



## MINUTES

Eau Claire County • Committee on Highway  
Thursday, March 1st, 2018 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Carl Anton, Supervisor Katy Forsythe  
Staff Present: Highway Commissioner Jon Johnson, Engineer Rod Thorson, Operations Manager Brian Spilde, Accountant Michael Donaldson

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:15 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (2/1) - Review/Action**

Motion: Supervisor Clark moved for approval. Motion Approved 5-0

4. **Public comment** – No public comment

5. **Capital Improvement Projects/ Revenue Sources - Discussion**

Commissioner Johnson discussed several summary analyses with the committee to reprioritize planning as funding decreases:

- ADT vs Pacer analyses – which focused on multilevel CIP options comparing average daily travel vs %. Roads broken into 3 groups based on average daily travel and configure how many miles and cost to maintain current PASER rating.
- Current 5 year CIP plan and allocation for 2018.
- Analysis on 2017 PASER ratings of roads rated at 3-4. Analysis included roads needing resurfacing currently and in the future.
- Analysis on 2017 PASER ratings of roads rated at 1-2 Analysis included roads needing reconstruction currently and in the future.
- Bridge system status as of February 2018

6. **WCHA Succession Planning Final Report - Action**

Commissioner Johnson discussed that a WCHA work group was being developed to put together a business plan which will include how to fund the organization and keep it self-sustaining.

➤ Motion by Supervisor Clark to accept the WCHA Succession planning report. Motion carried 5-0

7. **Highway Report**

- Highway Commissioner Jon Johnson spoke on the following:
  - In-Kind bridge replacement program – now requires a case needs to be made on increasing width to be considered for funding.
  - High Crush temporarily traveling on CTH M
- Supervisor Forsythe left the meeting
- Operations Manager Brian Spilde spoke on the following:
  - Finalizing 2018 construction schedule
  - Department job satisfaction survey results were received and discussed with team leaders

**Highway Report continued**

- Highway Engineer Rod Thorson spoke on the following:
  - Praised Engineering technician Lori Engen's work with the road plans and maps for operations
  - Engineering planning for future years projects that will include soil borings.

**8. Payment vouchers (2/16, 2/23)**

Vouchers were reviewed

**9. Future meeting dates, times and agenda items**

Future Meetings:

- Thursday, March 8<sup>th</sup> at 4:30 Joint meeting with Finance
- Thursday, March 15<sup>th</sup> at 6:15 a.m.
- Thursday, April 5<sup>th</sup> at 6:15 a.m.

Future Agenda Items:

- Site Layout for land acquisition

10. Adjourned at 8:10 a.m.

Respectfully submitted,

*Michael Donaldson*

Michael Donaldson  
Eau Claire Highway Department  
Approved 3/15/2018