



AGENDA

Eau Claire County Highway Committee
Thursday, September 7th, 2017 / 6:15 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice
3. Approval of past committee meeting minutes (7/18, 8/17)
4. Public comment
5. Discussion/Action on Village of Fairchild request for railroad grade petition on CTH YY
6. Discussion/Action on ATV Route Request Policy
7. Discussion and Action on ATV Route request - CTH B, CTH HH, CTH U, CTH D, CTH I
8. Action on 2018 Highway Budget
9. Discussion on Fall Bridge/Road Tour
10. Highway Commissioner report
 - Program funding updates
 - Highway maintenance and construction update
11. Payment vouchers (8/4, 8/11, 8/18, 8/24, 9/1)
12. Future meeting dates, times, and agenda items
13. Adjourn.

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES

Eau Claire County • Committee on Highway
Tuesday, August 17th, 2017 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Supervisor Carl Anton, Supervisor Katy Forsythe
Staff Present: Highway Commissioner Jon Johnson, Operations Manager Brian Spilde, Accountant Michael Donaldson, Highway Engineer Rod Thorson

1. **Call meeting to order**
Chairman Henning called the meeting to order at 6:20 a.m.
2. **Confirmation of meeting notice - Review**
Meeting notice confirmed.
3. **Past committee meeting minutes (8/3) - Review/Action**
Motion: Supervisor Anton moved for approval. Motion Approved 3-0
4. **Public comment – No public comment**
5. **Discussion/Action on Village of Fairchild request for railroad grade petition on CTH YY**
Commissioner Johnson discussed a recent project completed by the railroad in which a crossing was put in with a slope that is causing cars to bottom out due to the raised asphalt. This is a safety concern and also a hazard for motorists. Jon handed out pictures of the area to the committee members. Township has indicated that a request letter will be sent to the Highway department to improve the railroad crossing. When request is received, the county will reach out to the railroad concerning plans on how to improve the crossing.
6. **Action on proposed ATV Route on CTH G**
The Highway department received the application and sheriff's approval. No issues with the request.
 - Motion from Supervisor Forsythe to approve, motion carried 3-0
7. **Discussion of ATV Route request & letters to property owners :CTH B, HH, U, D, I**
The Highway department received additional replies concerning the applied for ATV route. ATV club representative, Jerre Zimmerman, attended and handed out a copy of an approval document that was signed by people attending a recent function. Jerre indicated the ATV route requests were to connect existing routes from each side of the county and to allow residents to utilize their ATV's to neighbors and community functions and businesses. Townships that approved ATV routes require that these routes are only to be used during daylight hours. Jerre assured the committee that traffic will be minimal and any violations or complaints will be handled through the ATV club. Highway committee indicated that all residents and business located on the requested route be contacted and asked for approval or disapproval per the ATV policy. These results would then be presented to the committee.
 - Supervisor Forsythe left the meeting resulting in less than a quorum present
8. **Adjourn**
Chairman Henning adjourned the meeting at 7:23 a.m.

Respectfully submitted,

Michael Donaldson

Michael Donaldson
Eau Claire Highway Department



MINUTES

Eau Claire County • Committee on Highway
Tuesday, July 18th, 2017 / 6:45 p.m.
Eau Claire County Courthouse – Room 1278
721 Oxford Ave – Eau Claire

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark
Staff Present: Highway Commissioner Jon Johnson

1. **Call meeting to order**
Chairman Henning called the meeting to order at 6:47 a.m.
2. **Confirmation of meeting notice - Review**
Meeting notice confirmed.
3. **Past committee meeting minutes - Review/Action**
Motion: Supervisor Clark moved for approval. Motion Approved 3-0
4. **Public comment – No public comment**
5. **Action on resolution for private public partnership**
Commissioner Johnson reviewed private public partnership agreement with Kwik Trip.
 - Motion: Supervisor Clark moved for approval of resolution, 2nd by Vice Chairman Chilson.
Motion carried 3-0
6. **Adjourn**
Chairman Henning adjourned the meeting at 6:58 p.m.

Respectfully submitted,

Michael Donaldson

Michael Donaldson
Eau Claire Highway Department

**EAU-CLAIRE COUNTY
POLICY FOR ALL-TERRAIN VEHICLE (ATV) ROUTES ON THE
COUNTY TRUNK HIGHWAY SYSTEM**

An ATV route is a highway, or section of highway, designated for the use of ATV's by the governmental agency having jurisdiction. A route is generally recognized as a means to connect the terminal ends of a trail or route when it is obstructed by a city, village, river, railroad track or other impediment. The Wisconsin state statutes give the Counties the authority to accommodate ATV's on County Trunk Highways designated as routes.

The attached Application Form must be completed and forwarded to the Highway Commissioner or Designee by a Trail Association or Town/Village/Municipal Board for consideration. Before a highway segment can be considered for designation as an ATV route, the petitioner(s) shall demonstrate to the Highway Committee that no other practical option as an off road trail exists. The single most important route consideration is the safety of all users: ATV riders, pedestrians, bicyclists, motorcyclists, automobile and truck operators, and others. The following criteria shall be considered by the Highway Committee during the review and approval of reasonable requests for ATV route establishment.

- Has the route application been submitted by a Trails Association or Town/Municipal Board
- Has the route been approved by the Town or Municipality
- Is the required application form completed with sufficient detail
- Have all alternatives been fully investigated
- Does the requested segment connect segments of ATV trail/route networks
- Length of segment requested
- Posted speed limit of the roadway
- Traffic volume on requested segment
- Pavement condition (PASER Rating)
- Vertical or horizontal alignment safety concerns
- Pavement width
- Is the route approved by the County Highway Department
- Is the route approved by the County Sheriff's Department
- A notification letter will be sent to property owners along the proposed route prior to approval consideration
- Safety Disclaimer letter will be sent to applicant if approved

The County as the unit of government that designates the routes is responsible by statute to post the proper route signs. Route signing must be clearly understandable to everyone. The County Highway Department as the maintaining authority of the highways designated as ATV routes shall install and maintain the legally required signage.

If a situation develops that warrants closure of a designated ATV route, the Highway Commissioner shall have authority to temporarily suspend or close the route subject to review and final determination by the Highway Committee. Should the designated route be permanently closed, the ATV route signage will be entirely removed.

Following due consideration of the economic and recreational value to connect trail/route opportunities and weighed against the health and safety of the public, liability aspects, terrain involved, traffic density and history of automobile and truck traffic; the Eau Claire County Highway Committee is authorized to establish necessary and reasonable ATV routes on the County Trunk Highway System. The Eau Claire County Highway Committee and/or Highway Commissioner shall retain sole authority for closure or termination of any ATV route on the County Trunk Highway System. The designation and opening of an approved ATV route will become effective upon County Board action to add the route to the County Ordinance.

This policy shall become effective upon passage by the Eau Claire County Highway Committee in accordance with chapter 10.05 of the Eau Claire County Ordinance which designates all-terrain vehicle routes and their regulation on the County Trunk Highway System.