



AGENDA

Eau Claire County Highway Committee
Thursday December 7th, 2017 / 6:15 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice
3. Approval of past committee meeting minutes (11/16)
4. Public comment
5. Eau Claire County ATV Route Request Policy update – Action
6. Winter Maintenance Policy - Action
7. Highway Commissioner report
 - Highway maintenance and construction update
8. Payment vouchers (11/17, 11/22, 12/1)
9. Future meeting dates, times, and agenda items
10. Adjourn.

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rod Thorson

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MINUTES

Eau Claire County • Committee on Highway
Thursday, November 16th, 2017 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Katy Forsythe
Staff Present: Highway Commissioner Jon Johnson, Operations Manager Brian Spilde, Accountant Michael Donaldson

1. Call meeting to order

Chairman Henning called the meeting to order at 6:17 a.m.

2. Confirmation of meeting notice - Review

Meeting notice confirmed.

3. Past committee meeting minutes (11/2) - Review/Action

Motion: Supervisor Clark moved for approval. Motion Approved 3-0

4. Public comment – No public comment

❖ Supervisor Chilson joined the meeting

5. Eau Claire County ATV Route Request Policy update - Action

Commissioner Johnson and the Highway committee continued to discuss the ATV Route Guidelines document from last meeting. The Highway committee recommended the following items to be implemented into the Eau Claire County ATV route request policy:

- Application is to be submitted through the Townships and not by the ATV clubs
- During application process, affected residents on the applied route are to be notified and instructed on how to properly respond
- ATV route and replacement signs are to be provided by the municipality.
- Initial processing fee of \$35 for application
- Any route additions or changes to the route would require a new application
- Annual review of route will be conducted if needed or if complaints are received

Supervisor Clark suggested to implement discussed changes above to Eau Claire County's ATV Route application policy and act at next meeting

6. Winter Maintenance Policy

Commissioner Johnson discussed the current winter maintenance policy and the level of service for snow and ice removal of county maintained roads during a winter storm event. Jon spoke on the following from the Winter Maintenance Policy:

- Passable roadway, which is defined as a roadway surface that is free from drifts, snow ridges, and as much ice and snow pack as is practical and can be traveled safely at reasonable speeds
- Passable roadway is not dry pavement or bare pavement which is essentially free of all ice, snow, and any free moisture from shoulder to shoulder
- Reasonable speed is considered a speed that a vehicle can travel without losing traction. During and immediately after a winter storm event, a reasonable speed will most likely be lower than the posted speed limit.
- The majority of snow removal within Eau Claire County will occur between the hours of 4:00 a.m. and 6:00 p.m.

Jon also spoke on the department making decisions on level of service in accordance to available budgeted funds. The Winter Maintenance Policy will have more discussion with the committee and possible additions of more language concerning snowfall amount and level of service clarity.

7. Highway Commissioner report

- Highway maintenance and construction update
Commissioner Jon Johnson spoke on the following:
 - Attended the Tribal Transportation conference in Green Bay. Applied for tribal funds to assist with county roads in Fairchild. Will attend a regional meeting with Ho Chunk nation to apply for their safety program for funding toward county roads.

- Highway maintenance and construction update
Operations Manager Brian Spilde spoke on the following:
 - Currently finishing up several washouts and started a culvert replacement
 - Working on finishing spray patch and bridge maintenance
 - Looking into the CTH signing process
 - Meeting held with operations concerning the “call-out” process during winter events

8. Payment vouchers (11/3, 11/10)

Vouchers were reviewed

9. Future meeting dates, times and agenda items

Future Meetings:

- Thursday, December 7th

Future Agenda Items:

- Eau Claire County ATV Route Request Policy – Action
- Winter Maintenance Policy - Action

10. Adjourn at 7:40 a.m.

Respectfully submitted,

Michael Donaldson

Michael Donaldson
Eau Claire Highway Department