

## EAU CLAIRE COUNTY FAIR COMMITTEE

Wednesday, September 20, 2017

7:00 PM, Room 103

Location: Agriculture & Resource Center  
227 1<sup>st</sup> Street W  
Altoona WI 54720

### AGENDA

1. Call to Order
2. Election of Chair and Vice-Chair / Discussion - Action
3. Appointment of Committee Clerk / Discussion - Action
4. Review / Approval of Committee Minutes
  - a) [August 15, 2017](#)
5. Review Bills
  - a) [August Bills](#)
6. Public Input
7. District Meeting / Discussion - Action
8. 2017 Fair / Discussion – Action
9. 2018 Fair / Discussion – Action
10. Sub-Committee Reports / Discussion – Action
  - a) Insurance
  - b) Biosecurity
  - c) Sign-Up Genius
  - d) Set Up/ Tear Down
  - e) Contracts
  - f) Grounds Keeping
11. Scheduling of Future Meetings / Agenda Items
12. Adjourn

post:

- Media
- Committee Members
- Extension Staff

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703

# Expenses August 2017

Payment to	Reason	Account 17-100-21	Amount	Account Description
Fair Judges METROPOLIS	Wage/Mileage	56140-195-000	\$ 2,215.26	Fairs/Extra help non Payroll
RESORT	Judge Lodging	56140-195-000	\$ 82.00	Fairs/Extra help non Payroll

## EAU CLAIRE COUNTY FAIR COMMITTEE

Tuesday, August 15, 2017

7:00 PM, Room 104

Location: Agriculture & Resource Center

227 1<sup>st</sup> Street W

Altoona WI 54720

## MINUTES

**Members Present:** Jenny Regalia, Scot Zimmerman, Jodi Thesing-Ritter, Debbie Kitchen, Allison Olson, Lisa Vetsch, Leslie Strey, Letecia Papke.

**Members Absent:** Kevin Kitchen, Tami Schraufnagel.

**Others:** Dakota Roettger, Dan Jackson, Jill Welke, Jenny Zimmerman, Gary Stanck, Amy Marsh, Dustin Marsh, Jadya Syverson, Cindi Syverson, Josie Syverson, Kristin Haworth, Linda Henning, Jenny Regalia, Meg Mueller, Damin Hadorn-Papke, **Debra Hander**, Cari Jaquish, John Helwig, Sarah Henderson, Kathy Gehrke, Denise Sprunk, Miranda Nelson, Derrick Nelson

### **Call to Order**

Chair Kitchen called the meeting to order at 6:59 PM.

### **Review / Approval of Committee Minutes / June 21, 2017**

Minutes were reviewed. Jodi Thesing-Ritter made a motion to approve the minutes as presented. Jenny Regalia seconded. Motion carried.

### **Review Bills / March Bills**

There were two bills paid to Melanie Donath for judging and mileage and to Office Depot for office supplies.

### **Public Input**

No public input regarding anything but the fair was presented.

### **2017 Fair / Discussion – Action**

Discussion topics regarding specifically the livestock were asked to be discussed at the next Livestock Project meeting in order to save time.

Discussion opened on the floor regarding this year's fair. A list of topics that were submitted at the fair were first discussed, and then the group went around the room to allow everyone to share their thoughts.

- TV in Kitchen: Some cords were unplugged and not reconnected after the fair. The problem was resolved and will be fixed.
- 4-H Horse Project area needed to be cleaned up after use of grounds, wheelbarrow will be available for horse show clean up and garbage bins will be available around their area.
- Menu in 4-H Leader's Association Food Stand will label food with what day they are served.
- Set up and clean up went very well; Tuesday clean-up of beef went well.

- The committee will coordinate with the Expo Building to see how much a cell reception booster for Building E would cost.
- Grease trap needs to be cleaned out as part of clean up; was not completely clean before fair started.
- Possible line for just beverages at both food stands was proposed. We could also have youth sell beverages around the fair from coolers. Coolers would walk around during busy times and go to specific events.
- Exhibitors liked the beef show at 9:00 AM this year.
- Dairy Shack bathrooms were not as clean during certain times. The bathrooms were cleaned every few hours by the Dairy Shack workers. Showers will be unlocked at all times next year and the bathrooms will be cleaned in the morning. Supplies to clean will be available in each bathroom.
- Bathrooms in Expo Center will be cleaned by younger workers from the nearby food stand.
- Reminder was presented to have kids clean up in barns throughout the fair. A check out system for everyone may be implemented.
- It was suggested to have clocks in multiple spots of the Expo Center next year.
- Many people liked the cattle barn show tent outside.
- Remind exhibitors and parents at shows that parents are not allowed in the show ring.
- It was proposed that a new design for the plaque would be established next year, and that the plaque design would go in a cycle with two to three other designs.
- The price of ribbons is beginning to be expensive with a growing fair. Alternative ideas included placement stickers, smaller ribbons, selection of who would receive ribbons (Cloverbuds and explorers, higher placings, etc.), finding a donor for all ribbons. Topic will be discussed at a future fair committee meeting.
- Cages in Rabbit and Poultry Barn are in need of repair. Funding could come from a rabbit and poultry project fundraiser or a grant from county organizations such as the 4-H Older Youth Council, or partnerships with local businesses.
- Overflow of animals in Poultry and Rabbit Barn could potentially move Petting Zoo outside.
- For biosecurity, pen cages should be pressure washed; possible cleaning day to help county employees clean may be implemented.
- Gates in pig/sheep/goat wash rack needs another coat of paint.
- 4-H Older Youth Council Check will check with McDonald's to see if they can donate larger straws for Dairy Shack.
- Cloverbuds and Exploring Departments went well this year.
- Fairly Fun 5k went well with 62 participants; they are need garbage can placed near entrance of run.
- Committee will contact businesses for volunteer time off. Possible businesses discussed include Kohl's, JAMF, and area banks.
- We are in need a speaker that will connect the outside show tent to the dairy/beef barn. We are also in need an additional speaker system for Military Day.
- Discussion occurred on possible parking staff for Friday and Saturday morning. Need more volunteers. Idea proposed to outsource from FFA, National Honor Societies, businesses, etc. Parking fee is also a possibility to raise money for fair costs.
- People who bring the tractors for the display don't like the location of the tractor display because of availability to climb and possibly damage tractors.
- The Dairy Project proposed buying more center boards to the county. If not possible to buy, the Dairy Project will fundraise to buy for next year.
- Idea proposed to sell non-caffeinated drinks in the Kid's Day Tent. It would be youth run (potentially by a 4-H club), and could also sell snacks.
- It was reported that the Lip Sync Battle and the Awards Ceremony went smoothly.
- All three 4-H Older Youth Council events, which include Fair Olympics, 4-H Day Scavenger Hunt, and Fairly Good Games, went well.
- Additional kid activities on Thursday from 10 AM-11 AM and 1 PM-2 PM was proposed to accommodate the day care groups. Could be run by 4-H Older Youth Council.
- The Kid's Day leaders are looking for more donations of prizes. Could be from local businesses or donations from club. Both monetary and supply donations will be greatly accepted.
- Idea proposed to add bookmark making into the Kid's Day Tent.
- Discussion about city transportation to the fairgrounds was discussed. Possibly could run through Student Transit.
- People who helped with set up liked the pictures demonstrating how to set up the Expo Building.
- To fund a larger show tent, it was proposed to increase stalling fees.

- The chicken dinner was very successful; more promotion for next year will be implemented. The band was a nice additional as well.
- A better system for the pie stand will be discussed for next year.
- The group discussed the importance of social media promotion; will put more money next year to boost events on Facebook.
- Staffing for inflatables and bungee jumping are in need of more volunteers.
- The car show was a success with 71 cars.
- Larger brooms for the Dog Show was a positive change.
- Group will investigate the door locks of the fairgrounds and work with the county to get them updated.
- Group discussed possible speaker system for the entire fairgrounds. Previous system is in need of repair.
- Will need someone to take charge of state fair projects next year.
- Dairy Shack iPads ended up being a success; very efficient and consistent. Will be able to accept credit cards next year.
- Committee will look into getting an ATM by the Dairy Shack.
- Premium Lawn Care has been great the past two years; we need to continue thanking them.
- Idea proposed to allow local apple orchard to sell early apples and other products and a local cheese business to sell cheese products.
- Wine, beer, and soda tasting had a good turnout.

### **2018 Fair Dates / Discussion – Action**

The dates presented for next year by Debbie were July 22 and the 25-29th, 2018. Jodi made a motion to approve the 2018 fair dates as presented. Scot seconded. Motion carried.

### **Open Committee Positions / Discussion**

There is one youth position open, but an application has been submitted and an Extension Committee meeting will be held tomorrow.

### **Scheduling of Future Meeting / Agenda Items**

The September meeting will be on Wednesday, September 20th at 7:00 PM at the Eau Claire County UW-Extension Office. A fair superintendent meeting will be held at 6:00 PM at the same location. Agenda items for the September meeting will include district meeting, 2017 Fair Discussion, 2018 Fair Discussion and sub-committee reports for insurance, biosecurity, sign up genius, and set up/tear down.

### **Adjourn**

Debbie adjourned the meeting at 9:08 PM.

Respectfully submitted,  
Allison Olson  
Committee Clerk