

## AGENDA

Eau Claire County  
Committee on Finance and Budget  
Thursday, September 14, 2017 / 4:30 pm

721 Oxford Avenue  
Eau Claire County Courthouse – Room 1273  
Eau Claire, WI 54703

1. Call Meeting to Order
2. Confirmation of Compliance with Open Meetings Law
3. Public Comment Period (15 minutes max)
4. Ordinance / Highway Winter Maintenance Account / Discussion – Action **(pg. 2-6)**
5. County Clerk / Parcel Discussions / Possible Action **(pg. 7)**
  - Property Owned by Romaine Bergh / Tax Delinquent **(pg. 8)**
  - NSP Overhead Powerline Across Property **(pg. 9)**
6. Presentation by Sean Lentz / Ehlers (2017 bonds) / Discussion – Action
7. 2018 Current Budget Direction / by: Kathryn Schauf, County Administrator
8. Financial Activity Updates / Discussion - Action
  - \* County Sales Tax Report **(pg. 10)**
  - \* County Board Chair Vouchers
  - \* Line Item Transfers
9. Review / Approval of Committee Minutes / Discussion – Action
  - August 10, 2017 **(pg. 11-13)**
10. Schedule Next Meeting and Agenda Items
11. Adjourn.

Post: 9/11/2017

Copy: media, Committee members

Kathryn Schauf, Amy Wong, Glenda Lyons, Janet Loomis, Jon Johnson

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-4710, (FAX) 715-839-1669 or 715-839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

4.09.035 *Highway Winter Maintenance Reserve Account*. At the end of each calendar year, funds budgeted for winter maintenance work on the county trunk highway system within account 701-31-53311 which have not been expended shall be set aside into a special Highway Winter Maintenance Reserve Account, No. 701-00-34100-000-000 until the balance reaches \$220,000.00. When the balance reaches \$220,000.00, remaining non-expended funds shall revert to the general fund. Funds from this reserve account shall be expended only for winter maintenance work on the county trunk highway system and only within a calendar year when the regular county trunk highway system winter maintenance funds in account 701-31-53311 have been totally expended prior to the end of the year. (Ord. 147-83, 2003; Ord.140-90, 1996).

Current Language in Code

(Ldr. Tele, Dec. 26, 2003)

### ORDINANCE

File No. 03-04/188

Enrolled No. 0147-83

TO AMEND SECTION 4.09.035 OF THE CODE; HIGHWAY WINTER MAINTENANCE RESERVE ACCOUNT-

The County Board of Supervisors of the County of Eau Claire does ordain as follows:

SECTION 1. That Section 4.09.035 of the code be amended to read:

4.09.035 Highway Winter Maintenance Reserve Account. At the end of each calendar year, funds budgeted for winter maintenance work on the county trunk highway system within account 701-31-53311 which have not been expended shall be set aside into a special Highway Winter Maintenance Reserve Account, No. 701-00-34100-000-000 until the balance reaches ~~\$200,000.00~~ \$220,000.00. When the balance reaches ~~\$200,000.00~~ \$220,000.00, remaining non-expended funds shall revert to the general fund. Funds from this reserve account shall be expended only for winter maintenance work on the county trunk highway system and only within the calendar year when the regular county trunk highway system winter maintenance funds in account 701-31-53311 have been totally expended prior to the end of the year.

ENACTED: December 16, 2003

Proposed Ordinance

RESOLUTION # \_\_\_\_\_  
To Amend Ordinance 147-83, 2003

WHEREAS, ordinance 147-83, 2003 currently has a set funding limit not to exceed \$220,000.00 for winter maintenance funding, and

WHEREAS, winter maintenance funding that is in excess of \$220,000.00 are to be transferred to the general fund that calendar year, and

WHEREAS, removing the existing fund limit will allow the highway department to be more fiscally accountable for the county highway system maintenance and provide better highway preservation service for the taxpayers of Eau Claire County, and

WHEREAS, the county winter maintenance fund balance of account 701-00-34100-000-000 will not exceed \$1,000,000.00 based on the average of the last four years of winter maintenance expenditures, and

WHEREAS, the funding that is available from winter maintenance will only be used for county maintenance in funds 701-31-53310 and 701-31-53311.

THEREFORE BE IT RESOLVED, that Eau Claire County board of Supervisors hereby amend ordinance 147-83, 2003 changing the fund limit from \$220,000.00 to \$1,000,000.00 and limiting the funding to be used in county maintenance accounts 701-31-5310, 701-31-53311.

Recommended for adoption by the Eau Claire County Highway Committee this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

## ANALYSIS OF HIGHWAY FUNDS

### WINTER MAINTENANCE - CTH'S

YEAR	ADJUSTED BALANCE	APPROPRIATIONS	TRANSFERS	REVENUES	TOTAL AVAILABLE	EXPENDITURES	ENDING BALANCE
2012	\$ 351,351.68	\$ 622,722.00	\$ (131,351.68)	\$ 68,080.49	\$ 910,802.49	\$ 715,029.42	\$ 195,773.07
2013	\$ 195,773.07	\$ 600,000.00	\$ -	\$ 242,798.05	\$ 1,038,571.12	\$ 1,338,655.00	\$ (300,083.88)
2014	\$ (300,083.88)	\$ 960,000.00	\$ -	\$ 400,037.85	\$ 1,059,953.97	\$ 1,501,992.46	\$ (442,038.49)
2015	\$ (442,038.49)	\$ 855,000.00	\$ -	\$ 75,517.08	\$ 488,478.59	\$ 501,158.33	\$ (12,679.74)
2016	\$ (12,679.74)	\$ 890,000.00	\$ -	\$ 57,494.69	\$ 934,814.95	\$ 757,920.22	\$ 176,894.73
2017	\$ 176,894.73	\$ 875,000.00	\$ -				





County Of Eau Claire  
**OFFICE OF COUNTY CLERK**  
Courthouse  
721 Oxford Avenue  
Eau Claire, Wisconsin 54703  
Phone (715) 839-4803



MEMO

TO: Sharon Rasmusson, Finance and Budget Secretary

FROM: Sue McDonald, Tax Deed Clerk

DATE: August 21, 2017

SUBJECT: Placement on agenda

1. Discuss property owned by Romaine Bergh. Three parcels that are drainage areas are now tax delinquent 4 years. Advise if we should take these parcels or not.  
(See attached maps)
2. Also discuss whether to take a parcel that has an NSP overhead powerline across the whole parcel. (attached map)

Please place the above item(s) on the next Finance and Budget Committee's Agenda

Thank you,

**Sue McDonald**

Eau Claire County Clerk's Office  
721 Oxford Ave.  
Eau Claire, WI 54703  
715.839.4842  
[sue.mcdonald@co.eau-claire.wi.us](mailto:sue.mcdonald@co.eau-claire.wi.us)



Parcel created in 2012 by City of Eau Claire.  
This was NSP Land deeded to former landowner in 1972 but not conveyed to current owner. NSP kept an easement. There is an overhead power line across the whole lot.



## Eau Claire County Sales Tax Collections

<u>Month</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
January	\$ 712,769	\$ 563,038	\$ 605,382	\$ 649,869	\$ 613,413	\$ 637,758	\$ 633,370	\$ 655,343	\$ 696,710	\$ 755,910
February	567,975	518,319	638,455	602,909	563,535	532,904	689,925	843,563	882,113	628,528
March	620,370	636,257	538,909	561,038	783,032	834,428	852,142	864,937	659,845	914,348
April	615,402	623,482	711,305	797,429	741,448	606,312	641,812	719,623	933,154	883,529
May	653,936	624,232	663,464	567,787	549,895	783,189	856,800	854,993	880,459	803,003
June	763,310	573,694	476,205	707,990	872,811	924,281	935,972	835,827	819,172	893,219
July	646,194	686,636	741,830	751,169	783,644	655,631	764,686	1,031,180	946,348	
August	749,229	665,741	663,893	616,376	785,490	823,653	1,004,488	957,996	817,003	
September	700,371	634,987	631,589	804,241	788,958	805,689	725,272	753,988	906,726	
October	607,962	701,541	642,499	705,976	669,856	655,379	830,917	968,167	901,132	
November	692,960	631,616	728,502	630,916	799,401	872,360	934,158	868,976	662,535	
December	697,019	562,547	692,239	844,605	817,298	774,289	707,471	708,777	996,080	
Add'l Rec'd	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 8,027,497</b>	<b>\$ 7,422,090</b>	<b>\$ 7,734,272</b>	<b>\$ 8,240,305</b>	<b>\$ 8,768,781</b>	<b>\$ 8,905,873</b>	<b>\$ 9,577,013</b>	<b>\$ 10,063,370</b>	<b>\$ 10,101,277</b>	<b>\$ 4,878,536</b>
<b>Budgeted</b>	<b>\$ 8,175,000</b>	<b>\$ 8,175,000</b>	<b>\$ 7,675,000</b>	<b>\$ 7,675,000</b>	<b>\$ 7,800,000</b>	<b>\$ 8,060,000</b>	<b>\$ 8,586,000</b>	<b>\$ 8,950,000</b>	<b>\$ 9,280,000</b>	<b>\$ 9,600,000</b>
Excess (Short)	\$ (147,503)	\$ (752,910)	\$ 59,272	\$ 565,305	\$ 968,781	\$ 845,873	\$ 991,013	\$ 1,113,370	\$ 821,277	
		2009 Shortfall	2010 Surplus	2011 Surplus	2012 Surplus	2013 Surplus	2014 Surplus	2015 Surplus	2016 Surplus	2017 Surplus
<b>Total County Taxable Sales</b>	<b>\$ 1,605,499,400</b>	<b>\$ 1,484,418,000</b>	<b>\$ 1,546,854,400</b>	<b>\$ 1,648,061,000</b>	<b>\$ 1,753,756,200</b>	<b>\$ 1,781,174,600</b>	<b>\$ 1,915,402,600</b>	<b>\$ 2,012,674,000</b>	<b>\$ 2,020,255,414</b>	<b>\$ 975,707,278</b>
<b>Yearly Average</b>	<b>\$ 668,958</b>	<b>\$ 618,508</b>	<b>\$ 644,523</b>	<b>\$ 686,692</b>	<b>\$ 730,732</b>	<b>\$ 742,156</b>	<b>\$ 798,084</b>	<b>\$ 838,614</b>	<b>\$ 841,773</b>	<b>\$ 813,089</b>

<u>Month</u>	<u>Monthly Avg</u>	<u>Median</u>
January	\$ 652,356	\$ 643,814
February	\$ 646,823	\$ 615,718
March	\$ 726,531	\$ 721,439
April	\$ 727,350	\$ 715,464
May	\$ 723,776	\$ 723,327
June	\$ 780,248	\$ 827,500
July	\$ 778,591	\$ 751,169
August	\$ 787,097	\$ 785,490
September	\$ 750,202	\$ 753,988
October	\$ 742,603	\$ 701,541
November	\$ 757,936	\$ 728,502
December	\$ 755,592	\$ 708,777

January, February, March, April, May, and June reflect 2017 sales tax received.

**MINUTES**

Committee on Finance and Budget  
Thursday, August 10, 2017 / 4:30 pm

LE Phillips Memorial Public Library / Chippewa Room  
400 Wisconsin St.  
Eau Claire, WI 54701

**The Committee on Finance & Budget will meet at 4:30 pm for their regular business meeting; public input / listening session regarding the 2018 county budget to follow at 6:30 PM.**

Members present: Supervisors Jim Dunning, Nick Smiar, Robin Leary, Mike Conlin, Stella Pagonis  
Staff present: Kathryn Schauf, County Administrator; Amy Wong, Finance Director; Keith Zehms, Corporation Counsel; Glenda Lyons, County Treasurer; Janet Loomis, County Clerk; Honorable Judge Gabler; Sharon Rasmusson  
Others present: Brock Geyen, CliftonLarsonAllen

Chairperson called the meeting to order at 4:30 pm.

**Confirmation of Compliance with Open Meetings Law**

Meeting posted properly.

**Public Comment Period**

Supervisor Pagonis attended a Joint Review Board for TID #12 – in the area of Water St. There is an expectation that project costs will be spent in the Randall Park Neighborhood for the purposes of renovating the neighborhood as well improvements to the bike trail.

**Proposed Resolution / File No. 17-18/045 “Disallowing the Claim of Xue Vang Filed on July 14, 2017 Against Eau Claire County . . .” / Discussion – Action**

The claim is against the City of Eau Claire. County’s insurance company recommends denial. Motion by Supervisor Conlin to disallow the claim of Xue Vang. Motion carried.

**Proposed Resolution / File No. 17-18/049 “Disallowing the Claim of Nesreen Khraisha Filed on July 26, 2017 Against Eau Claire County. . .” / Discussion – Action**

Insurance company states that Eau Claire County is not liable for the fall and recommends disallowance of claim. Motion by Supervisor Pagonis to disallow the claim of Nesreen Khraisha. Motion carried.

**Proposed Resolution / File No. 17-18/052 “Affirming the Need for a Sixth Circuit Court Judge for Eau Claire County” / Discussion – Action**

Judge William Gabler was present at the meeting and discussed the need for a sixth circuit court. Motion by Supervisor Leary to approve of a resolution affirming the need for a sixth circuit court judge for Eau Claire County. Motion carried.

**2016 County Audit Review / by: Brock Geyen, CliftonLarsonAllen**

Brock Geyen of CliftonLarson Allen was present and walked the Committee through the 2016 county audit. Brock will also provide a presentation of the 2016 county to the full county board at their meeting on August 15, 2017.

**2018 Departmental Budget Presentation / Discussion – Action**

**County Clerk**

Janet Loomis, County Clerk, present. With four elections in 2018, there will be more costs for ballots and publications. Office will program own equipment. Motion by Supervisor Conlin to approve of the county clerk's budget and to move budget to the next level.

**Consideration to Increase Board of Canvas Compensation / Discussion-Action**

Proposal is to increase the pay for the Board of Canvas from \$8 per hour to \$15 per hour (for 2 representatives). Motion by Supervisor Conlin to approve of a pay increase for the Board of Canvas from \$8 to \$15 per hour. Motion carried.

**County Treasurer**

Glenda Lyons, County Treasurer present. New in 2018: investment interest and interest/penalties on property taxes has been realigned with the Treasurer's budget. No longer require tax levy dollars for the Treasurer's budget. Motion by Supervisor Leary to approve of the county treasurer's department budget and to move budget to the next level. Motion carried.

**Finance Department**

Amy Wong, Finance Director, present. Amy told the committee that the department is working on improving processes within the department. Motion by Supervisor Conlin to accept budget request. Motion carried.

**2017 County Budget / 2nd Quarter Update / Discussion**

Finance Director Amy Wong reviewed with the committee an updated 2<sup>nd</sup> quarter budget report. Discussion only.

**Financial Activity Updates / Finance Director / Discussion – Action**

**County Sales Tax Report**

Committee reviewed the updated sales tax report. Discussion only.

**County Board Chair Vouchers**

None.

**Line Item Transfers**

None.

**2018 Budget Process / Update / Discussion – Action**

Administrative staff will meet with departments the week of August 28<sup>th</sup>; County Administrator budget will be drafted and presented to the county board September 19, 2017. Committee on Finance & Budget will meet with departments the week of October 2<sup>nd</sup>, with wrap up occurring on October 9<sup>th</sup>.

**Review/Approve of Committee Minutes / Discussion – Action**

- July 13, 2017
- July 27, 2017

Motion by Supervisor Pagonis to approve of the minutes of July 13, 2017 and July 27, 2017 as amended. Motion carried.

Committee took a 10 minute break prior to the public input session.

Meeting was called back to order by Chairperson Jim Dunning at 6:30 pm. Motion by Supervisor Smiar to move into the public session. Motion carried.

Committee members were introduced, followed by a brief discussion and overview of the 2018 county budget process by the Committee Chair. Seventeen (17) **individuals** attended the public input session.

Those wishing to speak during the public input session were as follows:

- Eleanor Wolfe: living wage; para-transit transportation issues
- Barb Geurink: LE Phillips Sr. Center (exercise program; educational programming)
- Starr White: LE Phillips Sr. Center
- Gary Mathis: LE Phillips Sr. Center (enjoys exercise program and those that attend the center)
- Mary Pica Anderson: LE Phillips Sr. Center
- Marty Green: LE Phillips Sr. Center (enjoys the people; camaraderie)
- Tom/Annie Grewe: LE Phillips Sr. Center (exercise programs; friendships)
- Nancy Hallin: LE Phillips Sr. Center (feels Eau Claire values their seniors)
- Roger Adams: LE Phillips Sr. Center
- Patricia Anderson: LE Phillips Sr. Center
- Tom Jewel: LE Phillips Sr. Center (exercises at center; many things to do at the Center)

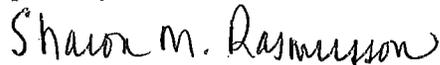
With no others wanting to speak, the public input session was adjourned.

Motion by Supervisor Smiar to adjourn the public input session.

Next meeting scheduled for Thursday, September 14, 2017 at 4:30 pm.

Committee adjourned at 7:05 pm.

Respectfully submitted,



Sharon M. Rasmusson  
Committee Clerk