

HUMAN SERVICES BOARD MEETING
COUNTY OF EAU CLAIRE
Eau Claire, WI 54703
NOTICE OF PUBLIC MEETING

In accordance with the provisions of Chapter 297, State of Wisconsin, Laws of 1973, notice is hereby given of the following public meeting: The Human Services Board will meet on Monday, September 18, 2017 at 5 p.m. at 721 Oxford Avenue, Room 2064, Eau Claire WI 54703. Items of business to be discussed or acted upon at this meeting are listed below:

1. Call to Order by Colleen Bates, Chair
2. Welcome & introductions to new Human Services Board member Gabriel Schlieve Page 2
3. Approval of the September 18, 2017 meeting agenda Page 3
4. Review/Approval of July 24, August 7 and August 14, 2017 Human Services Board meeting minutes – Jackie Krumenauer Pages 4-11
5. Public Input Pages 12-13
6. Presentation on Coordinated Services Across the Lifespan (CSAL) – Carol Pulkrabek and Bill Stein Page 14
7. Approval/Accept/Denial of June & July 2017 Financial Statements including Alternate Care report - Vickie Gardner, Fiscal Services Manager Pages 15-25
8. Director's Report – Diane Cable Pages 26-31
 - Department Updates
 - Update on Living Wage Ordinance
 - Update on Budget Process
9. Personnel Update – Jackie Krumenauer Pages 32-33
10. Adjourn

2017 Meetings:

Oct 23, Nov 27 and Dec 18

(Typically the fourth Monday of the month unless otherwise noted.)

This meeting shall be an OPEN session. Meeting notice posted this _____ day of _____, 2017,
at _____ a.m./p.m. by _____

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 9/18/17	x	Information-Discussion		
Agenda Item No. 2		Direction to Staff		
Department: Human Services		Approval-Denial		
Subject: Welcome & introductions to new HS		Requires Recommendation to:		
Board member Gabriel Schlieve		County Board		
		Other:		
		Form:		Ordinance
				Resolution
				Report
		Other Action:		

At this time we will welcome, Gabriel. She replaces Rick Kayser.
Welcome!

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 9/18/17		Information-Discussion	
Agenda Item No. 3		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval of the September 9/18 meeting agenda		Requires Recommendation to:	
		County Board	
		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Per the Human Services meeting guidelines, we will approve today's agenda.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 9/18/17		Information-Discussion		
Agenda Item No. 4		Direction to Staff		
Department: Human Services	x	Approval-Denial		
Subject: Approval of the 7/24, 8/7 and 8/14		Requires Recommendation to:		
Human Services Board meeting minutes -		County Board		
Jackie Krumenauer		Other:		
		Form:	<input type="checkbox"/>	Ordinance
			<input type="checkbox"/>	Resolution
			<input type="checkbox"/>	Report
			Other Action:	

Enclosed please find the Human Services Board meeting minutes for your review and approval.

MINUTES OF THE HUMAN SERVICES BOARD MEETING
July 24, 2017
Room 2064
5 p.m.

PRESENT: Colleen Bates, Dianne Robertson, Lorraine Henning, David Mortimer
Paul Maulucci, Mark Olson, Kim Cronk, Sandra McKinney, Nick Smiar

STAFF: Diane Cable, Vickie Gardner, Jackie Krumenauer

Colleen Bates called the meeting to order at 5 p.m.

Approval of the July 24, 2017 Meeting agenda – Mark Olson made a motion to approve the agenda. Second by Lorraine Henning. The motion carried unanimously and today's agenda was approved.

Approval of the June 26, 2017 Meeting Minutes - Dianne Robertson made a motion to approve the meeting minutes from June 26, 2017. Second by Paul Maulucci. The motion carried unanimously and the meeting minutes dated June 26, 2017 were approved.

Public Input - Per Board operating procedures, a period of public input was held. No one was present at the meeting for public input. A motion was made by Lorraine Henning to close the public input session. Second by Dianne Robertson. The motion carried unanimously.

Approval/Accept/Denial of May 2017 Financial Report – Vickie Gardner, Fiscal Services Manager, reviewed the financial reports. Vickie reviewed the May 2017 financial overview.

Nick Smiar made a motion to accept the May 2017 Financial reports as presented. Second by Paul Maulucci. The motion carried unanimously and the May 2017 Financial reports were accepted as presented.

At this time we had a public person arrive for comments. Lorraine Henning made a motion to reopen the public input session. Second by David Mortimer. The motion carried and the public input session was reopened.

Dawn Garcia, private citizen, RN spoke on behalf of those in need of the Affordable Care Act services/Obamacare and distributed a fact sheet prepared by The Commonwealth Fund. Dawn encouraged members to call Senator Johnson at (202) 224-5323.

Paul Maulucci made a motion to close the public hearing. Second by Kim Cronk. The motion carried unanimously and the public input session was closed.

Discussion of DHS 2016 Fiscal Audit -

Diane distributed a handout “2016 preliminary Financial Summary Overview” for the close of 2016 for Human Services Dept .

• 2016 Prelim Final	\$376,466.18
• TAD grant revenue overbooked	-\$35,173.58
• WIMCR takeback	-\$505,072.40
• Post reunification revenue	+\$42,975.94
Total	\$(120,803.86)

Staff are hoping to have a finalized figure by September 2017 for 2016. In 2015, the Human Services Dept recorded a loss of (\$686,000). There are steps being made to improve the WIMCR reconciliation but the process typically runs one year behind. This will be the case for Comprehensive Community Services (CCS) budgeting as well.

Director’s Report – Diane Cable

- Agency wide unit updates included in Bd packet. Members appreciate the unit updates.
- Budget Timeline – On August 7 we will present the preliminary 2018 budget for Board review. This will include the proposed 2018 personnel requests. Nick asked that any new personnel requests be noted as “no impact on budget” for better clarification of funds for positions requested. Diane is preparing a presentation for August 7 that includes plans for DHS becoming a certified mental health clinic, outlining staffing needs. This is in response to the public listening session held in May and working with local medical facilities identifying the increased need for mental health and AODA services in the community. Also see the online budget survey feedback for further desired services.
- On August 14 we will hold the public hearing for the 2018 Human Services Dept budget followed by a meeting to review/accept/approve/deny the budget as presented.

Personnel update by Jackie.

Motion by Mark Olson to adjourn. Second by Paul Maulucci. The meeting adjourned at 6:30 p.m.

The next Special Human Services Board meeting re: preliminary review of the 2018 DHS Budget will be **Monday, August 7, 2017 at 5 p.m. in Room 2064.**

Jackie Krumenauer, Committee Clerk

MINUTES OF THE HUMAN SERVICES BOARD MEETING
August 7, 2017
Room 2064
5 p.m.

PRESENT: Colleen Bates, Lorraine Henning, David Mortimer
Paul Maulucci, Mark Olson, Kim Cronk, Sandra McKinney

EXCUSED: Dianne Robertson

STAFF: Diane Cable, Vickie Gardner, Tom Wirth, Tammy Stelter,
Jackie Krumenauer

Colleen Bates called the meeting to order at 5 p.m.

Approval of the August 7, 2017 Meeting agenda – Nick Smiar made a motion to approve today’s agenda. Second by Paul Maulucci. The motion carried unanimously and today’s agenda was approved.

Preliminary Review & Discussion of the 2018 proposed HS Dept Budget – Diane shared a presentation covering the proposed 2018 Department of Human Services Budget including:

- 2018 proposed Organizational Structure (6 division areas) including the integration of JCI staff
- 2018 Staffing needed for Human Services to operationalize the proposed organizational structure
- 2018 proposed Budget of \$30,612,766 which encompasses increase to wage/benefits/health insurance and supports technology and electronic infrastructure for DHS
- Outline of 2018 Budget revenues, Add Back request and 2018 position changes to existing FTE’s

Space concerns raised by Board members about how to house all the staff. Diane shared we are looking at space in a new approach with cubicle offices, “hoteling”, more technology equipment making staff more mobile in the community.

Discussion about the collaboration with DHS & the jail. Assisting newly released people to resources sooner to possibly reduce recidivism.

Motion by Sandra McKinney to adjourn. Second by David Mortimer. The meeting adjourned at 6:15 p.m.

The next Human Services Board meeting to approve the 2018 budget & Public Hearing will be **Monday, August 14, 2017 at 5 p.m. in Room 2064.**

Jackie Krumenauer, Committee Clerk

MINUTES OF THE HUMAN SERVICES BOARD MEETING
August 14, 2017
Room 2064
5 p.m.

PRESENT: Nick Smiar, Vice Chair; Lorraine Henning, David Mortimer
Paul Maulucci, Mark Olson, Kim Cronk, Sandra McKinney

EXCUSED: Colleen Bates, Dianne Robertson

STAFF: Diane Cable, Rob Fadness, Tom Wirth, Vickie Gardner, Tammy Stelter,
Jackie Krumenauer

Nick Smiar; Vice Chair, called the meeting to order at 5:05 p.m.

Approval of Today's Meeting Agenda – Mark Olson made a motion to accept today's meeting agenda as presented. Second by David Mortimer. The motion carried unanimously and today's meeting agenda was approved.

Abolish (1) 1.0 FTE Children's Court Services Director; create (1) 1.0 FTE Children's Court Services Supervisor – Diane Cable

This is a budget neutral request and accommodates the integration of JCI into DHS. All supervisory duties remain the same for current personnel including supervision of the juvenile detention center and 180-day program.

Paul Maulucci made a motion to abolish the position of Children's Court Services Director and create a position called Children's Court Services Supervisor. Second by Kim Cronk. The motion carried unanimously. The next step will be to reviewed/approved/denied at the Committee on Human Resources.

Title Change – Social Worker to Comprehensive Community Services (CCS) Service Facilitator – Diane Cable

This is a budget neutral request and is an alignment for one Social Worker from 2016 creation of the CCS unit. Sandy McKinney made a motion to change a Social Worker title to a CCS Service Facilitator. Second by Paul Maulucci. The motion carried unanimously.

Title Change – Comprehensive Community Services Program Supervisor to Comprehensive Community Services Program Manager – Diane Cable

This is a budget neutral request and would better align the CCS Program Supervisor (currently filled) within the CCS Unit. David Mortimer made a motion to accept the title change from Supervisor to Manager in CCS. Second by Lorraine Henning. The motion carried unanimously.

**Review/Approve/Deny the 201 Budget for Eau Claire County Human Services Department
– Diane Cable**

Diane distributed a request for fee change for the Juvenile Detention Center for 2018. Per consultation with Corporation Counsel, this fee change request will be included with the review/approval/denial of the 2018 Human Services Budget. Rob Fadness explained the fee purpose, current fee of \$175 requesting to be increased to \$190 for the juvenile detention center. We serve approximately 350-400 out of county residents per year. Also a fee increase from \$200 to \$225 for the 180 day program daily rate. Diane also explained that in fall we will have a larger presentation on the Juvenile Court Intake, Children's Court Services and 180 day program from Rob.

Diane shared a power point presentation she prepared regarding the 2018 Human Services Dept budget. The presentation included:

- Human Services Mission statement
- History of the creation of Human Services
- Proposed 2018 organizational structure (6 divisions)
- 2018 staffing proposal
 - A few position changes to existing FTE's (see page 31 of board packet)
- Proposed 2018 Budget of \$29,980,122
 - Wages/benefits/health insurance in 2018
 - Supports continued implementation & development of behavioral health services
 - Supports technology and electronic infrastructure
- 2018 Budget revenues
- 2018 Add Back Request

Discussion about the needs of the department and community have been taken into consideration when presenting this budget. In order to operationalize the Behavioral Health Unit, we need money for the services. Per instructions from Administration, we've showed what we need which has a cost to it. Our budget has an impact on other department budgets as well such as Sheriff's Dept, CJCC, jail.

At this time, Lorraine Henning requested a 5 min break. Vice Chair Smiar called for a 5 min break at 7:20.

Reconvened at 7:25 p.m.

The Performance Management document still needs to be completed and will be emailed by the end of the week along with the new organizational chart from HR that includes the staffing numbers for DHS.

Paul Maulucci made a motion to approve the 2018 Human Services Budget as presented including the fee change increase. Second by Sandra McKinney. The motion to approve the 2018 Human Services budget was a unanimous decision.

Page 3
August 14, 2017

Meeting Adjourned at 7:44 p.m.

The next regular meeting of the Human Services Board is Monday, September 18 at 5 p.m. in Room 2064.

Jackie Krumenauer, Committee Clerk

**MINUTES OF THE PUBLIC HEARING FOR THE DEPT OF
HUMAN SERVICES 2018 BUDGET**

August 14, 2017

Room 2064

5 p.m.

PRESENT: Nick Smiar, Vice Chair; Lorraine Henning, David Mortimer
Paul Maulucci, Mark Olson, Kim Cronk, Sandra McKinney

EXCUSED: Colleen Bates, Dianne Robertson

STAFF: Diane Cable, Tom Wirth, Vickie Gardner, Tammy Stelter,
Jackie Krumenauer

Nick Smiar, Vice Chair, called the Public Hearing to order at 5 p.m.

No one was present at the meeting for the Public Hearing. A motion was made by Kim Cronk to close the Public Hearing. Second by Lorraine Henning. The motion carried unanimously.

The Public Hearing was adjourned at 5:05 p.m.

Jackie Krumenauer, Committee Clerk

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 9/18/17	x	Information-Discussion	
Agenda Item No. 5		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Public Input		Requires Recommendation to:	
		County Board	
		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

We will receive input from the public at this time.

PUBLIC INPUT GUIDELINES

A period of public input shall be included at the regular meetings of the Human Services Board at which time the Board may receive information from the public subject to the Rules of General Application as adopted by the Board and County Resolution No. 16-17/053 as it applies to standing committees.

Rules of General Application

1. Time Limit – The comment period would last up to 15 minutes total and up to 3 minutes per individual with the ability of the chair to extend the time limit by his or chair discretion;
2. Identification – each speaker should identify himself or herself by name and residence, tell the Board what item or items they wish to address, and proceed to address them;
3. Written testimony – during the public input time, any person may provide written material to the Board, provided they furnish sufficient copies so that there will be one for each Board member and one for the Department;
4. Subject matter – the topic or topics must be directly related to the agenda of the regular meeting or shall refer to the policies adopted or proposed by the Board. Public comment is not an open forum for general discussion of values, politics, religion or philosophy. It is also not a forum for electioneering or the praise or criticism of individuals in or out of government;
5. Unless the topic addressed is on the agenda for that meeting, neither the Chair, any other Board member, nor any staff member should respond to public input except as follows:
 - a. To acknowledge the contribution;
 - b. To determine that the issue will or will not be placed on a future agenda for discussion or action; and,
 - c. To refer the speaker to the Department for attention to the issue;
 - d. Neither the Chair, any other Board member, any staff member should engage in discussion or exchange with the speakers except for clarification of the issue. If the Chair, any other Board member, or any staff member wishes to follow up directly with the speaker on the matter, that may be done outside of the meeting;
6. This “public input” agenda item does not limit the Chair or Board from inviting or permitting comment from any person on a topic then properly before the Board.

3/25/03

12/6/16 updated

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 9/18/17	x	Information-Discussion		
Agenda Item No. 6		Direction to Staff		
Department: Human Services		Approval-Denial		
Subject: Presentation on Coordinated Services		Requires Recommendation to:		
Across the Lifespan (CSAL) – Carol Pulkrabek &		County Board		
Bill Stein		Other:		
		Form:	<input type="checkbox"/>	Ordinance
			<input type="checkbox"/>	Resolution
			<input type="checkbox"/>	Report
			Other Action:	

At this time, Carol Pulkrabek and Bill Stein, SW Supervisors for Human Services, will be present at the meeting to give the annual update on the CSAL program, answer any questions you may have and present program future goals and challenges.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 9/18/17		Information-Discussion
Agenda Item No. 7		Direction to Staff
Department: Human Services	x	Approval-Denial
Subject: Approval/Accept/Denial of June & July		Requires Recommendation to:
2017 Financial Statements including Alternate		County Board
Care report – Vickie Gardner, Fiscal Services Mgr.		Other: Com on Human Resources
		Form: <input type="checkbox"/> Ordinance
		<input type="checkbox"/> Resolution
		<input type="checkbox"/> Report
		Other Action:

Enclosed please find the financial statements that Vickie will review including the Alternate Care report.

**Eau Claire County
DHS Board Meeting
Held on 9/18/17**

June 2017 Financial Overview

Contributing factors which could favorably impact financial outcomes:

- Anticipate the ramping up of CCS MA Revenue as we continue to add staff
- Personnel costs are lower due to various vacancies

Contributing factors which could negatively impact financial outcomes:

- Overall increased costs for the following Alternate Care areas in comparison to prior year (see attached DHS Alternate Care breakdown):
 - Foster Care/Residential Care/Group Homes increased by **21%**
 - Northern/Southern Centers clients increased by **26%**
 - Winnebago/Mendota clients increased by **61%**

**DHS Alternate Care
For Period Ending 06/30/2017**

Foster Care/Residential Care Centers/Group Homes

	<u>2016</u>			<u>2017</u>			<u>% of Increase/Decrease Year over Year</u>		
	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount
	June	22	139	\$ 369,421	16	135	\$ 420,752	-38%	-3%
Year to Date	80	183	\$ 1,921,219	80	209	\$ 2,428,869	0%	12%	21%

Corrections

	<u>2016</u>			<u>2017</u>			<u>% of Increase/Decrease Year over Year</u>		
	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount
	Lincoln Hills/Copper Lake	0	5	\$ 36,744	1	3	\$ 26,572	100%	-67%
180-Day Program	1	1	\$ 2,100	0	2	\$ 6,300	0%	50%	67%
Correction Totals	1	6	\$ 38,844	1	5	\$ 32,872	0%	-20%	-18%
Year to Date	2	10	\$ 244,146	0	5	\$ 163,806	0%	-100%	-49%

Northern/Southern Centers

	<u>2016</u>			<u>2017</u>			<u>% of Increase/Decrease Year over Year</u>		
	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount
	June	0	1	\$ 13,330	0	1	\$ 13,306	0%	0%
Year to Date	1	1	\$ 43,544	1	2	\$ 58,989	0%	50%	26%

Winnebago/Mendota

	<u>2016</u>			<u>2017</u>			<u>% of Increase/Decrease Year over Year</u>		
	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount
	June	4	5	\$ 39,758	1	4	\$ 50,256	-300%	-25%
Year to Date	24	24	\$ 261,216	29	31	\$ 672,446	17%	23%	61%

Eau Claire County
 Department of Human Services
 Financial Statement for the Period
 January 1, 2017 through June 30, 2017

Expense	YTD Net Budget	YTD Actual Transactions	Net Variance Excess (Deficient)
Overhead	270,494	234,860	35,634
Personnel	5,889,531	5,628,973	260,557
Services & Supplies	144,312	183,424	(39,112)
Purchased Services	5,208,840	6,311,087	(1,102,247)
BCA Payback	569,927	569,927	-
Juvenile Corrections	125,000	113,156	11,844
Total	12,208,103	13,041,427	(833,324)

Revenue	YTD Net Budget	YTD Actual Transactions	Net Variance Excess (Deficient)
Tax Levy	3,948,769	3,948,769	-
State/Federal	6,152,275	5,795,786	(356,489)
Medical Assistance	1,523,928	1,480,399	(43,528)
Energy Assistance	84,650	97,843	13,193
IDP	55,000	47,888	(7,112)
Charges & Fees	193,641	239,207	45,566
Other	249,841	238,233	(11,608)
Total	12,208,103	11,848,125	(359,978)
Grand Total			(1,193,302)
Less CCS			271,036
Excess (Deficiency) of Revenue over Expenditures			(922,266)

Eau Claire County
Department of Human Services
CCS Financials
Through June 30, 2017

Expense	YTD Net Budget	YTD Actual Transactions	Net Variance Excess (Deficient)
Personnel	\$ 367,801	\$ 448,126	\$ (80,325)
Services & Supplies	\$ 23,279	\$ 30,661	\$ (7,383)
Purchased Services	\$ 323,846	\$ 343,300	\$ (19,455)
Total	<u>\$ 714,925</u>	<u>\$ 822,087</u>	<u>\$ (107,162)</u>
Revenue			
Medical Assistance	\$ 938,154	\$ 774,280	\$ (163,874)
Total	<u>\$ 938,154</u>	<u>\$ 774,280</u>	<u>\$ (163,874)</u>
Excess (Deficiency) of Revenue over Expenditures			<u>\$ (271,036)</u>

Eau Claire County
 Department of Human Services
 YTD Program Expenditures Summary
 Thru June 30, 2017

Program	Monthly				YTD			Year End		
	Budgeted		Actual		Budgeted		Actual		Annualized	
	Expenses	Targeted %	Expenses	% of Expenses Utilized	Expenses	Targeted %	Expenses	% of Expenses Utilized		
1. Community Care & Treatment of Children who are Abused or Neglected	\$415,067	8.3%	\$707,043	14.2%	\$2,490,400	50.0%	\$3,361,703	67.5%	\$8,484,512	170.3%
2. Community Care & Treatment of Adults & Children with Mental Illness	\$648,509	8.3%	\$604,332	7.8%	\$3,891,056	50.0%	\$4,444,615	57.1%	\$7,251,988	93.2%
3. Community Care & Treatment of Developmentally Disabled or Delayed	\$179,054	8.3%	\$119,949	5.6%	\$1,074,325	50.0%	\$634,001	29.5%	\$1,439,384	67.0%
4. Community Care and Treatment of Youth Offenders	\$237,183	8.3%	\$274,606	9.6%	\$1,423,096	50.0%	\$1,554,985	54.6%	\$3,295,275	115.8%
5. Alcohol & Other Drug Abuse	\$71,035	8.3%	\$53,392	6.3%	\$426,211	50.0%	\$286,581	33.6%	\$640,700	75.2%
6. Protection of Vulnerable Adults	\$72,161	8.3%	\$70,581	8.2%	\$432,966	50.0%	\$322,938	37.3%	\$846,975	97.8%
7. Financial & Economic Assistance	\$316,687	8.3%	\$368,488	9.7%	\$1,900,125	50.0%	\$1,866,677	49.1%	\$4,421,856	116.4%
Total	\$1,939,696	8.3%	\$2,198,391	9.4%	\$11,638,176	50.0%	\$12,471,500	53.6%	\$26,380,689	113.3%

**Eau Claire County
DHS Board Meeting
Held on 9/18/17**

July 2017 Financial Overview

Contributing factors which could favorably impact financial outcomes:

- Ramping up of CCS MA Revenue as we continue to add staff
- Personnel costs are lower due to various vacancies
- Received State/Federal Revenue Allocations

Contributing factors which could negatively impact financial outcomes:

- Overall increased costs for the following Alternate Care areas in comparison to prior year (see attached DHS Alternate Care breakdown):
 - Foster Care/Residential Care/Group Homes increased by **17%**
 - Northern/Southern Centers clients increased by **21%**
 - Winnebago/Mendota clients increased by **60%**

**DHS Alternate Care
For Period Ending 07/31/2017**

Foster Care/Residential Care Centers/Group Homes

	2016			2017			% of Increase/Decrease Year over Year		
	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount
	July	11	136	\$ 377,916	12	141	\$ 345,178	8%	4%
Year to Date	91	194	\$ 2,299,135	92	221	\$ 2,774,047	1%	12%	17%

Corrections

	2016			2017			% of Increase/Decrease Year over Year		
	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount
	Lincoln Hills/Copper Lake	1	5	\$ 24,712	1	3	** See Note below	0%	-67%
180-Day Program	0	1	\$ 1,050	0	2	\$ 900	0%	50%	-17%
Correction Totals	1	6	\$ 25,762	1	5	#VALUE!	0%	-20%	#VALUE!
Year to Date	3	11	\$ 268,858	1	5	\$ 163,806	0%	-120%	-64%

Northern/Southern Centers

	2016			2017			% of Increase/Decrease Year over Year		
	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount
	July	0	1	\$ 15,226	0	1	\$ 15,409	0%	0%
Year to Date	1	1	\$ 58,770	1	2	\$ 74,398	0%	50%	21%

Winnebago/Mendota

	2016			2017			% of Increase/Decrease Year over Year		
	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount	Number of New Placements	Clients	Amount
	July	2	2	\$ 11,845	2	3	\$ 16,656	0%	33%
Year to Date	26	27	\$ 273,061	31	33	\$ 689,102	16%	18%	60%

**NOTE: Stop invoicing on hold until budget approved

Eau Claire County
 Department of Human Services
 Financial Statement for the Period
 January 1, 2017 through July 31, 2017

Expense	YTD Net Budget	YTD Actual Transactions	Net Variance Excess (Deficient)
Overhead	315,576	282,456	33,121
Personnel	6,871,119	6,361,293	509,826
Services & Supplies	168,364	224,711	(56,347)
Purchased Services	6,076,979	7,491,942	(1,414,963)
BCA Payback	664,915	664,915	-
Juvenile Corrections	145,833	113,156	32,677
Total	14,242,787	15,138,472	(895,685)
Revenue			
Tax Levy	4,606,897	4,606,897	-
State/Federal	7,177,654	7,493,090	315,436
Medical Assistance	1,777,915	1,395,675	(382,240)
Energy Assistance	98,758	109,515	10,757
IDP	64,167	53,689	(10,477)
Charges & Fees	225,914	273,931	48,017
Other	291,481	362,538	71,057
Total	14,242,787	14,295,336	52,549
Grand Total			(843,136)
Less CCS			609,767
Excess (Deficiency) of Revenue over Expenditures			(233,369)

Eau Claire County
Department of Human Services
CCS Financials
Through July 31, 2017

Expense	<u>YTD Net Budget</u>	<u>YTD Actual Transactions</u>	<u>Net Variance Excess (Deficient)</u>
Personnel	\$429,101	\$530,781	(\$101,680)
Services & Supplies	\$27,158	\$34,021	(\$6,862)
Purchased Services	\$377,820	\$395,357	(\$17,537)
Total	<u>\$834,079</u>	<u>\$960,159</u>	<u>(\$126,079)</u>
Revenue			
Medical Assistance	\$1,094,512	\$610,825	(\$483,687)
Total	<u>\$1,094,512</u>	<u>\$610,825</u>	<u>(\$483,687)</u>
Excess (Deficiency) of Revenue over Expenditures			<u>(\$609,767)</u>

Eau Claire County
 Department of Human Services
 YTD Program Expenditures Summary
 Thru July 31, 2017

Program	Monthly				YTD			Year End		
	Budgeted		Actual		Budgeted		Actual		Annualized	
	Expenses	Targeted %	Expenses	% of Expenses Utilized	Expenses	Targeted %	Expenses	% of Expenses Utilized		
1. Community Care & Treatment of Children who are Abused or Neglected	\$415,067	8.3%	\$591,061	11.9%	\$2,905,466	58.3%	\$3,952,764	79.4%	\$7,092,733	142.4%
2. Community Care & Treatment of Adults & Children with Mental Illness	\$648,509	8.3%	\$770,112	9.9%	\$4,539,565	58.3%	\$5,250,727	67.5%	\$9,241,344	118.8%
3. Community Care & Treatment of Developmentally Disabled or Delayed	\$179,054	8.3%	\$94,019	4.4%	\$1,253,379	58.3%	\$692,020	32.2%	\$1,128,231	52.5%
4. Community Care and Treatment of Youth Offenders	\$237,183	8.3%	\$178,047	6.3%	\$1,660,278	58.3%	\$1,733,031	60.9%	\$2,136,562	75.1%
5. Alcohol & Other Drug Abuse	\$71,035	8.3%	\$63,555	7.5%	\$497,246	58.3%	\$350,136	41.1%	\$762,654	89.5%
6. Protection of Vulnerable Adults	\$72,161	8.3%	\$63,305	7.3%	\$505,126	58.3%	\$386,244	44.6%	\$759,666	87.7%
7. Financial & Economic Assistance	\$316,687	8.3%	\$241,958	6.4%	\$2,216,812	58.3%	\$2,108,635	55.5%	\$2,903,501	76.4%
Total	\$1,939,696	8.3%	\$2,002,058	8.6%	\$13,577,872	58.3%	\$14,473,557	62.2%	\$24,024,691	103.2%

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 9/18/17	x	Information-Discussion	
Agenda Item No. 8		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Director's Report – Diane Cable		Requires Recommendation to:	
		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Director's Report

- Department Updates
- Update on Living Wage Ordinance
- Update on Budget Process

EAU CLAIRE COUNTY HUMAN SERVICES
Department Report
September 2017

DIRECTOR'S REPORT – Diane Cable

Hello. On September 12th, integration of the Children's Court Services Department and Human Services was initiated! The Juvenile Intake staff, support and Manager moved to offices in Human Services. A great amount of planning and work led to a smooth physical integration, which was guided through our Organizational Effectiveness process. Our OE team and workgroups worked on logistics, roles & responsibilities, orientation, communication, and the integration of two cultures. This process has involved the entire Department, at varying degrees. The integration work will be ongoing as we continue to enhance our operations, processes and practice as a Human Services Department.

ATTENTION: Coming up this Fall is open enrollment for the Affordable Care Act (ACA) Marketplace. Open enrollment is from November 1, 2017 thru December 15 2017.
<https://www.healthcare.gov/quick-guide/dates-and-deadlines/>

BEHAVIORAL HEALTH SERVICES DIVISION
Jeff Wright, Nancy Shilts, Bill Stein, Melissa Ives

Adult Protective Services (APS)

APS, continues to be actively pursuing guardianships and protective placements as well as investigations of abuse and neglect. The APS team continues to collaborate with other agencies regarding significant hoarding situations in the community. APS has made joint visits with public health and the ADRC to assess individuals for services. During the past 30 days there have been 57 requests for guardianships and protective placements. 11 investigations or follow up regarding situations regarding vulnerable adults or elder abuse and numerous information follow ups with concerned community members as well as other agencies such as Inclusa, Care Wisconsin, and the IRIS program.

Community Support Program (CSP) Update

The most significant happening in the CSP program over the past two months has been integrating their workspace with the CCS program staff that moved into the ground floor of DHS the end of July. Staff have been working very well in collaboration with their new neighbors. In addition, construction was completed on the nursing area that created a new office to be able to meet with CSP participants for their medical needs.

CSP has welcomed a new Social Work intern, Alyssa Bruner, who will be working with the program until the end of December.

Comprehensive Community Services (CCS) Program

The CCS Program continues to evolve and appears to be having a positive impact on the lives of participants enrolled in the program. Demand for CCS Program services remains strong. On average the CCS Program has been receiving five to seven referrals per week. There are currently 98 individuals enrolled in the CCS Program. Of these 98 participants, 68 are adults and 30 are children or youth.

During the month of August, two new staff joined the CCS Program team. Beth O'Brien LCSW, LPC started as a mental health professional on August 7 and John Welch started as a service facilitator on August 16.

On August 30, 2017, the CCS Program hosted a picnic at Carson Park for participants, their families and natural supports. 52 people attended this first ever event. The entire CCS Program team facilitated the picnic. The picnic was a genuine success. Conversations with participants during the picnic revealed positive perceptions regarding both staff, as well as the services that are being received.

Referrals YTD	Enrolled/Pending YTD	Discharge	Current Census	Total Referrals since program inception
169	69	12	98	274

Crisis Services

During the past month there have been 27 emergency detentions, 23 dismissals, 2 settlement agreements, 2 cases that went through probable cause to 6 month civil commitments, 2 individuals waiting for probable cause hearing and 1 mental health detention converted to an emergency guardianship and protective placement which was later dismissed. Crisis Services continues to manage 39 civil commitments, including the 4 established in the past 30 days. The Crisis team also continues to provide linkage and follow-up to Eau Claire County residents who have had contact with NorthWest Connections as well as providing mobile back up for crisis calls when the Crisis Coordinator is unavailable during the work day.

Treatment Courts

The Treatment Courts Program held its annual picnic at Mt. Simon Park. More than 80 participants, alumni, family members and staff attended the event, which featured hamburgers and hot dogs, pot luck dishes, a bean bag toss, face painting and prizes.

Each of the treatment court coordinators and the program supervisor attended training this past month to learn how to enter information into the new state Department of Justice CORE data reporting system. The new web-based system will replace an antiquated database and capture all of the information needed to measure local performance in accordance with state benchmarks.

A new treatment court case manager is scheduled to begin orientation with the program during the week of September 18. This contracted position is funded through a state Treatment Alternative Program (TAP) Grant, which Lutheran Social Services (LSS) receives on Eau Claire County's behalf. While designated exclusively for the Drug Court in the past, this position now will be used to support both the Drug Court and the AIM Court, thereby boosting capacity in both areas.

FAMILY SERVICES DIVISION

Tasha Alexander, Terri Bohl, Rob Fadness, Carol Pulkrabek, Kerry Swoboda

Programming

The Governor's 2017-2019 Biennial Budget request to the Wisconsin Legislature includes funding to eliminate the wait list for the CLTS Waiver Program. Under the current budget proposal, DHS, in partnership with county waiver agencies (CWA), is tasked with eliminating wait lists for the CLTS

Waiver Program. Each CWA with a children's long term support wait list must develop a plan to eliminate their county's wait list and submit this plan to DHS by September 18, 2017.

Diane Cable, along with CLTS staff, are currently working to develop this plan. Eau Claire County has 38 children who have been determined to be eligible for waiver services and are on the waitlist. Eligibility for an additional 10 children is currently pending (screening is in process). While the provision of services to additional children who qualify for the program is optimal, caseloads have not allowed for all children to be served.

Personnel

CPS Initial Assessment

We are fully staffed since Hannah Larson joined our team in July. Courtney Wick is currently providing internship supervision to Jen Carey, a IV-E Child Welfare Scholar from the UW-Madison Part Time MSW Program.

Ongoing Child Protective Services

There have been no personnel changes in Ongoing CPS over the last month.

Youth Services

Kelsey Joseph joined the Youth Services team on August 23rd. She came to us from Madison where she was doing hospital social work. Kelsey completed both her BSW and MSW at Madison. We are excited to have her join Youth Services. We are fully staffed at this time.

Integrated Services (CLTS, B-3, Alternate Care & CST)

There are no personnel updates for Integrated Services.

Serving

CPS Initial Assessment

In August we received 115 reports alleging child maltreatment; 29 were screened in for CPS Initial Assessment and 86 were screened out.

Month	Access Reports	Screened In	Screened Out
January			
February			
March	97	34	63
April	134	36	98
May	104	34	70
June	114	40	74
August	115	29	86

Ongoing Child Protective Services

Families/Children open for services	Families with Children in Alternate Care
98/185	66

AODA struggles continue to be the main case planning component in Ongoing CPS cases.

Youth Services

Families/Youth open for services	Families with Youth in Alternate Care
101/126	28

The Department has 2 youth committed to the Department of Corrections with one (1) placed at Mendota Mental Health Treatment Facility and one (1) at Copper Lake School for Girls.

Integrated Services (CLTS, B-3, Alternate Care & CST)

CLTS

Children's Long Term Support (CLTS) and Children's Community Options Program (CCOP) are serving 154 families. There are approximately 33 children found eligible for services and on the formal waitlist. Ten children are in the screening process to receive an eligibility determination to be placed on the waitlist and no children are waiting to be screened. From August 1st to the current date, 4 children have been taken off of the waitlist.

Alternate Care (Kinship and Foster Care)

Alternate Care has continued to experience a high number of children in alternate care. As of the end of July 2017, there were 96 children in county foster homes, 20 in treatment foster homes, 6 in group homes, and 19 in Residential Care Centers. There are currently 86 children open for Kinship Care. There are no children on the waitlist for voluntary Kinship Care.

Coordinated Service Team Program

Coordinated Services Team Program is serving 21 teams with 48 youth. There are no families on a wait list for CST services.

Birth to Three Program

The Birth to Three Program continues to receive approximately 30-40 referrals per month to be evaluated for services. In August 2017, the Department received 46 referrals.

Fiscal Unit – Vickie Gardner

Fiscal is currently working with Joxel (private consulting firm) to help evaluate and make recommendations for programing and reporting services for our health records system (Avatar) related to fiscal process needs. Unit priorities continue to include:

- Using an LTE to assist while evaluating the Accountant vacant position
- 2016 audit has been completed and results shared
- Training the Fiscal Associate III on CCS billing responsibilities and Fiscal Associate II positions on Accounts Receivable/Accounts Payable duties and responsibilities
- Continuing preparation and approval of provider contracts
- Budget analysis and work continues to evolve
- Met with consultant (Procise) on the development of SharePoint site for CC. This secured site will allow us to share large volumes of documents with providers including billing, clinical notes, training, certifications, etc. Next steps will be to look at cost proposals.
- Continuing work with Netsmart (Avatar) and WAUG (users group) to determine a solution and/or workaround for our CORE demographic reporting requirements for 2017.
- Working with Family Services on the next steps for beginning AODA/MH demographic reporting for their respective area
- Completed Qtr 1 Avatar testing and awaiting upgrade

ORGANIZATIONAL SUPPORT SERVICES

Sue Schleppenbach

No changes since last report

ECONOMIC SUPPORT SERVICES DIVISION

Linda Struck, Jane Olson, Kathy Welke, Jen Dahl

Economic Support Services provides a variety of financial supports and services to families and individuals. The programs include Child Care, Health Care (HC), and Food Share (FS). Eau Claire County is the Lead Agency of the Great Rivers Income Maintenance Consortium (GRC). Counties included in the Great Rivers Consortium are: Burnett, Barron, Chippewa, Douglas, Dunn, Eau Claire, Polk, Pierce, St. Croix, and Washburn. Currently, GRC has no vacancies.

August 2017 Recipient Data for FoodShare (FS)-HealthCare (HC) & Child Care

Households

	Adults (HC- FS)	Children (HC-FS)	Total (HC-FS)	With FoodShare	Without Foodshare	Child Care Assistance Households
Eau Claire County	10,690	7,667	18,357	9,731	9,096	532
Great Rivers	48,518	37,354	85872	43,628	42,244	1,664

Additional GRC Stats (July Data):

- 3,637 applications were processed
- 14,123 calls were received in our call center
- Average Speed of answer was 2.56 minutes
- \$4,443,180 (GRC) \$1,010,204 (Eau Claire) were issued in FS benefits
- \$517,987 in overpayments were established for GRC

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 9/18/17	x	Information-Discussion	
Agenda Item No. 9		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Personnel Update – Jackie Krumenauer		Requires Recommendation to:	
		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Enclosed please find the latest vacancy report for DHS.

Eau Claire County Department of Human Services
 Recruitment Status - 9/18/17

Position Title	Unit	Status	Reason
Social Worker (LO)	CSP	Recruitment	Rec'd resignation
Accountant (AW)	Fiscal	Reallocation	Rec'd resignation
Administrative Specialist I (SJ)	Org. Services	Reallocation	Rec'd resignation
AODA Case Manager (CO)	CSP	Reviewing applications	Transfer to CCS

New for 2017 in Budget

Economic Support Specialist	ESS	Reallocation	New for 2017
Family Services Administrator	FSU	Continuous	New for 2017
Social Worker Manager	Behavioral Health	Continuous	New for 2017