

MINUTES

Eau Claire County
Committee on Finance and Budget

Monday, August 6, 2018 / 4:30 pm
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

Members present: Supervisors Steve Chilson, Jim Dunning, Robin Leary, Stella Pagonis, and Gerald Wilkie

Staff members present: Kathryn Schauf, County Administrator; Norb Kirk, Finance Director; Matt Michels, Senior Planner; Amy Weiss, Senior Accounting Manager; Keith Zehms, Corporation Counsel

The meeting was called to order at 4:34 pm by Chair Stella Pagonis. The Committee Clerk confirmed compliance with open meetings law.

There were no members of the public present.

Senior Planner Matt Michels was present to discuss using Polco for the annual budget survey. This tool has been included in the County's LGI WI grant for this budget season. Historical response rates to the Survey Monkey budget survey have been less than 1%. The Committee was open to trying this option for the 2019 budget and evaluating the value provided at the end of the process.

Corporation Counsel Keith Zehms was present to review the ordinance surrounding insurance claims. He provided some recommended revisions for the Committee to think about and act upon at a later date.

The Committee reviewed the proposed 10-year contract between The Friends of Beaver Creek Reserve and Eau Claire County. Specific attention was given to the provisions for capital projects. Supervisor Jim Dunning made a motion to approve Proposed Resolution 18-19/049 "Ratifying a Ten-Year Agreement between Eau Claire County and The Friends of Beaver Creek Reserve...", with a change of date from 2012 to 2022 on line 24 of the resolution. Motion passed unanimously.

Supervisor Robin Leary made a motion to approve Proposed Resolution 18-19/052 "Amending Section 4.15.010 A. of the Code: Fees of Professional Examiners and Witnesses...". Motion passed unanimously.

Finance Director Norb Kirk reviewed the second quarter Manager's Report and supporting data.

Discussion was held regarding the 2019 budget process and guidelines provided. County Administrator Kathryn Schauf reported that departments had been given budget workbooks and technical guidance regarding benefit cost adjustments. Budget workbooks were updated to provide a clearer story of the activities and constraints faced by departments.

The Committee reviewed the sales tax report for April 2018. The Committee approved the County Board Chair's reimbursement request.

Supervisor Robin Leary made a motion to approve the July 9, 2018 regular committee meeting minutes, as well as the July 26, 2018 public input session, with the correction of Supervisor Steve Chilson being present. The motion passed unanimously.

The next meeting was confirmed for August 9, 2018 at the LE Phillips Senior Center.

The meeting was adjourned at 7:30 pm.

Respectfully submitted,
Amy Weiss, Committee Clerk