

## **MINUTES**

Eau Claire County  
Joint Committee

Committee on Administration  
Committee on Finance and Budget  
Thursday, January 11, 2018 / 3:30 pm

721 Oxford Avenue  
Eau Claire County Courthouse – Room  
Eau Claire, WI 54703

Committee on Administration Members present:  
Mark Beckfield, Colleen Bates, Kathy Clark

Committee on Finance & Budget members present:  
Nick Smiar, Jim Dunning, Mike Conlin, Stella Pagonis

Staff present:  
Kathryn Schauf, County Administrator; Amy Weiss, Interim Finance Director; Sharon Rasmusson

Committee on Finance & Budget Chair Jim Dunning called the meeting to order at 3:35 pm.  
Committee on Administration Vice Chair Colleen Bates called the meeting to order at 3:35 pm.

### **Confirmation of Compliance with Open Meetings Law**

Meeting properly noticed.

### **Public Comment Period**

None.

### **2018-2020 Strategic Plan Process / Discussion-Action**

Committee met with Eric Biltonen, Community Natural Resource and Economic Development educator for UW Extension, St. Croix County via conference call regarding the strategic planning process St. Croix County has experienced. A survey across departments was completed, with 85 % of department heads recognizing the importance of a strategic plan. (Currently, 15% of departments use strategic planning in their departments). A brainstorming session was held with department managers and a list was categorized and prioritized. Then the county board met with department managers to identify smart goals; ending up with five strategic issues, with goals for each.

Committee on Administration adjourned the joint committee meeting at 4:40 pm.  
Committee on Finance & Budget adjourned the joint committee meeting at 4:40 pm.

Respectfully submitted,

Sharon M. Rasmusson  
Committee Clerk

