



## **AGENDA**

**Eau Claire County Highway Committee**  
Thursday, May 17, 2018 / 6:15 am  
Eau Claire County Highway Department - Room 101  
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice
3. Review/Approval of past committee meeting minutes (5/2) Discussion/Action
4. Public comment
5. Introduction of Engineering Intern and PASER review by Rod Thorson
6. Highway report
  - Highway Commissioner Update – Jon Johnson
  - Operations update – Brian Spilde
  - Engineering update – Rod Thorson
7. Payment vouchers (5/4, 5/11)
8. Future meeting dates, times, and agenda items
9. Adjourn.

\* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rod Thorson, Brian Spilde, Nick Smiar

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



## MINUTES

Eau Claire County • Committee on Highway

Wednesday, May 2, 2018 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Carl Anton, Supervisor Nancy Coffey, Supervisor Judy Gatlin  
Staff Present: Highway Commissioner Jon Johnson, Engineer Rod Thorson, Operations Manager Brian Spilde, Accountant Michael Donaldson, Administrative Associate Rhonda Olson

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:15 a.m.

2. **Election of officers**

Motion by Supervisor Chilson to appoint Ray Henning as Chairman; motion approved unanimously. Motion by Chairman Henning to appoint Steve Chilson as Vice Chairman; motion approved unanimously.

3. **Selection of Committee Clerk**

Motion by Chairman Henning to appoint Rhonda Olson as Clerk; motion approved unanimously.

4. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

5. **Past committee meeting minutes (4/5) - Review/Action**

Motion: Chairman Henning moved for approval. Motion Approved 5-0

6. **Past joint meeting with Finance minutes (3/8) – Review/Action**

Motion: Vice Chairman Chilson moved for approval. Motion Approved 5-0.

Commissioner Johnson will coordinate next meeting date and we'll review funding options at that time.

7. **Public comment** – Richard and Alice Klingbeil expressed concerns about their mailbox being damaged by snow thrown by a plow truck. Chairman Henning and Commissioner Johnson explained county policy is to not replace mailboxes.

8. **Assembly Law AB442 discussed**

Assembly law AB442 changes the requirements for signs placed to mark all-terrain vehicle routes. Sargent John Staber asked who is responsible for posting roads that are not ATV routes. Several possibilities were discussed with regard to signing routes. This will be discussed at the next meeting.

**9. Highway Report**

- Highway Commissioner Jon Johnson spoke on the following:
  - Review of Highway Dept. Policy Manual – Committee members should read through manual. The manual will be reviewed a section at a time in future meetings
  - Trees in the right-of-way on CTH SS must be removed for public safety. Residents cannot take on liability for the trees. The County will work with the family to replace trees
  
- Operations Manager Brian Spilde spoke on the following:
  - Reviewed work rules for entire department
  - Upcoming construction projects include CTH Q and CTH I
  - The Highway Department has been working together with townships on projects and this saves money
  
- Project Engineer Rod Thorson spoke on the following:
  - Explained engineering roles to new committee members
  - Bridge designs and inspections
  - State funding to maintain bridges

**10. Payment vouchers (4/6, 4/13, 4/20, 4/27)**

Vouchers were reviewed

**11. Future meeting dates, times and agenda items**

Future Meetings:

- Thursday, May 17, 2018 at 6:15 a.m.
- Thursday, June 14, 2018 at 6:15 a.m.
- Thursday, June 28, 2018 at 6:15 a.m.

Future Agenda Items:

- Assembly Law AB442 – Discussion/Action

**12. Adjourned at 8:25 a.m.**

Respectfully submitted,

*Rhonda Olson*

Rhonda Olson  
Eau Claire Highway Department