

UW-EXTENSION EDUCATION COMMITTEE

Monday, October 16, 2017

5:00 PM, Room 104

Location: Agriculture & Resource Center
227 1st Street W
Altoona WI 54720

AGENDA

1. Call to Order
2. Farm Technology Days / Discussion – Action
3. Review / Approval of Committee Minutes / Discussion - Action
 - a. September 11, 2017
4. Review Bills
 - a. September 2017
5. Public Input
6. Staffing Updates / Discussion-Action
7. Update on nEXT Generation Model / Discussion - Action
 - a. President Ray Cross's restructure of UW system
8. Budget Updates/ Discussion - Action
 - a. Information purposes only:
Fee Schedule
nEXT Gen Presentation
9. Educator Report – Erin LaFaive Horticulture Agent
10. Scheduling of Future Meetings / Agenda Items
11. Adjourn

Post:

- Media
- Committee Members
- Extension Staff

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703

UW-EXTENSION EDUCATION COMMITTEE

Monday, September 11, 2017

5:00 PM, Room 104

Location: Agriculture & Resource Center
227 1st Street W
Altoona WI 54720

MINUTES

Members Present: Robin Leary, Heather DeLuka, Colleen Bates, Doug Kranig

Members Absent: Tami Schraufnagel

Others: Kristi Peterson, Mark Hagedorn, Erin LaFaive

Call to Order

Chair Robin Leary called the meeting to order at 5:00pm

Review / Approval of Committee Minutes / Discussion - Action

A motion was made by Supervisor DeLuka to approve minutes. Motion carries 4-0.

Review Bills

The bills were reviewed

Public Input

No members of the public were present

Update on nEXT Generation Model / Discussion - Action

- a. The Extension Education Committee affirms Cooperative Extension's identification that the Eau Claire County 4-H Program Coordinator position is a high priority, and supports Cooperative Extension to post for the position in the Fall of 2017.

Supervisor Bates made a motion to support the provision that the Extension Education committee affirms Cooperative Extension's identification that the Eau Claire County 4-H Program Coordinator position be posted for hiring the Fall of 2017. Motion carried 4-0.

Performance reviews and payroll need supervision with Erin no longer being department head. Fiscal Associate position will be changed and reposted internally. Kristi will need to reapply and will be effective 2018.

Probationary (non-tenured) facility staff have the option to be placed into academic staff and won't have to option to achieve tenure. If they move forward with applying for tenure, and fail, they will receive a non-renewing contract and will need to reapply for position.

Review Youth in Governance Program / Discussion – Action

It was discussed that we need leadership to guide the program. Place item on hold until we have a position description. Motion to table indefinitely approved 4-0.

Budget Updates/ Discussion - Action

Meetings start October 2, 2017 and the county administrator will make her recommendations by October 15, 2017 for 2018 budget.

A lump sum of money will be provided and we will need to determine how to distribute.

Farm Technology Days / Discussion – Action

There are a few gaps to fill for executive committee but making good progress. September 15th is the deadline for applications for host farm and we currently have one applicant.

The funds given by the county will come with a few options. The bills can be submitted to the fiscal associate internally. Or the FTD committee can invoice the county and for the full amount and then handle all small invoice throughout.

A suggestion was made to get the funds to the committee treasurer and they can track all expenses.

Educator Report – Mark Hagedorn Agriculture Agent

Restructuring will create centers that will allow more oversight on individuals.

Pest management, agronomy updates and there are nutrient management meeting on the schedule and are moving forward as normal.

Farm City days was a huge success with over 700 kids from schools and hundreds of citizens Saturday.

Mark was nominated to be a part of NELD (National Extension Leadership Development) and he has accepted. Huge congratulations to him as this is a great opportunity for Mark.

Scheduling of Future Meetings / Agenda Items

October 16 at 5:00pm

Adjourn

Chair Leary adjourned the meeting at 5:45pm

Post:

- Media
- Committee Members
- Extension Staff

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Expenses September 2017

Payment to	Reason	Amount	Account Description	Revenue Source
Office Depot	2018 Planners, batteries	\$ 94.13	Office Supplies	Fees
4-H Leaders Association	Judges Meals	\$ 234.75	Extra help non-payroll	Friends of Fair/DATCP
4-H Leaders Association	Superintendents meals	\$ 338.40	Extra help non-payroll	Friends of Fair/DATCP
Brook Berg	Mileage	\$ 110.16	Travel - Regular	Fees
North Country Enterprises	Farm Show Contract for exhibit spac	\$ 770.00	Safety Grant	Grant
City of Eau Claire	Jeffers Rd Lawn Account	\$ 207.00	Grounds Maintenance Garden	Fees
KWIK TRIP 20800002089	MARK HAGEDORN	\$22.00	Travel Training & Conference	Fees
KWIK TRIP 60200006023	MARK HAGEDORN	\$12.50	Travel Training & Conference	Fees
CENEX HEARTLAN07067408	MARK HAGEDORN	\$25.00	Travel Training & Conference	Fees
ENTERPRISE RENT-A-CAR	MARK HAGEDORN	\$162.72	Travel Training & Conference	Fees
UPS*000000W9Y127297	ERIN LAFAIVE	\$3.67	Sate Postage	Fees
UPS*000000W9Y127307	ERIN LAFAIVE	\$7.69	Sate Postage	Fees
UPS*000000W9Y127327	ERIN LAFAIVE	\$4.01	Sate Postage	Fees
UPS*000000W9Y127337	ERIN LAFAIVE	\$13.19	Sate Postage	Fees
AMAZON MKTPLACE PMTS	KRISTIN PETERSON	\$8.19	Office Supplies	Fees
AMAZON MKTPLACE PMTS	KRISTIN PETERSON	\$54.20	Office Supplies	Fees
CESSPOOL CLEANER COMPANY	KRISTIN PETERSON	\$ 131.00	Equipment rental garden	Fees
SOIL AND FORAGE LABORATOR	KRISTIN PETERSON	\$ 76.00	Education	Fees

\$ 2,274.61

For 01/01/17 - 09/30/17

Expenditure Summary Report

FJEXS01A

Periods 00 - 09

Expenditure Summary

Expenditure Summary

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
17 YEAR 2017						
100 GENERAL FUND						
21 EXTENSION						
56140 FAIRS AND EXHIBITS						
000						
17-100-21-56140-141-000	FAIRS/ BOARD PER DIEM	200.00	.00	60.00	60.00	140.00 30.00
17-100-21-56140-142-000	FAIRS/ CNTY BRD & COMM MILEAGE	75.00	.00	9.99	9.99	65.01 13.32
17-100-21-56140-151-000	FAIRS/ SOCIAL SECURITY	25.00	.00	4.57	4.57	20.43 18.28
17-100-21-56140-195-000	FAIRS/ EXTRA HELP NON P/R	3,000.00	.00	4,361.33	4,361.33	-1,361.33 145.38
17-100-21-56140-214-000	FAIRS/ DATA PROCESSING	289.00	.00	.00	.00	289.00 .00
17-100-21-56140-313-000	FAIRS/ PRINTING & DUPLICATING	500.00	.00	357.06	357.06	142.94 71.41
17-100-21-56140-324-000	FAIRS/ MEMBERSHIP DUES	412.00	.00	412.20	412.20	-.20 100.05
17-100-21-56140-360-000	FAIRS/ OPERATING SUPPLIES	450.00	.00	78.96	78.96	371.04 17.55
17-100-21-56140-733-000	FAIRS/ PRIZES & AWARDS	5,000.00	.00	1,662.35	1,662.35	3,337.65 33.25
000		9,951.00	.00	6,946.46	6,946.46	3,004.54 69.81
56140 FAIRS AND EXHIBITS		9,951.00	.00	6,946.46	6,946.46	3,004.54 69.81
56141 4-H PROGRAMS						
000						
17-100-21-56141-214-000	4H PROGRAM DATA PROCESSING	400.00	.00	.00	.00	400.00 .00
17-100-21-56141-300-000	4-H PROG/ SUPPLIES & EXPENSE	1,100.00	.00	1,701.20	1,701.20	-601.20 154.65
000		1,500.00	.00	1,701.20	1,701.20	-201.20 113.41
56141 4-H PROGRAMS		1,500.00	.00	1,701.20	1,701.20	-201.20 113.41
56520 GARDENS						
000						
17-100-21-56520-246-000	GARDENS/ GROUNDS MAINTENANCE	500.00	.00	501.61	501.61	-1.61 100.32
17-100-21-56520-370-000	GARDENS/ REPAIR & MAINT SUPP	300.00	.00	441.27	441.27	-141.27 147.09
17-100-21-56520-533-000	GARDENS/ EQUIP RENT	500.00	.00	294.75	294.75	205.25 58.95
000		1,300.00	.00	1,237.63	1,237.63	62.37 95.20
56520 GARDENS		1,300.00	.00	1,237.63	1,237.63	62.37 95.20
56700 EXTENSION						
000						
17-100-21-56700-111-000	UW EXT/ SAL PERM-REGULAR	99,771.00	.00	50,856.42	50,856.42	48,914.58 50.97
17-100-21-56700-121-000	UW EXT/ SAL TEMP-REGULAR	5,900.00	.00	5,447.96	5,447.96	452.04 92.34
17-100-21-56700-151-000	UW EXT/ SOCIAL SECURITY	7,633.00	.00	4,126.37	4,126.37	3,506.63 54.06
17-100-21-56700-152-000	UW EXT/ RETIREMENT EMPLR SHARE	6,784.00	.00	3,458.24	3,458.24	3,325.76 50.98
17-100-21-56700-154-000	UW EXT/ HOSPITAL & HEALTH INS	22,223.00	.00	10,111.02	10,111.02	12,111.98 45.50
17-100-21-56700-155-000	UW EXT/ LIFE INSURANCE	.00	.00	15.91	15.91	-15.91 .00
17-100-21-56700-200-000	UW EXT/ CONTRACT SVCS	135,955.00	.00	66,327.00	66,327.00	69,628.00 48.79

For 01/01/17 - 09/30/17

Expenditure Summary Report

FJEXS01A

Periods 00 - 09

Expenditure Summary

Expenditure Summary

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
17 YEAR 2017						
100 GENERAL FUND						
21 EXTENSION						
56700 EXTENSION						
000						
17-100-21-56700-214-000 UW EXT/ DATA PROCESSING	320.00	.00	320.00	320.00	.00	100.00
17-100-21-56700-225-000 UW EXT/ TELEPHONE & TELEGRAPH	3,500.00	.00	2,063.24	2,063.24	1,436.76	58.95
17-100-21-56700-310-000 UW EXT/ OFFICE SUPPLIES	3,000.00	.00	1,695.42	1,695.42	1,304.58	56.51
17-100-21-56700-311-000 UW EXT/ POSTAGE & BOX RENT	1,000.00	.00	17.05	17.05	982.95	1.71
17-100-21-56700-313-000 UW EXT/ PRINTING & DUPLICATING	1,750.00	.00	1,420.90	1,420.90	329.10	81.19
17-100-21-56700-320-000 UW EXT/ REFERENCE MATERIALS	500.00	.00	36.00	36.00	464.00	7.20
17-100-21-56700-324-000 UW EXT/ MEMBERSHIP DUES	50.00	.00	50.00	50.00	.00	100.00
17-100-21-56700-330-000 UW EXT/ TRAVEL-REGULAR	6,000.00	.00	3,373.63	3,373.63	2,626.37	56.23
17-100-21-56700-340-000 UW EXT/ TRAVEL-TRAIN & CONF	6,000.00	.00	1,608.59	1,608.59	4,391.41	26.81
000	300,386.00	.00	150,927.75	150,927.75	149,458.25	50.24
56700 EXTENSION	300,386.00	.00	150,927.75	150,927.75	149,458.25	50.24
56701 UWE EDUC PROG						
000						
17-100-21-56701-300-000 EDUC PROG/ UWE - SUPPLIES	16,000.00	.00	13,030.98	13,030.98	2,969.02	81.44
000	16,000.00	.00	13,030.98	13,030.98	2,969.02	81.44
56701 UWE EDUC PROG	16,000.00	.00	13,030.98	13,030.98	2,969.02	81.44
56706						
000						
17-100-21-56706-390-000 Safety Grant-other supplies	500.00	.00	790.30	790.30	-290.30	158.06
000	500.00	.00	790.30	790.30	-290.30	158.06
56706	500.00	.00	790.30	790.30	-290.30	158.06
56710 PARENTING EDUCATION						
000						
17-100-21-56710-300-000 PARENTING EDUCATION/ SUPPLIES	4,000.00	.00	598.00	598.00	3,402.00	14.95
000	4,000.00	.00	598.00	598.00	3,402.00	14.95
56710 PARENTING EDUCATION	4,000.00	.00	598.00	598.00	3,402.00	14.95
56713						
000						
17-100-21-56713-390-000 SCHOOL OUTREACH PROG/SUPPLIES	400.00	.00	621.70	621.70	-221.70	155.43
000	400.00	.00	621.70	621.70	-221.70	155.43
56713	400.00	.00	621.70	621.70	-221.70	155.43
56715						
000						
17-100-21-56715-311-000 UW EXT STATE POSTAGE/ POSTAGE	1,988.00	.00	1,343.98	1,343.98	644.02	67.60
000	1,988.00	.00	1,343.98	1,343.98	644.02	67.60
56715	1,988.00	.00	1,343.98	1,343.98	644.02	67.60

County of Eau Claire

For 01/01/17 - 09/30/17

Expenditure Summary Report

FJEXS01A

Periods 00 - 09

Expenditure Summary

Expenditure Summary

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
17 YEAR 2017						
100 GENERAL FUND						
21 EXTENSION						
56727						
000						
17-100-21-56727-390-000 SUSTAINABILITY FESTIVAL EXP	2,000.00	.00	.00	.00	2,000.00	.00
000	2,000.00	.00	.00	.00	2,000.00	.00
56727	2,000.00	.00	.00	.00	2,000.00	.00
21 EXTENSION	338,025.00	.00	177,198.00	177,198.00	160,827.00	52.42
100 GENERAL FUND	338,025.00	.00	177,198.00	177,198.00	160,827.00	52.42
17 YEAR 2017	338,025.00	.00	177,198.00	177,198.00	160,827.00	52.42

County of Eau Claire
Revenue Summary Report

For 01/01/17 - 09/30/17

FJRES01A

Periods 00 - 09

Revenue Summary

Revenue Summary

<u>Account No/Description</u>	<u>Budget Amount</u>	<u>Period Amount</u>	<u>Y-T-D Amount</u>	<u>Balance</u>	<u>Percent Received</u>
17 YEAR 2017					
100 GENERAL FUND					
21 EXTENSION					
17-100-21-43333-000-000 UW EXTENSION REVENUE-CLEARING ACCOUNT	.00	140.00	140.00	-140.00	.00
17-100-21-43571-000-000 FAIRS & EXHIBITS	4,000.00	4,062.17	4,062.17	-62.17	101.55
17-100-21-43573-000-000 STATE POSTAGE	1,988.00	1,018.00	1,018.00	970.00	51.21
17-100-21-43578-000-000 SAFETY GRANT	1,300.00	.00	.00	1,300.00	.00
17-100-21-43581-000-000 POSTAGE FEES	200.00	.00	.00	200.00	.00
17-100-21-43582-000-000 4H ACTIVITY FEES & DUES	3,000.00	.00	.00	3,000.00	.00
17-100-21-43583-000-000 COUNTY FAIR FEES	3,000.00	.00	.00	3,000.00	.00
17-100-21-46740-002-000 UW EXT/ FAIRS & EXHIBITS	5,951.00	3,351.50	3,351.50	2,599.50	56.32
17-100-21-46741-000-000 4-H PROGRAMS	1,500.00	18.90	18.90	1,481.10	1.26
17-100-21-46741-007-000 SCHOOL OUTREACH PRG. GRT	400.00	1,552.00	1,552.00	-1,152.00	388.00
17-100-21-46771-000-000 REFERENCE MATERIALS - UWE	100.00	70.00	70.00	30.00	70.00
17-100-21-46772-000-000 DUPLICATING - UWE	500.00	86.97	86.97	413.03	17.39
17-100-21-46774-000-000 EDUCATIONAL PROGRAMS - UWE	17,500.00	15,410.41	15,410.41	2,089.59	88.06
17-100-21-46920-000-000 GARDEN RENT	2,300.00	1,929.00	1,929.00	371.00	83.87
17-100-21-48503-000-000 PARENT NEWSLETTER DONATIONS	4,000.00	1,250.00	1,250.00	2,750.00	31.25
17-100-21-48505-000-000 FAIR DONATIONS	.00	500.00	500.00	-500.00	.00
17-100-21-48506-000-000 SUSTAINABILITY DONATIONS	2,000.00	.00	.00	2,000.00	.00
17-100-21-49300-000-000 N/L FUNDS APPLIED	10,610.00	.00	.00	10,610.00	.00
21 EXTENSION	58,349.00	29,388.95	29,388.95	28,960.05	50.37
100 GENERAL FUND	58,349.00	29,388.95	29,388.95	28,960.05	50.37
17 YEAR 2017	58,349.00	29,388.95	29,388.95	28,960.05	50.37



Cooperative Extension Reorganization: Next Steps for *nEXT* Generation

Chancellor Cathy Sandeen
UW-Colleges and Extension

Dean Karl Martin
Cooperative Extension

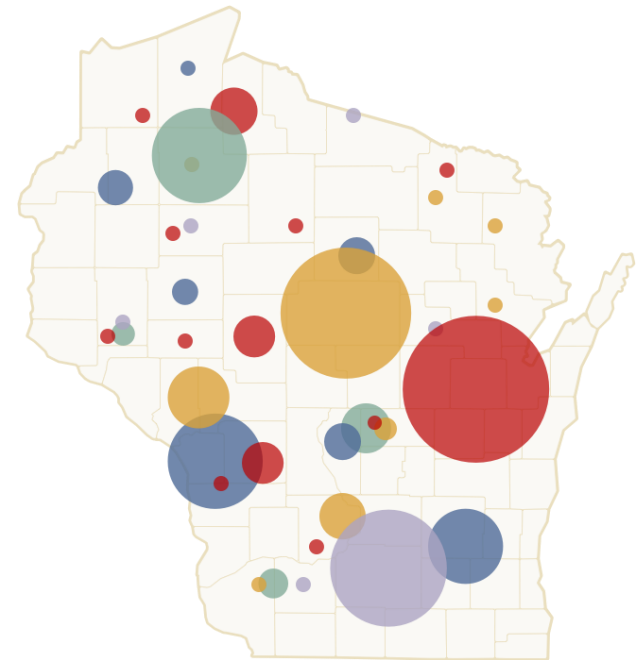
Wisconsin Counties Association Conference
Tuesday, September 26, 2017

UW-Extension across the state

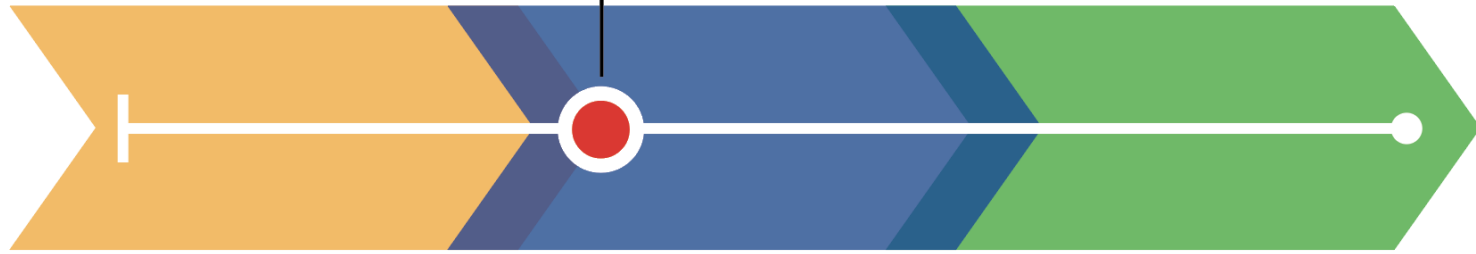


Project goals:

- Map the future of Cooperative Extension while staying true to our purpose, values and vision.
- Build a new organization and infrastructure that is relevant, flexible and digital.
- Address the \$3.6 million annual cut from State of Wisconsin funding.



**Current position:
Fall 2017**



DESIGN

IMPLEMENT

EVALUATE





In 1912, E.L. Luther became the first county agent, hired as a county agriculturist in Oneida County.

Realities: a quick recap



**\$3.6 million reduction
to Cooperative Extension from State Budget**



**\$1.2 million reduction
to county programming**



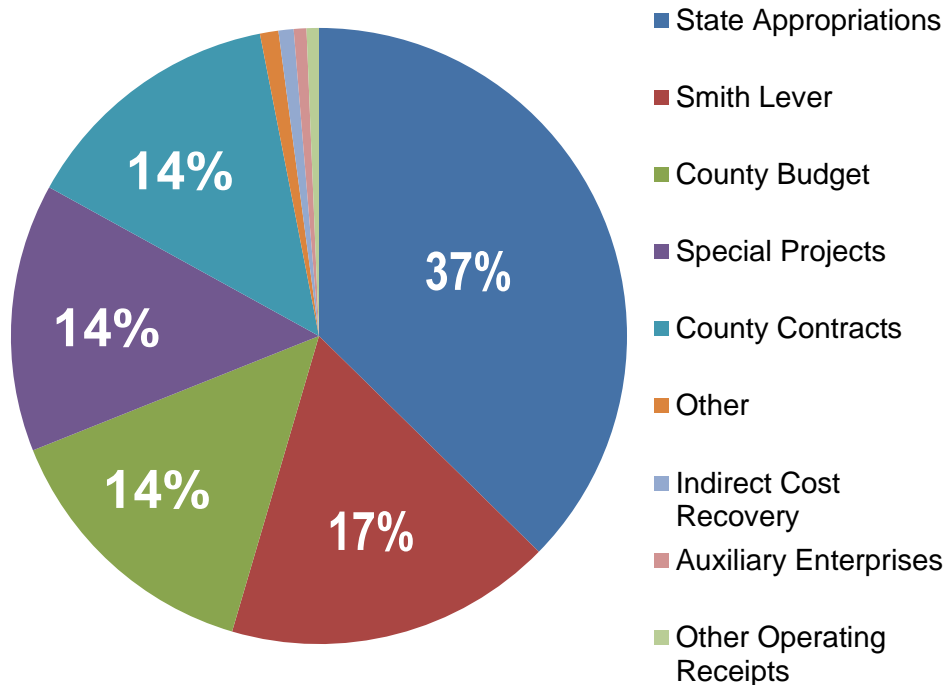
**\$1.7 million reduction
to state specialists**



**\$700,000 reduction
to administrative and program support**

Funding sources

The following chart and table show the total amount spent by Cooperative Extension in FY2016 broken down by the source of funding.



Fund Source	Amount	Percent
State Appropriations	\$30,496,051	37.4%
Smith Lever	\$14,044,418	17.2%
County Budget	\$11,753,780	14.4%
Special Projects	\$11,487,368	14.1%
County Contracts	\$11,357,600	13.9%
Other	\$789,709	1.0%
Indirect Cost Recovery	\$648,403	0.8%
Auxiliary Enterprises	\$542,044	0.7%
Other Operating Receipts	\$528,950	0.6%
Grand Total	\$81,648,323	100.00%

Who delivers programming?

Generally, there are three types of Cooperative Extension staff who deliver programming to the citizens of Wisconsin:

County Educators

- Live in counties across the state
- Serve citizens of their county with programming
- Report to Regional Directors in terms of hiring & administration
- Are affiliated with Program Areas
- Work with County Department Heads for administration

State Specialists (*Non-Integrated*)

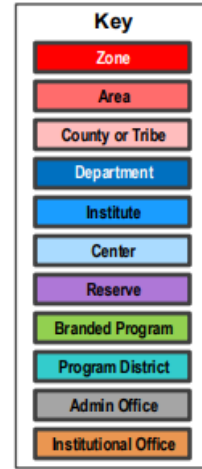
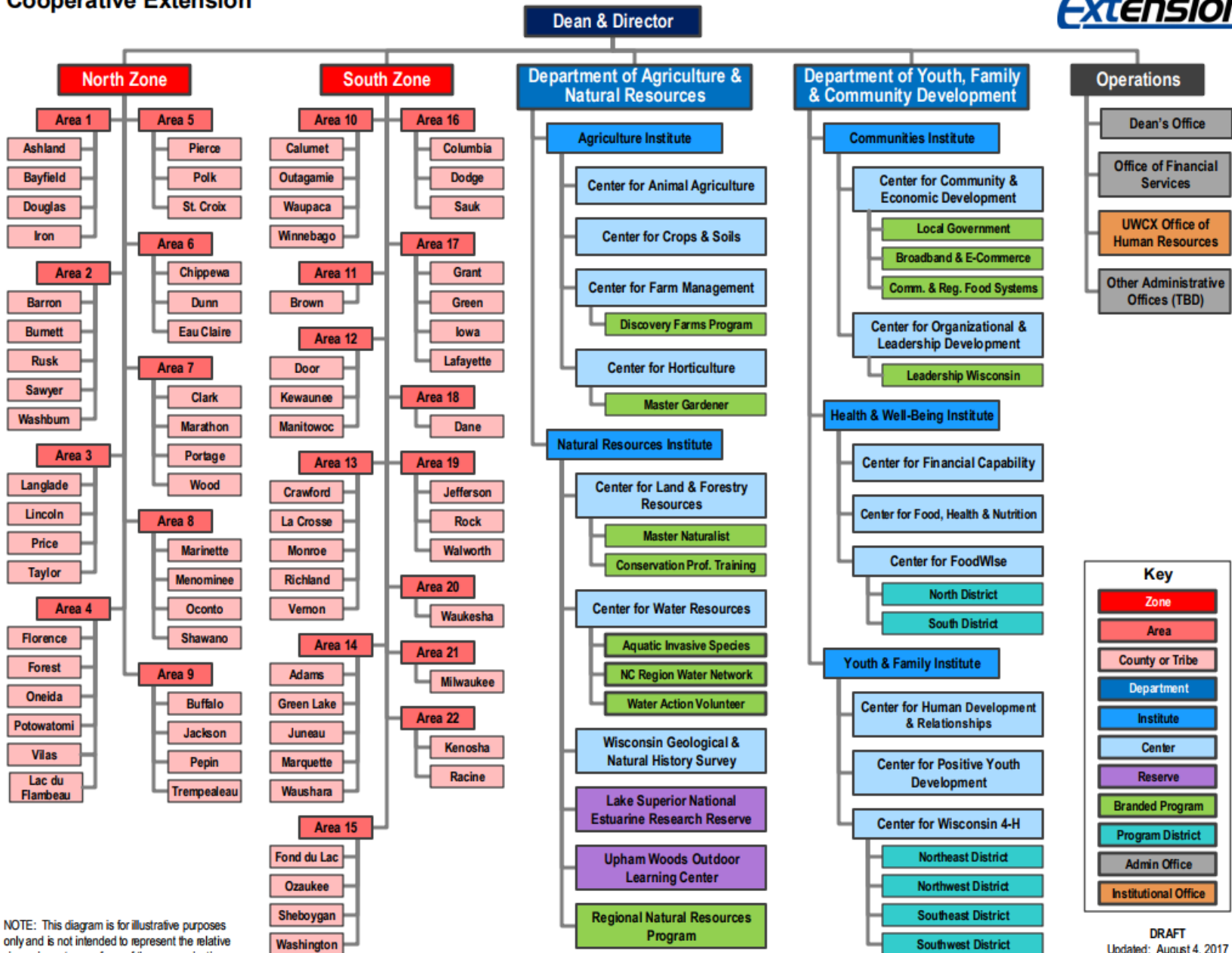
- Live across the state (though many in Madison)
- Serve citizens across the state with programming
- Report to Program Directors in terms of hiring & administration

Campus Specialists (*Integrated*)

- Live and work on UW campuses
- Are employees of a UW Campus (not Extension)
- Serve citizens across the state with programming
- May have additional teaching and research duties as well
- Are paid for by and affiliated with a Program Area

Why make *organizational changes* through nEXT Generation?

- Need to be **flexible, relevant and digital** in our program development, delivery, research and operations
- Need to have more specialization around emerging and ongoing programming
- Need to be more efficient in our delivery and realize budget reductions
- Delivery of consistent high-level, evidence-based programming across the state

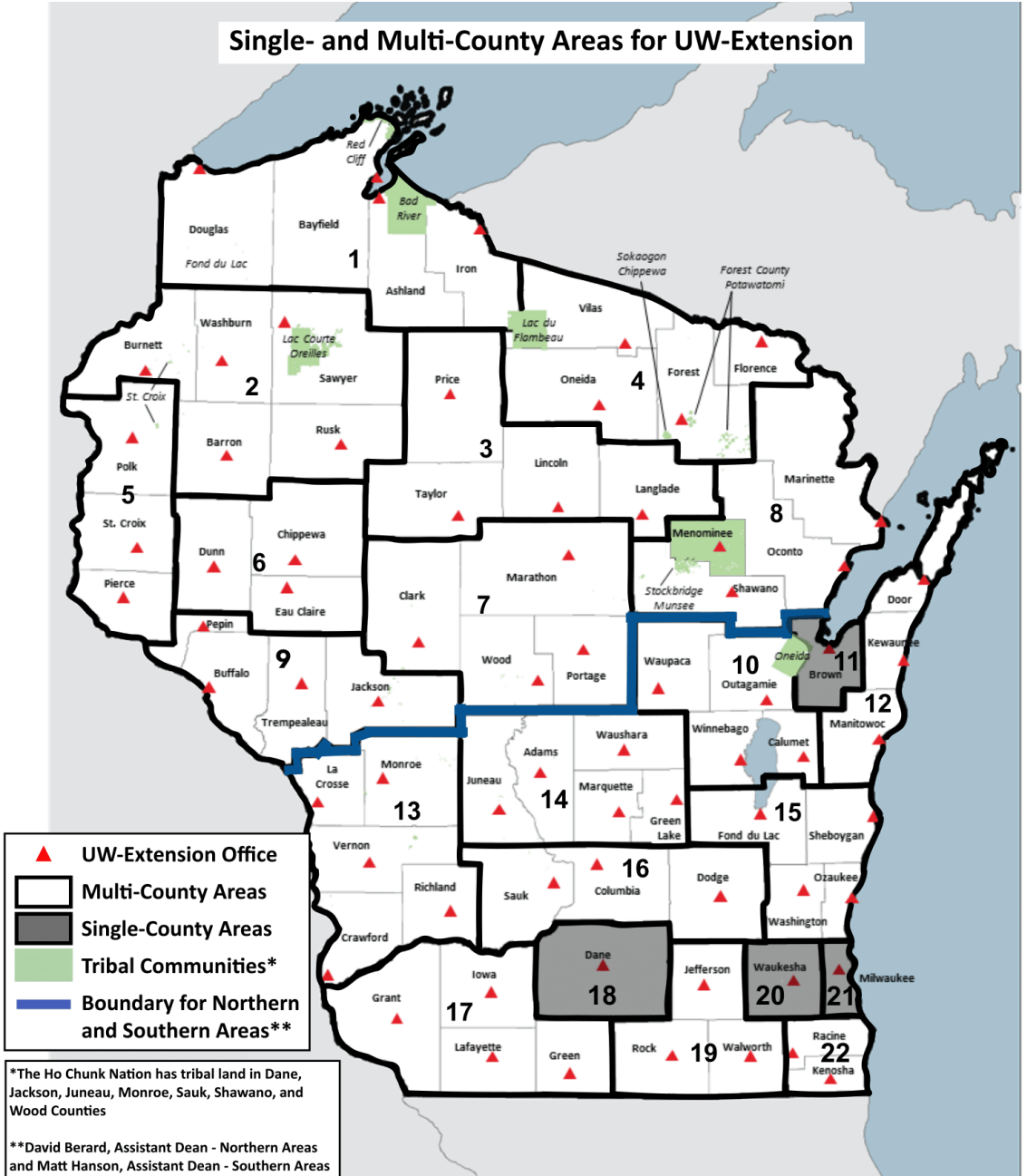


NOTE: This diagram is for illustrative purposes only and is not intended to represent the relative size or importance of any of these organizations.

Geographic structure

- Create full-time Area Extension Directors in 22 areas to replace part-time county department head roles
- Two zone assistant deans replace four regional directors
- Maintain an extension office in every county
- Seamlessly connecting statewide experts with staff in your counties to ensure highest caliber programming at county offices

Single- and Multi-County Areas for UW-Extension

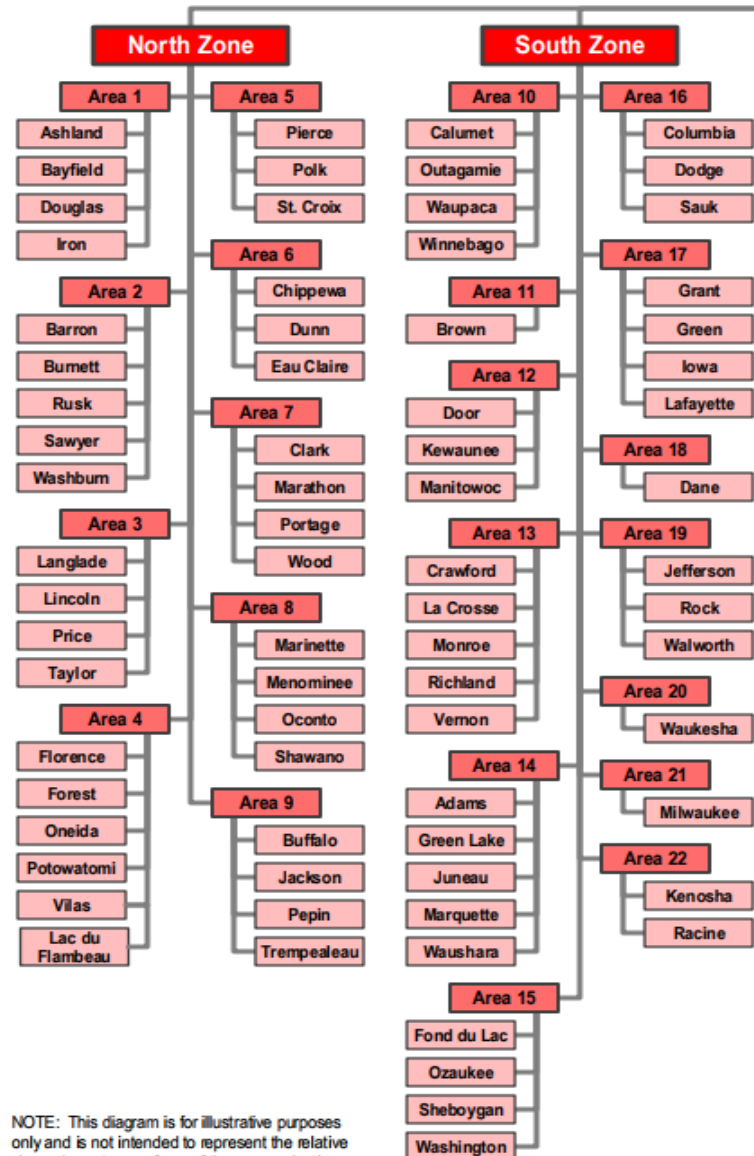


North Zone:

Assistant Dean Dave Berard

South Zone:

Assistant Dean Matt Hanson



NOTE: This diagram is for illustrative purposes only and is not intended to represent the relative size or importance of any of these organizations.

Budgeting with County Partners

New approach for nEXT Generation

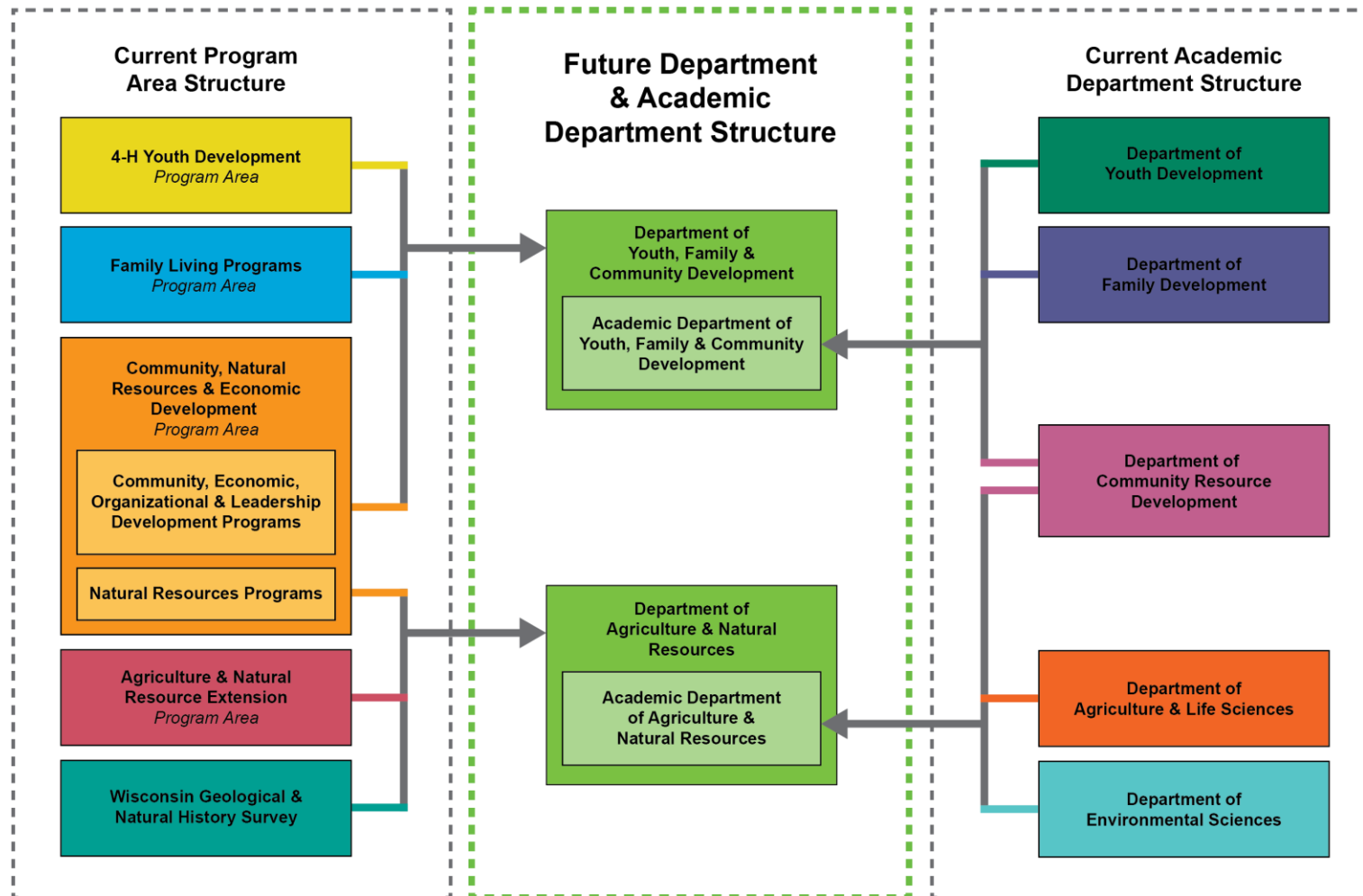
- Flat fee for services vs. paying a portion of specific salary
- Calendar-year budgeting and staff contracts
- Sharing of staff and services among counties

Staffing within Counties

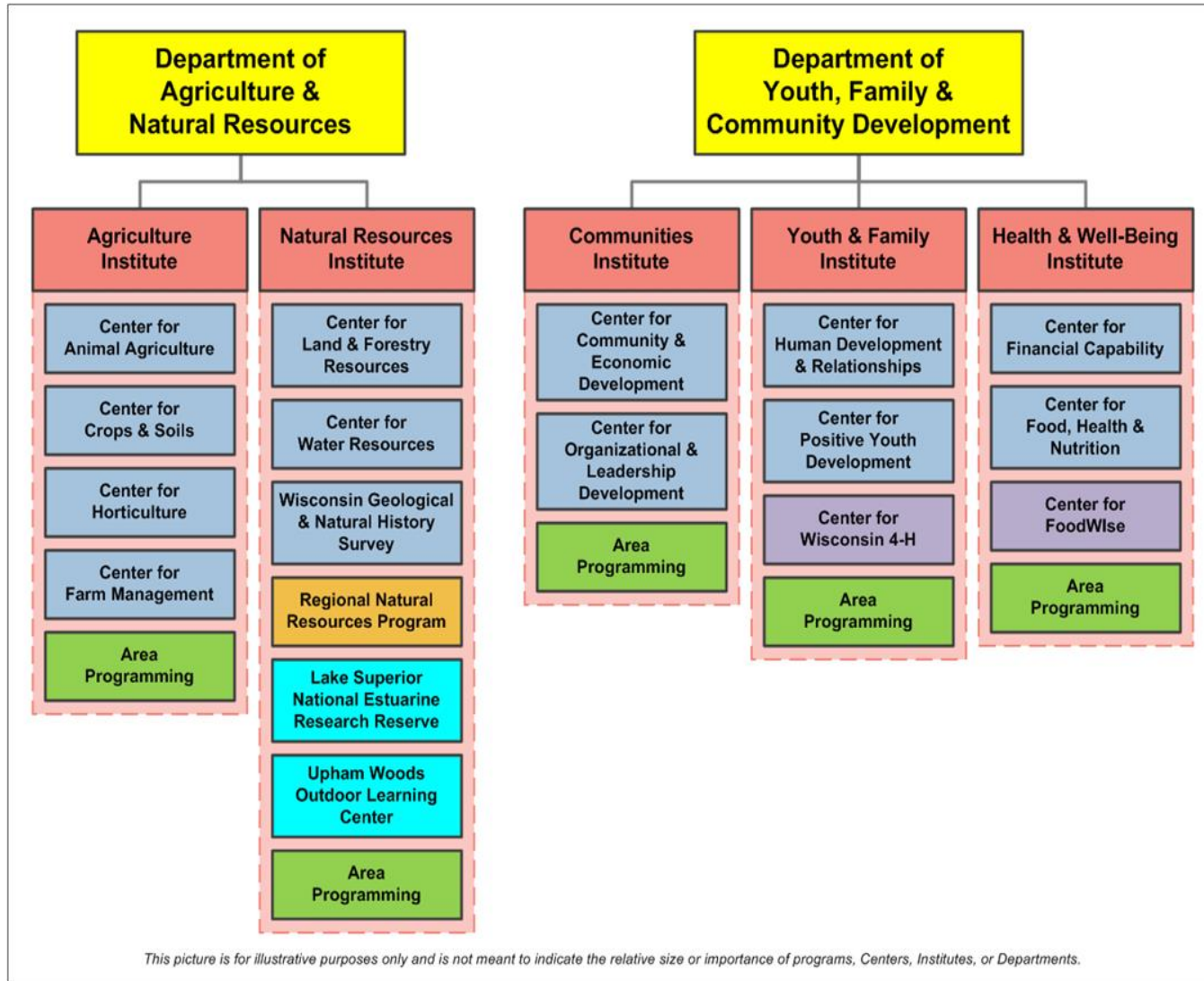
New approach for nEXT Generation

- Position descriptions – flexibility in requirements
- Focus on opportunities for local and diverse hiring
- Create opportunities for existing staff in new model
- Plan for filling positions

Program structure transition



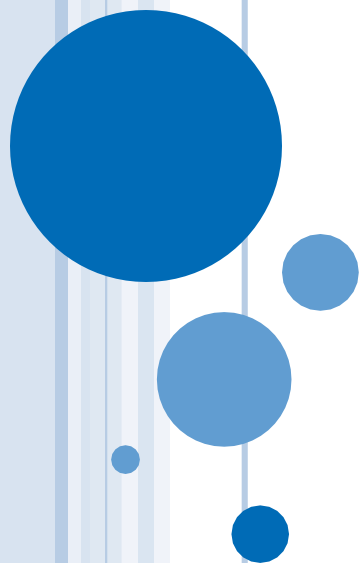
Future program structure



What's nEXT?

- Posting and filling positions
- Transitioning program areas
- Supporting Area Extension Directors in developing strong teams and consistent programming
- Refining exactly what you need moving forward in programming and staff now that the basic structure is in place

Questions & Comments



County/tribal fee per position

(Fee covers a portion of total salary and fringe.)

Agriculture Extension Educator	\$ 44,256
Communities Extension Educator	\$ 44,256
Health & Well-Being Educator	\$ 39,903
Youth & Family Extension Educator	\$ 39,903
Natural Resources Educator	\$ 39,903
4-H Program Coordinator	\$ 35,550