



AGENDA

Eau Claire County Highway Committee
Thursday, September 21st, 2017 / 6:15 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice
3. Approval of past committee meeting minutes (9/7)
4. Public comment
5. Discussion and Action on ATV Route request – CTH HH, K, NN, I, V, D
6. Highway Commissioner report
 - Winter Maintenance Fund update
 - Highway maintenance and construction update
7. Payment vouchers (9/8, 9/15)
8. Future meeting dates, times, and agenda items
9. Adjourn.

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES

Eau Claire County • Committee on Highway
Thursday, September 7th, 2017 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Supervisor Carl Anton, Supervisor Katy Forsythe
Staff Present: Highway Commissioner Jon Johnson, Operations Manager Brian Spilde, Accountant Michael Donaldson, Highway Engineer Rod Thorson

1. **Call meeting to order**
Chairman Henning called the meeting to order at 6:15 a.m.
2. **Confirmation of meeting notice - Review**
Meeting notice confirmed.
3. **Past committee meeting minutes (7/18, 8/17) - Review/Action**
Motion: Supervisor Anton moved for approval. Motion Approved 5-0
4. **Public comment – No public comment**
5. **Discussion/Action on Village of Fairchild request for railroad grade petition on CTH YY**
Commissioner Johnson discussed the request received by the highway department from the Village of Fairchild. Recent pictures of the affected area were shown to the committee. By statute, the railroad is responsible for 4 feet from the tracks. When the asphalt was placed by the railroad, it cause a larger incline and grade resulting in a prominent bump that have caused some vehicles and trailer to bottom out and rub against the area. Commissioner Johnson discussed options including reaching out to the railroad to discuss options in which the involved parties are able to taper the bump.
 - Motion by Supervisor Forsythe to have Commissioner Johnson contact the railroad, motion carried 5-0
6. **Discussion/Action on ATV Route Request Policy**
Commissioner Johnson and the Highway Committee went through the current ATV request policy. Several items were updated to make the policy clear on responsibilities by the applicant as well as the highway department. Also updates to time spans when contacting land owners on the proposed route and 14 days response time prior to completion.
 - Motion from Supervisor Forsythe to update policy as discussed, motion carried 5-0
7. **Discussion/Action of ATV Route request & letters to property owners :CTH B, HH, U, D, I**
Applicant Jerre Zimmerman followed up on prior application and handed out a list of the residents that were contacted by the applicant and corresponding club members. List included columns indicating for or against the proposed routes. Application allows the Highway Committee to reexamine the routes if necessary after one year. Jerre also indicated a second application will be submitted for other routes. Vice Chairman Chilson requested that Jerre present a map that show all routes being applied for and highlight only the county highways that are being applied through the highway department.
 - Motion by Supervisor Forsythe to approve the application for the above county highways under a temporary one year agreement. Motion carried 5-0
 - Supervisor Forsythe left the meeting
8. **Action on the 2018 Highway Budget**
Commissioner Johnson handed out the updated Highway budget summary. Each area was discussed within the packet.
 - Motion by Supervisor Clark to approve the budget, 2nd by Supervisor Anton. Motion carried 4-0

9. Discussion on Fall Road Tour

Date for the road tour is Oct 26th ant 8:00a.m. Information on details will be communicated.

10. Highway Commissioner Report

- Highway Maintenance and Construction Updates
 - Engineer Rod Thorson spoke on bridge maintenance including a polymer overlay procedure that is used to seal and increase longevity of bridges in good condition. This maintenance procedure helps keep water out of the bridge and rebar.
 - 2018 Hwy I project – Meeting was held to have conversation with property owners along the effected route. In the future, the department will try to have similar meeting on major projects.
 - 2018-2022 Bridge Improvement plan handed out
 - Vice Chairman Chilson left the meeting
 - Township meetings scheduled for the next 2 weeks. Lake Eau Claire on Wednesday, September 13th and Town of Pleasant Valley on Wednesday, September 20th.
- Program Funding Updates
 - MPO packet handed out. Meeting held with neighboring cities and counties in which projects were submitted and ranked. They are then voted on and determined which option of funding they fall under. CTH T (USH 12 to Chippewa County Line) was approved via option 3 which is 73.48% funded.
 - Bridge Status report handed out indicating bridges that federal and state funding are applied for.

11. Payment vouchers (8/4, 8/11, 8/18, 8/24, 9/1)

Vouchers were reviewed

12. Future meeting dates, times and agenda items

Future Meetings: September 21st and October 5th

Respectfully submitted,

Michael Donaldson

Michael Donaldson
Eau Claire Highway Department