# **AGENDA**

Eau Claire County

### • Committee on Administration •

Tuesday, November 14, 2017 2:30 p.m. Courthouse - Room #3312 721 Oxford Avenue • Eau Claire, WI

- 1. Call to Order
- 2. Public Comment
- 3. Review/Approval of Committee Minutes Discussion/Action
   October 10, 2017 (pgs. 2-3)
- 4. Innovation Fund Application(s) Review Discussion /Action
- 5. Proposed Resolution 17-18/074 Ratifying a 5-year agreement between Eau Claire and Chippewa Counties Chippewa Valley Regional Airport Discussion/Action (pgs. 4-5)
- 6. Proposed Resolution 17-18/076 Approving Alteration of Supervisory District Boundaries resulting in New Wards for the City of Eau Claire Discussion/Action (pgs.6-7)
- 7. Proposed Resolution 17-18/078 Moving the 2018 Annual Meeting on Budget from November 13, 2018 to November 7, 2018 Discussion/Action (pgs 8-9)
- 8. Proposed Ordinance 17-18/075 County Code Review Discussion/Action (pgs.10-14)
- 9. Veterans Service Commission / Veterans Service Move to ADRC / Discussion
- 10. Digital County Proposal –WCEA Informational Discussion
- 11. 2018 Legislative Breakfast Discussion
- 12. Strategic Planning Initial Discussion
- 13. Adjourn

Post: 11/10/17 ¬Media, Committee Members, Kathy Schauf, Jamie Gower

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839–4710 (FAX) 839–1669 or (TDD) 839–4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

### **MINUTES**

Eau Claire County

### • Committee on Administration •

Tuesday, October 10, 2017 2:30 p.m. Courthouse - Room #3312 721 Oxford Avenue • Eau Claire, WI

Members Present: Gregg Moore, Mark Beckfield and Jerry Wilkie

Members Absent: Colleen Bates and Kathy Clark

Staff Present: Kathryn Schauf, County Administrator; Judge William Gabler; Rod Eslinger, Planning & Development Director; Matt Theisen, Facilities Director; Frank Draxler, Purchasing Director and Keith Zehms, Corporation Counsel; Jamie Gower, Human Resources Director and Amanda Twitchell.

Others Present: Jim Dunning, County Board Supervisor, John Cain and Sam from Venture Architects, John Richie, Kristine Schmitt, M3 Insurance.

Supervisor Moore called the meeting to order at 2:30 p.m.

### **Public Comment**

None

### Review/Approval of Committee Minutes - Discussion/Action

- August 8, 2017
- September 19, 2017

**ACTION**: Supervisor Wilkie made a motion to approve the August 8, 2017 and September 19, 2017 meeting minutes. Motion carried, 3-0

### <u>Facilities Master Plan Presentation by Venture Architects – Informational Only</u>

The members were informed by the findings of Venture Architects for the County Master Plan and Space Needs review. After hearing the presentation the members discussed the options but were inquiring about cost of the two plans. Rod Eslinger briefly reviewed the county departmental asset list

#### Supervisory District 20 Vacancy - Interview Applicant - Richie - Discussion

Upon the resignation announcement of Bruce Willett from the Supervisory District 20 of the County Board, the county advertised to fill the vacant supervisory seat. The administration department received two applications.

The members interviewed John Richie, one of the two applicants. Both applicants were asked the same questions by the committee and given time to respond.

### Health Insurance Presentation by M3 – Informational Only

Jamie Gower presented the Benefits Strategy proposal for County employees.

### <u>Supervisory District 20 Vacancy – Interview Applicant - Afdahl – Discussion</u>

Mr. Robert Afdahl was the second of two applicants interviewed for the County Board Supervisory

District 20.

Each committee member discussed their recommendation to the chair of who they would choose. Chairman Moore will contact the individual that is selected to be appointed to the County Board of Supervisors, District 20.

Boards, Commissions, Councils Appointment – Ground Water Advisory – Discussion/Action

The committee members mutually agreed that Gregg should appoint Sarah Vitale to the Groundwater Advisory Committee.

<u>Proposed Resolution #17-18/048 – Approving Alteration of Supervisory District Boundaries</u> resulting from new wards for the City of Eau Claire – Discussion/Action

ACTION: Supervisor Wilkie made a motion to approve resolution #17-18/048. Motion carried, 3-0.

Selection of the 2018 Generous Juror Recipient – Discussion/Action

Each year the department heads are asked to suggest county programs to would be considered to receive any juror donations made from the Generous Juror Program.

**ACTION:** Supervisor Wilkie made a motion that the 2018 Generous Juror funds go to the Safe Sleep program. Motion carried, 5-0.

<u>County Administrator Updates – Discussion</u>

-Local Government Institute (LGI) - Future Regions Update

Kathryn briefly discussed LGI Future Regions has selected Eau Claire County to participate. This program is in the early stages and future updates will be given.

Opioid Litigation - Discussion/Action

Keith briefed the committee members on a draft resolution 17-18/071 for Eau Claire County to move forward on opioid litigation to address the opioid epidemic in the state and locally.

ACTION: Supervisor Beckfield made a motion to approve the proposed resolution #17-18/071. Motion carried, 3-0.

Motion to Adjourn into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

### Wilkie made motion to go to closed session

**ACTION**: Committee adjourned into closed session at 5:20 p.m. Roll call vote. Motion carried, 3-0.

Motion to go into Open Session. Committee Action.

**ACTION:** Motion by Supervisor Beckfield to move into open session at 6:07 p.m. Motion carried,3-0.

The meeting was adjourned at 6:08 p.m. by unanimous consent.

Respectfully submitted by,

Angie Harmon Committee Clerk

#### **FACT SHEET**

### TO FILE NO. 17-18/074

If resolutions are adopted by the Eau Claire and Chippewa County Boards, the fifth five-year *Airport Ownership & Operation Agreement* will begin January 1, 2019. The current agreement, for the period 2014-2018 provided for a 1% increase in 2014, 2016 and 2018. The proposed agreement for the period of 2019-2020 provides for a 1% increase in 2021 and in 2023.

This agreement funds a small amount of operating expense, but a majority of the funds are used for capital improvement expenses at the Airport. No additional annual funds are appropriated by the Counties beyond what is included in the agreement. A multi-year agreement is important for the Airport to plan its multi-year capital projects and to be able to fund those projects when federal participation is available.

Chippewa Valley Regional Airport conducted a benchmarking analysis of peer airports 5 years ago as part of its 10 year Master Plan. The findings indicated that in general, airports that enplane less than 150,000 passengers per year experience difficulty generating sufficient revenue to cover expense. At the time of the study, CVRA's passenger related revenue (parking, car rentals, restaurant) exceeded the average for the benchmark airports at \$13.58 versus \$7.20 indicating that it was maximizing revenue within a reasonable rate structure for these concession activities; CVRA posted the third lowest level of operating expense compared to its peers or 16 percent below the average for all airports in the survey; CVRA overall staffing is less than peers with 6.0 FTEs compared to an average of 7.0 FTEs.

According to an Economic Impact report conducted by the Wisconsin Bureau of Aeronautics, communities that are readily accessible by air transportation are at a competitive advantage and may realize economic and quality of life benefits that can affect every citizen; Aviation contributes \$6.9 billion annually to the State's economy; the direct impact of the Chippewa Valley Regional Airport on the local economy in 2014 totaled 157 employees, a payroll of \$7.8 million and \$41.6 million in economic output; the \$4.3 million of air passenger spending in 2014 supported 70 additional jobs in the Chippewa Valley with a payroll of \$1.3 million.

The full versions of the peer airport benchmark analysis, the 2019-2023 airport capital improvement program, and the economic impact report are available upon request from the airport director.

Respectfully Submitted,

Keith R. Zehms Corporation Counsel

KRZ/yk

Ordinance/17-18/074 Fact

40

41 42 KRZ/yk

ORDINANC/17-18/074

# **FACT SHEET**

# **TO FILE 17-18/076**

Since the adoption of the county board supervisory district boundaries in 2011 and the alteration in 2015, the City of Eau Claire has passed resolutions creating wards 71 & 72. This resolution will incorporate those new ward numbers into the description of the county board supervisory districts that have been affected. This resolution is needed for election purposes. There is no fiscal impact due to this resolution. Maps are available in my office.

Respectfully Submitted,

Janet Loomis County Clerk

JL/yk

Ordinance/17-18.076

KRZ/yk

Dated this \_\_\_\_\_ day of \_\_\_\_\_\_\_, 2017.

ORDINANC/17-18/076

Committee on Administration

# **FACT SHEET**

File No. 17-18/078

This Resolution is self-explanatory. The reason for the request to move the 2018 budget meeting to November 7, 2018 is to accommodate the necessity for filing the PC-400 apportionment forms that are due to municipalities and the Wisconsin Department of Revenue by November 15, 2018.

Fiscal impact: none.

Respectfully submitted,

Sharon Rasmusson
Assistant to the County Administrator

# FACT SHEET TO FILE NO. 17-18/075

The review of Titles 2 and 9 are part of the strategic plan process. This ordinance only addresses legal citations, footnotes and a typo. The goal is to have all ordinances resulting from the review process submitted to the county board for consideration prior to January 1, 2019.

- **Section 1.** Replaces the word calendar with agenda in the title and 2 subsections of 2.04.110 to be consistent and more accurate.
- **Section 2.** Adds retention period to Juvenile Examination Records under Wis. Stat. §48.59.
- **Section 3.** Deletes footnote in Section 9.35.010, which is in the wrong place. The citations contained in the footnote are already included on the next page of the code under 9.40.020.
- **Section 4.** Updates the statutory reference in Section 9.35.010.
- **Section 5.** Deletes asterisk next to Chapter 9.41 title page. There is no corresponding footnote.
- **Section 6.** Amends Section 9.46.005 C. of the code to add correct statutory reference.
- **Section 7.** Amends Section 9.46.030 B. of the code to correct code reference.
- **Section 8.** Amends Section 9.47.040 B. to correct the grammar usage in 2<sup>nd</sup> line of the paragraph.
- **Section 9.** Amends Section 9.50.010 to add statutory reference.
- **Section10.** Creates 9.58.005 D. and E. and amends 9.58.020 A. and B. to specifically include utility terrain vehicles and off-highway motorcycles in vehicle speed limit regulations on frozen Lake Altoona.
- **Section 11.** Amends Section 9.80.001 B. to correct statutory reference.
- **Section 12.** Adds legislative history references to Chapter 9.95.
- **Section 13.** Amends statutory reference in Section 9.95.030 D.
- **Section 14.** Deletes duplicative language in Section 9.95.050 B. 12.
- **Section 15.** Repeals Section 9.95.070 of the code as unnecessary.
- **Section 16.** Amends Section 15.01.110 A. 2. & 8. to correct formatting.
- **Section 17.** Amends language in 16.30.520 A. 1. to correct time reference for camping in county forest.

Fiscal Impact: None. Respectfully Submitted,

Enrolled No. ORDINANCE File No. 17-18/075

1 2 3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

- TO AMEND SECTION 2.04.110 A. OF THE CODE: RULE 11--CALENDAR OF REGULAR MEETINGS; TO AMEND SECTION 2.90.140 C. OF THE CODE: HUMAN SERVICES: TO REPEAL THE FOOTNOTE IN SECTION 9.35.010 OF THE CODE: FRAUD; TO AMEND SECTION 9.35.010 OF THE CODE: FRAUD; TO REPEAL THE ASTERIK IN CHAPTER 9.41 OF THE CODE: FALSE ALARMS; TO AMEND SECTION 9.46.005 C. OF THE CODE: DEFINITIONS; TO AMEND SECTION 9.46.030 B. OF THE CODE: DISCHARGE OF FIREARMS PROHIBITED; TO AMEND SECTION 9.47.040 B. OF THE CODE: PENALTIES; TO AMEND SECTION 9.50.010 OF THE CODE: TRESPASS TO LAND; TO AMEND SECTION 9.58.005 OF THE CODE: DEFINITIONS AND AMEND 9.58.020 A. & B. OF THE CODE: VEHICLE REGULATION PROHIBITION; TO AMEND SECTION 9.80.001 B. OF THE CODE: CIRCUIT COURT JURISDICTION; TO AMEND CHAPTER 9.95 TO ADD LEGISLATIVE HISTORY REFERENCE TO THE CODE: TRUANCY AND HABITUAL TRUANCY; TO AMEND SECTION 9.95.030 D. OF THE CODE: DEFINITIONS; TO AMEND SECTION 9.95.050 B. 12 OF THE CODE: DISPOSITION AND SANCTIONS FOR HABITUAL TRUANTS; TO REPEAL SECTION 9.95.070 OF THE CODE: REFERENCES TO STATUTES; TO AMEND SECTION 15.01.110 A. 2. & TO AMEND SECTION 16.30.520 A. 1. OF THE 8. OF THE CODE: PERMIT FEES; **CODE: COUNTY FOREST USE REGULATIONS -**

212223

The County Board of Supervisors of the County of Eau Claire does ordain as follows:

242526

**SECTION 1.** That Chapter 2.04.110 and Subsection A. of Section 2.04.110 of the code be amended to read:

27 28

30

31

32

# 2.04.110 Rule 11--Calendar Agenda of regular meetings.

28 29

A. All resolutions, ordinances, petitions and reports to be presented to the board shall be typewritten, signed by the member or committee, and filed in the office of the county administrator not later than noon on the 4th working day prior to a regular meeting of the board in order to be placed on the <u>calendar agenda</u> thereof for consideration under the appropriate order of business.

333435

**SECTION 2.** That Subsection C. of Section 2.90.140 of the code be amended to read:

36 37

<u>RECORD</u> <u>RETENTION</u> <u>AUTHORITY</u> <u>WAIVER</u>

38 39

C. Juvenile examination <u>7 years</u> W records 48.59

40 41 42

**SECTION 3.** That the footnote under Section 9.35.010 be repealed.

43 44

**SECTION 4.** That Section 9.35.010 of the code be amended to read:

45 46

9.35.010 Fraud – state statutes adopted. Wis. Stat. ch. 943§ 943.21 is adopted by reference and made a part of this chapter as if fully set forth herein.

47 48 49

**SECTION 5.** That the asterisk for Chapter 9.41 be repealed.

**SECTION 6.** That Subsection C. of Section 9.46.005 of the code be amended to read:

C. "Weapon" means a handgun, an electric weapon, as defined in Wis. Stat. § 941.295(1c)(a), ), a dangerous weapon as defined in Wis. Stat. § 939.22 (10), a knife, or a billy club.

**SECTION 7.** That Subsection B. of 9.46.030 of the code be amended to read:

B. This section shall not apply to any facility under 9.46.010 BC. 2. under circumstances where the firearm is discharged in such a manner as not to endanger persons or property and so as to prevent the projectile from traversing any grounds or space outside the shooting range grounds or facility.

**SECTION 8.** That Subsection B. of Section 9.47.040 of the code be amended to read:

B. \$500.00 or more. Whoever issues any single check or other order for the payment of \$500.00 or more or whoever within  $\underline{a}$  15 day period issues more than one check or other order amounting in the aggregate to \$500.00 or more which, at the time of issuance, the person intends shall not be paid is subject to a forfeiture or not more than \$2,000.00.

**SECTION 9.** That Section 9.50.010 of the code be amended to read:

9.50.010 Trespass to land. The authority for this ordinance is provided in Wis. Stat. § 943.13. Whoever does any of the following prohibited acts shall, upon conviction thereof, be subject to the penalty established in 9.50.030.

**SECTION 10.** That Section 9.58.005 be amended and Subsection A. & B. of Section 9.58.020 be amended to read:

### 9.58.005 Definitions.

A. All terrain vehicle as defined in Wis. Stat. § 340.01(2g).

 B. Motor vehicle as defined in Wis. Stat. § 340.01(35).C. Snowmobile as defined in Wis. Stat. § 340.01(58a).

 D. Utility Terrain Vehicle as defined in Wis. Stat. § 23.33(1)(ng).

E. Off-highway motorcycle as defined in Wis. Stat. § 23.335(1)(q).

# 9.58.020 Vehicle Regulation Prohibition

 A. No person shall use or operate any snowmobile, all-terrain vehicle, <u>utility terrain</u> <u>vehicle</u>, <u>off-highway motorcycle</u> or any other motorized vehicle, whether or not licensed, on the frozen public service waters of Lake Altoona in excess of 25 miles per hour.

B. No person shall use or operate any snowmobile, all-terrain vehicle, utility terrain vehicle, off-highway motorcycle or any other motorized vehicle, whether or not licensed, on the frozen public surface waters of Lake Altoona in excess of 10 miles per hour within 100 feet of the shoreline, any structure or fishing shanty or a person not on or in a vehicle.

C. Law enforcement officers acting in the course of their duties and organized ice races with a safety perimeter barrier system in place are exempt from the provisions of this ordinance.

1		
2	<b>SECTION 17.</b> That paragraph 1. of S	Subsection A. of Section 16.30.520 of the code be
3	amended to read:	
4		
5	1. Overnight camping ma	y be permitted in the county forest for a charge of \$10
6	for a period not to exceed 14 nights in succession. Between From September 15 through December	
7	15, after camping 14 nights in succession, the camper may renew the camping permit for one	
8	additional 14 night period for an additional fee of \$10. Thereafter, the camping unit must be	
9	removed from the county forest for at least one night before the camping party is eligible to return.	
10		es and regulations of this chapter or of good conduct,
l 1		essness with fire, violation of game, fish and litter
12		the county forest and subject to the penalties provided
13	by ordinances and state law.	
14	A D OPERED	
15	ADOPTED:	
16		
17 18		<del></del>
19		
2.1		
22		
23		
20 21 22 23 24 25 26		
25		
26		Committee on Administration
27	KRZ/yk	
28		
29		
30	Dated this day of	, 2017.
30 31 32 33		
33	ORDINANCE/17-18.075	