

MINUTES

Eau Claire County
Committee on Finance and Budget
Thursday, January 11, 2018 / 3:30 pm*

721 Oxford Avenue
Eau Claire County Courthouse – Room
Eau Claire, WI 54703

Finance & Budget members present: Nick Smiar, Jim Dunning, Mike Conlin, Stella Pagonis

Staff present: Kathryn Schauf, County Administrator; Amy Weiss, Interim Finance Director; Sharon Rasmusson

*Joint meeting with Committee on Administration started at 3:30 pm. After the adjournment of the joint committee, the regular meeting of the Committee on Finance & Budget was called to order by Chairperson Jim Dunning at 4:50 pm.

Confirmation of Compliance with Open Meetings Law

Meeting was properly posted.

Public Comment Period (15 minutes max)

None.

Financial Policy Process

- Carry Forward Financial Policy Discussion / Discussion – Action

Kathryn Schauf, County Administrator, walked the committee through the existing accounts that are non-lapsing. Eventually these accounts will drop to the general fund and the non-lapsing account in the county code will be repealed. Need to clean up the process. In addition, financial policies will be reviewed by the Committee on Finance & Budget, with county board review and approval. Corporation Counsel is invited to the next meeting to assist the committee with carry forward policy.

Finance Director Update / Discussion

Forty five applicants applied for Finance Director Position. MRA helped get postings / crafted postings; screened. Initial vetting for 12 candidates. Interviews scheduled for February 2, with finalists meeting on February 8 with department heads and Committee on Finance & Budget.

End of Year Projections / Discussion

Still paying 2017 bills; monitoring DHS at this time.

Financial Activity Updates / Discussion - Action

- * County Sales Tax Report (month of October 2017) Committee reviewed.
- * County Board Chair Vouchers. Motion by Supervisor Smiar to approve of a travel voucher for the county board chair in the amount of \$333.55. Motion carried 4-0.
- * Line Item Transfers – None.

Review / Approval of December 14, 2017 Committee Minutes / Discussion – Action

Motion by Supervisor Smiar to approve of the December 14, 2017, minutes as written.

Next meeting is scheduled for Thursday, February 8, 2018 at 1 pm. In addition to the regular meeting, a meet and greet with candidates for Finance Director position will be held.

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Agenda Items

- Non lapsing
- Carry over legislation

Committee adjourned at 5:50 pm.

Respectfully submitted,

Sharon M. Rasmusson
Committee Clerk