



## **AGENDA**

**Eau Claire County Highway Committee**  
Thursday, May 18<sup>th</sup>, 2017 / 6:15 am  
Eau Claire County Highway Department - Room 101  
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (5/2) – Review/Action
4. Public comment
5. Highway Winter Material Sales>Returns – Discussion/Action
6. Staff and committee reports – Discussion/Action
7. Payment vouchers (5/5 & 5/12) – Review
8. Future meeting dates, times, and agenda items – Discussion/Action
9. Adjourn.

\* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rod Thorson

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## MINUTES

Eau Claire County • Committee on Highway

Tuesday, May 2nd, 2017 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Supervisor Kathy Clark, Supervisor Carl Anton, Supervisor Katy Forsythe

Staff Present: Jon Johnson, Highway Commissioner; Michael Donaldson Accountant

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:17 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (4/20) - Review/Action**

Motion: Supervisor Forsythe moved for approval. Motion Approved 3-0

4. **Public comment –**

No public comment

5. **Tool Allowance – Discussion/Action**

Commissioner Johnson discussed the tool allowance section 4.1 of Policy 523 of the Eau Claire County Employee Policy Manual. In its current state, mechanics, welders and tire repair are entitled to an annual tool and/or prescription safety glasses allowance of up to \$400 per year. This amount of the allowance hasn't seen an increase in over 12 years even though tool prices have increased.

Commissioner Johnson proposed increasing the allowance to up to \$800 per year. Comparison was done with increase in allowance versus Eau Claire County purchasing all the tools.

Motion by Supervisor Forsythe to approve the increase in allowance as stated in the revised policy,  
Motion carried 3-0

6. **Boot Allowance – Discussion/Action**

Commissioner Johnson discussed the boot allowance section 3.2 of Policy 523 of the Eau Claire County Employee Policy Manual. Currently, only employees with responsibilities in the field that aren't furnished with uniforms are eligible for \$200 bi-annual reimbursements. Commissioner Johnson updated the section to include all employees that are required to wear work boots are eligible for the \$200 bi-annual reimbursement.

Motion by Supervisor Forsythe to approve the changes in eligibility as stated in the revised policy  
Motion carried 3-0

7. **Winter Maintenance Funding – Discussion/Action**

Commissioner Johnson discussed ordinance 140-90, 1996 which currently caps funding that was allocated towards highway maintenance once we reach \$220,000. Jon and the Highway committee discussed bringing this item before the Committee on Finance & Budget for review to allow the highway department to use maintenance funds for more innovative maintenance preservation techniques and allow the highway department to be responsible for all costs associated with county trunk maintenance

Motion by Supervisor Forsythe to have Ordinance \$140-90, 1996 to be brought before the Committee on Finance & Budget for review. Motion carried 3-0.

**8. Staff and committee reports – Discussion/Action**

Commissioner Jon Johnson spoke on the following:

- Looking into different detour options for CTH Q improvement project scheduled for 2018.  
Chairman Henning joined the meeting
- Commissioner Meeting in Buffalo County on Wednesday, May 24<sup>th</sup> at the Wanderay House.  
Usual start at 9:30 am and any committee members are welcome to come.  
Supervisor Forsythe left the meeting

**9. Payment of Vouchers (4/21, 4/28) – Review**

The vouchers were reviewed

**10. Future meeting dates, times, and agenda items – Discussion/Action**

Future dates:

- Thursday, May 18<sup>th</sup>
- Wed, May 24<sup>th</sup> at 7:30. Meet to attend the Commissioner Meeting in Buffalo County

**11. Adjourn**

Chairman Henning declared meeting adjourned at 7:24 a.m.

Respectfully submitted,

*Michael Donaldson*

Michael Donaldson  
Eau Claire Highway Department