

MINUTES

Eau Claire County
Committee on Finance and Budget

Monday, July 9, 2018 / 4:30 pm
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

Members present: Supervisors Jim Dunning, Robin Leary, Stella Pagonis, and Gerald Wilkie

Staff members present: Kathryn Schauf, County Administrator; Norb Kirk, Finance Director; Frank Draxler, Director of Purchasing; Dan Bresina, Sheriff's Office; Amy Weiss, Senior Accounting Manager

Others present: Brock Geyen, CliftonLarsonAllen

The meeting was called to order at 4:31pm by Chair Stella Pagonis. The Committee Clerk confirmed compliance with open meetings law.

There were no members of the public present.

Brock Geyen from CliftonLarsonAllen was present to review the draft management letter and the audit overall. The county is taking on responsibility of drafting the annual financial statements and notes, for the first time ever. This resulted in the removal of the preparation of financial statements audit finding being removed. The remaining two findings, "Material Audit Adjustments" and "Limited Segregation of Duties," remain, but it was noted that significant progress has been made, in spite of the transition within the Finance Department. The general fund balance was reviewed.

Supervisor Leary made a motion to approve Proposed Resolution / File #18-19/044 "Authorizing a Transfer from the 2018 Contingency Fund in the Amount of \$49,999 for the replacement of copper water lines at Beaver Creek Reserve" and Supervisor Dunning seconded. It was unanimously approved.

Supervisor Wilkie made a motion to approve Proposed Resolution / File #18-19/045 "Authorizing a Transfer from the 2018 Contingency Fund in the Amount of \$15,495 for the Jail Radio Project," which was brought forward from the Judiciary and Law Committee. Supervisor Dunning seconded and it was unanimously approved.

Discussion was held regarding the Town of Fairchild wishing to remain exempt from the County Library System for 2019. Supervisor Wilkie made a motion to approve the request and Supervisor Dunning seconded. The motion passed 3-1.

Discussion was held regarding the Village of Fairchild wishing to remain exempt from the County Library System for Supervisor Dunning made a motion to approve the request. The motion passed 3-1.

The Finance Department provided 2017 unaudited preliminary financial reports and 2018 quarter 1 financial reports. The committee reviewed.

County Administrator Schauf and Finance Director Norb Kirk gave an update on the budget process. It was noted that the Administrator provided technical budget guidelines to the departments.

The committee did a quick review of the fund balance information provided by Brock Geyen.

The committee reviewed the April 2018 sales tax report. There were no county board vouchers or line item transfers.

Supervisor Wilkie made a motion to approve both the June 6, 2018 regular committee meeting and the June 7, 2018 joint committee meeting minutes as presented. The motion passed unanimously.

The committee reviewed the meeting schedule:

- a. July 26, 2018, 6:00pm, Augusta City Hall – public input session
- b. August 6, 2018, 4:30pm, Courthouse Room 1273 – regular committee meeting
- c. August 9, 2018, 6:00pm, LE Phillips Senior Center – public input session

The meeting was adjourned at 6:46pm.

Respectfully submitted,
Amy Weiss, Committee Clerk