

MINUTES

Eau Claire County
Committee on Finance and Budget

Monday, May 7, 2018 / 4:30 pm
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

Staff members present: Kathryn Schauf, County Administrator; Mike Martin, retired Wood County Finance Director; Amy Weiss, Sr. Accounting Manager; Sheriff Cramer; Captain Dan Bresina; Lieutenant Dave Riewestahl; Diane Cable and Tammy Stelter (DHS); Keith Zehms, Corporation Counsel; Sharon Rasmusson

Members present: Supervisors Steve Chilson, Gerald Wilkie, Stella Pagonis, Robin Leary, Jim Dunning

Jim Dunning, Chair Pro-tem called the meeting to order at 4:30 pm

Confirmation of Compliance with Open Meetings Law

Administrator's office was notified that the meeting was properly posted.

Election of Chair and Vice Chair / Discussion – Action

Supervisor Robin Leary nominated Supervisor Stella Pagonis for Chairperson. With no other nominations, Supervisor Leary made a motion to close nominations and to cast a unanimous vote endorsing Supervisor Pagonis as Chairperson. Motion carried.

Motion by Supervisor Gerald Wilkie to nominate Jim Dunning for Vice Chair. With no other nominations, Supervisor Wilkie made a motion to close nominations and to cast a unanimous vote endorsing Supervisor Jim Dunning as Vice Chair. Motion carried.

Appointment of Committee Clerk / Discussion – Action

Recommendation from County Administrator is to appoint Amy Weiss as Committee Clerk.

Sheriff Department Budget Update / Discussion

Sheriff Cramer, Captain Dan Bresina and Lieutenant Dave Riewestahl were present to discuss Sheriff's department budget regarding the jail population increasing and the shipping of inmates out of county. Currently 1500 are on probation and are out in the community. The Sheriff's office commented that they are working with CJCC to see if there are programs that could be utilized; possibly look more at Drug Court. People that are self-correct are easiest to get out of the system.

In the first quarter, Eau Claire County spent \$53,000 between Chippewa and Dunn counties. (Average cost per day is \$43). Instead of shipping inmates out of county, other options include building out the 4th cell block. Committee also talked about a treatment pod. County Administrator stated that staff needs to look at who would be in the pod.

Action Items: need 2018 1st quarter financials; and liabilities (w/long term planning).

Human Services 2017 Shortfall Update & Other Revenue Possibilities / 2018 Approach / Discussion

Diane Cable and Tammy Stelter from Human Services were present to discuss the shortfall in the 2017 Human Services budget. Much of the overage is in response to jail population needs. Currently \$1.3 million over. Staff is looking at writing a grant; in addition need to get certified as a clinic.

County Administrator stated that financial policies need to be set in addressing departmental overages.

Proposed Resolution / File #18-19/013 “Authorizing the Sale of Tax Deed Property to the Town of Bridge Creek for \$863.64 . . . “ / Discussion – Action

Motion by Supervisor Leary to authorize the sale of tax deed property to the Town of Bridge Creek for \$863.64. Motion carried 5-0.

Proposed Resolution / File #18-19/017 “Authorizing the Sale of Tax Deed Property to the City of Eau Claire for \$4,133.40 . . . “ / Discussion – Action

Motion by Supervisor Dunning to authorize the sale of tax deed property to the City of Eau Claire for \$4,133.40. Motion carried 5-0.

Disallowance of Marvin Brott Claim / Discussion – Action

Motion by Supervisor Wilkie to disallow the claim of Marvin Brott. Motion carried 5-0.

Proposed Resolution / File #18-19/008 / “Disallowing the Claim of Secura Insurance Companies as Subrogee of William and Christine Smith Filed on March 26, 2018 . . . “ / Discussion – Action

Motion by Supervisor Leary to disallow the claim of Secura Insurance Companies as subrogee of William and Christine Smith filed on March 26, 2018. Motion carried 5-0.

Disallowance of Chris Kaminski Claim / Discussion – Action

According to GPS, Eau Claire County did not have a truck in the area. Motion by Supervisor Dunning to disallow the claim. Motion carried 5-0.

Budget Calendar / Discussion – Action

Committee reviewed and set budget review dates. Also need to have a joint meeting with Highway Committee.

Proposed Resolution / File #18-19/004 “Rescinding that Portion of Resolution Enrolled No. R148-115 Requiring that Compensation Received from the Onyx Seven Mile Creek Landfill Expansion Final Negotiated Agreement . . .” / Discussion – Action

It is recommended that funds once deposited in a non-lapsing account (per Onyx Seven Mile Creek Landfill Expansion Agreement) be rescinded. Rather, funds from this agreement be included in the annual highway operations budget and used for road repairs, upgrades and replacement. Motion by Supervisor Leary to rescind that portion of Resolution Enrolled No. R148-115 requiring that compensation received from the Onyx Seven Mile Creek Landfill Expansion Final Negotiated be placed in a non-lapsing fund. Motion carried. 5-0.

Proposed Resolution / File No. 18-19/018 “Authorizing Carryforward of Funds from 2017 Budget into 2018 Budget” / Discussion – Action

Motion by Supervisor Chilson to authorize carryforward of funds from the 2017 budget into the 2018 budget in order to complete projects that were started and not completed at the end of 2017. Motion carried 5-0.

Update on Finance Director Recruitment

Ongoing interviews. More interviews next week.

Cash Flow Analysis - Discussion

Mike Martin, interim Finance Director spoke briefly regarding the undesignated cash reserve on hand. More information to be brought forward to the committee at a later date.

Financial Activity Updates / Discussion - Action

- **County Sales Tax Report**
Committee reviewed the updates sales tax report for February 2018.
- **County Board Chair Vouchers**
Motion by Supervisor Wilkie to approve of two travel vouchers for former County Board Chairman in the amount of \$444.18. Motion carried.
- **Line Item Transfers**
None.

Review / Approval of Committee Minutes

- March 8, 2018 (Joint meeting minutes with Highway Committee)
- March 8, 2018
- April 4, 2018

Motion by Supervisor Leary to approve of the March 8 (Joint meeting minutes with Highway Committee), March 8 (regular meeting) and April 8, 2018 as written. Motion carried.

Committee set Monday, June 4, 2018 at 4:30 pm as their next meeting.

Committee adjourned at 7:05 pm.

Respectfully submitted,

Sharon Rasmusson
Committee Clerk