



AGENDA

Eau Claire County Highway Committee
Thursday, June 21, 2018 / 6:15 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice
3. Review/Approval of past committee meeting minutes (6/7) Discussion/Action
4. Public comment
5. "Just Fix It" Sample Resolution for Local Government discussion
6. Permits and Fees discussion
7. Highway report
 - Highway Commissioner Update – Jon Johnson
 - Engineering update – Rod Thorson
8. Payment vouchers (6/8, 6/15)
9. Future meeting dates, times, and agenda items
10. Adjourn.

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Nick Smiar, Jon Johnson, Rod Thorson, Brian Spilde, Nick Smiar

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES

Eau Claire County • Committee on Highway

Thursday, June 7, 2018 / 6:15 am

Eau Claire County Ag Conference Room 103 • 227 – 1st Street West, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Carl Anton, Supervisor Nancy Coffey, Supervisor Judy Gatlin
Staff Present: Highway Commissioner Jon Johnson, Engineer Rod Thorson, Operations Manager Brian Spilde, Administrative Associate Rhonda Olson

1. **Call meeting to order**
Chairman Henning called the meeting to order at 6:17 a.m.
2. **Confirmation of meeting notice - Review**
Meeting notice confirmed.
3. **Past committee meeting minutes (5/17) - Review/Action**
Motion: Chairman Henning moved for approval. Motion Approved 5-0
4. **Public comment** – No public comment.
5. **CTH D Bridge Replacement over Beaver Creek** – Chris McMahon, Ayres Associates
 - Public Meeting Tuesday, June 12, 2018 @ 6 p.m. at the Washington Town Hall to discuss plans
 - 350' project with 80' bridge to take place next summer, estimated cost \$675,000
 - Discussed bridge width, state funding, signing of detour
6. **Highway Report**
 - Highway Commissioner Jon Johnson spoke on the following:
 - Eau Claire Area "Rough Road Tour" by TDA to take place June 12th
 - Some topics covered at Road School at Wisconsin Dells this week:
 - Work Zone Safety Packages
 - Memorials along highways
 - Following distance behind plow trucks
 - Jon is working on getting private revenue from large local businesses
 - Operations Manager Brian Spilde spoke on the following:
 - Current projects in process
 - Replacing guard rails in various locations
 - Working in tandem with contractors to benefit townships
 - Mowing, line striping, etc., maintenance in progress
 - CTH Q Project – have communicated w/landfill and truckers regarding detour
 - Project Engineer Rod Thorson spoke on the following:
 - Bridge projects: bringing up to standards
 - 100 bridge inspections this fall
 - Elements of design process
 - Traffic counts in process
7. **Payment vouchers (5/18, 5/25, 6/1)**
Vouchers were reviewed

8. Future meeting dates, times and agenda items

Future Meetings:

- Thursday, June 21, 2018 at 6:15 a.m.
- Thursday, July 5, 2018 at 6:15 a.m.
- Thursday, July 19, 2018 at 6:15 a.m.

Future Agenda Items:

- Assembly Law AB442 – Discussion/Action

9. Adjourned at 7:45 a.m.

Respectfully submitted,

Rhonda Olson

Rhonda Olson
Eau Claire Highway Department

Wisconsin Counties Association

Protecting the Interests of Wisconsin County Government



MEMORANDUM

TO: Wisconsin County Highway Commissioners, Board Chairs,
Executives, Administrators, and Clerks

FROM: Dan Bahr, WCA Government Affairs Associate

DATE: June 14, 2018

SUBJECT: Transportation "Just Fix It" Sample Resolution

Attached please find a sample resolution related to long-term sustainable transportation funding for the Segregated Transportation Fund and for all of the programs it supports.

Feel free to use this document as you see fit. As is appropriate, please feel free to make adjustments based on your needs. We would simply ask that once this resolution passes in your county, to please forward it to each of your elected officials.

See the Transportation "Just Fix It" Sample Resolution Here.

For questions don't hesitate to contact the WCA office at 866.404.2700.

Transportation Sample Resolution

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, [municipality name] and other local governments across Wisconsin have been highlighting our unmet transportation needs in many different avenues including events such as the historic Turnout for Transportation event in September of 2016 where local governments in every region of this state held simultaneous meetings calling on the state legislature to prioritize transportation and pass a sustainable funding package; and

WHEREAS, while the increase in transportation funding for locals in the last budget was certainly appreciated, many still aren't back to 2011 levels when you adjust for inflation; and

WHEREAS, locals, including [local government name] continue to struggle to meet even the most basic maintenance needs for our transportation system; and

WHEREAS, states surrounding Wisconsin and across the country have stepped up with sustainable funding plans for their state and local roads; and

WHEREAS, Wisconsin will be at a competitive disadvantage if it does not implement a revenue and spending plan that addresses both our Interstates that were built in the 1950's and 60's *and* our local and state roads; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, local governments would not be forced to turn to local wheel taxes or increased borrowing or exceeding their levy limits if the state would finally pass a sustainable funding plan for transportation

WHEREAS, the _____ *board/ council* recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees; and

NOW, THEREFORE, BE IT RESOLVED by the _____
County Board of Supervisors/ City Council/Village Board/ Town Board urge the Governor and
Legislature to Just Fix It and agree upon a sustainable solution: one that includes a responsible
level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin's
transportation system. Furthermore, the County Board of Supervisors/ City Council/Village
Board/ Town Board directs the Clerk to send a copy of this resolution to our State Legislators
and to Governor Scott Walker.

For contact information for your Legislative Delegation <http://legis.wisconsin.gov/>
Governor's address: Office of Governor Scott Walker, 115 East Capitol, Madison, WI 53702

II. TRANSPORTATION AND HIGHWAYS

Chapter 12.34

COUNTY HIGHWAY DEPARTMENT--FUNCTIONS AND DUTIES

Sections:

- 12.34.001 Appointment of the highway commissioner.
- 12.34.010 Program responsibilities of the department and highway commissioner.
- 12.34.100 Relocation orders for county trunk highways and streets.
- 12.34.200 County construction and maintenance of streets and highways.
- 12.34.300 Oversize/overweight load permits.
- 12.34.320 Entrance Permits.
- 12.34.350 Driveway snowplowing.
- 12.34.360 Utility permits.
- 12.34.400 Tourist oriented directional signs.
- 12.34.500 Temporary work zone speed limits.

12.34.001 Appointment of the highway commissioner.

A. The county highway department shall function under the direction and supervision of the highway commissioner who shall be appointed and hold office as provided in Title 3, removal and tenure, pursuant to Wis. Stat. § 83.01(1)(c).

B. The highway committee shall be responsible to the county board for the departmental policy and oversight of the highway department. (Ord.141-51 Sec.5; Ord.141-26, Sec.14; Ord.141-03, Sec.1, 1997; Ord. 134-03 Sec.34, 1990; Ord. 80-81/70 Sec.2(part), 1980).

12.34.010 Program responsibilities of the department and highway commissioner.

A. The highway commissioner shall have those powers and duties set forth in Wis. Stat. §§ 83.01(7) and 83.015 (2) (b), and such other duties as may be provided herein or by resolution.

B. The department shall have the following general program responsibilities:

1. Those granted under Wis. Stat. ch. 83, related to highway construction, layout of roads, and maintenance;
2. Those responsibilities granted under Subtitle II hereof;
3. Recommending the county trunk highway speed limits to be established by the county board in Title 10 and exercising the powers prescribed therein; and erection and maintenance of traffic control devices;
4. Administration of the vehicle impoundment and abandoned vehicle provisions in Chapter 10.20. (Ord.142-58, 1998; Ord.141-51 Secs. 6-7, 1997; Ord. 134-03 Sec. 36, 1990; Ord. 127-37 Sec.1, 1983; Ord. 81-82/429 Sec.4, 1982; Ord. 80-81/70 Sec.2(part), 1980).

D. "Enemy action" means hostile action by a foreign power which threatens the security of this state or a portion thereof.

E. "Management" means an organized effort to mitigate against, prepare for, respond to and recover from an emergency.

F. "Natural disaster" includes all other extraordinary misfortunes affecting the county, natural or man made, not included in the term "enemy action". (Ord. 142-43, Sec. 12, 1999; Ord. 134-45, Sec. 1, 1990).

2.40.040 Emergency management committee.

A. How Constituted. The committee on planning and development shall function as the emergency management committee.

B. Duties of Emergency Management Committee. The emergency management committee shall be an advisory and planning group and shall advise the county emergency management coordinator and the county board on all matters pertaining to emergency management. (Ord.152-26, Sec. 6. 2008; Ord. 149-57, Sec. 4, 2006; Ord.142-103 Sec.13, 1999; Ord. 134-45, Sec. 1, 1990).

2.40.050 Emergency management coordinator.

A. Coordinator. There is hereby created the office of emergency management coordinator. The emergency management coordinator shall have the duties and responsibilities for each participating municipality set forth in Wis. Stat. ch. 323.

B. Municipal Deputy Emergency Management Coordinator. The City of Eau Claire risk manager shall function as municipal deputy emergency management coordinator, operating under the administrative direction of the county emergency management coordinator. The deputy municipal emergency management coordinator shall be paid by the City of Eau Claire. (Ord. 154-2, Sec. 18, 2010; Ord.142-103 Sec.14, 1999; Ord. 134-45, Sec. 1, 1990).

2.40.060 Emergency management program cost.

A. Office and staff. The county board shall provide the funding necessary to carry out the functions of the emergency management coordinator. The City of Eau Claire shall provide funding necessary to carry out the functions of the municipal deputy emergency management coordinator.

B. Major equipment and services. Costs of equipment and services shall be born 100% by the municipal government requiring such procurement with federal matching funds procured by the emergency management coordinator when applicable. Federal matching fund reimbursement shall be returned to the treasurer of the municipality procuring the equipment or services.

C. Reimbursement to highway department for transporting Mobile Command Post (MCP): \$250.00/per event.(Ord.159-18, Sec. 1, 2015; Ord.142-103 Sec.15, 1999; Ord. 134-45, Sec. 1, 1990).

2.40.070 Duties of the emergency management coordinator.

A. The coordinator, subject to the policy, oversight and direction of the emergency management committee shall:

1. Develop and promulgate emergency management plans for the county consistent with state plans;

8/4/15

same 12-28-15

C. The officer in charge or the sheriff may order the immediate towing and impoundment of any unattended vehicle having caused damage to county property until such time as restitution for damages is made to the county, a release therefor is executed, and all charges under 10.20.030 are paid.

D. Any vehicle in violation of this section shall be impounded until lawfully claimed or disposed of under 10.20.030 or 10.20.035, except that if the officer in charge deems that the cost of towing and storage charges for impoundment would exceed the value of the vehicle, it may be junked or sold in accord with 10.20.035 prior to the expiration of the impoundment period upon determination by the sheriff that the vehicle is not stolen or otherwise wanted for evidence or other reason. (Ord. 147-88, 2004; Ord.144-24, Sec. 28, 2000; Ord.126-47 Secs.1, 2, 1982; Ord.81-82/274 Sec.1(part), 1982).

10.20.015 County vehicle pound. The department yard in Altoona shall serve as the county vehicle pound. (Ord.126-47 Sec.3, 1982).

10.20.020 Persons authorized to impound vehicles. The department shall accept vehicles and watercraft for impoundment upon request of the following:

- A. The officer in charge of county property upon which the vehicle was abandoned or where it caused property damage;
- B. A law enforcement officer as defined in 9.46.005 B. engaged in official duties;
- C. The district attorney or designee;
- D. Upon order of the circuit court. (Ord.126-47 Secs.4, 5, 1982; Ord 81-82/274 Sec.1(part), 1982).

10.20.030 Impoundment and storage charges.

A. The owner of any abandoned or impounded vehicle is responsible for all costs of impoundment or disposition of the vehicle. The corporation counsel is authorized to recover by civil action all costs not recovered by the assessment of charges or disposition of the vehicle.

B. The owner or lienholder of record of any vehicle impounded or stored at the vehicle pound pursuant to this chapter shall be assessed \$30.00 for each day the vehicle remains in storage, plus towing costs in addition to any civil forfeiture.

C. The department shall calculate all charges and restitution due and owing on all impounded vehicles and may release an impounded vehicle upon receipt of the following:

- 1. A duly executed release from the impounding officer or court;
- 2. A release from the sheriff stating that the vehicle is not stolen or otherwise wanted for evidence or other reason;
- 3. A released of satisfaction from the impounding officer for restitution for damages under 10.20.010 C.
- 4. Payment to the county treasurer for all charges assessed by the department pursuant to this section. (Ord. 151-32, Sec. 18, 2007; Ord. 148-102 Sec. 13, 2004; Ord. 146-47, 2002; Ord. 81-82/274 Sec.1(part), 1982).

12.34.100 Relocation orders for county trunk highways and streets. Pursuant to Wis. Stat. § 32.05(1), the department may make orders providing for the laying out, relocation and improvement of public highways, streets or other transportation facilities in the county or on county-owned property. Such orders shall be known as the relocation orders and shall be filed with the county clerk of the county wherein the lands are located. (Ord. 80-81/70 Sec.2(part), 1980).

12.34.200 County construction and maintenance of streets and highways.

A. Pursuant to Wis. Stat. § 83.035, the department, through its committee, may enter into contracts with cities, villages and towns within the county borders to enable the county to construct and maintain streets and highways in such municipalities.

B. The committee shall establish a prioritized list of projects which are to be funded with Federal Aid Highway Funds. These projects shall be submitted to the board as part of the prioritized list of all construction projects requiring the expenditure of county funds as part of the annual budget. Expenditures of Federal Aid Highway Funds on projects not on the County Trunk Highway System shall be approved by the board by separate resolutions. (Ord.140-40, 1996; Ord.137-47, 1993; Ord. 128-78 Sec.1, 1985; Ord. 80-81/70 Sec.2(part), 1980).

12.34.300 Oversize/overweight load permits.

A. Pursuant to Wis. Stat. § 348.25 through 348.28, the department shall issue appropriate oversize/overweight vehicle permits for use of the county trunk highway system.

B. Pursuant to Wis. Stat. § 348.25(8)(f), a fee of \$30.00 shall be charged for each single trip permit. (Ord. 159-18, Sec. 17, 2015; Ord. 152-30, Sec. 9, 2008; Ord. 148-102, Sec. 14, 2004; Ord.142-33 Sec.2, 1998; Ord. 137-71, Sec.1; Ord. 137-36, 1993; Ord. 130-28 Sec.1, 1986).

12.34.320 Entrance permits.

A. Pursuant to Wis. Stat. § 86.07(2), the department shall issue permits for the construction and alteration of driveways/accesses onto the county trunk highway system.

B. To offset the costs involved in entrance permit review, the following fees are established:

1. Driveways.
 - a. Residential \$ 50.00.
 - b. Commercial \$100.00
2. Streets, public and private - \$300.00.

(Ord. 159-18, Sec. 18, 2015; Ord. 152-30, Sec. 10, 2008; Ord. 150-28, Sec.10, 2006; Ord. 149-038, Sec. 7, 2005; Ord. 146-02, Sec. 9, 2002; Ord. 144-89; Sec. 1, 2001; Ord.142-33, Sec.2, 1998).

12.34.350 Driveway snowplowing.

A. Pursuant to Wis. Stat. § 86.105, the department may plow snow from private roads and driveways.

B. The general policy of the department shall be as follows:

1. Only private roads and driveways located outside of city and village limits will be plowed.
2. Such plowing will normally be done incidental to or after storm clean-up operations.
3. Such plowing will normally occur only along roads which the department maintains.

4. The highway commissioner may make exceptions to the above for emergencies or to assist other municipalities.

C. The fee for driveway snowplowing shall be a minimum of \$125.00 or actual cost, whichever is greater. (Ord. 159-18, Sec. 19, 2015; Ord. 152-30, Sec. 11, 2008; Ord. 151-32, Sec. 19, 2007; Ord. 148-102, Sec. 15, 2004; Ord. 142-33 Sec.3, 1998; Ord. 141-51 Sec.8, 1997; Ord. 134-03 Sec.37, 1990; Ord. 130-28 Sec.2, 1986).

12.34.360 Utility permits.

A. Pursuant to Wis. Stat. § 86.07 (2), the department shall issue permits for the construction or alteration of utility facilities on the county trunk highway system. To offset the costs involved in utility permit review, the following fees are established:

1. First 200 foot segment as measured along the centerline of the highway - \$110.00.

2. Each additional 1,000 foot segment as measured along the centerline of the highway - \$90.00. (Ord. 159-18, Sec. 20, 2015; Ord. 151-32, Sec. 20, 2007; Ord. 150-28, Sec. 11, 2006; Ord. 149-038, Sec. 8, 2005; Ord. 146-02, Sec. 10, 2002; Ord. 144-89, Sec. 2, 2001; Ord. 142-33, Secs.4-5, 1998; Ord. 137-71, Sec. 2, 1993).

12.34.400 Tourist oriented directional signs.

A. Pursuant to Wis. Stat. § 86.196, the department is authorized to establish and operate a program for the installation of tourist oriented directional signs which may be placed within the right of way of any highway under the jurisdiction of Eau Claire County.

B. The general policies of the department shall be as follows:

1. The definitions contained in Wis. Stat. § 86.196(1) shall apply to the Eau Claire County program.

2. Tourist oriented directional signs may be erected outside of urban areas as required by Wis. Stat. § 86.196(3).

3. Tourist oriented directional signs shall be erected in compliance with current administrative rules promulgated by the Wisconsin Department of Transportation for such signs, as required by Wis. Stat. § 86.196(3).

4. A tourist related business, service or activity may not be located more than 5 miles from the highway on which the tourist oriented directional sign for that business, service or activity is erected per Wis. Stat. § 86.196(5).

C. The fees charged shall be the same as those set fourth for the state program in the administrative rules of the Wisconsin Department of Transportation. (Ord. 138-77, 1994).

12.34.500 Temporary work zone speed limits. The highway commissioner is authorized, at his or her discretion, to impose mandatory, enforceable temporary limits on highways under county jurisdiction which are being constructed, reconstructed, maintained or repaired as allowed by Wis. Stat. § 349.11(10). (Ord. 156-38, Sec. 12, 2013; Ord. 145-28, 2001).