



## **AGENDA**

### **Eau Claire County Highway Committee**

Thursday, April 20th, 2017 / 6:15 am  
Eau Claire County Highway Department - Room 101  
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (4/6) – Review/Action
4. Public comment
5. Staff and committee reports – Discussion/Action
6. Payment vouchers (4/7,4/14) – Review
7. Future meeting dates, times, and agenda items – Discussion/Action
8. Adjourn.

\* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



## MINUTES

Eau Claire County • Committee on Highway

Thursday, April 6th, 2017 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Carl Anton, Supervisor Katy Forsythe

Staff Present: Jon Johnson, Highway Commissioner; Michael Donaldson, Accountant

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:17 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (3/16/17) - Review/Action**

Motion: Supervisor Clark moved for approval. Motion Approved 5-0

4. **Public comment –**

No public comment

5. **Update on Altoona property easement – Discussion/Action**

This easement adds and gives rights to Xcel energy to be in the existing easement. Purpose is to provide gas service to a backup generator for the cell tower located on the Altoona Highway property.

Motion: Supervisor Clark moved to approve adding Xcel to existing easement. Motion Approved 5-0

6. **Staff and committee reports – Discussion/Action**

Commissioner Jon Johnson spoke on the following:

- General journal entries have been completed for 2016. Working with CLA on updating the balance sheet.
- 2017 bids are out for asphalt and materials. Possible savings of up to 10% on CIP projects due to asphalt prices trending lower than originally anticipated. Also working with local townships and departments with our bids to share in cost savings.
- Meeting scheduled with purchasing in two weeks to discuss more on the bid process.
- Met and shared with townships information on the 50/50 bridge program and its benefits.
- Large fleet update. All of the large fleet trucks have been delivered. Receiving credit from vendor for timelines not met for delivery of 4 trucks. Joint meetings or discussions with finance will occur to discuss funding for continued replacement of aged large fleet.
- Small fleet update. 5 trucks were received last Friday and remaining 5 were received today, which was 3 months ahead of schedule.
- Interviews were completed for the lead positions as well as the Shop Supervisor
- Chairman Henning and Commissioner Johnson to attend a transportation conference in Madison in May.
- Next week, will be attending the NACE conference at the Wisconsin booth in Cincinnati. Next years conference will be held in Wisconsin.
- Attended a conference in Madison a week ago where there was good dialogue at the state DOT level on funding.

**Staff and committee report continued**

- Updated the committee of the site search process in which the purchasing department is working with planning and development department on potential sites and values of these sites.

**7. Payment of Vouchers (3/17, 3/24, 3/31) – Review**

The vouchers were reviewed

**8. Future meeting dates, times, and agenda items – Discussion/Action**

Future dates:

- Thursday, April 20th
- Thursday, May 4th
- Thursday, May 18<sup>th</sup>

Future Items:

- May 4<sup>th</sup> meeting: Carbide Horseshoes and Animals in Right of Way

**9. Adjourn**

Chairman Henning declared meeting adjourned at 7:35 a.m.

Respectfully submitted,

*Michael Donaldson*

Michael Donaldson  
Eau Claire Highway Department