

Minutes
Eau Claire County
Committee on Judiciary and Law Enforcement
Thursday, June 07, 2018 – 4:00 PM
Courthouse – Room 1273

Members Present: Brandon Buchanan, Sue Miller, Sandra McKinney, Gerald Wilkie, and Stella Pagonis

Others Present: Sheriff Ron Cramer, Captain Joel Brettingen, Captain Dan Bresina, Lieutenant Dave Riewestahl, Sergeant Cory Schalinske, Dianne Hughes, District Attorney Gary King, Todd Tollefson, Tiana Glenna, Danielle Powers, Jean Gay, Susan Schaffer, Eric Huse

Call to Order

The meeting was called to order by Chairperson Sue Miller at 4:00 PM.

Public Comment

No public comment was made.

Approve Minutes from May 03, 2018 Meeting

Supervisor McKinney moved to approve the minutes from the May 03, 2018 meeting. The minutes were adopted as published in the meeting materials on 5-0 voice vote.

2018 1st Quarter HR Metrics

Metrics were provided with the agenda packet. HR representative will attend future meeting to discuss if requested.

TRY Mediation Staffing & 2018 1st Quarter Fiscal Update

Todd Tollefson detailed staff changes. Caseload numbers and financial standing was also recapped. Committee members asked clarifying questions regarding the reports. Supervisor Wilkie requested the expense statement be included with future fiscal updates.

Treatment Court Update

Tiana Glenna highlighted on-going initiatives: Data collection & statewide reporting, Department of Justice Triage evaluation and report, TAP (Treatment Alternatives Program) Grant funding, Treatment Court team training, and review of contracts and services provided.

2018 1st Quarter Fiscal Updates

Committee members and departments have questions regarding the “Difference Card” funding related to additional line item(s) on department expense reports. Follow up will need to be done with HR. Fiscal reporting is still a work in progress- there is general aggravation with fiscal reporting from both committee members and departments. See below for individual department reports.

- *Circuit Court*
 - Clerk of Circuit Court Susan Schaffer discussed the Circuit Court budget. Interpreter reimbursement is changing- the State has a new funding formula. General questions regarding specific line items were fielded by Ms. Schaffer. Supervisor Pagonis noted a recent Supreme Court ruling that changes the rate for Court Appointed attorneys. It was noted that the fiscal data is through April 2018, not just the first quarter.
- *Clerk of Courts*
 - Clerk of Circuit Court Susan Schaffer outlined the Clerk of Courts budget. Staffing was also discussed- it has been fairly stable. It was also noted that the fiscal data is through April 2018, not just the first quarter.
- *Criminal Justice Collaborating Counsel*
 - Tiana Glenna outlined the document provided in the agenda packet. Ms. Glenna also discussed additional funding and expanding positions.

- *District Attorney*
 - Danielle Powers, District Attorney's Office Manager, gave the fiscal update. Ms. Powers explained the grant funding reimbursement schedule differs from the County budget schedule. She pointed out Diversion numbers have been lower, but DAGP numbers are at an appropriate level. Restitution collections are up for the quarter. Discovery fees are also up for the quarter. Detailed an uptick in felony filings and related expenses. General case numbers were also detailed. Currently on pace to file 503 more cases this year than last year.
- *Register in Probate/Clerk of Juvenile Court*
 - Jean Gay, Register in Probate/Clerk of Juvenile Court, reported the current fiscal situation. Ms. Gay reported the department is right on target with budgeting.

Sheriff's Department

- *1st Quarter Fiscal Update*
 - Dianne Hughes recounted the Sheriff's Department current fiscal situation. Detailed discrepancies in funding (i.e. grant funds, inmate accounts, etc.). The payroll/overtime budgeting formula was explained. The Department and finance are reworking the accounts for the 2019 budget. They are going back to three divisions: Field Services, Secure Services, and Administration.
- *2019 Capital Outlay Requests*
 - Jail Radio Project
 - Captain Bresina discussed this request and need. Huber cannot communicate with secure side of the jail. There was discussion about potential capital budget in fiscal 2018 for this request. Vice-Chairperson Wilkie recommended moving this request forward in fiscal 2018 based on perceived urgency. Supervisor Buchanan moved to approve request and forward to finance for approval in fiscal year 2018. **Approved** 5-0 via voice vote.
 - Fleet Replacement
 - Captain Brettingen commented on this proposal. Sale of old squad vehicles and budgeting in conjunction with their sale was discussed. The total request is \$177,286 and does not take into consideration the auction revenue of old squad vehicles.
 - Handgun Replacement
 - Captain Brettingen outlined this request. Captain Brettingen also discussed potential training handgun purchases. A future request for the training handguns may be brought at later time. The request takes into consideration the trade-in value of the handguns that would be replaced.
 - Jail Mail Screener
 - Lieutenant Riewestahl explained that this request is closely aligned with the full body scanning system request. The mail screener is designed to capture hidden items/drugs in packages, mail, and other parcels. There was discussion on new challenges & risks associated with mail and packages being delivered to the jail. There was also discussion about alternatives to purchase and a potential lease option.
 - Rifle Maintenance and Part Replacement
 - Captain Brettingen gave a brief overview of request and need. There were no questions or comments from the committee.
 - Courthouse Screening Project
 - Captain Bresina discussed this request. This request came out of the Courthouse Security Committee in conjunction with County Administrator Schauf. The proposal is for screening of the 2nd floor of the Government Center (Court floor) from 7:30 AM - 5:30 PM beginning in 2019. There are two options for the equipment that would be used:
 - a. Option 1: Traditional metal detector with baggage screening
 - b. Option 2: Full body scanner with baggage screening
 - c. Both options include implementing screening on the 2nd floor in 2019 and reviewing the 1st floor for screening options in 2020 or 2021

- There was discussion regarding the building being a Government Center vs. Courthouse and potential issues with screening 1st floor
- General consensus among the committee that this request should be forwarded on to the full County Board
- Vice-chairperson Wilkie moved to endorse Option 2, less the consulting fee, and forward to finance. **Approved** 5-0 via voice vote.
- Full Body Security Scanning System
 - Captain Bresina explained this proposal and described it as priority number four. Captain Bresina outlined new changes to laws/rules regarding searches of persons and increased security concerns. The device is a low radiation x-ray machine that captures a generic image of a body that highlights areas of concern.
- *Additional Action on 2019 Capital Outlay Requests*
 - Supervisor Pagonis moved to endorse the Fleet Replacement, Handgun Replacement, Full Body Security Scanning System, and Rifle Maintenance and Part Replacement requests and forward to finance.
 - Vice-chairperson Wilkie moved to amend Supervisor Pagonis's motion: to remove Jail Mail Screener request. **Failed** 1-4 via voice vote.
 - The original motion by Supervisor Pagonis to endorse the Fleet Replacement, Handgun Replacement, Full Body Security Scanning System, Jail Mail Screener, and Rifle Maintenance and Part Replacement requests and forward to finance was **Approved** 4-1 via voice vote.
- *Update on Inmate Housing/Jail Population/Costs*
 - \$76,724 in out of county housing. Medical bill for inmate housed in hospital for medical reasons will be forthcoming.
- *Staff Recruitment, Retention, & Morale*
 - Survey was circulated to staff in January. Another survey was circulated recently. Overall, the survey showed morale is doing well.

Future Meeting Date(s)

The committee will meet again on Thursday, July 5, 2018 at 4:30 PM.

Future Agenda Item(s)

- *Protective Status Legislation – Sheriff's Department*
- *GPS/Electronic Monitoring*
- *Department Budget Presentation Scheduling*

Adjourn

The meeting was adjourned by Chairperson Miller at 6:09 PM

Respectfully Submitted:

Eric Huse

Eric Huse
Committee Clerk

SUMMARY OF CAPITAL OUTLAY REQUESTS
2019

<u>PRIORITY</u>	<u>PROJECT TITLE</u>	<u>ORIGINAL REQUEST</u>	<u>JUD & LAW APPROVAL</u>	<u>COUNTY ADMIN</u>	<u>FINANCE APPROVAL</u>	<u>COUNTY BOARD 2018 APPROVED</u>
1	Jail Radio Project	\$15,495				
2	Fleet Replacement	\$141,286				
3	Handgun Replacement	\$9,375				
4	Full Body Security Scanning System	\$118,750				
5	Jail Mail Screener	\$156,445				
6	Rifle Maintenance & Parts Replacement	\$30,800				
	TOTAL	\$472,151	\$0	\$0	\$0	\$0

ON BEHALF OF EAU CLAIRE COUNTY SECURITY & FACILITIES COMMITTEE

	Courthouse Screening Project/Option One	\$102,500				
	Courthouse Screening Project/Option Two	\$211,250				
***	Evidence/Vehicle Storage	\$100,000				
***	Mobile Command Vehicle	\$150,000	(possibly in conjunction with Emergency Management)			

***To be requested in future

6/7/2018

