

AGENDA

Eau Claire County
Committee on Finance and Budget
Thursday, May 11, 2017 / 4:30 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

1. Call Meeting to Order
2. Public Comment Period
3. 2017 Budget Priority Discussion / Action **(pg. 2)**
4. 2016 Budget Update / Discussion
5. 2018 Budget / Discussion
 - * Presentation on Committee Oversight
 - * Timeline
 - * Budget Guidelines **(pg. 3)**
 - * Budget Survey **(pg. 4-19)**
 - * Capital Projects
6. Outagamie County Resolution / Discussion – Action **(pg. 20-25)**
7. Finance Department Process Analysis / Update on Transition / Discussion
8. Regional Business Fund / Discussion - Action
9. Financial Activity Updates / Discussion - Action
 - * County Sales Tax Report
 - * County Board Chair Vouchers
 - * Line Item Transfers **(pg. 26)**
10. Review / Approval of Committee Minutes / Discussion – Action
 - April 13, 2017 **(pg. 27-28)**
11. Schedule Next Meeting and Agenda Items
12. Adjourn.

Post: May 4, 2017

Copy: media, Committee members, Kathryn Schauf, Glenda Lyons, Janet Loomis

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

BUDGET PRIORITIES

1 – Eau Claire County will provide **necessary services** to those most in need within the limits established by the availability of resources and statutory authority. Balancing of funding with social benefit shall be a conscious effort. To that end, preventative programs and services are encouraged whenever possible.

2 – Eau Claire County will protect, maintain, and enhance its **financial reserves** and provide the oversight necessary to assure its citizens and creditors of its **financial and institutional stability**. Revenue enhancements to offset operational costs and improve financial health will be pursued.

3 - The most costly programs funded by Eau Claire County property tax dollars are those that respond to **social need**. Social need tends to be greatest when economic growth, which provides key county funding through the property tax and sales tax, is least. This **inverse relationship to needs and funding is acknowledged**.

4 – Eau Claire County will consciously **consider reducing the level of services** provided when reductions in departmental revenue can be directly **related to reductions in state or federal aid**.

5 - Even if not mandated, **programs and services should be encouraged if they hold down costs elsewhere**. The "elsewhere" could be within a department, within the County's operations, and even with other local units of government.

6 - The impact of decisions on the future should always be strongly considered - not just the impact on the next budget year or five years in the future, but generations in the future. The **transition to future budgets should be smooth, honest, and within long-term plans**.

7 - The County's **physical assets shall be properly and timely maintained**. Deferring maintenance so that other programs can be provided is strongly discouraged.

8 – The budget will **align with the county strategic plan**; and preference will be given to services or programs that fulfill the plan.

DATE: May 2017

SUBJECT: EAU CLAIRE COUNTY 2018 BUDGET GUIDELINES (Proposed)

GUIDELINES:

All Departments and community agencies shall submit a proposed 2017 budget request for county funds using a reduced or the same levy allocation as 2016. We ask that managers creatively address needs through efficiencies as well as innovative program delivery models. You as managers, along with your team are the resident experts that are able to develop efficiencies and alternative delivery models.

All departmental programs should be prioritized and provide performance management data by program. This year, we will also emphasize the programs' conformance with the county's strategic plan.

Any substantial change from the prior year's budget approval must be noted in the introductory information.

Departments and agencies may submit addback requests for additional levy funding; however, addbacks are not guaranteed. If additional levy requests are linked to establishing innovative programming that may result in future year savings or enhanced revenue, they will be prioritized.

Departments are encouraged to look for alternative funding and revenue streams for programs.

All new position requests must be proposed as addback requests.

Departments must include a list of revenue sources, other than county levy, with expected revenue amounts. Changes in revenue from the prior year must be clearly stated.

Departmental user fees shall be reviewed for potential increases commensurate with the increased cost of doing business. The review of fee schedules should include analysis of cost recovery for service.

Oversight committees must approve department program priorities, user fee recommendations and the detailed departmental budget prior to submission to the County Administrator & Finance Department. Please incorporate discussion around goals and objectives and how they link to strategic direction.

All 2018 department and community agency budget proposals, with supporting documentation, shall be submitted electronically to the County Finance Director (Amy.wong@co.eau-claire.wi.us) by August 20, 2017. All related budget entries supporting these proposals must be entered on Alio by this deadline.

Budget Survey

1. Introduction

Eau Claire County seeks “To provide quality, innovative services that safeguard and enhance the well-being of all our residents.”

Once again the coming budget year will be difficult. Revenues are flat and services continue to get more costly.

The Eau Claire County Committee on Finance & Budget is seeking your opinion on priorities. This survey is organized by functional responsibilities within the county with a description of the primary functions. Please rank each function based on your opinion of the importance.

Use Next and Previous to navigate through the survey. You may exit at any time by clicking on Exit this survey in the upper right corner or click on Done at the end of the survey. If you exit the survey, your answers will be saved up to that point. You will not have access to your previous answers if you return to complete the survey, but you can skip forward to the point you exited previously.

2. General Government

County Clerk

	Unnecessary	Low	Medium	High	Critical
Oversees elections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Issues marriage licenses	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Records county legislation and posts public meeting notices	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Corporation Counsel

	Unnecessary	Low	Medium	High	Critical
Prosecutes mental commitments and child protective services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prosecutes child support cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Manages county government legal matters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Medical Examiner

	Unnecessary	Low	Medium	High	Critical
Death investigations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Register of Deeds

	Unnecessary	Low	Medium	High	Critical
Records property transactions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintains vital records including birth, marriage and death certificates	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Treasurer

	Unnecessary	Low	Medium	High	Critical
Collects taxes for the county and municipalities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Courts and Court related services

Children's Court Services

	Unnecessary	Low	Medium	High	Critical
Screens juveniles taken into custody	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interviews Juvenile offenders and makes initial recommendations to the court	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides secure detention for juvenile offenders	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Circuit Courts

	Unnecessary	Low	Medium	High	Critical
Court system for criminal matters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Court system for civil matters, including family, small claims and civil trials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Treatment Courts: Intensive court appearances instead of incarceration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Clerk of Courts

	Unnecessary	Low	Medium	High	Critical
Manages court case filings for civil, criminal and small claims	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Manages jury trials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assists the public with court information and procedures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Collects fees and fines	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Criminal Justice Collaborating Council

	Unnecessary	Low	Medium	High	Critical
Coordinates alternatives to incarceration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Coordinates treatment programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

District Attorney

	Unnecessary	Low	Medium	High	Critical
Prosecutes crimes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Manages Victim/Witness Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

TRY Mediation

	Unnecessary	Low	Medium	High	Critical
Child custody dispute resolution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Small claims dispute resolution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Register in Probate

	Unnecessary	Low	Medium	High	Critical
Probate of estates and trusts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Guardianships and mental commitment case filings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Manages court case filings for juvenile cases, child protective services, and adoptions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Transportation & Public Works

Highway

	Unnecessary	Low	Medium	High	Critical
Maintains state and county highway system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mows sides of county highways	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Plows and removes snow on state and county highways	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Constructs roads and bridges on county highways	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Chippewa Valley Regional Airport

	Unnecessary	Low	Medium	High	Critical
Facility for commercial airline service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilities and services for corporate and private aircraft	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Public Safety

Communications Center

	Unnecessary	Low	Medium	High	Critical
Operates 911 dispatch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Law Enforcement

	Unnecessary	Low	Medium	High	Critical
Patrol and crime investigation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Courthouse security	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Service of process and warrants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drug and narcotics investigations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Jail

	Unnecessary	Low	Medium	High	Critical
Secure incarceration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Work release	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. Planning, Conservation, and Economic Development

Conservation

	Unnecessary	Low	Medium	High	Critical
Assistance programs to prevent soil erosion and sedimentation of streams and lakes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lake rehabilitation for reducing sedimentation and pollution in county lakes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Emergency Management

	Unnecessary	Low	Medium	High	Critical
Disaster/Emergency Planning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Land Use Planning

	Unnecessary	Low	Medium	High	Critical
Comprehensive land use planning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Real property listing and mapping of property	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public land survey system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Zoning and land use controls, construction inspections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
West Central Regional Planning Commission; planning for the physical, social, and economic development of the region	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Economic Development

	Unnecessary	Low	Medium	High	Critical
Innovation Center: Facility for start-up businesses	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Momentum West: Broad private sector and municipal funded agency for economic development marketing of the region	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Economic Development Corporation: Advance regional economic development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Recycling

	Unnecessary	Low	Medium	High	Critical
Curbside recycling, Clean Sweep and brush site management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Health and Social Services Programs

Aging & Disability Resource Center

	Unnecessary	Low	Medium	High	Critical
Provides information and counseling for older adults and adults with disabilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Coordinates transportation options for older adults and adults with disabilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Manages Nutrition Program, including Meals on Wheels and group meal sites	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Determines eligibility for publicly funding long-term care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides supportive services to help individuals remain independent and at home	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Child Support

	Unnecessary	Low	Medium	High	Critical
Establish and enforce child and medical support orders	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Establish paternity for non-marital children	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Eau Claire City / County Health

	Unnecessary	Low	Medium	High	Critical
Inspects restaurants, food services and lodging to prevent disease and injury	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensures safe water from public and private wells and prevents illness from sewage systems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prevents diseases from animals/insects such as rabies, West Nile virus and Lyme's disease	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enforces safe garbage and trash collection/disposal to prevent injury and disease	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides nurse education and case management for high risk children and families to prevent long term injury and poor health	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Supports early detection and prevention of health problems for adults with cancer and chronic disease	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Protects the public from communicable diseases by investigating and controlling outbreaks, and planning for public health emergencies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Builds community action around prevention of mental health, chronic disease and high risk drinking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Promotes healthy pregnancy and early childhood nutrition through Women, Infant and Children (WIC) Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Human Services

	Unnecessary	Low	Medium	High	Critical
Community care and treatment of adults/children with mental illness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Case management of juvenile offenders	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Protection of vulnerable adults who are at risk for abuse, neglect or exploitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Protection, care and treatment of children who are abused or neglected	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Institutional care for children, youth and adults	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Financial & Economic Assistance: Including Medical Assistance, Food Stamps, Child Care, Energy Assistance and general relief	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community treatment of adults and children with alcohol and/or other drug problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community care and treatment of children who are developmentally disabled or developmentally delayed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Housing Authority

	Unnecessary	Low	Medium	High	Critical
Authority owned housing for low-income families	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rent subsidies for low-income families	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rent subsidies and supportive services for low-income elderly	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Loans to low and moderate income families for housing rehabilitation, down payments and closing costs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Veterans Service Office

	Unnecessary	Low	Medium	High	Critical
Assists Veterans with federal Veterans benefits and disability claims	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assists Veterans with state Veterans benefits, grants, loans, property tax relieve and education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Conducts outreach and education for Veterans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. Leisure & Education

County Parks

	Unnecessary	Low	Medium	High	Critical
Campgrounds, beaches, boat landings, disc golf, dam operations, biking, hiking, horseback riding, skiing, ATV and snow mobile trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

County Forest

	Unnecessary	Low	Medium	High	Critical
Timber and Game management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reforestation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Education

	Unnecessary	Low	Medium	High	Critical
Beaver Creek reserve: Nature reserve and education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Eau Claire County UW-Extension: Educational programs and services, agriculture, home and commercial horticulture, 4-H/youth development, family living and nutrition education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Eau Claire County Fair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Exposition Center

	Unnecessary	Low	Medium	High	Critical
Maintain Expo Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Breakfast in the Valley, the Eau Claire County Fair, and Firecracker Off-Road Bike Race	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Community Agencies

Community Agencies

	Unnecessary	Low	Medium	High	Critical
Chippewa Valley Museum	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Paul Bunyan Camp	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public Access TV	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Humane Association	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior Centers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bolton Refuge House: Shelter for victims of domestic violence and families	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children's Service Society/Healthy Families Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drop in Center for Mentally Ill	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Beacon House: Homeless Shelter for families	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sojourner House: Homeless Shelter for single adults	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. Budget Question

Please select from the options below, the best way to approach the 2017 budget:

- Increase user fees and other non-levy sources of revenue to offset increased costs
- Reduce current levels of service but maintain all current programs
- Eliminate services and programs to reduce the budget shortfall
- Maintain or increase service levels in high priority programs while decreasing service levels in low priority programs to reduce budget shortfalls
- Other options (please specify in the space provided)

Should the county reduce or eliminate programs or services? If so, please indicate which programs or services should be reduced or eliminated.

If you selected 'increase service levels in high priority programs,' please indicate which programs should be increased.

11. Tell us a little about you - this is optional

Are you male or female?

- Male
- Female

Which category below includes your age?

- 17 or younger
- 18-20
- 21-29
- 30-39
- 40-49
- 50-59
- 60 or older

12. Thank You

Thank you for taking the time to provide your input regarding the importance of Eau Claire County programs and services. This information will be considered as the budget for 2017 is developed.

This survey will be available from July 25, 2016 until November 1, 2016 and provides an opportunity for you to express your thoughts. The county board will hold a public input session on Wednesday, November 9, 2016. You are encouraged to attend.

Eau Claire County Committee on Finance & Budget



OFFICE OF CORPORATION COUNSEL

EAU CLAIRE COUNTY
EAU CLAIRE COUNTY COURTHOUSE

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ASSISTANT
CORPORATION COUNSEL
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Sharon G. McIlquham
Richard A. Eaton

MEMO

TO: JIM DUNNING, CHAIR, FINANCE & BUDGET COMMITTEE
FROM: KEITH R. ZEHMS, CORPORATION COUNSEL *Keith*
DATE: MARCH 21, 2017
SUBJECT: OUTAGAMIE COUNTY RESOLUTION #153-2016-17

Attached please find a copy of a resolution recently received from Outagamie County. If you feel this would be appropriate for the Finance & Budget Committee to review or to consider a similar resolution, please schedule for an upcoming meeting. Thank you.

KRZ/yk
Attachment

MEMOS\

RESOLUTION NO.: 153—2016-17

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 Under current law, with certain exceptions, a person who copies a vital record, such as a certified
2 or uncertified birth certificate, may be guilty of a felony and subject to a fine of up to \$10,000,
3 imprisonment of up to three years and six months or both. Legislation has been proposed which
4 will create an exception to the general prohibition in current law against copying a vital record
5 and allows a county clerk or clerk of courts to copy a birth certificate for submission with a
6 passport application, if the copy is marked "FOR ADMINISTRATIVE USE".
7

8 NOW THEREFORE, the undersigned members of the Public Safety Committee recommend
9 adoption of the following resolution.

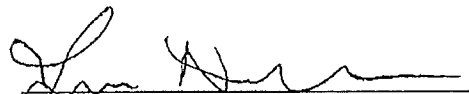
10 BE IT RESOLVED, the Outagamie County Board of Supervisors does support proposed
11 legislation which will create an exception to the general prohibition in current law against copying a
12 vital record and allows a county clerk or clerk of courts to copy a birth certificate for submission with a
13 passport application, if the copy is marked "FOR ADMINISTRATIVE USE", and

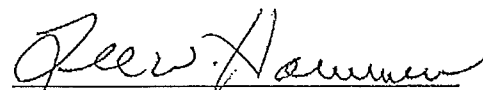
14 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy
15 of this resolution to the Outagamie County Clerk of Courts, the Outagamie County Executive, all
16 Wisconsin Counties and the Outagamie County Lobbyist who will distribute to the Legislature and
17 Governor.

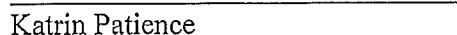
18 Dated this 28th day of February 2017

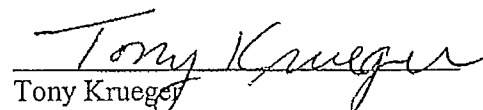
19 Respectfully Submitted,

20 PUBLIC SAFETY COMMITTEE

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25 Jim Duncan
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29 
30 Lee Hammen

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Katrin Patience


Tony Krueger

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Mike Thomas
Mike Thomas

Duly and officially adopted by the County Board on: February 28, 2017

Signed: [Signature] Board Chairperson [Signature] County Clerk

Approved: 3/2/17 Vetoed: _____

Signed: [Signature]
County Executive



State of Wisconsin
2017 - 2018 LEGISLATURE

LRB-1808/1
SWB:kjf

2017 BILL

1 AN ACT to create 69.30 (2m) of the statutes; relating to: authorizing county
2 clerks and clerks of court to copy certified birth certificates for certain purposes.

Analysis by the Legislative Reference Bureau

This bill creates an exception to the general prohibition in current law against copying a vital record and allows a county clerk or clerk of courts to copy a birth certificate for submission with a passport application, if the copy is marked "FOR ADMINISTRATIVE USE." Under current law, with certain exceptions, a person who copies a vital record, such as a certified or uncertified birth certificate, may be guilty of a felony and subject to a fine of up to \$10,000, imprisonment of up to three years and six months, or both.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

3 SECTION 1. 69.30 (2m) of the statutes is created to read:
4 69.30 (2m) A county clerk under s. 59.23 or a clerk of court under s. 59.40 is
5 not subject to s. 69.24 (1) (a) for copying a certified copy of a birth certificate, if

2017 - 2018 Legislature

- 2 -

LRB-1808/1

SWB:kjf

BILL

SECTION 1

1 provided to a person for submission with a passport application and the copy is
2 marked "FOR ADMINISTRATIVE USE".

3 (END)

**OUTAGAMIE COUNTY BOARD MEETING
FEBRUARY 28, 2017**

RESOLUTION NO. 153—2016-17

Supervisor Duncan moved, seconded by Supervisor J. Krueger, for adoption.

RESOLUTION NO. 153—2016-17 IS ADOPTED.

1. THOMPSON	YES	13. WEGAND	YES	25. NOOYEN	YES
2. MILLER	YES	14. DE GROOT	YES	26. DUNCAN	YES
3. GRADY	YES	15. VANDEN HEUVEL	YES	27. CULBERTSON	YES
4. PATIENCE	Absent	16. LEMANSKI	YES	28. STURN	YES
5. GABRIELSON	YES	17. CHOATT	YES	29. BUCHMAN	YES
6. FOSS	YES	18. SPEARS	Absent	30. GRIESBACH	YES
7. HAMMEN	YES	19. STUECK	YES	31. CLEGG	YES
8. T. KRUEGER	YES	20. THOMAS	YES	32. VANDERHEIDEN	YES
9. J. KRUEGER	YES	21. THYSSEN	Absent	O'CONNOR-SCHEVERS	Absent
10. LAMERS	YES	22. HAGEN	YES	34. RETTLER	YES
11. MEYER	YES	23. KLEMP	YES	35. MELCHERT	YES
12. McDANIEL	YES	24. PLEUSS	YES	36. SUPRISE	YES
Item 7					
Passed (32 Y - 0 N - 0 A - 4 Absent)					
Majority Vote >					

Calendar Year 2017

Budget transfers requested by departments through April 2017

\$ 6,500.00 Transfer to cover DHS PO for capital equipment

\$ -

\$ 6,500.00 Total movement within adopted budget

Budget additions to the adopted budget per department requests

\$ -

\$ -

\$ - Total additions to the adopted budget

MINUTES

Eau Claire County
Committee on Finance and Budget
Thursday, April 13, 2017 / 4:30 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

Members present: Supervisors Jim Dunning, Nick Smiar, Mike Conlin, Robin Leary, Stella Pagonis

Staff present: Kathryn Schauf, County Administrator; Glenda Lyons, County Treasurer; Diane Cable, Human Services Director; Janet Loomis, County Clerk; Sharon Rasmuson

Others present: James Engle, Town of Ludington

Meeting was called to order by Chairperson Jim Dunning at 4:30 pm.

Public Comment Period: None.

County Clerk / Consideration to Lower the Minimum Bid on Property at 304 Vine Street / City of Eau Claire / Discussion – Action

Janet Loomis, County Clerk was present and requested that the committee consider the possibility of lowering the minimum bid on tax deed property at 304 Vine Street in the City of Eau Claire. The property which was a former gas station has been vacant for ten years and the building is in rough shape. It has been shown 6 times. Current bid is \$70,000. Motion by Supervisor Leary to lower the price on the tax deed property to \$55,000. Motion carried.

County Treasurer Update / Discussion

Glenda Lyons, County Treasurer was present. Reminder letters were sent to property owners that forgot to pay their property taxes. Approximately \$175,000 was received after the letter was sent. She also discussed the County Treasurer's 4th quarter budget report as well as an investment report.

2016 Final Budget Updates / Audit Status / Discussion-Action

Still working on pulling final numbers for 2016. Adjustments still coming in for DHS.

2017 Quarterly Budget Status

None at this time. Next meeting or before.

Human Services Report / Budget Updates / by: Diane Cable

Diane Cable, DHS Director was present and stated 2016 is looking favorable. As of now, the department is \$15,000 under budget. Some program areas need to be reconciled yet. Federal programs affecting DHS were discussed, including the possibility of losing funds.

Finance Department Process Analysis/ Update on Transition Activities

The focus now is on audit; Marc DeVries, consultant will be in office a couple of days per week. Discussion at April department head meeting will be to review the new accounts payable process.

County CDBG Funds / Discussion – Action

County has \$520,000 in CDBG funds. This can only be used as a revolving loan fund for economic development.

Performance Management Update

Annual reports will be placed on the website. Governing committees and department heads need to review and edit performance management programmed areas.

Strategic Plan Update / Discussion of Financial Goals / Discussion-Action

- County Borrowing
- Develop a new tracking system for county wide capital improvement plan
- Create a reporting mechanism to better inform board, committees

No additional items at this time.

2018 Budget: Calendar and Priorities / Discussion – Action

- Review budget timeline
- CIP Team will be meeting late May to review.

Financial Activity Updates / Discussion – Action

- County Sales Tax Report
Committee reviewed current county sales tax report. Review only
- County Board Chair Vouchers.
None
- Line Item Transfers.
A motion was made by Supervisor Conlin to approve of budget transfers requested by departments as well as the budget additions to the adopted budget per department requests for the years 2016 and 2017. Said report was drafted by Finance Department. Motion carried.

Review / Approval of Committee Minutes / Discussion – Action

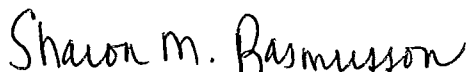
- February 27, 2017
- March 9, 2017

Motion by Supervisor Smiar to approve of the February 27, 2017 and March 9, 2017 minutes as written.

Next committee will be held on Thursday, May 11, 2017 at 4:30 pm.
May 11th agenda – add: budget priorities and guidelines.

Committee adjourned at 6:55 pm.

Respectfully submitted,



Sharon M. Rasmusson
Committee Clerk