

## **EAU CLAIRE COUNTY FAIR COMMITTEE**

Wednesday, June 20, 2018

7:00 PM, Conference Room

Location: Agriculture and Resource Center  
227 1<sup>st</sup> Street W  
Altoona, WI 54720

### **AGENDA**

1. Call to Order
2. Review / Approval of Committee Minutes
  - a) [May 16, 2018](#)
4. Public Input
5. 2018 Fair / Discussion – Action
6. Sub-Committee Reports / Discussion – Action
  - a) Biosecurity
  - b) Sign-Up Genius
  - c) Set Up/ Tear Down
  - d) Contracts
  - e) Grounds Keeping
  - f) Sponsorships
7. Fair Committee Applications / Discussion - Action
8. Scheduling of Future Meetings / Agenda Items
9. Adjourn

post:

- Media
- Committee Members
- Extension Staff

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703

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Wednesday, May 16, 2018

7:00 PM, Conference Room

Location: Agriculture & Resource Center

227 1<sup>st</sup> Street W

Altoona, WI 54720

### **MINUTES**

**Members Present:** Scot Zimmerman, Debbie Kitchen, Allison Olson, Miranda Nelson, Kevin Kitchen, Leslie Strey, Lisa Vetsch, Darren Schlewitz, Dakota Roettger, Jodi Thesing-Ritter, Letecia Papke, Tami Schraufnagel

**Members Absent:**

**Others:** Kathy Gehrke

#### **Call to Order**

Chair Kitchen called the meeting to order at 7:00 P.M.

#### **Review / Approval of Committee Minutes / April 18, 2018**

Minutes were reviewed. Dakota made a motion to approve the minutes as presented. Leslie seconded. Motion carried.

#### **Review Bills / April 2018**

No payments were made this month.

#### **Public Input**

Kathy shared her concerns relating to the schedule and limited menu of the food stands. A meeting with the leaders of the food stand will be set.

#### **2018 Fair / Discussion – Action**

The committee discussed the Dairy Shack and Jodi made a motion to respectfully maintain the hours of the food stand from previous years and conduct a time study of the food stand this year to make collaborative, statistic-based decision of hours for future years. Scot seconded. Motion carried.

Miranda and Debbie received information from Eau Claire Exposition Center staff regarding incomplete updates at this year's fair.

Friends of the Fair created a form for the food stands and other profiting events at the fair to fill out by October 1<sup>st</sup> outlined their total revenue, and well as outlined the expected amount that Friends of the Fair receives from these profiting sectors of the fair. Jodi made a motion to approve the form as outlined. Lisa seconded. Motion carried.

Letecia moved that April 1<sup>st</sup> is established as the deadline for fair schedule changes in future years. Scot seconded. Motion carried. The schedule for this year will be finalized within the next week.

The youth exhibitor dog agility show was moved to Sunday with the obedience show because of scheduling conflicts, and an Open Class Dog Agility Show has been added on Friday at 3 P.M.

Premium Lawn Service will continue their service for the fair and suggested a few changes for efficiency.

Jodi shared the new system of ordering and details regarding apparel for the fair this year.

Debbie proposed to have another night watch men hired in order to maintain security for the grounds and the other night watch men. The committee agreed that it would be appropriate to give the individuals a few tasks to complete throughout the night. Scot made a motion to hire an additional night watch men and to place additional responsibilities to them. Leticia seconded. Motion carried. Miranda will also contact the county sheriff and request that they go through the fairgrounds multiple times per night.

Livestock has decided on a new process to get the swine out of the barn. Dakota and Kevin will work on the details.

Lisa registered Eau Claire County for the Fairest of the Fair to visit, and we will hear confirmation of that visit in the upcoming weeks.

Committee openings of three youth and two adult positions were posted. Applications are due July 31<sup>st</sup>.

Leslie will contact Rassbach Communication to see if they would have a PA System that the fair could use for the livestock shows and the auction.

Tami and Allison will work on exploring the options for a cell service booster and Miranda will work with the IT department to set up the printer at the fair.

The grant from Compeer Financial has been approved, allowing cage replacements.

### **Sub-Committee Reports / Discussion – Action**

Biosecurity- No discussion.

Sign-Up Genius- Changes will be made to the description of the swine clean up portion of the sign up. The sign-ups will go live on July 1<sup>st</sup> to give all exhibitors a fair chance.

Set Up/ Tear Down- No discussion.

Contracts- No discussion.

Grounds Keeping- John Norby may be bringing more golf carts to be used for the livestock. He will sure to provide the appropriate paperwork for it to be allowed on the fairgrounds.

Sponsorship- STEM Day Tent will be sponsored by American Family Insurance. It was noted to notify Legacy donors to provide own banner for next year.

### **Scheduling of Future Meetings / Agenda Items**

The next meeting was scheduled for June 20<sup>th</sup>. All future meetings will take place at the Eau Claire County Agriculture and Resource Center and begin at 7:00 P.M. unless otherwise noted.

### **Adjourn**

Chair Kitchen adjourned the meeting at 8:50 P.M.

Respectfully submitted,  
Allison Olson  
Committee Clerk

# APPLICATION

Date: 6.8.18

Name of Commission, Board or Committee: Fair Committee

Name: Kevin Kitchen

Address: PO Box 336

City/Village: Augusta, WI 54722

E-mail Address: kevin.kitchen01@gmail.com

Are you a County Resident? (X) yes ( ) no

Home Phone: 715.579.2172 Alternate Phone: 715.579.4703

## QUALIFICATIONS

Please be as specific as possible; include information that is targeted toward the Commission, Board or Committee you are applying for. You may attach your personal resume. If you need more space, please attach additional sheets of paper.

I have served on the Eau Claire Fair committee as a youth delegate for the past two years. Currently I am also serving on the Eau Claire County Livestock committee.

It has been good for me to be able to bring thoughts and questions to the fair committee from the Livestock committee.

It takes a lot of time to put the fair together, and I have learned a lot, by being on the committee. I will be a senior, this next year and look forward to being able to be a part of this awesome event this last year I am in school.

Thru 4-H and FFA, I have become a better person, and having great mentors who I have learned a lot from.

Return to: **Office of the County Administrator**

Attn: Sharon Rasmusson

721 Oxford Avenue, Room 3520

Eau Claire, WI 54703-5481

**Email:** admin@co.eau-claire.wi.us

# KEVIN A. KITCHEN

519 W Main St Augusta, Wisconsin 54722 | 715.579.2172 | kevin.kitchen01@gmail.com

## Objective:

Teach Agriculture Education

## Education

Augusta High School, Augusta, Wisconsin	2015-Present
• Honors	
Augusta Middle School, Augusta, Wisconsin	2013-2015
• High Honors	
Augusta Elementary School, Augusta, Wisconsin	2007-2012

## Employment Experience:

Water Technician, Beautify Augusta Committee	2013-Present
Creative Touch Floral	2014-Present
Gup's Drive-In	2016-Present

## INVOLVEMENT AND LEADERSHIP EXPERIENCE:

Piano Lessons	2011-2015
Middle School Band	2012-2015
Middle School Basketball	2013-2015
Baseball	2009-2015
Middle School Football	2013-2014
Soccer	2010-2013
Youth Bowling League	2009-2015
High School Band	2015-Present
FFA District Speaking Contest	2016-2017
FFA Sectional Speaking Contest	2016
FFA Member	2013-Present
One Act	2015-Present
National FFA Convention	2015
Pep Band	2015-Present
High School Baseball	2015-Present
High School Varsity Football	2015-Present
High School Varsity Wrestling	2015-Present
Older Youth Council	2014-Present
Letter in Football	2015-Present
Letter in Wrestling	2015-Present
State Sheep Proficiency Award Winner – Gold	2017
Student Council Advisory Board	2017-Present

## Rodell Busy Bees 4-H Club

	2012-2017
• Presently Vice President	2017-2018
• Served as President	2016-2017
• Served as Secretary	2015-2016
• Served as President	2015
• Served as Reporter	2014
• Served as President	2013
• State Fair Selection	2013

## Sugarbush 4-H Club

2009-2012