



## **AGENDA**

**Eau Claire County Highway Committee**  
Thursday, June 1st, 2017 / 6:15 am  
Eau Claire County Highway Department - Room 101  
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (5/18) – Review/Action
4. Public comment
5. 10 Year CIP plan – Discussion/Action
6. Deer carcass pickup & disposal – Discussion/Action
7. Staff and committee reports – Discussion/Action
8. Payment vouchers (5/19 & 5/26) – Review
9. Future meeting dates, times, and agenda items – Discussion/Action
10. Adjourn.

\* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rod Thorson

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## MINUTES

Eau Claire County • Committee on Highway

Tuesday, May 18th, 2017 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Carl Anton, Supervisor Katy Forsythe

Staff Present: Jon Johnson, Highway Commissioner; Michael Donaldson Accountant

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:15 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (4/20) - Review/Action**

Motion: Supervisor Clark moved for approval. Motion Approved 5-0

4. **Public comment –**

No public comment

5. **Highway Winter Material Sales/Returns – Discussion/Action**

Commissioner Johnson and Michael Donaldson discussed with the committee current returns of materials, primarily salt and salt/sand, during and at the end of the winter season by public entities that purchase these items through the Highway department. Often, these materials are left outside when purchased by entities and the usability of the material reduces greatly when exposed to rain, snow, and other weather elements.

**Motion** by Supervisor Clark for the Highway Department to consider all material sales final with no returns. Motion carried 5-0

6. **Staff and committee reports – Discussion/Action**

Commissioner Jon Johnson spoke on the following:

- Will be attending along with 3 committee members to the WCHA Commissioner & Committee Members Meeting being held on May 24<sup>th</sup>.
- Storm Update – assisted Barron County during recent weather emergency. In Eau Claire County, busy clearing trees out of the right of way and flooding near USH 53 in Foster. Eau Claire also removed a barn that was blown onto CTH V.
- Attended transportation meeting in Madison and shared information and handouts with the committee on items such as flat tax, gas tax, and swap legislation
- Updates on current CIP road projects: CTH Z has been pulverized, stabilized, and first layer of asphalt. CTH W has been stabilized and oil injection. CTH HH was just bid out and pricing came in under budget. Starting culvert replacement on CTH KK project.
- Putting together 4 meetings at different regions of the county to share road improvement ideas, plans, and current successes.
- Submitted request for 5 new trucks for the large fleet and more replacement of the small fleet
- Tim Ramberg visited and spoke on his consulting service involving inventory and accounting structure. Advised on updating chart of accounts to match state requirements.

**Staff and committee reports - continued**

- Engineering – Highway Engineer Rod Thorson is engineering CTH I and the culvers. Also two engineering interns are starting their summer internship.
- Met with City of Eau Claire Public Works to discuss collaboration and best practices
  - Supervisor Clark commented on the Brushing and how well it was done.

**7. Payment of Vouchers (5/5, 5/12) – Review**

The vouchers were reviewed

**8. Future meeting dates, times, and agenda items – Discussion/Action**

Future meeting dates:

- Thursday June 1<sup>st</sup>

Future agenda items:

- Update from WCHA Commissioner & Committee Member Meeting
- Go over 10 year CIP Plan
- Job title revisions/ update on Operations Project
- Deer Carcass Pickup and Disposal

**9. Adjourn**

Chairman Henning declared meeting adjourned at 8:05 a.m.

Respectfully submitted,

*Michael Donaldson*

Michael Donaldson  
Eau Claire Highway Department