

**Addendum**  
Eau Claire County  
Committee on Judiciary and Law Enforcement  
Thursday, June 07, 2018 – 4:00 PM  
Courthouse – Room 1273

- 8. Sheriff's Department
  - b. 2019 Capital Outlay Requests – discussion/action
    - vi. Courthouse Screening Project** Page 2

Posted: 06/06/18

Copy: Committee Members  
Media

---

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-4710 (FAX) 8391669 or (TDD) 715-839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

## Eau Claire County Capital Improvement Project

|   |   |   |   |   |             |             |                  |             |             |             |             |              |
|---|---|---|---|---|-------------|-------------|------------------|-------------|-------------|-------------|-------------|--------------|
| <b>PROJECT:</b>                                       | Courthouse Security   | <b>DEPARTMENT:</b>  | Sheriff's Office                          | <b>MANAGER:</b>   | Ron Cramer  |             |                  |             |             |             |             |              |
| <b>PROJECT DESCRIPTION:</b>                           | Courthouse Security Screening Equipment needed to secure the second floor of the Eau Claire County Courthouse. <i>(Option 1 Traditional Equipment)</i>  |   |   |   |             |             |                  |             |             |             |             |              |
| <b>ANALYSIS OF NEED:</b>                              | <p>The Eau Claire County Security &amp; Facilities Committee is requesting funding for 2019 to screen the second floor of the courthouse. The project would include screening equipment for personal bags and the public by use of a traditional metal detection device.</p> <p>Equipment specs and ordering of equipment would take 3-5 months so a realistic screening start date would be spring of 2019.</p> <p>The Security &amp; Facilities Committee also recommends a consultant be hired in 2019 to further study the option of a single point of entry at the front entrance of the courthouse. Items studied would include:</p> <ol style="list-style-type: none"> <li>1. Treasures Office work flow</li> <li>2. Security screening staffing needs as higher volume of traffic will occur</li> <li>3. Parking lot patterns</li> <li>4. Exterior doors around the courthouse remodeled for closing systems (making sure doors close behind staff)</li> <li>5. Remodeling front entrance of the courthouse for screening location</li> <li>6. Remodeling first floor access to DHS (close in open hallway area)</li> <li>7. Additional items to be determined</li> </ol> <p>Based on the recommendation of the consultant the Security &amp; Facilities Committee would bring back a proposal for 2020 capital and operations with a goal of 2021-2022 to have a single point of entry into the courthouse. The screening equipment purchased in 2019 would be reutilized at the single point of entrance.</p> |   |   |   |             |             |                  |             |             |             |             |              |
| <b>LOCATION:</b>                                      | Eau Claire County Courthouse  | <b>CHECK ONLY ONE</b>   |   | <b>CHECK ONLY ONE</b>                                       |             |             |                  |             |             |             |             |              |
|   |   | Mandatory in year proposed  |   | Maintenance   |             |             |                  |             |             |             |             |              |
|   |   | Mandatory within 5 years  |   | <input checked="" type="checkbox"/> New Facility or Service |             |             |                  |             |             |             |             |              |
|   |   | Optional - Saves Money  |   | Replacement   |             |             |                  |             |             |             |             |              |
|   |   | Optional - Improves service level                                   |   |   |             |             |                  |             |             |             |             |              |
|   |   | <input checked="" type="checkbox"/> Optional - Reduces overall risk |   |   |             |             |                  |             |             |             |             |              |
| <b>ALTERNATIVES CONSIDERED:</b>                       | We feel the project for safety and security reasons needs to be completed and there are no alternatives.  |   |   |   |             |             |                  |             |             |             |             |              |
| <b>ONGOING OPERATION EXPENSES:</b>                    | Preventative Maintenance for screening equipment \$5000. Personnel to operate the screening equipment Monday through Friday 7:30 a.m. to 5:00 p.m. will be an operation request.  |   |   |   |             |             |                  |             |             |             |             |              |
| <b>PREVIOUS ACTIONS:</b>                              | Requested funding in 2018 however not funded.   |   |   |   |             |             |                  |             |             |             |             |              |
| <b>DESCRIPTION OF EXPENSE:</b>                        |   | <b>AMOUNT</b>   | <b>REVENUE - LIST EACH FUNDING SOURCE</b> |   |             |             | <b>AMOUNT</b>    |             |             |             |             |              |
| X-Ray Machine for baggage                             |   | \$30,000  | None                                      |   |             |             | \$30,000         |             |             |             |             |              |
| Metal Detection Machine for screening the public      |   | \$10,000  | None                                      |   |             |             | \$10,000         |             |             |             |             |              |
| Duty Gear/Equipment (3 staff all duty gear/equipment) |   | \$15,000  | None                                      |   |             |             | \$15,000         |             |             |             |             |              |
| Other equipment needed signs/roping/barrier/posts     |   | \$5,000   | None                                      |   |             |             | \$5,000          |             |             |             |             |              |
| Consultant Fee  |   | \$40,000  | None                                      |   |             |             | \$40,000         |             |             |             |             |              |
| Two Cameras with installation for screening area      |   | \$2,500   | None                                      |   |             |             | \$2,500          |             |             |             |             |              |
| <b>TOTAL COST</b>                                     |   | <b>\$102,500</b>  | <b>TOTAL REVENUE</b>                      |   |             |             | <b>\$102,500</b> |             |             |             |             |              |
| <b>CAPITAL BUDGET SUMMARY</b>                         |   |   |   |   |             |             |                  |             |             |             |             |              |
|   | <b>PRIOR YEARS</b>  | <b>2019</b>   | <b>2020</b>                               | <b>2021</b>   | <b>2022</b> | <b>2023</b> | <b>2024</b>      | <b>2025</b> | <b>2026</b> | <b>2027</b> | <b>2028</b> | <b>TOTAL</b> |
| <b>EXPENDITURE BUDGET</b>                             |   | \$102,500   |   |   |             |             |                  |             |             |             |             | \$102,500    |
| <b>REVENUE BUDGET</b>                                 |   |   |   |   |             |             |                  |             |             |             |             | \$0          |
| <b>NET COUNTY COST / YEAR</b>                         |   | \$0   | \$102,500                                 | \$0   | \$0         | \$0         | \$0              | \$0         | \$0         | \$0         | \$0         | \$102,500    |

# Eau Claire County Capital Improvement Project

**PROJECT:** Courthouse Security      **DEPARTMENT:** Sheriff's Office      **MANAGER:** Ron Cramer

**PROJECT DESCRIPTION:** Courthouse Security Screening Equipment needed to secure the second floor of the Eau Claire County Courthouse. *(Option 2 Body Security Scanning)*

**ANALYSIS OF NEED:**

The Eau Claire County Security & Facilities Committee is requesting funding for 2019 to screen the second floor of the courthouse. The project would include screening equipment for personal bags and the public by use of a body security scanning detection device.

Equipment specs and ordering of equipment would take 3-5 months so a realistic screening start date would be spring of 2019.

The Security & Facility Committee also recommends a consultant be hired in 2019 to further study the option of a single point of entry at the front entrance of the courthouse. Items studied would include:

1. Treasures Office work flow
2. Security screening staffing needs as higher volume of traffic will occur
3. Parking lot patterns
4. Exterior doors around the courthouse remodeled for closing systems (making sure doors close behind staff)
5. Remodeling front entrance of the courthouse for screening location
6. Remodeling first floor access to DHS (close in open hallway area)
7. Additional items to be determined

Based on the recommendation of the consultant the Security & Facilities Committee would bring back a proposal for 2020 capital and operations with a goal of 2021-2022 to have a single point of entry into the courthouse. The screening equipment purchased in 2019 would be reutilized at the single point of entrance.

|   |   |                                   |                                     |                         |
|---|---|-----------------------------------|-------------------------------------|-------------------------|
| <b>LOCATION:</b> Eau Claire County Courthouse | <b>CHECK ONLY ONE</b>   |                                   | <b>CHECK ONLY ONE</b>               |                         |
|   |   | Mandatory in year proposed        |                                     | Maintenance             |
|   |   | Mandatory within 5 years          | <input checked="" type="checkbox"/> | New Facility or Service |
|   |   | Optional - Saves Money            |                                     | Replacement             |
|   |   | Optional - Improves service level |                                     |                         |
|   | <input checked="" type="checkbox"/> Optional - Reduces overall risk |                                   |                                     |                         |

**ALTERNATIVES CONSIDERED:** We feel the project for safety and security reasons needs to be completed and there are no alternatives.

**ONGOING OPERATION EXPENSES:** Preventative Maintenance for screening equipment \$5000. Personnel to operate the screening equipment Monday through Friday 7:30 a.m. to 5:00 p.m. will be an operation request. Additional operational cost will include training new staff to operate the full body security scanning system.

**PREVIOUS ACTIONS:** Requested funding in 2018 however not funded.

| DESCRIPTION OF EXPENSE:                                      | AMOUNT           | REVENUE - LIST EACH FUNDING SOURCE       | AMOUNT           |
|--|------------------|--|------------------|
| X-Ray Machine for baggage                                    | \$30,000         | None                                     | \$30,000         |
| Full Body Security Scanning System OD Security North America | \$118,750        | Includes 2 year preventative maintenance | \$118,750        |
| Duty Gear/Equipment (3 staff all duty gear/equipment)        | \$15,000         | None                                     | \$15,000         |
| Other equipment needed signs/roping/barrier/posts            | \$5,000          | None                                     | \$5,000          |
| Consultant Fee   | \$40,000         | None                                     | \$40,000         |
| Two Cameras with installation for screening area             | \$2,500          | None                                     | \$2,500          |
| <b>TOTAL COST</b>  | <b>\$211,250</b> | <b>TOTAL REVENUE</b>                     | <b>\$211,250</b> |

| CAPITAL BUDGET SUMMARY        |             |           |      |      |      |      |      |      |      |      |      |           |
|-------------------------------|-------------|-----------|------|------|------|------|------|------|------|------|------|-----------|
|                               | PRIOR YEARS | 2019      | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | TOTAL     |
| <b>EXPENDITURE BUDGET</b>     |             | \$211,250 |      |      |      |      |      |      |      |      |      | \$211,250 |
| <b>REVENUE BUDGET</b>         |             |           |      |      |      |      |      |      |      |      |      | \$0       |
| <b>NET COUNTY COST / YEAR</b> | \$0         | \$211,250 | \$0  | \$0  | \$0  | \$0  | \$0  | \$0  | \$0  | \$0  | \$0  | \$211,250 |