



MINUTES

Eau Claire County • Committee on Highway
Thursday, January 4th, 2018 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Katy Forsythe, Supervisor Carl Anton
Staff Present: Highway Commissioner Jon Johnson, Operations Manager Brian Spilde, Accountant Michael Donaldson, Engineer Rod Thorson, Accountant DiAnna Steines, Engineering Intern Matt Kent, Engineering Intern Gunnar Kern

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:16 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (12/7) - Review/Action**

Motion: Vice Chairman Chilson moved for approval. Motion Approved 5-0

4. **Public comment** – No public comment

5. **Presentation by CORRE Engineering on CTH HH bridge design**

Kevin Meter and Randy Anderson of CORRE Inc. spoke on the CTH HH bridge design that is scheduled to be built next summer. This bridge is county funded. The bridge will include a box girder bridge design. Plans are moving forward and design approval anticipated in March 2018. Bridge will take approximately 6-8 weeks to complete with road closure. Public meeting will be held concerning the bridge and its design. Eau Claire County currently is planning on 6 new bridges in the next 5 years. Along with these new bridges, the highway department is developing a maintenance program to prolong the life of new and existing bridges.

6. **AB 475 and SB 386 – Discussion/Action**

Commissioner Johnson discussed both AB 475 and SB 386 which requires rear amber strobe lights on horse drawn vehicles after dark and during inclement weather for safety concerns.

- Motion by Supervisor Clark for letter of support toward legislation and county board in support of AB 475 and SB 386 with suggestion of amendment toward lighting being used 24 hours a day instead of just during dark and inclement weather. Motion carried 5-0

7. **Presentation on PASER rating**

Engineer Rod Thorson spoke on the history of PASER development and pavement management 101. Handout concerning pavement management contained items related to:

- State Statute 86.302
- PASER (Pavement Surface Evaluation & Rating)
- PCI (Pavement Condition Index)
- WISLR (Wisconsin Information system for Local Roads)
- Field inspections and office analyses

The PASER rating occurs every 2 years for all 420 miles of Eau Claire County highways. From this data, engineering works with the highway commissioner to develop future planning, road construction, and maintenance.

❖ Vice Chairman Chilson left the meeting

8. Approval of Administrative Associate changes – Discussion/Action

Commissioner Johnson and Human Resources met and discussed changing the Administrative Associate from part time to full time with some additional requirements and duties.

- Motion by Supervisor Clark to approve and move to HR Committee. Motion carried 4-0

9. Highway Commissioner report

- Highway maintenance and construction update
Operations Manager Brian Spilde spoke on the following:
 - Currently scheduling clearing and brushing
 - Staking CTH Q project
 - Fixing signs and guardrails that were damaged from occurring due to the recent winter storms.

Highway Commissioner Jon Johnson spoke on the following:

- Discussed an accident that occurred recently when employee was plowing during a winter event. Currently working with insurance to resolve.
- Appraisal report on the property near the state patrol

Highway Accountant DiAnna Steines spoke on the following:

- Cost reports which categorized 2017 expenses by budget, expected, available and percent used.

10. Payment vouchers (12/8, 12/15, 12/22, 12/29)

Vouchers were reviewed

11. Future meeting dates, times and agenda items

Future Meetings:

- Thursday, February 1st

Future Agenda Items:

- How on-call works within the Highway Department operations staff
- Updated PASER rating from fall 2017
- New technology in vehicles and how that effects road painting and stripping

12. Adjourned at 8:37 a.m.

Respectfully submitted,

Michael Donaldson

Michael Donaldson
Eau Claire Highway Department
Approved 2/1/2018