



## AGENDA

**Eau Claire County Highway Committee**  
Thursday, August 2, 2018 / 6:15 am  
Eau Claire County Highway Department - Room 101  
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice
3. Review/Approval of past committee meeting minutes (7/19) Discussion/Action
4. Public comment
5. Driveway and oversize load permit fees Discuss/Action
6. Highway report
  - Highway Commissioner Update – Jon Johnson
  - Operations Update – Brian Spilde
  - Engineering Update – Rod Thorson
7. Payment vouchers (7/20, 7/27)
8. Future meeting dates, times, and agenda items
9. Adjourn.

\* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Nick Smiar, Jon Johnson, Rod Thorson, Brian Spilde

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



## MINUTES

Eau Claire County • Committee on Highway  
Thursday, July 19, 2018 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Supervisor Carl Anton, Supervisor Judy Gatlin, Supervisor Nathan Anderson  
Staff Present: Highway Commissioner Jon Johnson, Engineer Rod Thorson, Operations Coordinator Brian Spilde, Admin. Associate Rhonda Olson

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:17 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (7/5) - Review/Action**

Motion: Chairman Henning moved for approval. Motion Approved 4-0

4. **Public comment** – No public comment.

5. **Lucas Budden and Jesse Larson from WISDOT Bridge Report:**

The Wisconsin Department of Transportation will be replacing several bridges in the area beginning in spring 2020. The Hwy Dept will work to ensure that construction projects in close proximity do not coincide with the bridge projects.

Nathan Anderson arrived.

6. **Proposed Organization Structure Discussion/Action**

Reviewed current organizational structure of the department and Jon presented the proposed new department structure. The goals include: improve departmental communication, better coordination of department efforts and use of equipment, and more long-range planning.

Motion approved 5-0

7. **Highway Report**

- Highway Commissioner Jon Johnson spoke on the following:
  - Extensive discussion of the new organizational format
  - Discussed open communication policy and that employees are not limited to speaking with their immediate supervisor
  - Employee pay reflects level of education and operation skills; surveys are one tool for assessing efficiency
- Operations Coordinator Brian Spilde spoke on the following:
  - Explained how new software allows for management of all projects and can handle interruptions for emergencies
- Project Engineer Rod Thorson spoke on the following:
  - Listed projects in progress and upcoming projects
  - There are about 200 smaller bridges/culverts/structures to be inspected this year

8. **Payment vouchers (7/6, 7/13)**

Vouchers were reviewed

9. **Future meeting dates, times and agenda items**

Future Meetings:

- Thursday, August 2, 2018 at 6:15 a.m.
- Thursday, August 16, 2018 at 6:15 a.m.

Future Agenda Items:

- Assembly Law AB442 – Discussion/Action

10. Adjourned at 8:41 a.m.

Respectfully submitted,

*Rhonda Olson*

Rhonda Olson, Administrative Associate  
Eau Claire Highway Department

12.34.100 Relocation orders for county trunk highways and streets. Pursuant to Wis. Stat. § 32.05(1), the department may make orders providing for the laying out, relocation and improvement of public highways, streets or other transportation facilities in the county or on county-owned property. Such orders shall be known as the relocation orders and shall be filed with the county clerk of the county wherein the lands are located. (Ord. 80-81/70 Sec.2(part), 1980).

12.34.200 County construction and maintenance of streets and highways.

A. Pursuant to Wis. Stat. § 83.035, the department, through its committee, may enter into contracts with cities, villages and towns within the county borders to enable the county to construct and maintain streets and highways in such municipalities.

B. The committee shall establish a prioritized list of projects which are to be funded with Federal Aid Highway Funds. These projects shall be submitted to the board as part of the prioritized list of all construction projects requiring the expenditure of county funds as part of the annual budget. Expenditures of Federal Aid Highway Funds on projects not on the County Trunk Highway System shall be approved by the board by separate resolutions. (Ord.140-40, 1996; Ord.137-47, 1993; Ord. 128-78 Sec.1, 1985; Ord. 80-81/70 Sec.2(part), 1980).

12.34.300 Oversize/overweight load permits.

A. Pursuant to Wis. Stat. § 348.25 through 348.28, the department shall issue appropriate oversize/overweight vehicle permits for use of the county trunk highway system.

B. Pursuant to Wis. Stat. § 348.25(8)(f), a fee of \$30.00 shall be charged for each single trip permit. (Ord. 159-18, Sec. 17, 2015; Ord. 152-30, Sec. 9, 2008; Ord. 148-102, Sec. 14, 2004; Ord.142-33 Sec.2, 1998; Ord. 137-71, Sec.1; Ord. 137-36, 1993; Ord. 130-28 Sec.1, 1986).

12.34.320 Entrance permits.

A. Pursuant to Wis. Stat. § 86.07(2), the department shall issue permits for the construction and alteration of driveways/accesses onto the county trunk highway system.

B. To offset the costs involved in entrance permit review, the following fees are established:

1. Driveways.
  - a. Residential \$ 50.00.
  - b. Commercial \$100.00
2. Streets, public and private - \$300.00.

(Ord. 159-18, Sec. 18, 2015; Ord. 152-30, Sec. 10, 2008; Ord. 150-28, Sec.10, 2006; Ord. 149-038, Sec. 7, 2005; Ord. 146-02, Sec. 9, 2002; Ord. 144-89; Sec. 1, 2001; Ord.142-33, Sec.2, 1998).

12.34.350 Driveway snowplowing.

A. Pursuant to Wis. Stat. § 86.105, the department may plow snow from private roads and driveways.

B. The general policy of the department shall be as follows:

1. Only private roads and driveways located outside of city and village limits will be plowed.
2. Such plowing will normally be done incidental to or after storm clean-up operations.
3. Such plowing will normally occur only along roads which the department maintains.