

AGENDA

Eau Claire County

• Committee on Administration •

Tuesday, May 9, 2017

2:30 p.m.

Courthouse - **Room #3312**
721 Oxford Avenue • Eau Claire, WI

1. Call to Order
2. Public Comment
3. Review/Approval of Committee Minutes – Discussion/Action
- April 12, 2017 (pgs 2–3)
4. Consideration of 2018 Performance Measures – Discussion/Action
5. Consideration of 2018 Capital Improvement Projects (CIP) – Discussion/Action
6. Local Government Institute (LGI) ‘Future Regions’ Grant – Discussion/Action
More information: [Press Release](#)
[LGI Program Summary](#)
7. Proposed Ordinance #16-17/016 – County Code Review – [Title 2](#) - Discussion/Action
(pgs . 4–14)
8. Administrative Update – Discussion/Action
- Medical Examiner
- Revolving Loan Fund
9. Future Meeting Agenda Items & Dates – Discussion/Action
10. Adjourn

Post: 5/4/17 Media, Committee Members, Kathy Schauf, Keith Zehms, Dave Hayden, Frank Draxler, Tim Moore and Matt Theisen

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MINUTES

Eau Claire County

- Committee on Administration •

Wednesday, April 12, 2017 / 3:30 pm

Courthouse - Room #3312

721 Oxford Avenue • Eau Claire, WI

Members Present: Supervisors Gregg Moore, Kathy Clark, Mark Beckfield and Jerry Wilkie

Members Absent: Supervisor Colleen Bates

Others Present: Supervisor Tami Schraufnagel

Staff Present: Kathryn Schauf, County Administrator; Tim Moore, Veterans Service Director; Charity Zich, Airport Director; Sharon Rasmusson

Supervisor Moore called the meeting to order at 3:30 p.m.

Public Comment

None.

Review/Approval of Committee Minutes – Discussion/Action

- March 14, 2017
- March 28, 2017

ACTION: Motion by Supervisor Beckfield to approve of the March 14, 2017 and March 28, 2017 meeting minutes as written. Motion carried, 4-0.

Review/Approval of Citizen Appointments to Select Commissions, Boards, and Councils / Discussion-Action

Committee reviewed citizen appointments on select commissions, boards and councils in which terms were due and made the following recommendations to be forwarded to the county board for their April 18, 2017 meeting:

Aging and Disability Resource Center Board	Mary Pierce and Audrey Nelson (terms to expire April 2020)
Airport Commission	Bill Hilgedick and Timothy Keyes (terms to expire April 2019)
Board of Land Use Appeals	Randall Stutzman, Gary Eslinger, Darrin Schwab (alternate) (terms to June 2020)
City-County Board of Health	Supervisor Gerald Wilkie (term to April 2022)
County Housing Authority	Jennifer Ebert (term to April 2022)
Groundwater Advisory Committee	Glory Adams, Dr. Jennifer Eddy, Anna Mares, Supervisor Katy Forsythe, Supervisor Jim Dunning and Supervisor Gordon Steinhauer (all terms to April 2020)
LE Phillips Sr. Center Board of Directors	Randy Bestul (term to December 2019)
Local Emergency Planning Committee	Darrell Christy, Jamie Burkhardt, David Salter, Donald Henning, Jim Southworth, John Baltes, Frank Neibauer (all terms to April 2019)
Western Dairyland	Supervisor Nick Smiar and Supervisor Judy Gatlin (terms to April 2018)

Proposed Resolution 17-18/ 006 - Supporting Creation of a Veteran Tribute in Eau Claire County – Discussion/Action

Tim Moore, Veterans Service Director present. This county-wide tribute not just for veterans; it is meant to learn of history in the community.

ACTION: Motion by Supervisor Clark to approve of the proposed resolution to support the creation of a veterans tribute in Eau Claire County. Motion carried.

Proposed Ordinance 17-18/002 – To Repeal Section 2.05.035 of the Code; Program Coordinating Committee; To Amend Section 2.44.020 B. of the..... Discussion/Action

ACTION: Motion by Supervisor Wilkie to approve of the Ordinance as drafted. Motion carried.

Proposed Resolution 17-18/004 – Supporting Continued Funding of Essential Air Service (AES) Program – Discussion/Action

Federal funding at the airport is at risk for the EAS Program. 30% of the airports in the US receiving airline service are getting the service under the EAS program. Fiscal impact would be for car rental, landing fees, etc.

ACTION: Motion by Supervisor Beckfield to approve of the proposed resolution which supports continued funding of the Essential Air Service (EAS) Program. Motion carried.

NACo County Government Month – April 2016 /Discussion – Action “Brilliant Ideas at Work”

Link: [National County Government Month Website](#)

Annual Reports – Discussion

Department Annual Reports will be placed on the website. Also departments that report to the Committee on Administration will appear at the next meeting to review capital plans as well as performance management.

The next meeting will be held May 9, 2017 at 2:30 pm.

The meeting was adjourned at 4:30 pm by unanimous consent.

Minutes respectfully submitted by,

Sharon Rasmusson
Asst. to the County Administrator

FACT SHEET

TO FILE NO. 17-18/016

The review of Chapters 2.04, 2.05, 2.06, 2.07, 2.09, 2.10, 2.12, 2.20, 2.22, 2.48 and 2.56 is part of the strategic plan process.

SECTION 1. Deletes the April 1st date for reporting strategic initiatives to the county administrator. The county administrator will determine on an annual basis.

SECTION 2. Entering all documents alphabetically by committee has not been followed since the committee on rules and legislation was abolished. The balance of the subsection is the responsibility of the county administrator.

SECTION 3. Updated to reflect current practice.

SECTION 4. The amendment provides for the automatic carry over of calendar items referred or introduced at the first meeting in April.

SECTION 5. Requires all amendments except those coming up during debate or editorial changes to be typewritten, approved as to form by corporation counsel and provided to all members prior to introduction from the floor.

SECTION 6. Allows individual supervisors to introduce legislation only after consideration by a committee or if immediate action is required. See also section 26 of this ordinance.

SECTION 7. Eliminates receiving 2 annual reports from the Airport and the City-County Health Department.

SECTION 8. Written reports of convention delegates have not been required for many years.

SECTION 9. Under Wis. Stat. § 59.18(2)(b) the county administrator appoints department heads subject to confirmation of the county board. The goal is to effectively recruit the most talented individuals in an expeditious manner. The process of involving county board members prior to confirmation is the prerogative of the county administrator.

SECTION 10. Inserts a missing comma to reflect the current practice. Committees make recommendation to the county board chair, but the chair's appointments are what the county board confirms.

SECTION 11. Reflects the integration of children's court services with human services and the fact that the law library is included within oversight of the clerk of courts.

SECTION 12. Updates the code to reflect current practice. The county code reference was previously repealed. Extension contracts have been reviewed by the corporation counsel and the finance director and approved by the county administrator for many years. The statute that is referenced only requires that funds have been allocated which is verified by the finance director and county administrator.

SECTION 13. This provision duplicates existing language in Chapter 4.04 of the county code.

SECTION 14. Reletters remaining subsections in 2.04.465.

SECTION 15. Clarifies that if the committee on finance and budget has taken action on claims it will be reported in writing to the county board. Elimination of the reporting of transfer of funds language conforms to current practice.

SECTION 16. Eliminates the EMS council which is not required by statute and only meets annually. The work of the EMS Council is currently being done through the Health Department's Public Health Emergency Preparedness meetings, the Northwest Wisconsin Healthcare coalition and the Regional Trauma Advisory Council. The local emergency planning committee, which meets quarterly is still in place.

SECTION 17. Eliminates the UW-Extension advisory committee which is allowed but not required by Wis. Stat. § 59.56(3)(f)3e.

SECTION 18. Updates the code to be consistent with the Employee Policy Manual.

SECTION 19. Updates the code to reflect the fact that Chapter 3.45 was deleted and with only one paragraph remaining no subsection designation is necessary.

SECTION 20. Updates the code to accurately reflect the division of juvenile cases handled by the corporation counsel and the district attorney.

SECTION 21. Expanded since the child support agency is a division of the corporation counsel office and Chapter 2.56 is being repealed. See section 44 of this ordinance.

SECTION 22. Clarifies wording.

SECTION 23. Conflict of interest involves more than multiple representation For example previous representation of an adverse party.

SECTION 24. Updates the code to reflect the holidays as stated in the Employee Policy Manual.

SECTION 25. Updates the code to accurately reflect the usual business hours refers and people to the county website for the visitation hours in the jail.

SECTION 26. Clarifies wording.

SECTION 27. Allows for introduction of legislation as provided in 2.04.080. See section 6 of this ordinance.

SECTION 28. Clarifies wording.

SECTION 29. Updates and simplifies the provisions for introduction of legislation.

SECTION 30 and 31. Eliminates two footnotes from Chapter 2.12.

SECTION 32. Corrects a misspelling.

SECTION 33. Corrects grammar.

SECTION 34. Updates and simplifies the section of the code to conform with the current practice of appointing a staff person as committee clerk instead of electing a secretary.

SECTION 35. Corrects an internal county code reference.

SECTION 36. Updates the statutory references.

SECTION 37. Deletes a reference to the county code which is not correct. The human services director is appointed by the county administrator subject to confirmation by the county board.

SECTION 38. The long-term support committee was abolished when the county became a family care county.

SECTION 39. Eliminates a footnote from Chapter 2.48.

SECTION 40. Corrects wording.

SECTION 41. Corrects code section reference.

SECTION 42. Corrects code section reference.

SECTION 43. Corrects code section reference.

SECTION 44. Since the child support agency is a division of the corporation counsel office this chapter is being repealed. See section 21 of this ordinance.

Fiscal Impact: There is no fiscal impact.

Respectfully Submitted,

Keith R. Zehms
Corporation Counsel

KRZ/yk

Ordinance/17-18.016 Fact

4 - TO AMEND SECTION 2.04.010 A. OF THE CODE: RULE 1--MEETINGS; TO
5 REPEAL SECTION 2.04.110 E. OF THE CODE: RULE 11--CALENDAR OF REGULAR
6 MEETINGS; TO AMEND SECTION 2.04.110 F. OF THE CODE: RULE 11--CALENDAR
7 OF REGULAR MEETINGS; TO AMEND SECTION 2.04.160 E. OF THE CODE: RULE 16--
8 REFERENCE TO APPROPRIATE COMMITTEE; TO REPEAL AND RECREATE SECTION
9 2.04.280 B. OF THE CODE: RULE 28--RESOLUTIONS, ORDINANCES AND
10 AMENDMENTS; TO AMEND SECTION 2.04.280 C. OF THE CODE: RULE 28--
11 RESOLUTIONS, ORDINANCES AND AMENDMENTS; TO AMEND SECTION 2.04.320 D.
12 OF THE CODE: RULE 32--REPORTS TO THE COUNTY BOARD; TO REPEAL SECTION
13 2.04.330 OF THE CODE: RULE 33--REPORTS OF CONVENTION DELEGATES; TO
14 REPEAL SECTION 2.04.340 A. OF THE CODE: RULE 34--CONSIDERATION AND
15 CONFIRMATION OF APPOINTMENTS; TO AMEND SECTION 2.04.340 B. OF THE
16 CODE: RULE 34--CONSIDERATION AND CONFIRMATION OF APPOINTMENTS; TO
17 AMEND SECTION 2.04.445 A. OF THE CODE: COMMITTEE ON JUDICIARY AND LAW
18 ENFORCEMENT; TO AMEND SECTION 2.04.450 B. OF THE CODE: COMMITTEE ON
19 UW-EXTENSION EDUCATION; TO REPEAL SECTION 2.04.465 B. OF THE CODE:
20 HIGHWAY COMMITTEE; TO RELETTER SECTION 2.04.465 C. AND D. TO B. AND C.
21 OF THE CODE: HIGHWAY COMMITTEE; TO AMEND SECTION 2.04.485 C. OF THE
22 CODE: COMMITTEE ON FINANCE AND BUDGET; TO REPEAL SECTIONS 2.05.100,
23 2.05.103, 2.05.105 and 2.05.106 OF THE CODE: EMERGENCY MEDICAL SERVICES
24 COUNCIL, COUNCIL ORGANIZATION, POWERS AND DUTIES OF THE COUNCIL, EMS
25 PROJECTS; TO REPEAL SECTION 2.05.690 OF THE CODE: UW-EXTENSION
26 EDUCATION ADVISORY COMMITTEE; TO AMEND SECTION 2.06.040 OF THE CODE:
27 SALARY; TO AMEND SECTION 2.06.110 OF THE CODE; APPOINTMENTS OF OFFICE
28 STAFF AND OFFICIALS; TO AMEND SECTION 2.07.030 B. OF THE CODE HUMAN
29 SERVICES DEPARTMENT REPRESENTATION; TO AMEND SECTION 2.07.040 OF THE
30 CODE: CHILD SUPPORT AGENCY REPRESENTATION; TO AMEND SECTION 2.07.060
31 A. OF THE CODE: REVIEW OF LEGAL DOCUMENTS AND INSTRUMENTS; TO
32 AMEND SECTION 2.07.080 B. OF THE CODE: APPOINTMENT OF SPECIAL
33 COUNSEL; TO AMEND SECTION 2.09.005 A. OF THE CODE: DEFINITIONS; TO AMEND
34 SECTION 2.09.010 A. AND B. OF THE CODE: BUSINESS HOURS; TO AMEND SECTION
35 2.10.001 OF THE CODE: PURPOSE; TO REPEAL AND RECREATE SECTION 2.10.010 OF
36 THE CODE: DRAFTING OF LEGISLATION; TO AMEND SECTION 2.10.020 C. OF THE
37 CODE: ASSISTANCE OF CORPORATION COUNSEL; TO AMEND SECTION 2.10.030 OF
38 THE CODE: FORM OF LEGISLATION; TO AMEND CHAPTER 2.12: COUNTY
39 OFFICERS; TO AMEND SECTION 2.12.030 OF THE CODE: TREASURER AND CLERK
40 CHECK-SIGNING AUTHORITY; TO AMEND SECTION 2.20.010 OF THE CODE:
41 PURPOSE; TO AMEND SECTION 2.20.101 B. OF THE CODE: DEFINITIONS; TO REPEAL
42 AND RECREATE SECTION 2.22.055 OF THE CODE: STRUCTURE OF BOARD; TO
43 AMEND SECTION 2.22.080 OF THE CODE: DEPARTMENT OF HUMAN SERVICES; TO
44 AMEND SECTION 2.22.100 OF THE CODE: APPOINTMENT OF DIRECTOR; TO REPEAL
45 SECTION 2.22.125 OF THE CODE: LONG-TERM SUPPORT COMMITTEE; TO REPEAL
46 THE FOOTNOTE OF CHAPTER 2.48: PARKS; TO AMEND SECTION 2.48.110 OF THE
47 CODE: AQUATIC RECREATION PROVISIONS--APPLICABILITY AND
48 ENFORCEMENT; TO AMEND SECTION 2.48.130 OF THE CODE: AQUATIC
49 RECREATION PROVISIONS--BOATING REGULATIONS; TO AMEND SECTION
2.48.140 C. OF THE CODE: AQUATIC RECREATION PROVISIONS--MARKERS AND

1 NAVIGATIONAL AIDS; TO AMEND SECTION 2.48.150 OF THE CODE: AQUATIC
2 RECREATION PROVISIONS—VIOLATION—PENALTIES; TO REPEAL CHAPTER 2.56
3 OF THE COUNTY CODE: CHILD SUPPORT AGENCY -
4

5 The County Board of Supervisors of the County of Eau Claire does ordain as follows:
6

7 **SECTION 1.** That Subsection A. of Section 2.04.010 of the code be amended to read:
8

9 A. Regular meetings of the board for the purpose of transacting general business
10 shall be held on the 1st and 3rd Tuesday of each month, except for the months of January,
11 February, June, July, August, and September, when there shall be one meeting held on the 3rd
12 Tuesday of the month, commencing at 7:00 p.m., unless otherwise ordered by the board and
13 subject to recesses and adjournments to a date and time certain. If the September meeting
14 conflicts with the Wisconsin Counties Association's Annual Convention, it shall be
15 automatically moved to the 2nd Tuesday of September. At one or both regularly-scheduled
16 county board meetings in May in even numbered years, there will be a county board working
17 session to consider and review the strategic plan. Said meetings will commence at 5:00 p.m. with
18 the county board meeting to follow at 7:00 p.m. ~~By April 1st of e~~Each year all responsible
19 parties for identified strategic initiatives shall report to the county administrator the progress on
20 items in the strategic plan.
21

22 **SECTION 2.** That Subsection E. of Section 2.04.110 of the code be repealed:
23

24 **SECTION 3.** That Subsection F. of Section 2.04.110 of the code be amended to read:
25

26 F. A copy of the completed ~~calendar agenda packet and all items thereon, except~~
27 ~~petitions, communications, reports of county officers, and those resolutions and ordinances of~~
28 ~~which copies appeared on a previous calendar,~~ shall be delivered electronically to each member
29 no less than 2 days prior to the meeting. ~~Pursuant to the provisions of Wis. Stat. § 19.84(1)(b),~~
30 ~~copies thereof shall also be furnished to all members of the public media having requested same~~
31 ~~of the clerk in writing, and to the general public requesting same.~~ Sufficient copies of the
32 calendar agenda only shall be provided in the county board chambers for the public.
33

34 **SECTION 4.** That Subsection E. of Section 2.04.160 of the code be amended to read:
35

36 E. All matters referred to committee and not reported to the board by the end of the
37 session year shall be placed on file by the clerk and no further action taken thereon unless the
38 board shall by resolution order any matter to be carried over to the succeeding session year. All
39 calendar items referred or introduced for first reading at the first meeting in April will be carried
40 over into the succeeding session year.
41

42 **SECTION 5.** That Subsection B. of Section 2.04.280 of the code be repealed and
43 recreated to read:
44

45 B. Except for amendments arising during the course of debate or consisting of
46 editorial changes, each amendment to a proposed ordinance or resolution shall be typewritten
47 prior to the meeting, approved as to form by corporation counsel and provided to each member
48 prior to introduction from the floor.
49

1 **SECTION 6.** That Subsection C. of Section 2.04.280 of the code be amended to read:

2
3 C. Resolutions and ordinances may only be introduced by a member only after
4 consideration by a committee unless immediate action is required or a committee under 2.04.120
5 or 2.04.150. Amendments to proposed legislation may be introduced by a member or a
6 committee under 2.04.160. Prior to introduction or placement on the calendar, all such proposed
7 enactments shall be subscribed as follows:

8
9 **SECTION 7.** That Subsection D. of Section 2.04.320 of the code be amended to read:

10
11 D. Members appointed to represent the board on the governing bodies of
12 independent agencies shall submit to the county administrator written reports, except where
13 department heads already submit annual reports, of such agency activities or issues as may be of
14 interest to the board by the calendar deadline in 2.04.110 A. annually at the second meeting in
15 March. Copies of such reports shall be sent with the calendar to each board member. Discussion
16 of and directives by the board for action by the appropriate committee on any matters so reported
17 shall be in order.

18
19 **SECTION 8.** That Section 2.04.330 of the code be repealed.

20
21 **SECTION 9.** That Subsection A. of Section 2.04.340 of the code be repealed.

22
23 **SECTION 10.** That Subsection B. of Section 2.04.340 be amended to read:

24
25 ~~B.~~—Nominations by the chair of the county board for any appointment to any
26 governmental body or position which requires the confirmation of the county board shall be
27 considered prior to submittal for confirmation, by the committee on administration, or such other
28 committee or governmental body provided by ordinance.

29
30 **SECTION 11.** That Subsection A. of Section 2.04.445 of the code be amended to read:

31
32 A. The committee shall be responsible to the county board for the departmental
33 policy and oversight of the sheriff's department, the offices of the district attorney, clerk of
34 courts, register in probate, ~~children's court services and family court commissioner, secure and~~
35 ~~nonsecure juvenile facilities; and~~ criminal justice collaborating council ~~and law library.~~

36
37 **SECTION 12.** That Subsection B. of Section 2.04.450 of the code be amended to read:

38
39 B. The committee shall exercise those powers and duties authorized under Wis. Stat.
40 § 59.56(3), ~~except that the appointment of the chair of the office shall be under 3.11.042 A.~~ All
41 agreements under Wis. Stat. § 59.56(3)(c) 2., shall be approved by the county ~~board~~
42 administrator.

43
44 **SECTION 13.** That Subsection B. of Section 2.04.465 of the code be repealed.

45
46 **SECTION 14.** That Subsections C. and D. of Section 2.04.465 be relettered to B. and
47 C.

1 **SECTION 15.** That Subsection C. of Section 2.04.485 of the code be amended to read:

2
3 C. ~~At the second meeting of the county board in each month, the~~ committee shall
4 submit a written report to the board in writing of its action on any claim under 4.90.020 C. and
5 any transfer of funds authorized by the committee under Chapter 4.04 during the previous month.
6

7 **SECTION 16.** That Sections 2.05.100, 2.05.103, 2.05.105 and 2.05.106 of the code be
8 repealed.
9

10 **SECTION 17.** That Section 2.05.690 of the code be repealed.
11

12 **SECTION 18.** That Section 2.06.040 of the code be amended to read:

13
14 The salary of the county administrator shall be established through an employment contract
15 approved by the county board and shall be paid by the finance department in the same manner as
16 the salaries of other county employees. The county administrator is granted all of the benefits
17 conferred on county employees relating to ~~sick leave, vacation paid time off,~~ holidays, insurance
18 benefits, worker's compensation, and travel expense reimbursements.
19

20 **SECTION 19.** That Section 2.06.110 of the code be amended to read:

21
22 2.06.110 Appointments of office staff and officials.

23 A. — ~~The county administrator shall appoint such authorized maintenance, custodial~~
24 ~~and technical staff as are assigned by the county board, in accord with Chapter 3.45.~~

25 B. — The county administrator shall make recommendations to the county board or the
26 chair of the board on the appointment of persons to positions for which the board or the chair is
27 the appointing authority.
28

29 **SECTION 20.** That Subsection B. of Section 2.07.030 of the code be amended to read:

30
31 B. The prosecution of all matters arising under Wis. Stat. ch. 48, the Children's Code
32 and Wis. Stat. ~~ch.~~ 938.13 , the Juvenile Justice Code, ~~with the express exception of~~
33 delinquency cases arising under Wis. Stat. § 938.12, ~~which~~ shall be referred to the Eau Claire
34 County ~~and District a~~ Attorney;
35

36 **SECTION 21.** That Section 2.07.040 of the code be amended to read:

37
38 2.07.040 Child support agency representation. The child support agency was established
39 pursuant to Wis. Stat. §§ 59.03(1) and 59.53(5), for the purpose of implementing Title IV-D of
40 the Federal Social Security Act and related Wisconsin statutory and administrative provisions
41 creating a Child and Spousal Support, Paternity Establishment and Medical Support Liability
42 Program. The agency is the sole county authority designated by the board as its policy and
43 contracting body with the Department of Children and Families for the implementation and
44 administration of the program within the county, and shall be responsible to the board through
45 the committee on administration. Subject to the control and supervision of the corporation
46 counsel, the following legal representation shall be provided on behalf of the Eau Claire County
47 child support agency:
48
49

1 **SECTION 22.** That Subsection A. of Section 2.07.060 of the code be amended to read:

2
3 A. ~~Prior to the execution of any~~ The corporation counsel shall review all legal
4 documents, instruments, contracts, agreements, leases, mortgages, deeds or land contracts,
5 ~~without restriction thereto because of enumeration, the board of supervisors or such of its~~
6 ~~committees, commissions, boards, departments, agencies, and officials which are interested~~
7 ~~therein shall submit the same to the corporation counsel for review prior to execution.~~ With
8 respect to commissions, boards and agencies, this provision is limited to those documents and
9 instruments which may impose some financial commitment or administrative responsibility upon
10 the county, whether express or implied or vested or contingent. The corporation counsel shall
11 review all such documents and instruments for their legal impact, fiscally and administratively
12 upon the county and shall recommend approval or rejection thereof by the appropriate officials.
13

14 **SECTION 23.** That Subsection B. of Section 2.07.080 of the code be amended to read:

15
16 B. When, in his or her opinion, a potential conflict of interest or ethical problem
17 would result from his or her representation ~~of more than one subunit or officer or employee of~~
18 ~~the county;~~
19

20 **SECTION 24.** That Subsection A. of Section 2.09.005 of the code be amended to read:

21
22 A. "Legal holidays" mean the days designated by or commonly celebrated in the
23 state of Wisconsin as New Year's Day, Memorial Day, Independence Day, Labor Day,
24 Thanksgiving Day the Day After Thanksgiving, Christmas Eve Day, and Christmas Day.
25

26 **SECTION 25.** That Subsections A. and B. of Section 2.09.010 of the code be amended
27 to read:

28
29 A. All county offices, inclusive of elective and appointive offices, agencies and
30 departments, except the highway department, and agencies, shall be open to the general public
31 during usual business hours, which shall be defined as being the hours of 8:00 a.m. to 5:00 p.m.,
32 Monday through Friday of each week with the express exception of legal holidays, and the Eau
33 Claire County Government Center for Martin Luther King Day for employee training. However,
34 the Register of Deeds office cut-off time for recording documents shall be 4:30p.m. Said hours
35 shall be computed in accord with Wis. Stat. §§ 175.09 and 175.095.

36 B. The following offices shall have the business hours hereunder specified:

37 1. The highway department office hours shall be from 7:30 a.m. to 4:00
38 p.m.

39 2. For The Eau Claire County jail shall have the following visitation hours
40 consult the county website.:

41 a. For adult males, ~~between 7:00 p.m. and 9:00 p.m., Wednesdays~~
42 ~~and 2:00 p.m. and 4:00 p.m., Sundays.~~

43 b. For adult females, ~~between 6:30 p.m. and 7:00 p.m., Wednesdays~~
44 ~~and between 4:00 p.m. and 4:30 p.m., Sundays.~~

45 c. Eau Claire County jail visitation hours shall be subject to
46 ~~adjustment by the committee on judiciary and law enforcement in cases of change of jail~~
47 ~~population or other extenuating circumstances.~~

48 3. ~~The register of deeds office hours shall be as stated in A. above,~~
49 ~~however, the cutoff time for recording documents shall be 4:30 p.m.~~

1 **SECTION 26.** That Section 2.10.001 of the code be amended to read:

2
3 2.10.001 Purpose. The purpose of this chapter shall be to establish a uniform procedure
4 for the introduction of legislation for consideration by the county board, ~~in accord~~ consistent
5 with ~~the Rules of Order and Procedure,~~ Chapter 2.04.

6
7 **SECTION 27.** That Section 2.10.010 of the code be repealed and recreated to read:

8
9 2.10.010 Drafting of legislation. Resolutions and ordinances shall be introduced to the
10 board in the standard format determined by the corporation counsel, by standing or select
11 committees; or individual supervisors as provided in 2.04.280 C.

12
13 **SECTION 28.** That Subsection C. of Section 2.10.020 of the code be amended to read:

14
15 C. Legislation proposed on behalf of any commission, board, council or special
16 committee shall be introduced either ~~viab~~y an individual supervisor or a standing or select
17 committee with competence in the area of the proposal, as established in 2.05.001 D. and E.

18
19 **SECTION 29.** That Section 2.10.030 of the code be repealed and recreated to read:

20
21 2.10.030 Form of legislation. All legislation introduced to the county board for
22 consideration shall be in standard format prepared by the corporation counsel and accompanied
23 by a fact sheet.

24 A. Resolutions. The body of each resolution shall include the rational and factual
25 basis expressed clearly and concisely.

26 B. Ordinances. The body of each ordinance shall be prepared for insertion in the
27 code of general ordinances without further revisions.

28
29 **SECTION 30.** That Chapter 2.12 be amended to read:

30
31 Chapter 2.12

32
33
34 COUNTY OFFICERS*

35
36 **SECTION 31.** That Section 2.12.030 of the code be amended to read:

37
38 2.12.030 Treasurer and clerk check-signing authority.~~**~~The county clerk and treasurer
39 shall co-sign all authorized orders for payment to be drawn against the county. All signed
40 checks shall be turned over to the county treasurer for bursting and mailing.

41
42
43 _____
44 * ~~For the provisions regarding the county treasurer's duties, see WSA 59.25(1) – 59.25.~~

45 ** ~~For provisions regarding depositories for public funds and facsimile signatures, see~~
46 ~~Chapter 4.08.~~

1 **SECTION 32.** That Section 2.20.010 of the code be amended to read:

2
3 2.20.010 Purpose. Eau Claire County hereby declares that it is in the best interests of its
4 residents to support and authorize an entity, known as the Eau Claire County Beaver Creek
5 Reserve, whose purpose shall be to develop and promote, primarily for youths-under 18 years of
6 age, a better understanding of conservation practices and the practice of good citizenship and to
7 provide a facility for outdoor education.
8

9 **SECTION 33.** That Subsection B. of Section 2.20.101 of the code be amended to read:

10
11 B. "Trapping" includes the taking of, or the attempt to take, ~~of~~ any wild animal by
12 means of setting or operating any device, mechanism or a contraption that is designed, built or
13 made to close upon, hold fast or otherwise can capture a wild animal or animals. When the word
14 trap is used, it shall have the same meaning as the word trapping as defined herein.
15

16 **SECTION 34.** That Section 2.22.055 of the code be repealed and recreated to read:

17
18 2.22.055 Structure of board. A chair and vice-chair shall be elected in even-numbered
19 years for 2 year terms. The chair shall be a county board member. The chair shall appoint a staff
20 person as committee clerk.
21

22 **SECTION 35.** That Section 2.22.080 of the code be amended to read:

23
24 2.22.080 Department of human services. The department of human services is hereby
25 established, which department shall carry out the policies established by the county board and
26 the board so as to accomplish the intent of this chapter, as stated at 2.22.020. The department
27 and its staff shall carry out the functions of the former department of social services, and the
28 unified services board. It shall have all of the authority, express and implied, granted in Wis.
29 Stat. ch. 46, 48, 49, 51, 54, 55 and 938.
30

31 **SECTION 36.** That Section 2.22.100 of the code be amended to read:

32
33 2.22.100 Appointment of director. The director shall be appointed by the county
34 administrator, ~~in accord with 2.06.110 B.,~~ subject to confirmation by the county board.
35

36 **SECTION 37.** That Section 2.22.125 of the code be repealed.

37
38 **SECTION 38.** That the footnote from Chapter 48 of the code be repealed.

39
40 **SECTION 39.** That Section 2.48.110 of the code be amended to read:

41
42 2.48.110 Aquatic recreation provisions--Applicability and enforcement. ~~The provisions~~
43 ~~of 2.48.090 through 2.48.110~~ This section shall apply to the waters of Lake Altoona, within the
44 territorial jurisdiction of the city of Altoona, town of Washington, and town of Seymour; and the
45 waters of Eau Claire Lake, within the territorial jurisdiction of the town of Ludington and the
46 town of Bridge Creek. ~~The provisions of 2.48.090 through 2.48.110~~ This section shall be
47 enforced by the sheriff and the DNR.
48
49

1 **SECTION 40.** That Section 2.48.130 of the code be amended to read:

2
3 2.48.130 Aquatic recreation provisions--Boating regulations. In addition to the traffic
4 rules in Wis. Stat. § 30.65, adopted in 2.48.120 of this chapter, the following rules shall apply to
5 boats using the waters covered by 2.48.110 through ~~2.48.150~~140:

6
7 **SECTION 41.** That Subsection C. of Section 2.48.140 of the code be amended to read:

8
9 C. Interference with Markers Prohibited. No person shall without authority remove,
10 damage or destroy or moor or attach any watercraft to any buoy, beacon or marker placed in the
11 waters of any lake by the authority of the United States, state, county or town, or by any private
12 person pursuant to the provisions of 2.48.110 through ~~2.48.150~~140.

13
14 **SECTION 42.** That Section 2.48.150 of the code be amended to read:

15
16 2.48.150 Aquatic recreation provisions--Violation--Penalties.
17 Any person who violates any provision of 2.48.110 through ~~2.48.150~~140 shall upon
18 conviction thereof be punished as provided in 1.16.010.

19
20 **SECTION 43.** That Chapter 2.56 of the code be repealed.

21
22
23 ADOPTED:

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25 _____
26
27 _____
28
29 _____
30
31 _____
32
33 _____

34 Committee on Administration

35 **KRZ/ch/yk**

36
37
38 Dated this _____ day of _____, 2017.