in Eau Claire County for the “Big Read” program to increase awareness of aging issues
- Implement a communication network to connect individuals with like interests to help combat loneliness
- Work with a local movie theater to host a classic movie viewing
- Partner with local animal shelters to connect seniors to animals and establish a decreased adoption fee
- Create an online “Contact Us” form to streamline processes for communication with community agencies and partners
- Implement a “Let’s go Live” series on Facebook to increase community engagement with ADRC programs

3. Organization and Structure of the Aging Unit
3-A Mission Statement and Description of the Aging Unit

“To help older people and adults with disabilities secure needed services or benefits, live with dignity and security, and achieve maximum independence and quality of life.”

The Aging and Disability Resource Center of Eau Claire County is a fully integrated aging unit and ADRC housed as a separate department of Eau Claire County government. The ADRC’s primary location is at the Eau Claire County Government Center in the City of Eau Claire. At this location, the ADRC is also co-located with Eau Claire County Veteran Services. We also have a satellite office located in Augusta at the Augusta Senior and Community Center and operate a central kitchen located in Fall Creek. The satellite office in Augusta is open Mondays and Wednesdays giving residents of the rural area of the county an opportunity to access needed services and benefits within their local community. The central kitchen in Fall Creek operates Monday through Friday.

Primary contact information for the ADRC is:

721 Oxford Avenue

Suite 1130

Eau Claire, WI 54703

Phone: 715.839.4735

Toll Free: 1.888.338.4636

Fax: 715.839.4866

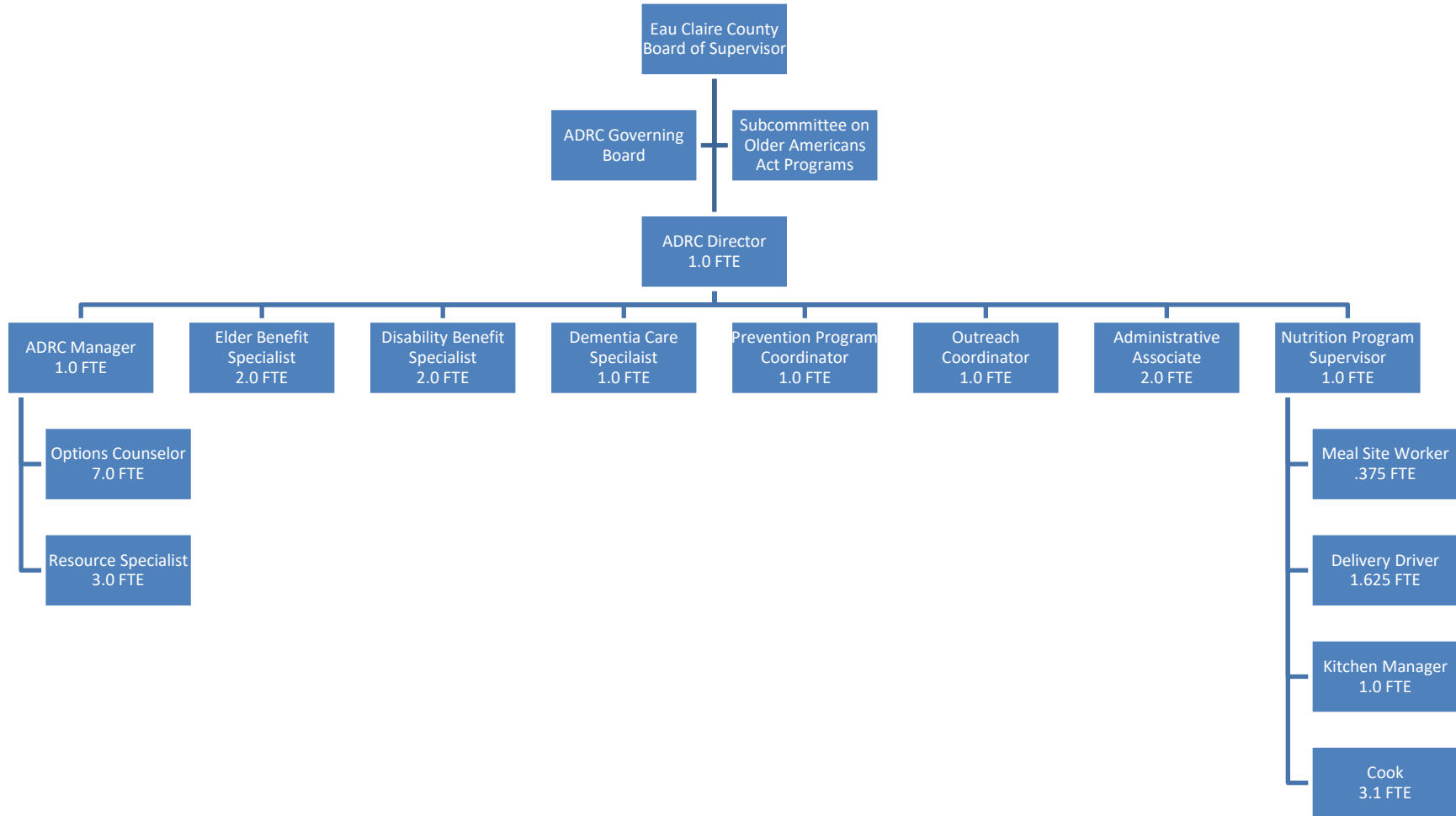
Email: adrc@co.eau-claire.wi.us

Website: www.eauclaireadrc.org

Questions or comments regarding the 2019-2021 Plan on Aging can be directed to Jennifer Speckien, Director, at the contact information listed above.

3. Organization and Structure of the Aging Unit

3-B Organizational Chart of the Aging Unit



3. Organization and Structure of the County Aging Unit

3-C Aging Unit Coordination with ADRCs

In Eau Claire County, the ADRC and Aging unit have been operating as a single department since July 1, 2008. Since this time, the integration of ADRC and Aging unit services has continued to evolve to provide coordinated, streamlined and customer focused access to programs and services. This also allows for coordination of funds received for operating programs and services for older adults, caregivers and adults with disabilities. In Eau Claire County, aging and ADRC services are so well integrated that the customer experience and public perception of our agency is that we are the ADRC of Eau Claire County- one agency that provides a variety of services to older adults, adults with disabilities, caregivers and professionals. Some examples of our internal coordination and integration include:

Caregiver Programs & Dementia Care Specialist: The National Family Caregiver Support Program (NFCSP) and the Alzheimer Family Caregiver Support Program (AFCSP) are fully integrated into our information & assistance (I&A) and options counseling services. All staff providing options counseling and/or I&A are trained in the NFCSP and AFCSP program and are able to authorize services for caregivers in need. We also have options counseling staff that are trained in the Powerful Tools for Caregivers program and offer the program a minimum of two times per year. Although we have a staff member designated as the lead for caregiver coordination, all staff are trained in the programs and are able to assist customers needing the assistance of these programs.

Eau Claire County is also fortunate to have a Dementia Care Specialist (DCS). Although the DCS coordinates the AFCSP respite funds, all staff are trained and able to authorize services for caregivers in need. The DCS also works with all staff on dementia education and training to ensure that we are a dementia capable ADRC.

Health Promotion: The ADRC has a full time Prevention Program Coordinator whose role is to coordinate the evidenced-based prevention programs offered, expand programming options and provide community education on prevention and wellness topics as requested. We have a variety of staff trained as leaders for the health promotion programming that is offered.

Nutrition Program: The options counseling and I&A staff are all trained to conduct Meals on Wheels assessments to start new participants on the program. This has created efficiency for the nutrition program and better customer services as well allowing us to be extremely timely and responsive to new requests for the program. All staff regularly assists with presentations and programming at the dining sites as well.

3. Organization and Structure of the County Aging Unit

3-D Statutory Requirements for the Structure of the Aging Unit

Chapter 46.82 of the Wisconsin Statutes sets certain legal requirements for aging units.

<p>Organization: The law permits one of three options. Which of the following permissible options has the county chosen?</p>	<p>Check One</p>
<p>1. An agency of county/tribal government with the primary purpose of administering programs for older individuals of the county/tribe.</p>	<p>X</p>
<p>2. A unit, within a county/tribal department with the primary purpose of administering programs for older individuals of the county/tribe.</p>	
<p>3. A private nonprofit corporation, as defined in s. 181.0103 (17).</p>	
<p>Organization of the Commission on Aging: The law permits one of three options. Which of the following permissible options has the county chosen?</p>	<p>Check One</p>
<p>1. For an aging unit that is described in (1) or (2) above, organized as a committee of the county board of supervisors/tribal council, composed of supervisors and, advised by an advisory committee, appointed by the county board/tribal council. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.</p>	<p>X</p>
<p>2. For an aging unit that is described in (1) or (2) above, composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.</p>	
<p>3. For an aging unit that is described in (3) above, the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.</p>	
<p>Full-Time Aging Director: The law requires that the aging unit have a full-time director as described below. Does the county have a full-time aging director as required by law?</p>	<p>Yes</p>

3. Organization and Structure of the Aging Unit

3-E Membership of the Policy-Making Body

The commission is the policy making entity for aging services and an aging advisory committee is not the commission. Chapter 46.82 of the Wisconsin Statutes sets certain legal requirements for aging units.

“Members of a county/tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms.” In the case of county board/tribal council members, the requirement is 3 consecutive 2-year terms.

Official Name of the County Aging Unit’s Policy-Making Body (list below)			
ADRC Board			
Name	Age 60 and Older	Elected Official	Year First Term Began
Chairperson: Katherine Schneider	X		2015
Sue Miller		X	2017
Carl Anton		X	2016
Sandra McKinney		X	2016
Lydia Boerboom		X	2018
Kimberly Cronk		X	2016
Thomas Christopherson	X		2013
Jason Endres			2015
Ruth Adix			2016
Mary Pierce	X		2014
Audrey Nelson			2017

3. Organization and Structure of the County Aging Unit

3-F Membership of the Advisory Committee

If the aging unit has an advisory committee, listed below are the members of the advisory committee. *An aging advisory committee is required if the commission (policy making body) does not follow the Elders Act requirements for elected officials, older adults and terms or if the commission (i.e. policy-making body) is a committee of the county board.*

Chapter 46.82 of the Wisconsin Statutes requires that the membership of the aging advisory committee (where applicable) must consist of at least 50% older people, and individuals who are elected to office may not constitute 50% or more of the membership.

Official Name of the County Aging Unit’s Advisory Committee (list below)			
Subcommittee on Older Americans Act Programs			
Name	Age 60 and Older	Elected Official	Year First Term Began
Chairperson: Sue Miller		X	2014
Carl Anton		X	2016
Stella Pagonis	X		2017
Kenneth King	X		2018
Catherine Barkovich	X		2014
Heather Garber	X		2014
Barb Baumgartner	X		2014

For assessment only – Please update the Commission on Aging and Aging Advisory membership and answer questions below.

<i>Please answer "Y" or "N"</i>	2019	2020	2021	Describe
Has the organization of the <i>Aging Unit</i> changed this past year?				
Has the organization of the <i>Commission on Aging</i> changed this past year?				
Does the aging unit have a full-time aging director?				
Is the membership of the Commission on Aging in Compliance?				

3. Organization and Structure of the County Aging Unit

3-G Staff of the Aging Unit

Listed below are the people employed by the County Aging Unit. Include additional pages as needed.

Name: Jennifer Speckien Job Title: ADRC Director Telephone Number/email Address: 715-839-4735; Jennifer.Speckien@co.eau-claire.wi.us
Brief Description of Duties: The ADRC Director is responsible for the overall operations of the ADRC and Aging Unit in Eau Claire County. This includes staff oversight, program development, process improvement, strategic planning and budgeting. Provides direct supervision and oversight to the administrative staff, benefit specialists, all other specialty positions and all management positions within the department.
Name: Emily Gilbertson Job Title: ADRC Manager Telephone Number/email Address: 715-839-4735; Emily.Gilbertson@co.eau-claire.wi.us
Brief Description of Duties: The ADRC Manager is responsible for the day to day oversight and supervision of information and assistance, options counseling, public long-term care eligibility, transportation and caregiver support programs.
Name: Rebecca Hinzmann Job Title: Nutrition Program Supervisor Telephone Number/email Address: 715-839-4735; Rebecca.Hinzmann@co.eau-claire.wi.us
Brief Description of Duties: The Nutrition Program Supervisor is responsible for the day to day oversight and supervision of the senior dining programs including Meals on Wheels and Congregate Dining.
Name: Molly Yang, Yee Yang, Michelle Fellom Job Title: Administrative Associate Telephone Number/email Address/email Address: 715-839-4735; Molly.Yang@co.eau-claire.wi.us ; Yee.Yang@co.eau-claire.wi.us ; Michelle.Fellom@co.eau-claire.wi.us
Brief Description of Duties: The Administrative Associates provide all reception related functions for the department as well as office support for information and assistance, health promotion, adaptive equipment loan program, newsletter distribution and Meals on Wheels.
Name: Leda Welke-Judd, Jessica Smith Job Title: Elder Benefit Specialist Telephone Number/email Address: 715-839-4735; Leda.Welke@co.eau-claire.wi.us ; Jessica.Smith@co.eau-claire.wi.us
Brief Description of Duties: The Elder Benefit Specialist provide benefit related assistance to adults age 60+ under the supervision of GWAAR legal counsel. Benefit assistance includes, but is not limited to, assistance with Medicare, Medicaid, other public benefits, supplemental insurance, claim appeals, etc.

<p>Name: Jim Coldwell, Melissa Wendtland Job Title: Disability Benefit Specialist Telephone Number/email Address: 715-839-4735; Jim.Coldwell@co.eau-claire.wi.us; Melissa.Wendtland@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Disability Benefit Specialists provide benefit related assistance to adults with disabilities age 18-59 under the supervision of DRW legal counsel. Benefit assistance includes, but is no limited to, Social Security disability claims and appeals, Medicare, Medicaid, other public benefits, etc.</p>
<p>Name: Kaylynn Stahlbusch Job Title: Outreach Coordinator Telephone Number/email Address: 715-839-4735; Kaylynn.Stahlbusch@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Outreach Coordinator is responsible for the coordination and development of all marketing and outreach activities for the department. This position is also responsible for volunteer recruitment and training for the department.</p>
<p>Name: Deb Bruning Job Title: Prevention Program Coordinator Telephone Number/email Address: 715-839-4735; Deb.Bruning@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Prevention Program Coordinator is responsible for the coordination and development of health promotion programming offered by the ADRC.</p>
<p>Name: Lisa Wells Job Title: Dementia Care Specialist Telephone Number/email Address: 715-839-4735; Lisa.Wells@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Dementia Care Specialist position is responsible for fulfilling all requirements of the DCS grant. This includes leading the development of the dementia friendly communities initiative, assisting those living with dementia and their caregivers, development of a dementia capable ADRC and more. This position provides a leadership role with the Dementia Coalition and represents the ADRC on several other workgroups and coalitions within the County.</p>
<p>Name: Dana Greicar, Jenna Belter, Dawnelle Horvath, Sue O’Branovich, Elizabeth Nett, Lisa Riley, Andrea Reischel Job Title: Options Counselor Telephone Number/email Address: 715-839-4735; Dana.Greicar@co.eau-claire.wi.us; Jenna.Belter@co.eau-claire.wi.us; Dawnelle.Horvath@co.eau-claire.wi.us; Sue.O’Branovich@co.eau-claire.wi.us; Elizabeth.Nett@co.eau-claire.wi.us; Lisa.Riley@co.eau-claire.wi.us; Andrea.Reischel@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: Options Counseling staff are responsible for providing in depth options counseling and assistance to all customer groups utilizing the ADRC. Options Counselors also provide the eligibility determination, enrollment and disenrollment functions for the publicly funded long-term care programs offered in Eau Claire County. They provide short term service coordination when needed and also assist with assessments for the home delivered meal program as needed.</p>
<p>Name: Lindi Engedal, Marlene Rud, Jennifer Solfest Job Title: Resource Specialist</p>

<p>Telephone Number/email Address: 715-839-4735; Lindi.Engedal@co.eau-claire.wi.us; Marlene.Rud@co.eau-claire.wi.us; Jennifer.Solfest@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: Resource Specialists provide information and assistance and function as the “triage” of all calls coming into the ADRC to ensure customers are being connected with the appropriate staff person within the agency. Resource Specialists also provide assistance with home delivered meal program, assistance with Medicaid applications, clerk for the board and advisory committee, assist with the website and newsletter development and maintain the resource information used by all staff.</p>
<p>Name: Kelli Weiss Job Title: Fiscal Associate Telephone Number/email Address: 715-839-4735; Kelli.Weiss@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Fiscal Associate is responsible for all fiscal and accounting duties for the ADRC. This position prepares the claims for all grants available to the department, assists with budget preparation and handles the day to day accounting functions of the department.</p>
<p>Name: Sheryl Sadzewicz Job Title: Kitchen Manager Telephone Number/email Address: 715-839-4735; Sheryl.Sadzewicz@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Kitchen Manager is responsible for the daily operations of the central kitchen. This includes preparing a monthly menu for the senior dining program, ordering of supplies, scheduling of cooking staff and ensuring proper food safety procedures are used.</p>
<p>Name: Hailey Patterson, Aaron Pritzl, Linda Vogler, Vacant Job Title: Nutrition Program Cook Telephone Number/email Address: 715-839-4735</p>
<p>Brief Description of Duties: The Nutrition Program Cooks prepare meals at the central kitchen for the senior dining program. They also assist with packaging.</p>
<p>Name: Gordon Geurnik, Gerald Carpenter, Doug Salter, Kris Bertrand Job Title: Delivery Driver Telephone Number/email Address: 715-839-4735</p>
<p>Brief Description of Duties: The Delivery Drivers are responsible for delivering meals from the central kitchen to the rural residents on the home delivered meal program. They also transport meals from the central kitchen to drop off locations throughout the City of Eau Claire which are then picked up and delivered to participants from volunteers.</p>
<p>Name: Karin Kircher Job Title: Meal Site Worker Telephone Number/email Address: 715-839-4735; Karin.Kircher@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Meal Site Worker is responsible for the daily oversight of the St. John’s Apartments congregate dining site and the evening meal held in Eau Claire.</p>

4. Context

Geographic Information

Eau Claire County is located in west-central Wisconsin. The County is a mix of both rural and urban communities. This rural and urban mix creates some unique challenges when it comes to programming offered by the ADRC as resources and desires differ from community to community.

Demographic Information

The total population of Eau Claire County is 101,907 individuals of which 19,938 are age 60 or older. Over half of the population of those ages 60+ resides within the City of Eau Claire.

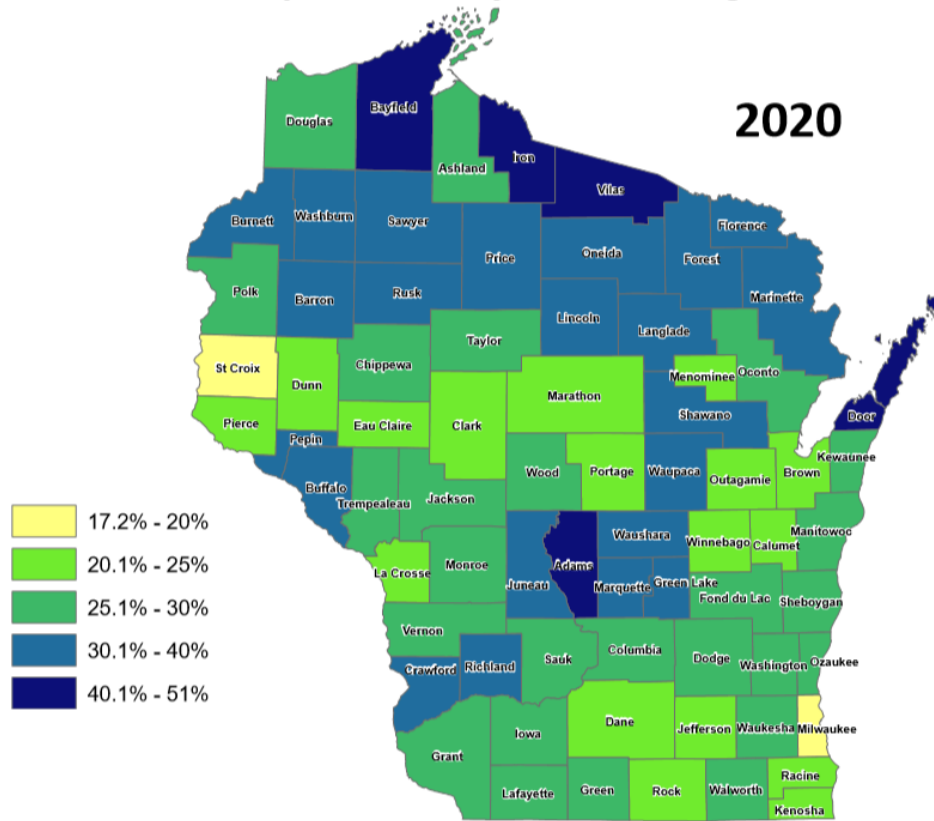
County	County, City, Town or Village	Population; total	Population; ages 60 and older
<i>Eau Claire County</i>	<i>Eau Claire County</i>	<i>101,907</i>	<i>19,938</i>
Eau Claire County	Altoona city	7,193	1,496
Eau Claire County	Augusta city	1,564	429
Eau Claire County	Bridge Creek town	1,951	368
Eau Claire County	Brunswick town	1,603	425
Eau Claire County	Clear Creek town	829	174
Eau Claire County	Drammen town	752	202
Eau Claire County	Eau Claire city	65,871	11,448
Eau Claire County	Fairchild village	568	105
Eau Claire County	Fairchild town	395	99
Eau Claire County	Fall Creek village	1,400	323
Eau Claire County	Lincoln town	1,101	232

Eau Claire County	Ludington town	1,168	277
Eau Claire County	Otter Creek town	503	99
Eau Claire County	Pleasant Valley town	3,163	707
Eau Claire County	Seymour town	3,266	616
Eau Claire County	Union town	2,745	660
Eau Claire County	Washington town	7,344	2,166
Eau Claire County	Wilson town	491	112

The populations of those age 60+ will without a doubt continue to increase at a rapid rate as the baby boomers grow older. All communities throughout the United States are experiencing this to some degree and Eau Claire County is no exception. It is anticipated that the percentage of adults age 60+ in our communities will grow from the current 19% to over 26% by 2040.

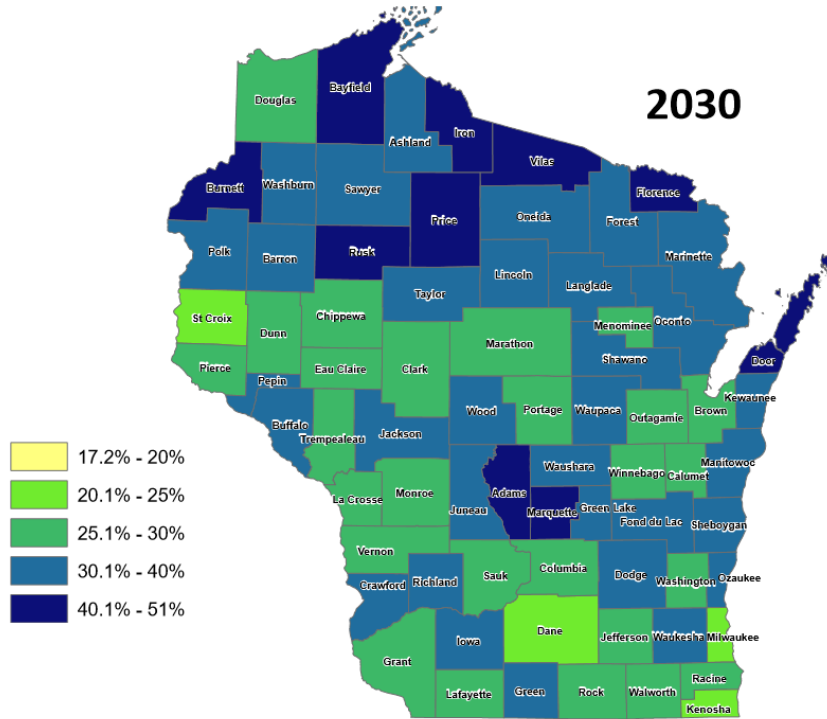
	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	% Ages 60 and Older	% Ages 60 and Older
County	2010	2015	2020	2025	2030	2035	2040	2010	2040
Eau Claire	17,745	20,975	23,915	26,610	28,015	28,660	29,230	18.0%	26.2%

Percent of Projected Population Ages 60 and Older



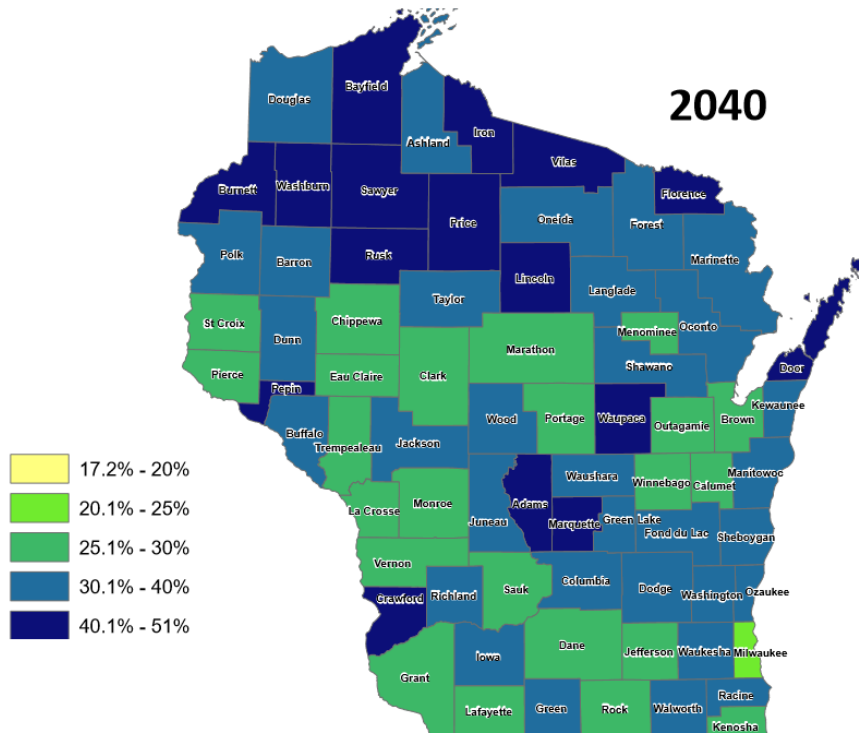
Source: Wisconsin Department of Administration, Demographic Services Center, Vintage 2013 Population Projections

Percent of Projected Population Ages 60 and Older



Source: Wisconsin Department of Administration, Demographic Services Center, Vintage 2013 Population Projections

Percent of Projected Population Ages 60 and Older



Source: Wisconsin Department of Administration, Demographic Services Center, Vintage 2013 Population Projections

Opportunities and Challenges

Volunteer Opportunities

The increasing demographic of older adults in our community brings much opportunity. The availability of more retirees interested in participating in volunteer opportunities where they can use their skills and talents is an opportunity that has a lot of potential. On average, Eau Claire County's ADRC already receives over 14,000 hours of service from volunteers on an annual basis. This is the equivalent of having **7 additional full-time employees**. We know that the funding necessary to keep up with the increasing demand on services isn't likely to increase so we are going to need to find creative means to keep up. One way is to use the time and talents of older adults interested in giving back. One of the many examples of this is using retired nurses and pharmacists during Medicare open enrollment.

One of the primary program areas for volunteers is the delivery of home delivered meals. However, we receive calls on a regular basis from individuals looking for other opportunities. From assisting with reception duties, clerical assistance to helping to lead health and wellness programming offered by our agency. The opportunities are plentiful, and we will need to continue to grow our volunteer program just to keep up with the demand for aging services.

Advocacy

Baby boomers grew up during a time of dramatic social change. There are many baby boomers that are comfortable advocating for programs and services. Aging units have the opportunity to capitalize on this by encouraging and creating meaningful ways for older adults to have their voices heard. Providing information regularly on legislative issues that may impact older adults is one way to engage boards and committees.

Program Outreach & Awareness

One theme throughout the public input sessions was the need for more outreach and awareness of the programs and services offered by the ADRC and to older adults in general in our communities. What's in a name? A lot according to the feedback received. From the name of our agency to the names of programs, when we use words like 'aging', 'elder', 'older', etc. many individuals who could be using those programs don't identify that it is for them because they don't see themselves as 'aging', 'elder', 'older', etc. Our strategies for marketing and outreach need to evolve. We need to dedicate time and make a priority of marketing and outreach; especially with our prevention and early intervention programs.

Program Design

There is certainly not a 'one size fits all' approach to programs and services for older adults. How programs are designed to attract older adults depends on many factors including age and geographic location. For example, a traditional congregate dining site is still something some of our customers wish to attend. On the other hand, we find that the 'younger' senior isn't as attracted to congregate dining in the traditional sense and is looking for options with more variety, perhaps an intergenerational opportunity as well as flexibility. This variability exists across many program and services.

Prevention & Wellness

The demand for health promotion and prevention focused programming continues to grow year after year. In 2017, the ADRC offered 38 workshops serving 651 participants. Workshops ranges from falls prevention, chronic disease management, strength training, healthy eating and caregiving support. Demand for these programs continues to grow and will be necessary to help keep people healthy and independent for as long as possible.

According to the Eau Claire Healthy Communities health data, there are over 2,800 Medicare beneficiaries in Eau Claire County with diabetes. Increasing our capacity to offer Healthy Living with Diabetes workshops, nutrition education and diabetic friendly meals through the senior dining program will be imperative.

Over 27% of Medicare beneficiaries in Eau Claire County have arthritis. The community will need to expand program options to include evidenced based programs such as Walk with Ease which is specifically targeted for adults with arthritis.

It was also evident during the listening sessions that cost is a barrier for individuals wanting to get or stay healthy. Supporting community efforts like the Active Aging Park that is being planned at McDonough Park, is a great solution to the cost and accessibility barriers. The park will be available, free of charge and will be designed specifically with the needs of older adults in mind. It also will provide a great inter-generational opportunity for the community as well.

Caregiver Workforce Crisis

There is a significant crisis going on in the caregiver workforce. There simply are not enough people to fill the rising demand for caregiving jobs in assisting living and skilled nursing facilities. This crisis will require a multi-faceted approach to solve but Older Americans Act programs play a role in part of the solution. Prevention programs, specifically the home delivered meal program, can make the difference between someone being able to stay in their home or needing to go to substitute care in a facility. Providing a well-balanced, nutrient dense meal

that is delivered daily by a volunteer or staff member goes a very long way in keeping someone living in their own home.

Between 2017-2018, Eau Claire County has had two skilled nursing facilities close. The majority of assisted living facilities have waiting lists. Senior apartment complexes for those wishing to downsize also have extensive waiting lists. Caregiver support programs will continue to play an integral as well in keeping people at home for as long as possible.

Loneliness & Isolation

Nationally, 28% of people age 65 and older live alone. Loneliness is associated with a higher prevalence of poor health outcomes which also tends to lead to needing long-term care support such as assisting living or nursing home care. Social isolation is also linked to higher rates of elder abuse including being targeted for scams. In Eau Claire County, the percentage of older adults living alone is higher than the national average at just over 32% making this a local priority for the community. In addition, we heard a lot of comments at the listening sessions about transportation being a major barrier for individuals living in our communities. For individuals that are living alone and already more susceptible to loneliness and isolation, transportation barriers make accessing a solution an even greater challenge.

County	County, City, Town or Village	Total, both sexes, ages 65 and older	Total, both sexes ages 65 and older, living alone	Both sexes, % living alone
Eau Claire County	Eau Claire County	14,136	4,572	32.3%
Eau Claire County	Altoona city	1,136	491	43.2%
Eau Claire County	Augusta city	319	81	25.4%
Eau Claire County	Bridge Creek town	249	34	13.7%
Eau Claire County	Brunswick town	259	38	14.7%
Eau Claire County	Clear Creek town	124	20	16.1%
Eau Claire County	Drammen town	113	14	12.4%
Eau Claire County	Eau Claire city	8,271	3,089	37.3%
Eau Claire County	Fairchild village	80	34	42.5%
Eau Claire County	Fairchild town	87	14	16.1%
Eau Claire County	Fall Creek village	261	92	35.2%
Eau Claire County	Lincoln town	157	34	21.7%
Eau Claire County	Ludington town	182	30	16.5%
Eau Claire County	Otter Creek town	69	10	14.5%
Eau Claire County	Pleasant Valley town	439	54	12.3%
Eau Claire County	Seymour town	457	86	18.8%
Eau Claire County	Union town	442	94	21.3%
Eau Claire County	Washington town	1,412	336	23.8%
Eau Claire County	Wilson town	79	21	26.6%

5. Public Involvement in the Development of the County Aging Plan

Please use the Public Input Report form to explain how you gathered information and ideas from the public prior to developing your plan. Attach completed forms to the plan.

Before submitting the final plan to the Area Agency on Aging (AAA), the aging unit must conduct one or more public hearings on the draft plan. Please use the Public Hearing Report form to document your public hearings and attach forms to the plan.

6. Goals for the Plan Period

Progress notes to be completed during self-assessment process.

Aging Unit Plan Goals <i>(write at least one goal per focus area per year - add extra boxes as needed – put cursor to the left of the box and click the + sign)</i>	Progress Notes <i>(briefly summarize only those activities completed as of Dec. of each year)</i>	check if completed		
		2019	2020	2021
Focus Area 6-A. Advocacy Related Activities				
The ADRC will coordinate to have a minimum of 4 ADRC board and/or Subcommittee on Older Americans Act Programs members attend Aging Advocacy Day on May 15, 2019.				
In order to increase awareness of community resources and services provided by the ADRC and local organizations in the Chippewa Valley, the ADRC will host a minimum of two information and exchange meetings . These will be done in a variety of capacities including in person, online and video. These will be held quarterly starting in the spring of 2020.				
In order to increase awareness and utilization of the paratransit program, the ADRC will work with the City of Eau Claire to host a paratransit “signing day”. This will allow for individuals to complete paratransit application on site and submit for quicker review and approval. This will be completed by October 1, 2021.				
Focus Area 6-B. The Elder Nutrition Program				
In order to reach rural areas of the county that are not presently being served and decrease the stigma associated with the program the ADRC will investigate Senior Dining locations that are not in “traditional” settings and				

determine the number of days per week the site is wanted. The meal site will open by December 31, 2019. The goal is to increase overall congregate dining participation by 5%.				
In order to increase participation at the Augusta senior dining site by 5% in 2019, the ADRC will coordinate transportation to and from the dining site one-time weekly beginning no later than July 1, 2019.				
The ADRC will conduct a study of both current participants and non-participants about offering special diets as part of the senior dining program by December 31, 2019.				
In order to improve and enhance the senior nutrition program, the kitchen staff will solicit feedback and input from participants by delivering home delivered meal routes and visiting the congregate dining sites at least once per month by July 1, 2020. The input obtained will incorporated into an action plan for implementation and evaluated at least quarterly.				
The ADRC's senior nutrition program will develop a work skill training program in partnership with an area school district using the central kitchen as a job training site by December 31, 2021.				
Focus Area 6-C. Services in Support of Caregivers				
In order to increase caregiver support, the ADRC will increase the Caregiver Café meeting sessions from one time monthly to bi-monthly by January 1, 2019.				
In order to continue offering the Powerful Tools for Caregivers class in the spring and fall of each calendar year, the ADRC will identify and coordinate the training of 2 new leaders by September 1, 2020.				

<p>In order to increase awareness and support of grandparents and other relatives as parents, the ADRC will assist in creating an online resource such as a local Facebook group page where those that can identify with this caregiving role will be able to obtain support and information at their convenience. This new resource will be available by January 1, 2021.</p>				
<p>In order to increase utilization of caregiver support programs, the ADRC will implement a caregiver mentoring program pairing former family caregivers with active family caregivers for peer to peer support and encouragement. This will be implemented by December 31, 2021 with a minimum of 5 mentoring pairs established.</p>				
<p>Focus Area 6-D. Services to People with Dementia</p>				
<p>In order to increase awareness of issues, concerns and caregiving for those living with Alzheimer’s disease and other related dementias, the ADRC will produce a quarterly e-newsletter to be sent via email to the Eau Claire Chamber of Commerce and other social network opportunities by December 31, 2019.</p>				
<p>In order to promote awareness of Alzheimer’s disease and other related dementias, the ADRC will coordinate with the City/County Health Department and the UWEC Nursing Program to develop projects on caregiving, living with dementia, awareness/marketing or brain health. At least one collaborative project will be completed by December 31, 2019.</p>				
<p>In order to increase understanding, reduce stigma, and help change the way people think, talk and act about dementia, the ADRC will incorporate the Dementia Friends program in collaboration with the Wisconsin Alzheimer’s</p>				

<p>Institute by December 31, 2019. There will be a kickoff event with media coverage to highlight the new program.</p>				
<p>As the number of people with Alzheimer’s disease and related dementias grows, so does the need for positive emergency interventions. In order to assist family, first responders and/or law enforcement in the event of a medical or behavioral emergency, the ADRC will implement the Purple Tube Project that consists of a crisis/safety plan including contact people, brief medical history, and power of attorney for health care by December 31, 2020. At least one training &/or media event will be held to explain the project.</p>				
<p>Frequently a diagnosis of Alzheimer’s disease or other dementia is not listed on the problem list when individuals present to a hospital or clinic. In order to ensure a diagnosis is recognized, the ADRC will partner with the Eau Claire County Dementia Coalition and the Wisconsin Alzheimer’s Institute to engage and educate health care providers on identifying their patients who have a diagnosis of dementia by encouraging them to use a banner in the electronic health record by December 31, 2021.</p>				
<p>Family caregivers of people living with Alzheimer’s disease and related dementia often times feel stressed and overwhelmed and deny themselves respite. In order for caregivers to get a much needed break, the ADRC will establish a respite volunteer program that will provide non-medical companionship so the caregiver can have some time away and provide training to volunteers by December 31, 2021.</p>				
<p>Focus Area 6-E. Healthy Aging</p>				
<p>To increase interest and participation in evidenced based workshops, the ADRC will conduct a general wellness activity by December 31, 2019.</p>				

Examples include: “Exercising with Arthritis and How to Safely Begin and Exercise Program”, “Healthy Eating and Your Diabetes Risk”, or “Steps to Prevent Falls” utilizing the CDC’s STEADI toolkit.				
To meet the diverse needs of older adults, the ADRC will implement a new evidenced based program such as Walk with Ease, Mind Over Matter, or Aging Mastery Program by December 31, 2020.				
To increase knowledge and understanding of aging issues, the ADRC will collaborate with local public libraries to conduct a “Big Read” program with discussion groups by December 31, 2021.				
Focus Area 6-F. Local Priorities				
In order to reduce loneliness for older adults in Eau Claire County, the ADRC will create a Talking Tree or similar communication network to connect those with similar interests. The ADRC will connect at least 10 individuals by December 31, 2019 based on the interests indicated on a survey.				
In order to reduce social isolation among older adults in Eau Claire County, the ADRC will collaborate with a local movie theater in hosting a classic movie viewing, followed by an organized discussion. The ADRC will coordinate two viewings, with 25 attendees each, in the year 2020.				
In order to increase quality of life for Eau Claire County’s older adults, the ADRC will partner with the Eau Claire Humane Association and/or Bob’s House for Dogs to connect lonely seniors with a senior furry friend (cat or dog) through a ‘visiting pet’ program. The ADRC will coordinate at least 8 visits December 31, 2021.				
In order to increase efficiency and streamline processes, the ADRC will create an online contact us form on the ADRC website specific to outreach. This will				

<p>allow the ADRC to have a single point of contact for community organizations and individuals to request presentations, events, etc. This will be completed by October 1, 2020.</p>				
<p>In order to engage the community, the ADRC will implement a “Let’s Go Live Series” utilizing social media in real time on a monthly basis. This will highlight events, resources and ADRC staff. This will be implemented by January 31, 2019.</p>				

For Assessment Only

Part IV: Progress on the Aging Unit Plan for Serving Older People – National Family Caregiver Support Program (NFCSP)

This section is not required for tribal aging units.

Minimum Service Requirements: *The minimum service requirements of NFCSP must be provided by the aging unit or contracted with another agency. Please indicate who provides these services.*

Service	Aging Unit (X)	Other Agency (please list)
Information to caregivers about available services		
Assistance to caregivers in gaining access to the services		
Individual counseling, support groups, and training to caregivers		
Respite care		
Supplemental services (e.g., transportation, assistive devices, home modifications, adaptive aids, emergency response systems, supplies, etc.)		

Caregiver Coordination: *To ensure coordination of caregiver services in the county, the aging unit shall convene or be a member of a local family-caregiver coalition or coordinating committee with other local providers who currently provide support services to family caregivers.*

Does the aging unit belong to a local caregiver coalition?

YES NO

Name of Coalition: _____

If YES, please provide a brief update on coalition activities conducted each year.

If NO, please explain plan for compliance.

2019 Activities:

2020 Activities:

2021 Activities:

7. Coordination Between Titles III and VI

If the county includes part or all of a federally recognized tribe or is home to a significant population of tribal members, describe how the County and Tribal aging units will work together to coordinate and ensure the provision of services to tribal elders. Provide a narrative describing collaboration efforts and goals for each year of the plan.

Progress notes to be completed during self-assessment process.

Provide goals for each year of the plan.	Progress Notes	2019	2020	2021

9. Compliance with Federal and State Laws and Regulations

On behalf of the county, we certify

(Give the full name of the county aging unit)

has reviewed the appendix to the county plan entitled Assurances of Compliance with Federal and State Laws and Regulations for 2016-2018. We assure that the activities identified in this plan will be carried out to the best of the ability of the tribe in compliance with the federal and state laws and regulations listed in the Assurances of Compliance with Federal and State Laws and Regulations for 2016-2018.

Signature and Title of the Chairperson of the Commission on Aging Date

Signature and Title of the Authorized County Board Representative Date

10. Assurances

The applicant certifies compliance with the following regulations:

1. Legal Authority of the Applicant

- The applicant must possess legal authority to apply for the grant.
- A resolution, motion or similar action must be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein.
- This resolution, motion or similar action must direct and authorize the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. Outreach, Training, Coordination, & Public Information

- The applicant must assure that outreach activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources designated area agency on aging.
- The applicant must assure that each service provider trains and uses elderly persons and other volunteers and paid personnel as required by the Bureau of Aging and Disability Resources designated area agency on aging.
- The applicant must assure that each service provider coordinates with other service providers, including senior centers and the nutrition program, in the planning and service area as required by the Bureau of Aging and Disability Resources designated area agency on aging.
- The applicant must assure that public information activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources designated area agency on aging.

3. Preference for Older People with Greatest Social and Economic Need

The applicant must assure that all service providers follow priorities set by the Bureau of Aging and Disability Resources designated area agency on aging for serving older people with greatest social and economic need.

4. Advisory Role to Service Providers of Older Persons

The applicant must assure that each service provider utilizes procedures for obtaining the views of participants about the services they receive.

5. Contributions for Services

- The applicant shall assure that agencies providing services supported with Older Americans Act and state aging funds shall give older adults a free and voluntary opportunity to contribute to the costs of services consistent with the Older Americans Act regulations.
- Each older recipient shall determine what he/she is able to contribute toward the cost of the service. No older adult shall be denied a service because he/she will not or cannot contribute to the cost of such service.
- The applicant shall provide that the methods of receiving contributions from individuals by the agencies providing services under the county/tribal plan shall be handled in a manner that assures the confidentiality of the individual's contributions.
- The applicant must assure that each service provider establishes appropriate procedures to safeguard and account for all contributions.
- The applicant must assure that each service provider considers and reports the contributions made by older people as program income. All program income must be used to expand the size or scope of the funded program that generated the income. Nutrition service providers must use all contributions to expand the nutrition services. Program income must be spent within the contract period that it is generated.

6. Confidentiality

- The applicant shall ensure that no information about or obtained from an individual and in possession of an agency providing services to such individual under the county/tribal or area plan, shall be disclosed in a form identifiable with the individual, unless the individual provides his/her written informed consent to such disclosure.
- Lists of older adults compiled in establishing and maintaining information and referral sources shall be used solely for the purpose of providing social services and only with the informed consent of each person on the list.
- In order that the privacy of each participant in aging programs is in no way abridged, the confidentiality of all participant data gathered and maintained by the State Agency, the Area Agency, the county or tribal aging agency, and any other agency, organization, or individual providing services under the State, area, county, or tribal plan, shall be safeguarded by specific policies.
- Each participant from whom personal information is obtained shall be made aware of his or her rights to:
 - (a) Have full access to any information about one's self which is being kept on file;
 - (b) Be informed about the uses made of the information about him or her, including the identity of all persons and agencies involved and any known consequences for providing such data; and,

(c) Be able to contest the accuracy, completeness, pertinence, and necessity of information being retained about one's self and be assured that such information, when incorrect, will be corrected or amended on request.

- All information gathered and maintained on participants under the area, county or tribal plan shall be accurate, complete, and timely and shall be legitimately necessary for determining an individual's need and/or eligibility for services and other benefits.
- No information about, or obtained from, an individual participant shall be disclosed in any form identifiable with the individual to any person outside the agency or program involved without the informed consent of the participant or his/her legal representative, except:

(a) By court order; or,

(b) When securing client-requested services, benefits, or rights.

- The lists of older persons receiving services under any programs funded through the State Agency shall be used solely for the purpose of providing said services and can only be released with the informed consent of each individual on the list.
- All paid and volunteer staff members providing services or conducting other activities under the area plan shall be informed of and agree to:
 - (a) Their responsibility to maintain the confidentiality of any client-related information learned through the execution of their duties. Such information shall not be discussed except in a professional setting as required for the delivery of service or the conduct of other essential activities under the area plan; and,
 - (b) All policies and procedures adopted by the State and Area Agency to safeguard confidentiality of participant information, including those delineated in these rules.
- Appropriate precautions shall be taken to protect the safety of all files, microfiche, computer tapes and records in any location which contain sensitive information on individuals receiving services under the State or area plan. This includes but is not limited to assuring registration forms containing personal information are stored in a secure, locked drawer when not in use.

7. Records and Reports

- The applicant shall keep records and make reports in such form and requiring such information as may be required by the Bureau of Aging and Disability Resources and in accordance with guidelines issued solely by the Bureau of Aging and Disability Resources and the Administration on Aging.
- The applicant shall maintain accounts and documents which will enable an accurate review to be made at any time of the status of all funds which it has been granted by the Bureau of Aging and Disability Resources through its designated area agency on aging. This includes both the disposition of all monies received and the nature of all charges claimed against such funds.

8. Licensure and Standards Requirements

- The applicant shall assure that where state or local public jurisdiction requires licensure for the provision of services, agencies providing services under the county/tribal or area plan shall be licensed or shall meet the requirements for licensure.
- The applicant is cognizant of and must agree to operate the program fully in conformance with all applicable state and local standards, including the fire, health, safety and sanitation standards, prescribed in law or regulation.

9. Civil Rights

- The applicant shall comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with that act, no person shall on the basis of race, color, or national origin, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity under this plan.
- All grants, sub-grants, contracts or other agents receiving funds under this plan are subject to compliance with the regulation stated in 9 above.
- The applicant shall develop and continue to maintain written procedures which specify how the agency will conduct the activities under its plan to assure compliance with Title VI of the Civil Rights Act.
- The applicant shall comply with Title VI of the Civil Rights Act (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the service funded by the grant.
- All recipients of funds through the county/tribal or area plan shall operate each program or activity so that, when viewed in its entirety, the program or activity is accessible to and usable by handicapped adults as required in the Architectural Barriers Act of 1968.

10. Uniform Relocation Assistance and Real Property Acquisition Act of 1970

The applicant shall comply with requirements of the provisions of the Uniform Relocation and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of federal and federally assisted programs.

11. Political Activity of Employees

The applicant shall comply with the provisions of the Hatch Act (5 U.S.C. Sections 7321-7326), which limit the political activity of employees who work in federally funded programs. [Information about the Hatch Act is available from the U.S. Office of Special Counsel at <http://www.osc.gov/>]

12. Fair Labor Standards Act

The applicant shall comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (Title 29, United States Code, Section 201-219), as they apply to hospital and educational institution employees of state and local governments.

13. Private Gain

The applicant shall establish safeguards to prohibit employees from using their positions for a purpose that is or appears to be motivated by a desire for private gain for themselves or others (particularly those with whom they have family, business or other ties).

14. Assessment and Examination of Records

- The applicant shall give the Federal agencies, State agencies and the Bureau of Aging and Disability Resources authorized Area Agencies on Aging access to and the right to examine all records, books, papers or documents related to the grant.
- The applicant must agree to cooperate and assist in any efforts undertaken by the grantor agency, or the Administration on aging, to evaluate the effectiveness, feasibility, and costs of the project.
- The applicant must agree to conduct regular on-site assessments of each service provider receiving funds through a contract with the applicant under the county or tribal plan.

15. Maintenance of Non-Federal Funding

- The applicant assures that the aging unit, and each service provider, shall not use Older Americans Act or state aging funds to supplant other federal, state or local funds.
- The applicant must assure that each service provider must continue or initiate efforts to obtain funds from private sources and other public organizations for each service funded under the county or tribal plan.

16. Regulations of Grantor Agency

The applicant shall comply with all requirements imposed by the Department of Health and Family Services, Division of Supportive Living, Bureau of Aging and Disability Resources concerning special requirements of federal and state law, program and fiscal requirements, and other administrative requirements.

17. Older Americans Act

The applicant shall comply with all requirements of the Older Americans Act (PL 89-73).

18. Federal Regulations

The applicant shall comply with all federal regulations (45 CFR 1321) governing Older Americans Act funds and programs.

19. Wisconsin Elders Act

The aging unit must comply with the provisions of the Wisconsin Elders Act.

Wisconsin Statutes Chapter 46.82 Aging unit.

“Aging unit” means an aging unit director and necessary personnel, directed by a county or tribal commission on aging and organized as one of the following:

- (1) An agency of county or tribal government with the primary purpose of administering programs of services for older individuals of the county or tribe.
- (2) A unit, within a county department under s. 46.215, 46.22
- (3) or 46.23, with the primary purpose of administering programs of and services for older individuals of the county
- (4) A private corporation that is organized under ch. 181 and
- (5) that is a nonprofit corporation, as defined in s. 181.0103 (17).

Aging Unit; Creation. A county board of supervisors of a county, the county boards of supervisors of 2 or more contiguous counties or an elected tribal governing body of a federally recognized American Indian tribe or band in this state may choose to administer, at the county or tribal level, programs for older individuals that are funded under 42 USC 3001 to 3057n, 42 USC 5001 and 42 USC 5011 (b). If this is done, the county board or boards of supervisors or tribal governing body shall establish by resolution a county or tribal aging unit to provide the services required under this section. If a county board of supervisors or a tribal governing body chooses, or the county boards of supervisors of 2 or more contiguous counties choose, not to administer the programs for older individuals, the department shall direct the area agency on aging that serves the relevant area to contract with a private, nonprofit corporation to provide for the county, tribe or counties the services required under this section.

Aging Unit; Powers and Duties. In accordance with state statutes, rules promulgated by the department and relevant provisions of 42 USC 3001 to 3057n and as directed by the county or tribal commission on aging, an aging unit:

(a) **Duties.** Shall do all of the following:

1. Work to ensure that all older individuals, regardless of income, have access to information, services and opportunities available through the county or tribal aging unit and have the opportunity to contribute to the

cost of services and that the services and resources of the county or tribal aging unit are designed to reach those in greatest social and economic need.

2. Plan for, receive and administer federal, state and county, city, town or village funds allocated under the state and area plan on aging to the county or tribal aging unit and any gifts, grants or payments received by the county or tribal aging unit, for the purposes for which allocated or made.

3. Provide a visible and accessible point of contact for individuals to obtain accurate and comprehensive information about public and private resources available in the community which can meet the needs of older individuals.

4. As specified under s. 46.81, provide older individuals with services of benefit specialists or appropriate referrals for assistance.

5. Organize and administer congregate programs, which shall include a nutrition program and may include one or more senior centers or adult day care or respite care programs, that enable older individuals and their families to secure a variety of services, including nutrition, daytime care, educational or volunteer opportunities, job skills preparation and information on health promotion, consumer affairs and civic participation.

6. Work to secure a countywide or tribal transportation system that makes community programs and opportunities accessible to, and meets the basic needs of, older individuals.

7. Work to ensure that programs and services for older individuals are available to homebound, disabled and non-English speaking persons, and to racial, ethnic and religious minorities.

8. Identify and publicize gaps in services needed by older individuals and provide leadership in developing services and programs, including recruitment and training of volunteers, that address those needs.

9. Work cooperatively with other organizations to enable their services to function effectively for older individuals.

10. Actively incorporate and promote the participation of older individuals in the preparation of a county or tribal comprehensive plan for aging resources that identifies needs, goals, activities and county or tribal resources for older individuals.

11. Provide information to the public about the aging experience and about resources for and within the aging population.

12. Assist in representing needs, views and concerns of older individuals in local decision making and assist older individuals in expressing their views to elected officials and providers of services.

13. If designated under s. 46.27 (3) (b) 6., administer the long-term support community options program.

14. If the department is so requested by the county board of supervisors, administer the pilot projects for home and community-based long-term support services under s. 46.271.

15. If designated under s. 46.90 (2), administer the elder abuse reporting system under s. 46.90.

16. If designated under s. 46.87 (3) (c), administer the Alzheimer's disease family and caregiver support program under s.

46.87.

17. If designated by the county or in accordance with a contract with the department, operate the specialized transportation assistance program for a county under s. 85.21.

18. Advocate on behalf of older individuals to assist in enabling them to meet their basic needs.

19. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.283 (1) (a) 1., apply to the department to operate a resource center under s. 46.283 and, if the department contracts with the county under s. 46.283 (2), operate the resource center.

20. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.284 (1) (a) 1., apply to the department to operate a care management organization under s. 46.284 and, if the department contracts with the county under s. 46.284 (2), operate the care management organization and, if appropriate, place funds in a risk reserve.

(b) Powers. May perform any other general functions necessary to administer services for older individuals.

(4) Commission On Aging.

(a) Appointment.

1. Except as provided under sub. 2., the county board of supervisors in a county that has established a single-county aging unit, the county boards of supervisors in counties that have established a multicounty aging unit or the elected tribal governing body of a federally recognized American Indian tribe or band that has established a tribal aging unit shall, before qualification under this section, appoint a governing and policy-making body to be known as the commission on aging.

2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall appoint, subject to confirmation by the county board of supervisors, the commission on aging. A member of a commission on aging appointed under this subdivision may be removed by the county executive or county administrator for cause.

(b) Composition.

A commission on aging, appointed under par. (a) shall be one of the following:

1. For an aging unit that is described in sub. (1) (a) 1. or 2., organized as a committee of the county board of supervisors, composed of supervisors and, beginning January 1, 1993, advised by an advisory committee, appointed by the county board. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.

2. For an aging unit that is described in sub. (1) (a) 1. or 2., composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

3. For an aging unit that is described in sub. (1) (a) 3., the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

(c) Terms.

Members of a county or tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms. Vacancies shall be filled in the same manner as the original appointments. A county or tribal commission on aging member appointed under par. (a) 1. may be removed from office for cause by a two-thirds vote of each county board of supervisors or tribal governing body participating in the appointment, on due notice in writing and hearing of the charges against the member.

(c) Powers and duties.

A county or tribal commission on aging appointed under sub. (4) (a) shall, in addition to any other powers or duties established by state law, plan and develop administrative and program policies, in accordance with state law and within limits established by the department of health and family services, if any, for programs in the county or for the tribe or band that are funded by the federal or state government for administration by the aging unit. Policy decisions not reserved by statute for the department of health and family services may be delegated by the secretary to the county or tribal commission on aging. The county or tribal commission on aging shall direct the aging unit with respect to the powers and duties of the aging unit under sub. (3).

(5) Aging Unit Director; Appointment. A full-time aging unit director shall be appointed on the basis of recognized and demonstrated interest in and knowledge of problems of older individuals, with due regard to training, experience, executive and administrative ability and general qualification and fitness for the performance of his or her duties, by one of the following:

(a) 1. For an aging unit that is described in sub. (1) (a) 1., except as provided in subd. 2., a county or tribal commission on aging shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors or the tribal governing body that participated in the appointment of the county or tribal commission on aging. 2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors that participated in the appointment of the county commission on aging.

(b) For an aging unit that is described in sub. (1) (a) 2., the director of the county department under s. 46.215, 46.22 or 46.23 of which the aging unit is a part shall make the appointment, subject to the personnel policies and procedures established by the county board of supervisors.

(d) For an aging unit that is described in sub. (1) (a) 3., the commission on aging under sub. (4) (b) 3. shall make the appointment, subject to ch. 181.

11. Appendices

CHIPPEWA AND EAU CLAIRE COUNTIES

Locally Developed Human Service Transportation Coordination Plan

2019-2023

July 2018

Chippewa and Eau Claire Counties Locally-Developed Human Service Transportation Coordination Plan

Purpose Federal transportation law, as amended by the Fixing America’s Surface Transportation (FAST) Act (2015), requires that projects selected for funding under the Enhanced Mobility of Seniors & Individuals with Disabilities (Section 5310) be “derived from a locally developed, coordinated public transit-human service transportation plan” and that the plan be “developed and approved through a process that includes representatives of public, private, and non-profit transportation and human services providers and participation by members of the public.” This plan is intended to meet this requirement while providing guidance to the counties and region in providing and improving specialized transportation services over the next five years. The State of Wisconsin also requires the development of these “coordination plans” for projects within the 85.21 program, Specialized Transportation Assistance Program for Counties.

This process began in 2006, when Chippewa and Eau Claire counties developed individual coordination plans to meet the then-new federal requirements under The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), prior to the issuance of FTA guidance on the requirement. In 2008, two other individual processes were undertaken to update the 2006 plans to meet the new guidance. As the legislation includes a requirement for updates of the plans every five years, Chippewa and Eau Claire counties updated their plans in 2013, and are now working together to create this plan to coordinate human service transportation for the years 2019 through 2023 in both Chippewa and Eau Claire counties.

Process/Meeting Summary A meeting was held in Chippewa Falls, Wisconsin on June 27, 2018 to review and update the Chippewa and Eau Claire 2013 Locally Developed Transportation Coordination county plans. An invitation to the meeting was sent to transportation providers and related agencies serving the two counties, and a public notice was published in the local paper. (The meeting invitation letter, invitation list, public notice, attendance list, and the meeting agenda are included in Attachments A through F, respectively.) The meeting was opened with a presentation about the coordinated planning process, the purpose of the process, and illustration and discussion of the demographics of the counties and the greater west central Wisconsin region, including the location and distribution of elderly, disabled, and low-income persons (See county and regional maps in Attachment G). The coordination plans from 2013 were summarized and service gaps and needs were updated. The strategies for coordination were categorized under four broad goals, reviewed, revised as appropriate, and updated to meet the changing needs of the counties. The group then approved the final goals and strategies. Attendees were also invited to a forum to consider and contribute toward a plan for human service transportation coordination on a regional level.

The final product, this document, is a plan for both Chippewa and Eau Claire counties to continue moving ahead to meet the transportation needs of its citizens who are elderly and/or have a disability. Chippewa and Eau Claire counties are also committed to working with neighboring counties to meet a growing need for transportation on a regional scale.

Assessment of available services and transportation providers

See Attachment H.

Transportation needs and related action recommendations

The participants from Chippewa and Eau Claire counties updated the needs expressed in their 2013 plans and added newly-identified gaps/needs, resulting in the following list: The group also developed broad goals, and more specific activities, to address the needs. The goals were prioritized, and responsibilities and implementation timelines were assigned to the activities, as shown in Table 1.

2018 Needs:

- More efficiency among programs
- Better use of existing inventory of vehicles
- Better appreciation of value of services and coordination among decision-makers and general public
- Improved transportation service coordination region-wide to provide for all travel needs (including rural areas)
- Private sector involvement in improving transportation service coordination
- Clearinghouse of resources and programs that fund transportation
- Ongoing evaluation of target populations transportation needs, including service hours, accessibility, and affordability
- Better information of available services to target populations to encourage use
- Maintain and expand existing services to meet demand
- Stability of funding
- Increased funding to meet increasing demands
- Accessible service after current daytime hours

Table 1
Chippewa County and Eau Claire County, Wisconsin
Coordination Plan Worksheet

Priority of Goal	Goal to support 5-year coordinated plan	Activities	Person(s) Responsible	Timeline/Deadline	Roadblocks to Implementation
1	Strive to increase transportation funding to create sustainable transportation services and develop/expand/continue current transportation services.	Maintain inventory of transportation resources	ADRC, TCC, all providers	Ongoing	Implementation, time
		Maintain and improve financial data tracking, billing, and reporting for uniformity and consistency	TCC, providers	2018-Ongoing	Funding, time
		Evaluate the cost-effectiveness of maintaining/expanding a transportation manager position to coordinate & manage countywide transportation services	ADRC, all providers	2018	Funding, time, collaboration
		Apply for 85.21, 5310, and 5311 grants, and other funding appropriate funding programs to continue existing services and expand services as desired	ADRC, all providers	Annually	Funding availability
		Increase private sector involvement in improving transportation service coordination	Community	Ongoing	Willingness, funding
		Increase efforts to maintain updated vehicle inventories and schedules to more effectively manage the use of existing vehicles	All providers	Every five years	Funding
		Expand participation in TCC	TCC	Ongoing	Time
		Continue to partner with Eau Claire City Transit to provide paratransit services countywide	ADRC, ECT	Ongoing	None
		Continue contract with provider(s) for service hours beyond paratransit service hours, service on Sundays, and out of county service	ADRC	Ongoing	Funding
		Advocate/educate policy makers/ elected officials	Providers	Ongoing	
		Identify unmet needs and gaps in service	Providers, ADRC, consumers		
		Identify opportunities for prevention programs to extend safe driving capabilities	ADRC,	2021]	

	Goal to support 5-year coordinated plan	Activities	Person(s) Responsible	Timeline/ Deadline	Roadblocks to Implementation
2	Develop and improve access to information and increase awareness of transportation services. (marketing/educational outreach).	Expand TCC communication to share information with a broader network of providers and decision-makers	TCC, RTCC, ADRC	Ongoing	Non-Active TCC
		Maintain transportation resource information on County website and other appropriate media	ADRC	Ongoing	
		Continue partnerships to provide travel training and consumer education programs to improve consumer access to transportation services	All providers, ADRC	Ongoing	Funding, time, outreach to those not served
		Review current customer input practices to develop a standardized policy to both receive and evaluate input and respond to customer concerns and complaints in a timely fashion	All providers, ADRC, TCC, RTCC	2019	Willingness, time
		Pursue coordinated marketing efforts through public media sources and presentations, whenever practicable	ADRC, all providers	2019	Funding
		Expand transportation system performance monitoring and evaluation and communicate the benefits of coordination efforts to decision makers and stakeholders	ADRC, all providers	Ongoing	Time and staff effort
Priority of Goal	Goal to support 5-year coordinated plan	Activities	Person(s) Responsible	Timeline/ Deadline	Roadblocks to Implementation

3	Increase transportation options for the transportation disadvantaged.	Continue to inventory and evaluate transportation needs of various target populations to evaluate the effectiveness of existing transportation services	ADRC, RTCC	Ongoing	Time, funding, cooperation
		Increase flexibility in client-specific programs for more efficient transportation service utilization and ease of use	RTCC, all providers	Ongoing	Willingness to participate, time
		Continue the city bus travel training program	ECT, ADRC	Ongoing	None
		Participate in and improve regional service coordination	RTCC, ADRC, partners	Ongoing	Commitment
4	Maximize the efficiency of transportation services through technology, innovation, and coordination.	Expand active participation in TCC	ADRC, all providers	Ongoing	Time commitment, county policy
		Increase flexibility in client-specific programs for more efficient transportation service utilization	All providers, TCC	Ongoing	Willingness, policies
		Conduct ongoing evaluation of transportation service schedules to identify duplication of services and underused assets	All providers, ADRC, TCC, RTCC	Ongoing	Time, funding, willingness to cooperate and collaborate
		Develop strategic plan for county-wide and region-wide transportation services	ADRC, TCC, RTCC	2020, annually	
		Research and advocate for a RTA	RTCC, all providers, community	Ongoing	Legislation

Attachments

- A – Invitation Card
- B – Flyer
- C – Public Notice
- D – Invitation List
- E – Participant List
- F – Meeting Agenda
- G – Maps
- H - Transportation Services Inventories
- I – Meeting Evaluation
- J – Approval Documentation 8

Attachment A - Invitation Letter



711 North Bridge Street
Chippewa Falls, WI 54729
Larry J. Winter, Director



Please Attend!

(2019 - 2023) Locally Developed Coordinated Public Transit-Human Services Transportation Plan
(Specific to Chippewa and Eau Claire Counties)

Date: June 27th, 2018

Time: 2:00 pm - 4:00 pm

Location: Eagles Club
2588 Hallie Rd
Chippewa Falls, WI 54729

Purpose: In order for Chippewa County to apply for the 85.21 grant funds for transporting Chippewa County resident seniors and individuals with differing disabilities, we are required to update the plan every five years.

The public hearing is held for the purpose of presenting an overview of the coordination plan and to provide an opportunity for public comments.
Chippewa County

Contact Information: For more information on the meeting and special accommodation needs contact:

Kelly Zimmerman (Chippewa County ADRC),
kzimmerman@co.chippewa.wi.us 715-726-7777

Or Emily Gilbertson (Eau Claire County ADRC)
emily.gilbertson@co.eau-claire.wi.us 715-839-1272

Unable to Attend? If you are unable to attend, submit comments via emails provided above

Aging & Disability Resource Center – Room 118
Leslie Fijalkiewicz, Manager

Recovery & Wellness Consortium Division – Room 118
Tim Easker, Manager

Children, Youth, and Families Division – Room 305
Tim Easker, Manager
Kyra Secaw, Supervisor
Kari Kerber, Supervisor

Fiscal & Contracts Division – Room 305
Ashley Bailey, Manager

Economic Support Division – Room 305
Bobbie Jaeger, Manager



Please Attend!

(2019 - 2023) Locally Developed Coordinated Public Transit-Human Services
Transportation Plan
(Specific to Chippewa and Eau Claire Counties)

Date: June 27th, 2018

Time: 2:00 pm - 4:00 pm

Location: Eagles Club
2588 Hallie Rd
Chippewa Falls, WI 54729

Purpose: To conduct the five year (2019 - 2023) Locally Developed
Coordinated Public Transit - Human Services Transportation
Plan

Contact Information: For more information on the meeting and feasible
accommodations contact:
Kelly Zimmerman (Chippewa County ADRC),
kzimmerman@co.chippewa.wi.us 715-726-7777
Or
Emily Gilbertson (Eau Claire County ADRC)
emily.gilbertson@co.eau-claire.wi.us 715-839-1272

Unable to Attend? If you are unable to attend, submit comments via emails
provided above



721 Oxford Avenue • Room 1130 • Eau Claire, WI 54703
715.839.4735 • 1-888.338.4636 • tty: use Relay (711) • Fax 715.839.4866
www.eauclaireadrc.org
adrc@co.eau-claire.wi.us

Attachment B - Flyer



711 North Bridge Street
Chippewa Falls, WI 54729
Larry J. Winter, Director



Please Attend!

(2019 - 2023) Locally Developed Coordinated Public Transit-Human Services Transportation Plan
(Specific to Chippewa and Eau Claire Counties)

Date: June 27th, 2018

Time: 2:00 pm - 4:00 pm

Location: Eagles Club
2588 Hallie Rd
Chippewa Falls, WI 54729

Purpose: In order for Chippewa County to apply for the 85.21 grant funds for transporting Chippewa County resident seniors and individuals with differing disabilities, we are required to update the plan every five years.

The public hearing is held for the purpose of presenting an overview of the coordination plan and to provide an opportunity for public comments.

Chippewa County

Contact Information: For more information on the meeting and special accommodation needs contact:

Kelly Zimmerman (Chippewa County ADRC),
kzimmerman@co.chippewa.wi.us 715-726-7777

Or Emily Gilbertson (Eau Claire County ADRC)
emily.gilbertson@co.eau-claire.wi.us 715-839-1272

Unable to Attend? If you are unable to attend, submit comments via emails provided above

Aging & Disability Resource Center – Room 118
Leslie Fijalkiewicz, Manager

Recovery & Wellness Consortium Division – Room 318
Tim Easker, Manager

Children, Youth, and Families Division – Room 305
Tim Easker, Manager
Kyra Secraw, Supervisor
Kari Kerber, Supervisor

Fiscal & Contracts Division – Room 305
Ashley Bailey, Manager

Economic Support Division – Room 305
Bobbie Jaeger, Manager



Please Attend!

(2019 - 2023) Locally Developed Coordinated Public Transit-Human Services
Transportation Plan
(Specific to Chippewa and Eau Claire Counties)

Date: June 27th, 2018

Time: 2:00 pm - 4:00 pm

Location: Eagles Club
2588 Hallie Rd
Chippewa Falls, WI 54729

Purpose: To conduct the five year (2019 - 2023) Locally Developed
Coordinated Public Transit - Human Services Transportation
Plan

Contact Information: For more information on the meeting and feasible
accommodations contact:
Kelly Zimmerman (Chippewa County ADRC),
kzimmerman@co.chippewa.wi.us 715-726-7777
Or
Emily Gilbertson (Eau Claire County ADRC)
emily.gilbertson@co.eau-claire.wi.us 715-839-1272

Unable to Attend? If you are unable to attend, submit comments via emails
provided above



721 Oxford Avenue • Room 1130 • Eau Claire, WI 54703
715.839.4735 • 1-888.338.4636 • ty: use Relay (711) • Fax 715.839.4866
www.eauclaireadrc.org
adrc@co.eau-claire.wi.us

Attachment C - Public Notice

WNAXLP

(Ldr-Tele. June 15, 2018)

The ADRC of Eau Claire County is conducting the five year (2019 2023) Locally Developed Coordinated Public Transit - Human Services Transportation Plan on Wednesday, June 27, 2018, 2:00 4:00 pm at the Eagles Club, 2588 Hallie Road, Chippewa Falls WI 54729. Members of the public are invited to share their thoughts about public transportation for seniors and persons with disabilities. The coordination plan will help improve public transportation for these groups. The plan is required by federal legislation under the FAST Act for the county to receive transportation grants through the 5310 federal program and the 85.21 state program. Meeting facilities are accessible to the disabled. Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request this service, or if you are unable to attend the meeting and would like to provide input for the plan, please contact Emily Gilbertson at 715-839-1272 or emily.gilbertson@co.eau-claire.wi.us.

WNAXLP

Attachment D - Invitation List

Meeting Invitation List (2019 – 2023) Coordinated Plan

Plan Area (county, multi-county): Chippewa and Eau Claire Counties
Date of Meeting(s): June 27, 2018
Facilitator(s): Ann Schell and Eric Anderson, WCWRPC
Coordination Plan Contact Name(s): Emily Gilbertson, Eau Claire County ADRC

ORGANIZATION/GROUP NAME	ADDRESS
A and J Mobility	2650 Prospect Dr, Eau Claire, 54703
Abby Vans, Inc.	1115 W. 4th St. Neillsville, WI 54456
Aids Resource Center	505 S. Dewey Stret #107 Eau Claire 54701
Altoona Public Library	1303 Lynn Ave. Altoona, WI 54720
Augusta Nursing Home	901 Bridge Creek Lane Augusta, WI 54722
Augusta Senior and Community Center	601 Main St, Augusta, WI 54722
Azura Memory Care	3712 Damon St Eau Claire, WI 54701
Beehive Homes	5075 Stonewood Drive Eau Claire, WI 54703
Beureau For Deaf and Hard of Hearing	610 Gibson Street #1 Eau Claire
Briarwood Cottages	5622 Gatehouse Terr, Eau Claire
Bureau for the Blind	610 Gibson Street #1 Eau Claire
Career Development Center	1515 Ball Street Eau Claire
Catholic Charities	448 N. Dewey Street Eau laire
Center for Independent Living	2004 Highland Ave Eau Claire
Chippea Valley Airport Service	6204 Chuck Lane Eau Claire, WI 54703

ORGANIZATION/GROUP NAME	ADDRESS
Chippewa Valley Free Clinic	836 Richard Drive Eau Claire, WI 54701
City of Altoona	1303 Lynn Ave. Altoona, WI 54720
City of Augusta	145 W. Lincoln St. P.O. Box 475 Augusta, WI 54722
City of Augusta Library	113 North Stone Street Augusta, WI 54722
City of Eau Claire transit	910 Forest St, Eau Claire WI 54703
City/County Health Dept	720 2nd Ave, Eau Claire
Clearwater Care Center	2120 Heights Drive, Eau Claire
DHS Eau Claire County	721 Oxford Ave Eau Claire, WI 54703
Door 2 Door Taxi	1313 E Anita Dr, Eau Claire, WI 54701
Dove Healthcare South	3656 Mall Drive, Eau Claire 54701
Dove Healthcare West	1405 Truax blvd Eau Claire 54703
Eau Claire Hmong Mutual	423 Wisconsin Street Eau Claire 54703
Eau Claire Taxi Inc.	2600 Mercantile Dr Eau Claire, WI 54703
EC County Veterans Office	721 Oxford Ave Room 1130 Eau Claire, WI 54703
Epilepsy Foundation	1812 Brackett Ave, Eau Claire 54703
Fall Creek Library	122 E Lincoln Ave, Fall Creek WI 54742
Golden Acres I	2404 Spooner Ave, Altoona WI 54720
Golden Acres II	138 10th Street West, Altoona WI 54720
Good Shepherd Apts	3304 14th Street, Eau Claire 54703
Grace Adult Day Care	2441 New Pine Drive, Altoona 54720
Grace Edgewood	2512 Spooner Ave, Altoona WI 54720

ORGANIZATION/GROUP NAME	ADDRESS
Gwaar	N/A
Heatherwood Assisted Living	4510 Gateway Dr., Eau Claire, WI 54701
Heritage Apartments	2003 Altoona Ave Eau Claire, WI 54701
Heritage Assisted Living	3706 Damon St, Eau Claire WI 54701
KAN	N/A
Kathy's Helping Hands	1828 Lake Rd, Altoona WI 54720
LE Phillips Memorial Library	400 Eau Claire St. Eau Claire, WI 54701
LE Phillips Senior Center	1616 Bellinger St, Eau Claire WI 54703
Londons Square Apts	3300 London Road Eau Claire 54701
Milestone Assisted Living	5510/5512 Renee Drive, Eau Claire WI 54703
Mr. Cab	4723 White Ave, Eau Claire WI 54703
Oak Gardens	342 Twin Oak Dr Altoona, WI 54720
Oakwood Hills Retirement Home	4316 Oakwood Hills Pkway Eau Claire 54701
Oakwood Homes	3802 Damon Street Eau Claire 54703
Oakwood Villa	2512 New Pine Drive, Altoona 54720
Orchard Hills	1403 Truax Boulevard Eau Claire, WI 54703
Our House	733 W. Hamilton Ave Eau Claire, WI 54701
Patients Express	17009 County Hwy J Chippewa Falls, WI 54729
Reach Inc	2125 3rd St Eau Claire, WI 54703
Realife Cooperative	4115 Jeffers Road Eau Claire 54703
River Pines	206 N. Willson Dr. Altoona, WI 54720

ORGANIZATION/GROUP NAME	ADDRESS
Safe @ Home Senior Care	505 S Dewey St Eau Claire WI 54701
Senior Citizens Employment and Training	800 WI St, unit 88 Eau Claire Wi 54703
Seniors Helping Seniors	3232 Dale Rd Eau Claire, WI 54703
St. Francis Apts	851 University Drive Eau Claire 54703
St. John's Apartments	815 Chapin Steret, Eau Claire 54701
Tender Care Transport	1324 Menomonie St Eau Claire WI 54703
The Healing Place	1010 Oak Ridge Dr Eau Claire, WI 54701
The Classic at Hillcrest Greens	2455 Sawgrass Place Altoona WI 54720
The Wellness Shack	515 S. Barstow Street #117 Eau Claire 54701
Town and Country Taxi	1643 Harding Ave, Ste B, Eau Claire, WI 54701
Town of Fairchild	E2215 County Rd RR, Fairchild, WI 54741
Triniteam Caregivers	202 Graham Ave Eau Claire 54701
UCP	206 Water Street, Eau Claire 54703
Village of Fairchild	331 Oak St Fairchild, WI 54741
Village of Fall Creek	122 E Lincoln Ave Fall Creek, WI 54742
Visitng Angels	2411 N Hillcrest Pkway #2 Altoona WI 54720
Western Dairyland	418 Wisconsin Street, Eau Claire, WI 54701
Wi Vocational Rehab	221 W. Madison Street #140C Eau Claire WI 54703
Wi Works-Job Center	212 W. Madison Street Eau Claire 54703
Wunderhaven	835 S Liberty St Fall Creek, WI 54742

Attachment E - Participant List

Chippewa and Eau Claire Counties 2019-2023 Coordinated Plan Meeting June 27, 2018, 2:00-4:00pm

First Name	Last Name	Agency	Email	Phone
Marcy	Onsager	Romeis Millstream Apts	monsager@zmeridian.com	715-214-6257
Kalina	Kline	Romeis Millstream Apts	kkline@zmeridian.com	715-720-5888
Leslie	Fijalkiewicz	ADRC of Chippewa Co.	lfijalkiewicz@co.chippewa.wi.us	715-726-7779
Kelly	Zimmerman	ADRC of Chippewa Co.	kzimmerman@co.chippewa.wi.us	715-738-2590
Samantha	Harkness	ARCW	samantha.harkness@arcw.org	715-836-7710
Amanda	Scholze	AIDS Resource Center of WI	amanda.scholze@arcw.org	715-836-7710 Ext. 3202
T. J.	Atkins	Eau Claire City/County Health Dept.	tatkins@eau-claire.wi.us	715-495-1098
Tami	Bowe	Patients Express	boweffntm@aol.com	715-456-3088
Denise	Larson	CILWW/New Freedom Prog.	larsond@cilww.com	715-233-1070
Bobbi	Hegna	CILWW/New Freedom Prog.	craigb@cilww.com	715-233-1070
Jim	Sires	self	abbeyroad0519@yahoo.com	
Nancy	Schlieve	Rebel Freedom Riders	rebeltraveler@aol.com	
Gabriel	Schlieve	Rebel Freedom Riders	rebeltraveler@aol.com	
Tom	Wagner	City of Eau Claire (ECT)	tom.wagener@eauclairewi.gov	715-839-5111
Stacy	Whaley	Nordic Care, LLC	stacy@fireupandlead.com	715-563-2461
Kelly	Ware	Citizen	ksware715@gmail.com	
Kendall	Rosemeyer	Dove Healthcare	krosemeyer@dovehealthcare.com	715-552-1030
Emily	Gilbertson	ADRC - Eau Claire Co.	emily.gilbertson@co.eau-claire.wi.us	715-839-1272

Attachment F - Meeting Agenda



2019-2023 Locally Developed Coordinated Public Transit-Human Services Transportation Plan for Chippewa County and Eau Claire County

Wednesday, June 27, 2018 1:30-3:30pm
Eagles Club
2588 Hallie Rd.
Chippewa Falls, WI 54729

Agenda

Welcome & Introductions

Agenda Review

Coordination Meeting Overview (20 min)

- FTA and WisDOT Plan Requirements
- State and Federal Grant Programs

Existing Plan Review and Goal Development (45 min)

- Discussion of Resources, Needs, and Gap Assessment
 - Review Provider Inventory
 - Review Activities Recommended in 2013 Plan
 - Discussion of Accomplishments and Gaps
- Development of Goals and Activities

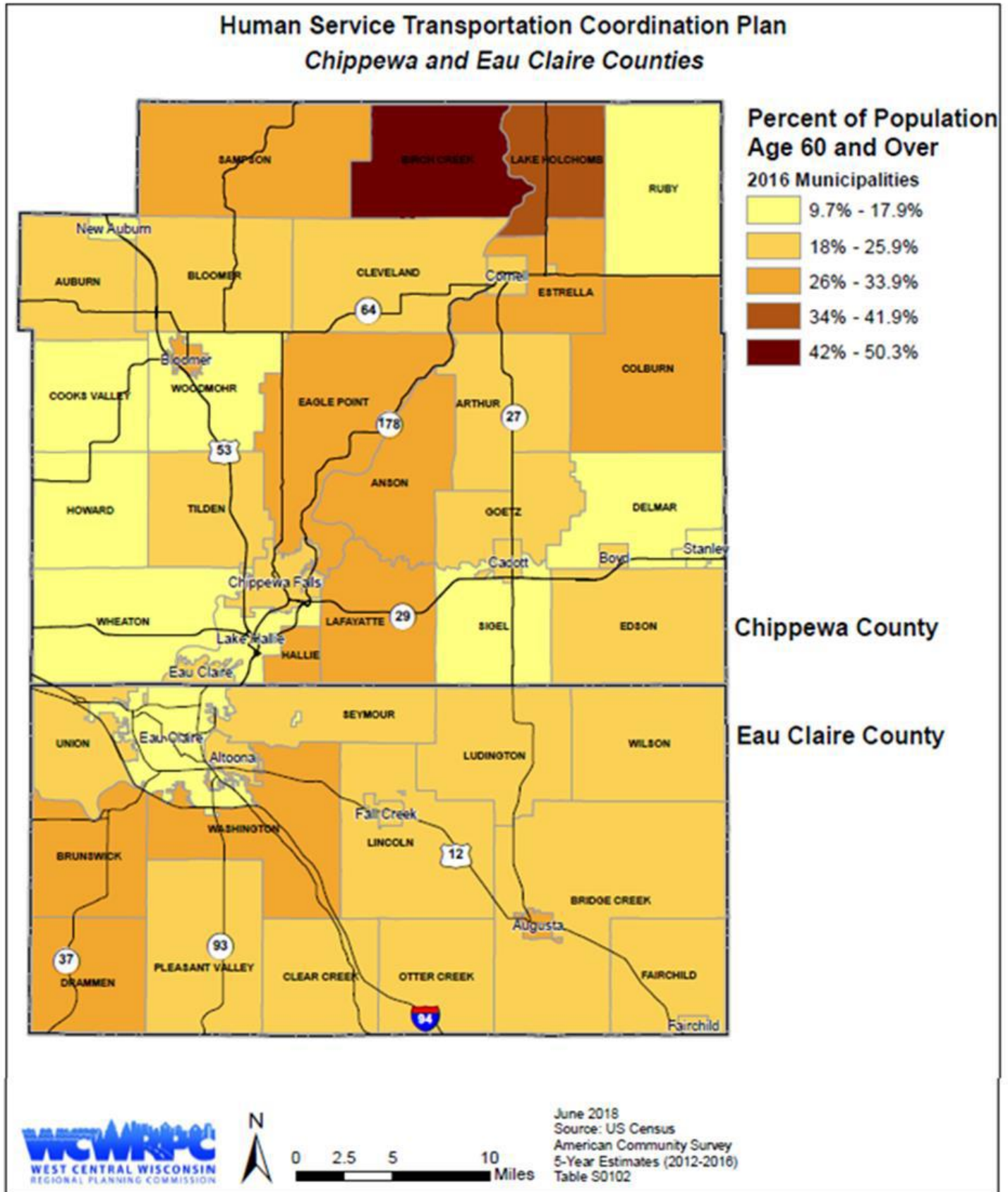
Plan Development (25 min)

- Strategies and Action Development Discussion
- Coordination Plan Strategies and Plan Approval

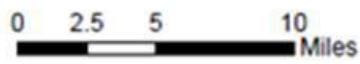
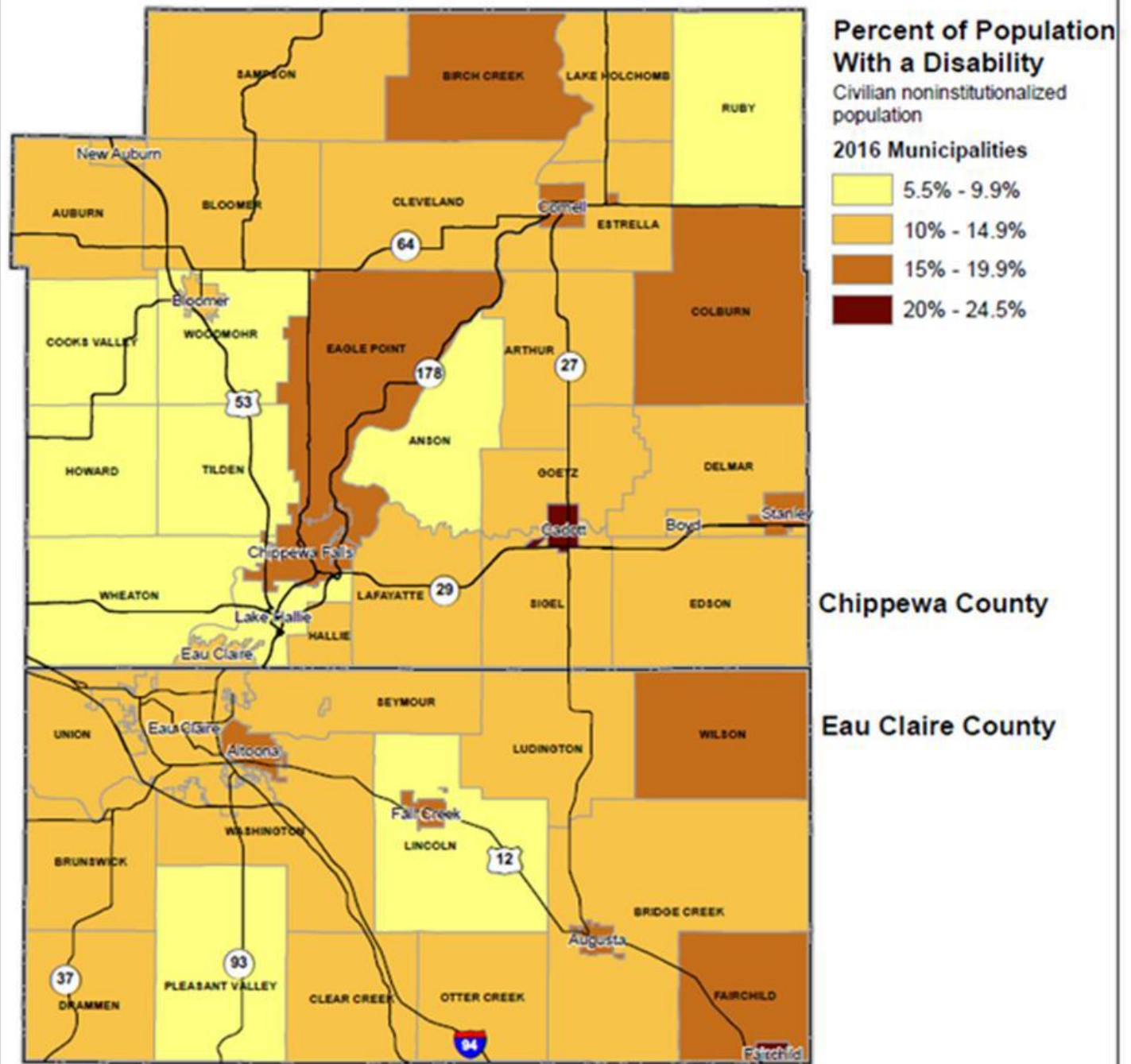
Develop and Approve Prioritized Coordination Action Plan (10 min)

Feedback, Suggestions, Comments

Attachment G – Maps



Human Service Transportation Coordination Plan Chippewa and Eau Claire Counties



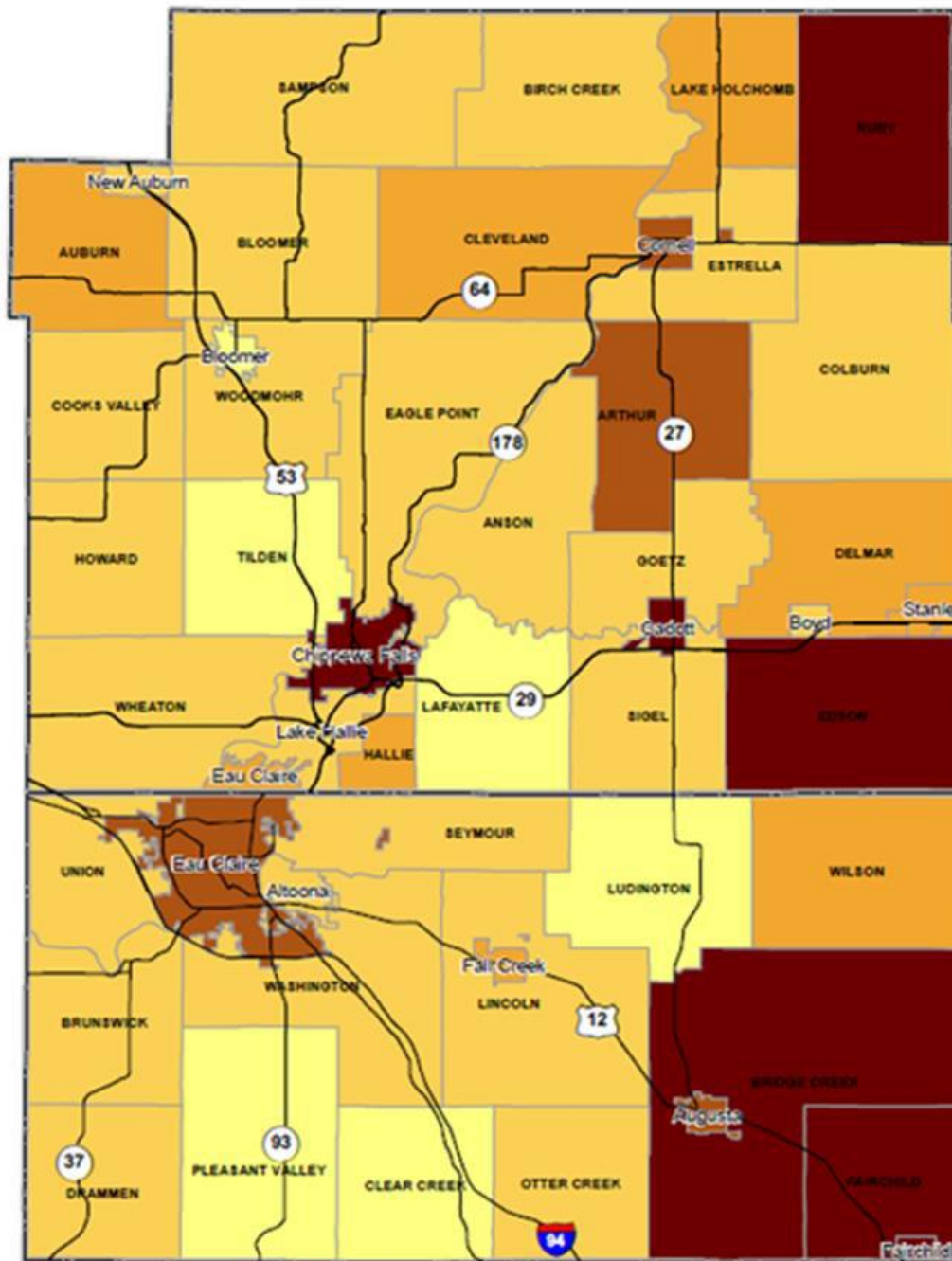
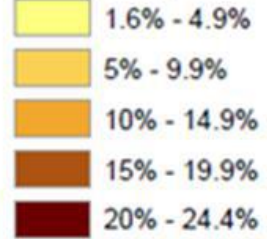
June 2018
Source: US Census
American Community Survey
5-Year Estimates (2012-2016)
Table S1810

Human Service Transportation Coordination Plan

Chippewa and Eau Claire Counties

Percent of Population Below Poverty Level

2016 Municipalities



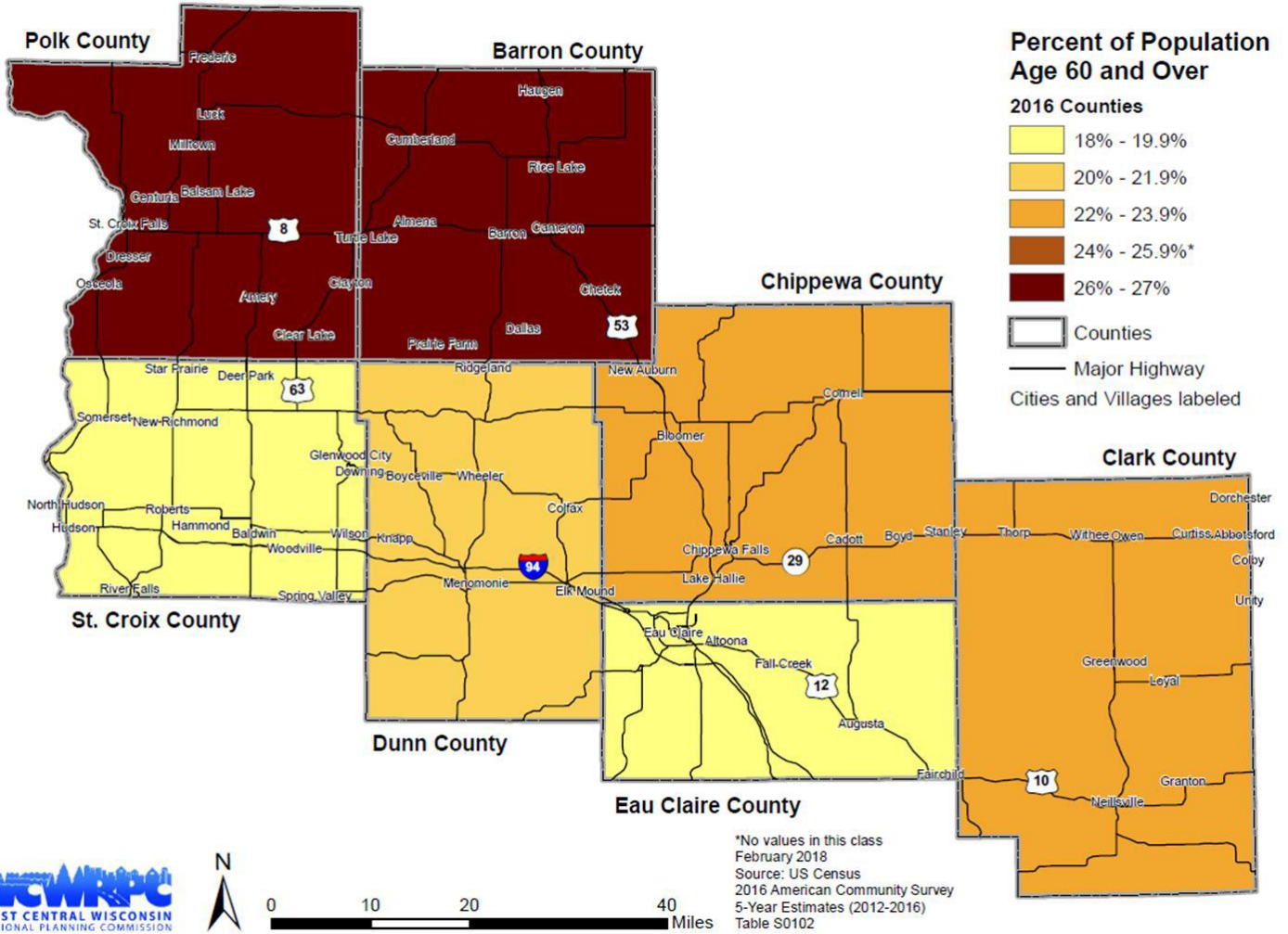
Chippewa County

Eau Claire County



June 2018
 Source: US Census
 American Community Survey
 5-Year Estimates (2012-2016)
 Table DP03

Human Service Transportation Coordination Plan West Central Wisconsin

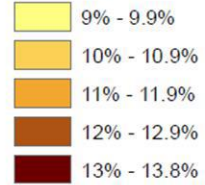


Human Service Transportation Coordination Plan West Central Wisconsin

Percent of Population With a Disability

Civilian noninstitutionalized population

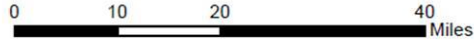
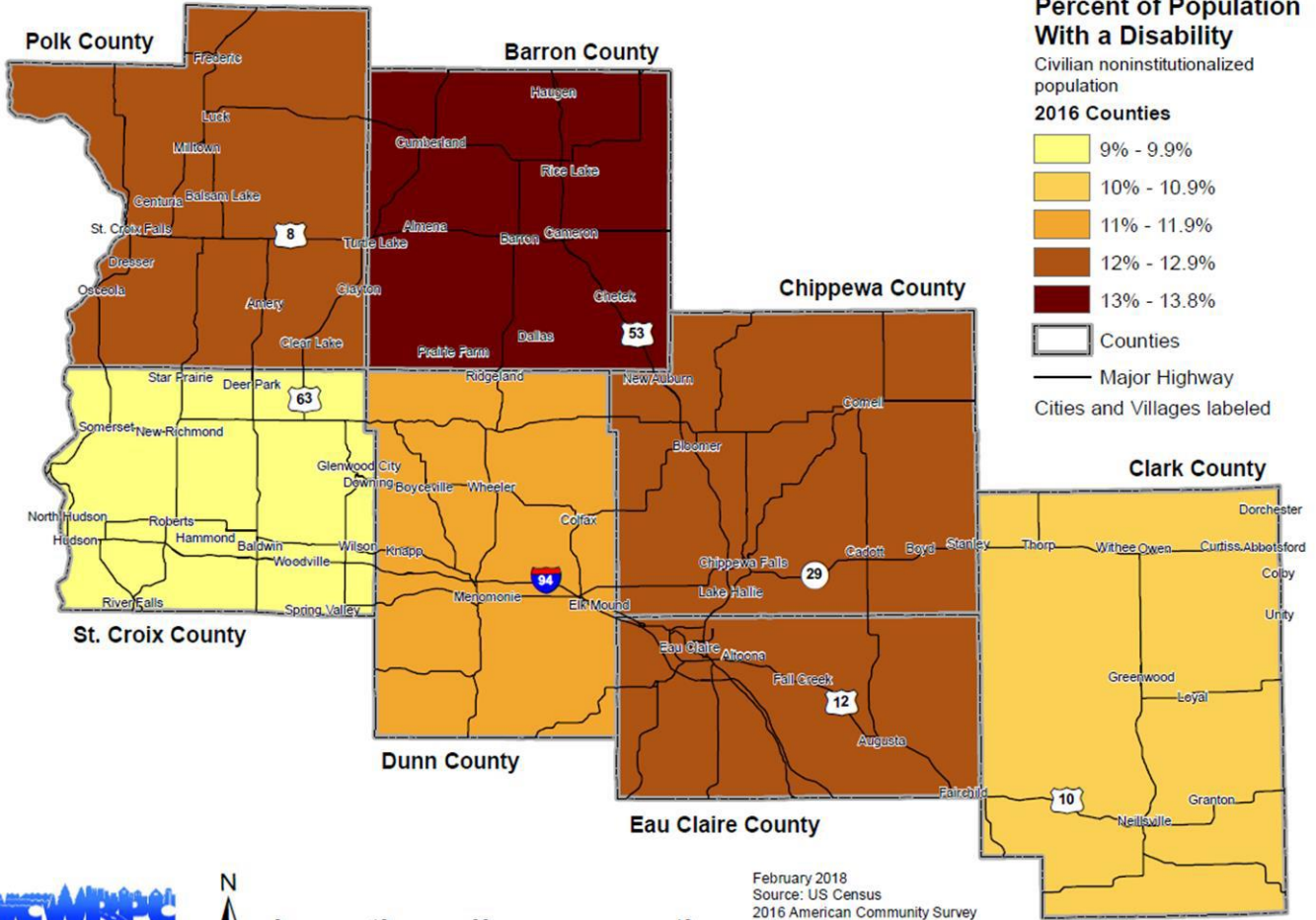
2016 Counties



Counties

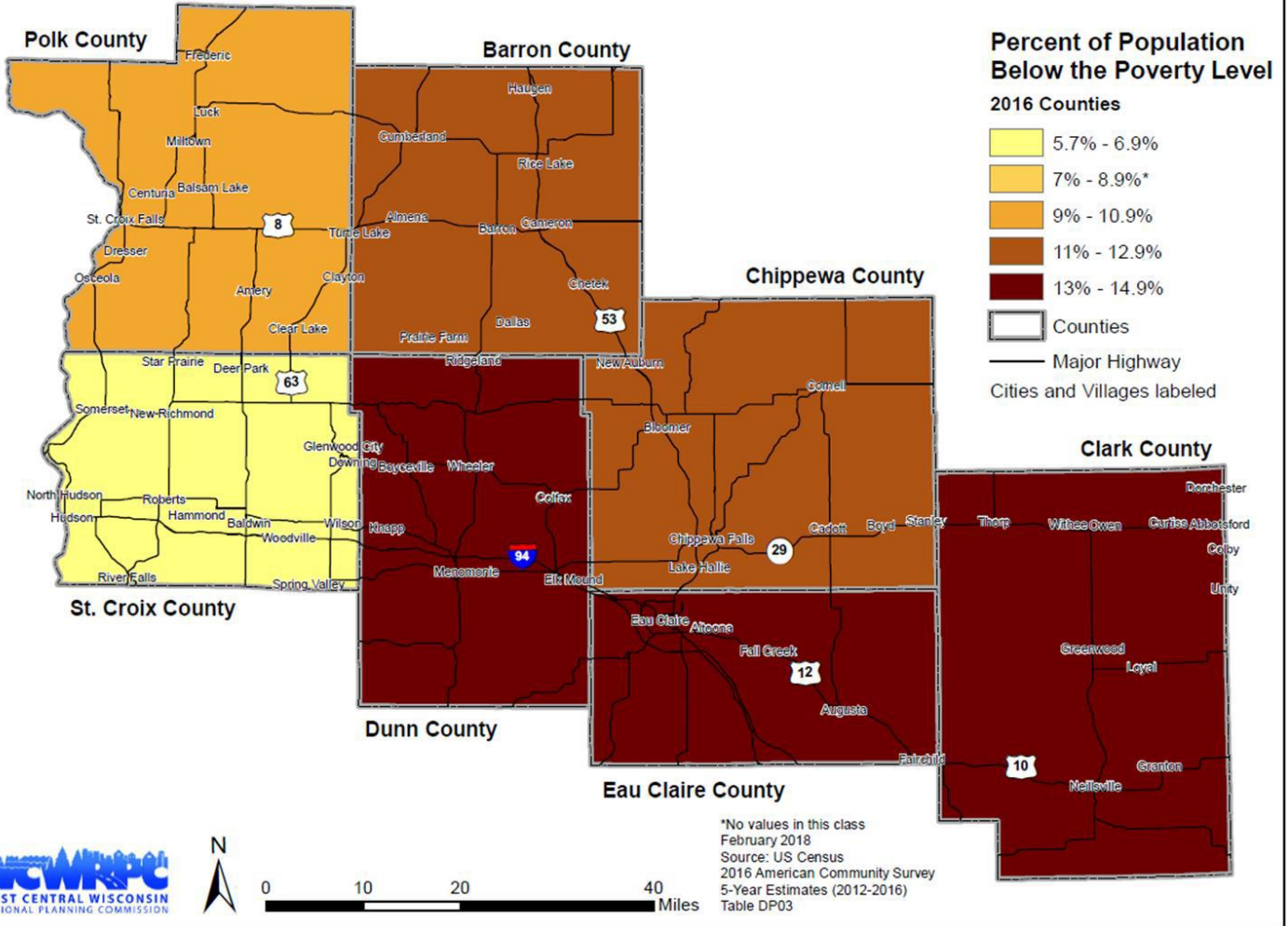
Major Highway

Cities and Villages labeled



February 2018
Source: US Census
2016 American Community Survey
5-Year Estimates (2012-2016)
Table S1810

Human Service Transportation Coordination Plan West Central Wisconsin



Attachment H – Transportation Services Inventories

Service Name	Contact info	System type	Service Area	Days/ Hours of Operation	Method of Access	Eligibility Restrictions	Vehicles/ Ownership	Lifts/ ramps	Number of Volunteer Drivers	Funding Sources
AAA Tender Care Transport LLC	Kristin Frane 715.835.2435 customerservice@tendercaretransport.com	Fixed Route Demand Response	Chippewa and Eau Claire counties	Mon. - Fri. (4am- 3:30pm)	Fixed route Call for each ride MTM Inclusive	None	Own 3 buses Own 19 vans Own 1 automobile	3/0 5/6 0/0	0	N/A
Town and Country Taxi LLC	Jay McNulty 715.828.4896 premierauto1@msn.com www.townandcountrytaxi.com	Demand Response	Chippewa, Dunn, and Eau Claire counties	all days 24/7	Call 24 hours in advance or have care- worker schedule rides	None	Own 7 vans	0/0	0	N/A
Eau Claire Paratransit	Mark Jones 800.238.8438 Mark@abbyvans.com	Demand Response	Chippewa and Eau Claire	M-Sat (6am-10pm) Sun (7am-2pm)	call for each ride	Approved application received from Eau Claire Transit	Own 6 buses Own 20 vans	6/0 0/6 1/11	0	5307 85.21 Medical Assistance
Eau Claire Transit	Thomas Wagener 715.839.5111 tom.wagener@eauclairewi.gov ecbus.org	Fixed Route Demand Response	Cities of Eau Claire and Altoona	M-F (6am-10pm) Sat (9am-6pm)	Fixed Route Call for each ride Subscription	Demand response must qualify through application process	Own 22 buses	0/22	0	5307 85.20 5339

Service Name	Contact info	System type	Service Area	Days/ Hours of Operation	Method of Access	Eligibility Restrictions	Vehicles/ Ownership	Lifts/ ramps	Number of Volunteer Drivers	Funding Sources
New Freedom/Center for Independent Living for Western Wisconsin, Inc.	Denize Larson 800.228.3287 larsond@ciww.com	Demand Response	Adams, Ashland, Barron, Bayfield, Burnett, Chippewa, Clark, Douglas, Dunn, Eau Claire, Forest, Florence, Iron, Lincoln, Langlade, Marathon, Oneida, Pepin, Pierce, Polk, Portage, Price, Rusk, Sawyer, St. Croix, Taylor, Vilas, Washburn, and Wood counties.	all days 24/7, as sched. w/ drivers	Call for each ride Subscription	Persons w/ disability and elderly	Own 1 van	0/1	120	5310
Handlift	Connie Luzzier 715.822.5077	Demand Response	Eau Claire, Chippewa, Burnett, Sawyer, Barron, Rusk, Washburn, St. Croix, Dunn, Pierce, and Pepin	M-F (5:30am- 5:30pm) Sat (dialysis only)	Call for each ride	None	Own 40 vans	30/5	0	Medical Assistance
Patients Express	Tami Bowe 715.726.1100	Demand Response		M-F ()	Fixed Routes Call for each ride	None	Own 8 vans	6/1	0	Medical Assistance
Disabled American Veterans Van (DAV Van)/Eau Claire County Veteran Services/Veterans Health Administration	Sheli Sheffield 715.839.4744 veterans@co.eau-claire.wi.us	Fixed Route Demand Response	Veterans enrolled in the Minneapolis, MN VA. Must meet at EC County Court House.	Odd numbered week days. Leaves EC at 7am and Minneapolis VA by 3pm.	Call for each ride or schedule online	Must be a veteran	Own 1 van	1/0	7	85.21, veterans assistance, individual donor, Veterans Health Administral on

Attachment I – Meeting Evaluation

Chippewa & Eau Claire Counties Meeting Evaluation Form

2019-2023 Coordinated Planning Meeting

County/Region:	Chippewa and Eau Claire Counties
Date:	Wednesday, June 27, 2018
Facilitator(s):	Ann Schell & Eric Anderson, WCWRPC

Instructions: For each item below, please circle the number/response that best expresses your opinion.

	General Meeting Questions	Strongly Agree		Agree	Strongly Disagree		Average
		1	2	3	4	5	
1.	The information covered in the group discussions, examples and explanations was understandable.	1	2	3	4	5	2.21
2.	The meeting provided a good forum for communication about public/human services transportation coordination.	1	2	3	4	5	2.21
3.	Participants at the meeting were from a broad stakeholder group.	1	2	3	4	5	2.50
4.	The county/region's prioritized action plan is comprehensive and realistic.	1	2	3	4	5	2.43
5.	The county/region has a working coordination team.	1	2	3	4	5	3.86
6.	The previous coordination plan has been implemented.	1	2	3	4	5	3.64
7.	Developing the prioritized action plan was meaningful and valuable.	1	2	3	4	5	2.43
8.	I feel the coordination process in the county/region will be improved based on the assessment, action plan and implementation strategies.	1	2	3	4	5	2.43
Facilitator Questions							
9.	Facilitator was knowledgeable about the meeting process.	1	2	3	4	5	1.50
10.	The information was presented in a clear, logical format.	1	2	3	4	5	1.50

10. The time allotted for the meeting was: 1 too much 12 about right 1 not enough

11. List key points/issues presented during the meeting that were the most valuable or useful.

- All good
- The data on those over 60, with disability & in poverty for each county
- Need to expand services discussion
- Coming up with goals as a group
- Current resource options are always appreciated. We still fail to provide this info to each other.
- Promotion of TCC/interested participants for Eau Claire and Chippewa counties
- Gaining info of additional transport options
- Input from community and providers is valuable, instead of just from county entities.
- Discussing TCC
- There is a significant opportunity to improve coordination between counties, improve participation/collaboration efforts between stakeholders to ensure equal opportunity to participate (informal vs. formal TCC)

12. List any information or meeting content you felt was omitted or needed further clarification.

- More information to those who may not have much knowledge on previous plans; a brief overview of how past goals came to be
- The TCC thing has me nervous. We should have one and we don't, and it just feels big but getting overlooked.
- More background context and info for consumers

13. Are you interested in participating on the team that will implement the coordination plan strategies? If yes, indicate your availability, and include your name and contact information.

3 Yes 2 No

14. Other comments (write on back)

- It would have been nice to review the information ahead of the meeting and information if there were any gaps or improvements learned from the previous plan.

Attachment J – Approval Documentations

ADRC (Aging & Disability Resource Center) Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 6, 2018
4:45 PM

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 10/9/2018 6:00 PM
MOVER:	David Alley, Citizen Rep	
SECONDER:	John Spaeth, Citizen Rep	
AYES:	Ives, Weeks, Spaeth, Alley, Quinlan, Mayer	
ABSENT:	Howell	

5. Coordinated Five-Year Transportation Plan - Leslie Fijalkiewicz
The Coordinated Five-Year Transportation Plan was reviewed and discussed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Alley, Citizen Rep
SECONDER:	John Spaeth, Citizen Rep
AYES:	Ives, Weeks, Spaeth, Alley, Quinlan, Mayer
ABSENT:	Howell

6. REPORTS

1. ADRC Manager Report - Leslie Fijalkiewicz
The ADRC Manager Report was reviewed and discussed. It was also noted that three ADRC Board members will be attending the 2018 Wisconsin Aging and Disability Network Conference in Wisconsin Dells September 13 and 14 - Vern Weeks, John Spaeth, and Janet Mayer. There are also six ADRC staff attending.

RESULT:	DISCUSSED
---------	-----------

2. Policy, Practice & People - Gail Bowe
Kelly Zimmerman provided background information about the Transportation Vehicle Modification Fund. Gail Bowe received a grant to modify a recently purchased van so that she is able to drive. Gail talked about her situation and the freedom and flexibility this has provided for her. After the meeting adjourned, board members went to the parking lot for a live demonstration of the van modifications.

RESULT:	DISCUSSED
---------	-----------

7. COMMUNICATION

The Department of Human Services 2017 annual performance reports were handed out.

8. AGENDA ITEMS FOR FUTURE CONSIDERATION

9. ADJOURN

Meeting adjourned at 5:50 p.m.

FACT SHEET

TO FILE NO. 18-19/070

In order for Eau Claire County's nutrition program to be in compliance with the Wisconsin Aging Network Policy and Procedure manual (5-26-2017), a Nutrition Advisory Council needs to be established. Per the manual "The nutrition program of each aging unit will establish a nutrition advisory council that is separate from any other advisory group of the aging unit to assist in evaluating, promoting, planning and advocating for the nutrition program and its participants."

The current advisory council established under County Code 2.05.611 is the Subcommittee on Older Americans Act programs. Although the nutrition program is one of the program areas of responsibility for this advisory committee, it is not separate and therefore not in compliance.

Recommendation:

The ADRC Director is recommending that 2.05.611 be repealed and then replaced with a separate Nutrition Advisory Council.

Fiscal Impact: **No levy impact.** Fiscal impact of \$360 annually for council members meeting per diem which will be covered by Older Americans Act funds.

Respectfully Submitted,

Jennifer Speckien

ADRC Director

Ordinance/18-19/070 Fact

4 - TO REPEAL AND RECREATE SECTION 2.05.611 OF THE CODE: ADRC
5 SUBCOMMITTEE ON OLDER AMERICANS AC PROGRAMS -

6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7
8 SECTION 1. That Section 2.05.611 of the code be amended to read:

9
10 2.05.611 ADRC Nutrition Advisory Council

11 A. Membership. The council will consist of at least 7, but no more than 11, members
12 appointed by the chair of the ADRC as follows:

13 1. At least 51% of the members will be older individuals, 60 years of age or
14 older.

15 2. At least 2 county board members.

16 3. At least 2 members will be members of the ADRC board.

17 4. At least 1 participant from each congregate dining site.

18 5. At least 1 home delivered meal program participant or representative.

19 B. Organization. ADRC board members will serve as the chair and vice chair of the
20 council and will be responsible for reporting back to the ADRC board.

21 C. Duties and Responsibilities. The council will:

22 1. Represent and speak on behalf of the nutrition participants and program;
23 2. Advocate on behalf of older adults with community members, governing
24 agencies and policy makers;

25 3. Assist in publicizing the nutrition program and outreach to potential new
26 participants;

27 4. Make recommendations to the Nutrition Program Manager about the food
28 preferences of participants;

29 5. Make recommendations to the Nutrition Program Manager and ADRC
30 Director about locations, days and hours of dining site operations;

31 6. Make recommendations to the Nutrition Program Manager about dining
32 site accessibility and age-friendliness;

33 7. Conduct a yearly on-site review of each dining center in the program;

34 8. Advise and make recommendations to the nutrition director and ADRC
35 director regarding supportive social services to be conducted at dining centers; |

36 9. Carry out such additional responsibilities as from time to time may be
37 authorized by the ADRC.

38 D. Representative of area agency on aging. The subcommittee chair will recommend
39 1 member to serve on the board of directors of the area agency on aging.

40 ADOPTED:

41 _____
42 _____
43 _____
44 _____
45 _____
46 _____

47 Aging & Disability Resource Board

48 KRZ/yk

49 Dated this

day of

, 2018.

ORDINANCE/18-19.070

Background

The Aging & Disability Resource Center (ADRC) operates the County elderly nutrition program known as Meals on Wheels and the Senior Dining programs. The ADRC serves roughly 78,000 meals per year, of which 88% are for homebound seniors on the Meals on Wheels program, and 12% are served at locations throughout the county. Without this program, many of Eau Claire County’s seniors would not be able to live safely in their own homes.

In November 2017, the ADRC began preparing locally sourced meals made from scratch in a central kitchen located in Fall Creek. As of December 11, 2017, we had fully transitioned all participants over to receiving meals from the Fall Creek kitchen.

Issue

The ADRC continues to see utilization of the central kitchen increase as a result of program growth and outside contracts. July 1, 2018 the ADRC began preparing roughly 100 meals per day for Chippewa County’s Meals on Wheels program. Capacity for the kitchen is currently maxed out. Adequate cooling space has become an issue and will need to be resolved before we the spring/summer months in 2019. The ADRC also has several revenue generating proposals that are ready for implementation but need kitchen capacity to capitalize on these opportunities.

Proposed Solutions

The ADRC has received two proposals to resolve the kitchen capacity issues we are experiencing. The first proposal described is for the current location in Fall Creek. The second proposal described is for a relocation of the kitchen to a new site at Feed My People.

Fall Creek Proposal #1: Increases total square footage of the leased space from 6,000 to 11,750. Improvements made to the space, at the expense of the building owners, will include installation of a new 18’ hood in the kitchen, new 8’6”x14’ walk in cooler, new 7’6”x6’ walk in freezer, demolition of several walls to relocate staging area out of dining room, installation of a new drive up loading area, updates to HVAC, updates to lighting, acquisition of 12 additional office spaces. Total fiscal impact for the ADRC in 2019 is \$64,000 in increased rent expense.

Fall Creek Proposal #2: Increases total square footage of the leased space from 6,000 to 9,300. Improvements made to the space, at the expense of the building owners, will include installation of a new 18’ hood in the kitchen, new 8’6”x14’ walk in cooler, new 7’6”x6’ walk in freezer, demolition of several walls to relocate staging area out of dining room, installation of a new drive up loading area, updates to HVAC, updates to lighting, acquisition of 2 additional office spaces. Total fiscal impact for the ADRC in 2019 is \$43,000 in increased rent expense.

Feed My People Proposal: Pending.

Respectfully Submitted,



Jennifer Speckien
ADRC Director