

AGENDA

Eau Claire County

• Committee on Administration •

Wednesday, April 12, 2017

3:30 p.m.

Courthouse - **Room #3312**
721 Oxford Avenue • Eau Claire, WI

1. Call to Order
2. Public Comment
3. Review/Approval of Committee Minutes – Discussion/Action
 - March 14, 2017 (pgs . 2-4)
 - March 28, 2017 (pgs . 5)
4. Review/Approval of Citizen Appointments to Select Commissions, Boards, and Councils / Discussion-Action (pgs . 6-7)
5. Proposed Resolution 17-18/ 006 - Supporting Creation of a Veteran Tribute in Eau Claire County – Discussion/Action (pgs . 8-9)
6. Proposed Ordinance 17-18/002 – To Repeal Section 2.05.035 of the Code; Program Coordinating Committee; To Amend Section 2.44.020 B. of the..... Discussion/Action (pgs . 10-11)
7. Proposed Resolution 17-18/004 – Supporting Continued Funding of Essential Air Service (AES) Program – Discussion/Action (pgs . 12-14)
8. NACo County Government Month – April 2016 /Discussion – Action
“Brilliant Ideas at Work”

Link: [National County Government Month Website](#)
9. Annual Reports. – Discussion
10. Adjourn

Post: 4/7/17 Media, Committee Members, Kathy Schauf, Keith Zehms. Charity Zich, Tim Moore, Adam Kohls

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 8394710 (FAX) 8391669 or (TDD) 8394735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

MINUTES

Eau Claire County

• Committee on Administration •

Tuesday, March 14, 2017

4:30 p.m.

Courthouse - Room #1273

721 Oxford Avenue • Eau Claire, WI

Members Present: Gregg Moore, Colleen Bates, Kathy Clark, Jerry Wilkie and Mark Beckfield

Staff Present: Kathryn Schauf, County Administrator; Dave Hayden, Information Systems; Keith Zehms, Corporation Counsel, Adam Kohls, Veteran Services; Lance Gurney, Planning & Development Director; Pat Christenson, Sheriffs Dept; Robyn Rau, Finance Dept. and Angie Harmon

Others Present: Tobi LeMahieu, West Central WI Regional Planning Commission (WCWRPC)

Chairman Moore called the meeting to order at 4:30 p.m.

Public Comment

David Mortimer spoke in support of Broadband Forward agenda item. He also mentioned the community model ordinance grant.

Review/Approval of Committee Minutes – Discussion/Action

- February 10, 2017

ACTION: Supervisor Bates made a motion to approve the February 10, 2017 meeting minutes. Motion carried, 4-0.

Veterans Tribute Trail Update – Adam K. – Discussion/Action

Adam Kohls presented the proposed development of the Veterans Tribute Trail and the anticipated location, design and maintenance to the trail.

CDBG and Regional Business Fund (RFB) Update – Discussion

a. Eau Claire County as an entitlement community

Tobi L, WCWRPC, provided a brief explanation of what an entitlement community is. Eau Claire County is not an entitlement community; however, the City of Eau Claire is an entitlement community. The Wisconsin Dept. of Administration has indicated to the WCWRPC that the Revolving Loan Fund (RLF) can no longer distribute funds to the City of EC. Therefore, \$350,000 has been returned to the city and \$150,000 to the Economic Development Corporation (EDC) to reallocate as each of those entities sees fit.

b. Existing County funds

City and Eau Claire County/Economic Development Corporation contributed funds to the CBDG and RFB at its inception, now that program lending is ceasing the future of the funds were discussed. Currently, Mike Schatz and Luke Hanson are working to develop a program that would provide dollars for façade renovation and other funding to businesses located in the city of EC.

The committee also discussed GIS grant money available for job creation businesses and considered the counties options, including but not limited to repurposing the funds. The recommendations will be brought to a future Committee on Finance & Budget meeting.

Broadband Forward – Community Model Ordinance - Discussion

Dave briefed the members on the recently designed Broadband Forward Community model opportunity.

County Board Tablet Devices – Discussion

The committee discussed the replacement schedule of the tablet devices used by county board supervisors. Some of the requests for features would be more storage, MS Word, and USB drive. This agenda item will be brought to a future meeting date prior to 2018 budget meeting.

Major Software Applications Planning – Discussion/Action

Dave provided the members with a list of the major software application updates needed for county departments. The funding requests that will be brought to budget meetings later this year.

Strategic Plan Goal Review – Josh Pedersen – Discussion/Action

Strategic plan goal team members presented the recommendation for developing an Innovation Fund. They discussed the application process. Jerry suggested adding to the application measurable outcomes and how those outcomes were measured. Gregg would like a project description line added to the application.

Proposed Ordinance 16-17/107 – County Code Title 1 Updates – Discussion/Action

Keith provided a brief explanation on the proposed ordinance that describes the changes being made to certain sections of the county code -Title 1.

ACTION: Supervisor Clark made a motion to approve the proposed ordinance with the recommended legal changes that Keith & Airport manager make to Title 12, Subtitle 1, Motion carried, 5-0.

Mark Beckfield left the meeting at 6:20 p.m.

Proposed Ordinance 16-17/106 – County Code Chapter 2.48, 2.50, 2.73 and 2.87 Updates – Discussion/Action

Keith provided a brief explanation on the proposed ordinance that describes the changes being made to the some sections of Title 2 of the county code.

ACTION: Supervisor Bates made a motion to approve the proposed ordinance, Motion carried, 4-0.

Proposed Resolution 16-17/079 – County Housing Agreement – Discussion/Action

Keith briefed the committee on the agreement to legally separate the County from the Housing Authority. The Housing Authority Board has approved the agreement. The proposed resolution details what the counties obligations are for the separation process.

ACTION: Supervisor Wilkie made a motion to approve the proposed resolution. Motion carried, 4-0.

Proposed Resolution 16-17/109 - Supporting Efforts to Close Commercial Property Assessment Loopholes – Discussion/Action

ACTION: Supervisor Wilkie made a motion to approve the proposed resolution with a minor change to line 22 of the resolution. Motion carried, 4-0.

Future Meeting Dates – Discussion/Action

The April committee meeting will be changed to Wednesday, April 12th at 3:30 p.m.
The members also discussed moving the regular meeting time for future meetings to 3:30 p.m.

The meeting was adjourned at 6:41 p.m. by unanimous consent.

Minutes respectfully submitted by,

Angie Harmon
Committee Clerk

Next meeting: Wednesday, April 12 at 3:30 p.m.

MINUTES

Eau Claire County

• Committee on Administration •

Tuesday, March 28, 2017

8:30 a.m.

Courthouse - Room #3510
721 Oxford Avenue • Eau Claire, WI

Members Present: Colleen Bates, Kathy Clark and Jerry Wilkie

Members Absent: Gregg Moore and Mark Beckfield

Staff Present: Kathryn Schauf, County Administrator and Angie Harmon

Supervisor Bates called the meeting to order at 8:30 AM

Amendment to Contract with Sikich, LLP - Discussion/Action

After the last 3 months of consultant work provided by Marc DeVries with Sikich, LLP, it has been determined that additional items **needed to be added to 'Statement of Work'**. The members were briefed on what was amended on the agreement.

ACTION: Supervisor Clark made a motion to approve the amendment to the Sikich, LLP agreement as presented. Motion carried, 3-0.

The meeting was adjourned at 8:42 a.m. by unanimous consent.

Minutes respectfully submitted by,

Angie Harmon
Committee Clerk

<u>Committee</u>	<u>Discipline</u>	<u>Incumbent / Wish to be Reappointed?</u>	<u>Applicant</u>	<u>Term</u>
Groundwater Advisory (3)*	Citizen	Glory Adams , yes to reappointment	Glory Adams (I)	April, 2020
	Board of Health rep.	John Paddock, no to reappointment	Dr. Jennifer Eddy	April, 2020
	DNR rep.	Stacy Steinke, no to reappointment	Anna Mares	April, 2020
* Katherine Grote's position still vacant; Supervisor Dunning is in contact with UW-EC. Most likely Fall of 2017 we will have one in place				
LEPC (7)	Firefighter	Darrell Christy, yes to reappointment	Darrell Christy (I)	April, 2019
	Firefighter	Bruce Buchholz, no to reappointment	Jamie Burkhardt	April, 2019
	Hospital	David Salter, yes to reappointment	David Salter (I)	April, 2019
	Law Enf./Communications	Don Henning, yes to reappointment	Donald Henning (I)	April, 2019
	Law Enf./Communications	Jim Southworth, yes to reappointment	Jim Southworth (I)	April, 2019
	Community Groups	John Baltes, yes to reappointment	John Baltes (I)	April, 2019
	Community Groups	Frank Neibauner, yes to reappointment	Frank Neibauner (I)	April, 2019
	Board of Land Use Appeals (2 + alternate)		Randall Stutzman, yes to reappointment	Randall Stutzman (I)
		Gary Eslinger, yes to reappointment	Gary Eslinger (I)	June, 2020
			Darrin Schawab (fill alternate spot)	June, 2020
Airport Commission (2)		David Frederikson, no to reappointment	Timothy Keyes	April, 2019
		Bill Hilgedick, yes to appointment	Bill Hilgedick (I)	April, 2019
County Housing Authority (1)		Marlene Soppeland, no to reappointment	Jennifer Ebert	April, 2022
ADRC (2)		Mary Pierce, yes to reappointment		April, 2020
		Lauri Malnory, has served 2, 3-year terms; cannot serve	Myron Thews Audrey Nelson (late application)	
LE Phillips Sr. Center (1)		Randy Bestul, yes to reappointment	Randy Bestul (I)	Dec., 2019

County Board Appointments				
Western Dairyland (2)		Nick Smiar, no response		April, 2018
		Judy Gatlin, yes to reappointment		April, 2018
Groundwater Advisory (3)		Katy Forsythe, no response		April, 2020
		Jim Dunning, yes to reappointment		April, 2020
		Gordon Steinhauer, no response		April, 2020
ADRC (2)		Sandra McKinney, yes to reappointment		April, 2020
		Stella Pagonis, unable to serve; has served 2, 3-year terms	Sue Miller expressed interest	April, 2020
City-County Board of Health (1)		Jerry Wilkie, yes to reappointment	Stella Pagonis expressed interest	April, 2022

FACT SHEET

TO FILE NO. 17-18/006

This resolution supports an Eau Claire County Veteran tribute project. Two years ago a veteran tribute team was formed and has found overwhelming support for the project within the community. The team has obtained preliminary plans and working with the City of Eau Claire has found a location for the veteran tribute in an area known as the Forest Street Greenway. The estimated cost of the project is approximately \$2,000,000. As a destination and meeting place the veteran tribute may result in Eau Claire County businesses receiving significant economic benefits. In March 2017 a non-profit foundation, Eau Claire County Veterans Tribute Foundation, Inc. was established to accept donations for this project.

Fiscal Impact: There is no fiscal impact.

Respectfully Submitted,

Adam Kohls
Assistant Veteran Services Director

Ordinance/17-18.006 Fact

2
3 - SUPPORTING CREATION OF A VETERAN TRIBUTE IN EAU CLAIRE COUNTY-
4

5 WHEREAS, Eau Claire County Veteran Service Organizations, business and community
6 leaders have expressed interest in creating a veteran tribute recognizing the service of all Eau Claire
7 County veterans; and
8

9 WHEREAS, the veteran tribute would benefit our community by serving as a destination and
10 meeting place to honor the service and sacrifice of our veterans; and
11

12 WHEREAS, the Eau Claire County Board of Supervisors strongly encourages individuals,
13 businesses and service organizations to provide financial support through tax deductible gifts to the
14 Eau Claire County Veterans Tribute Foundation, Inc.
15

16 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of
17 Supervisors hereby supports the creation of a veteran tribute project and the participation of
18 veteran services staff in this project.
19

20 BE IT FURTHER RESOLVED that the Eau Claire County Board of Supervisors hereby
21 agrees to collaborate with the City of Eau Claire in completing the tribute and supports the
22 Veteran Tribute Foundation’s efforts to complete and maintain the veteran tribute.
23

24 BE IT FURTHER RESOLVED that Eau Claire County Veteran Services and/or the
25 Veteran Tribute Foundation will serve as direct liaisons to the Eau Claire County Board of
26 Supervisors and its standing committees.
27

28 _____
29 _____
30 _____
31 _____
32 _____
33 _____
34 _____
35 _____
36 _____
37 _____
38 _____

39 Committee on Administration

40 KRZ/yk

41 Dated this _____ day of _____, 2017.
42

FACT SHEET

TO FILE NO. 17-18/002

This ordinance updates the county code to reflect the separation of the housing authority from the county in resolution 16-17/079 adopted on March 21.

SECTION 1: Deletes a reference to the program coordinating committee established by the housing authority. An ordinance is not necessary. The housing authority board can adopt a similar provision as a policy.

SECTION 2: Deletes a reference regarding oversight by the committee on planning and development.

SECTION 3: Deletes the section of the code describing the housing authority as a division of the department of planning and development.

Please note that the references in 2.05.030, creating the housing authority; 3.20.080, authorizing per diem compensation to housing authority board members and Chapter 9.70, the County Fair Housing Ordinance will be maintained in the county code.

Fiscal Impact: There is no fiscal impact.

Respectfully Submitted,

Keith R. Zehms
Corporation Counsel

KRZ/yk

Ordinance/16-17.Housing Fact Fact

1 **Enrolled No.**

2 **ORDINANCE**

3 **File No. 17-18/002**

4 - TO REPEAL SECTION 2.05.035 OF THE CODE: PROGRAM COORDINATING
5 COMMITTEE; TO AMEND SECTION 2.44.020 B. OF THE CODE: DEPARTMENT
6 DIVISIONS AND ATTACHED BOARDS AND COMMISSIONS; TO REPEAL
7 SECTION 2.44.030 E. OF THE CODE; DEPARTMENT DIVISIONS AND
8 ATTACHED BOARDS AND COMMISSIONS -

9 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

10 **SECTION 1.** That Section 2.05.035 of code be repealed:

11 **SECTION 2.** That Subsection B of Section 2.44.020 be amended to read:

12
13 B. The ~~Board of Commissioners of the County Housing Authority,~~ the Board of
14 Land Use Appeals, the Land Conservation Commission and the Industrial Development
15 Agency are attached to the department for administrative purposes.
16
17

18 **SECTION 3.** That Subsection E. of Section 2.44.030 of the code be repealed:

19 ADOPTED:

20
21
22
23 _____
24
25 _____
26
27 _____
28
29 _____
30
31 _____

32 Committee on Administration

33 **KRZ/ch/yk**

34
35
36 Dated this _____ day of _____, 2017.

FACT SHEET

TO FILE NO. 17-18/004

Access to the national air transportation system keeps communities viable in a global economy. Scheduled airline service provides the Chippewa Valley with access to the world and the world access to the Chippewa Valley. Funding for scheduled airline service to and from the Chippewa Valley is currently needed through a federal program called the Essential Air Service (EAS) program. President Trump's FY2018 budget includes elimination of the EAS program. Elimination of the EAS program would not result in lowering the average resident's income tax burden. It would merely result in loss of airline service to 173 communities in 36 states, or 30% of the airports that currently have scheduled airline service in the United States.

The Chippewa Valley Regional Airport Commission is committed to continued public education of local airline service options with the goal of ultimately eliminating the need for the EAS program. Total revenue passengers utilizing the Chippewa Valley Regional Airport in 2016 increased 9% over 2015 and year over year increases have continued into 2017.

Fiscal Impact is a minimum annual reduction of \$350,000 in airport revenue if EAS is eliminated.

Respectfully submitted,

Charity Zich
Airport Director

2
3 **- SUPPORTING CONTINUED FUNDING OF THE ESSENTIAL AIR SERVICE (EAS)**
4 **PROGRAM -**

5
6 WHEREAS, President Trump’s FY18 Budget eliminates funding for the Essential Air
7 Service (EAS) program which provides funding for airline service to the Chippewa Valley; and
8

9 WHEREAS, EAS is a federal program enacted to guarantee air service to small
10 communities in the U.S., served by certificated airlines prior to airline deregulation to maintain a
11 minimal level of scheduled air service that otherwise would not be profitable; and
12

13 WHEREAS, the EAS program provides access to the national air transportation system in
14 173 communities in 36 states; and
15

16 WHEREAS, approximately 30% of the airports in the United States receiving airline
17 service are getting the service under the EAS program; and
18

19 WHEREAS, the EAS program is user fee funded with a portion of the funds coming from
20 aviation overflight fees and the remaining funds coming from the Aviation Trust Fund which is
21 funded through aviation user fees; and
22

23 WHEREAS, access to the national transportation system for scheduled air service
24 through the Chippewa Valley Regional Airport is essential for attracting and maintaining
25 businesses to the Chippewa Valley.
26

27 WHEREAS, currently The Chippewa Valley Regional Airport has daily scheduled airline
28 service to Chicago; and
29

30 WHEREAS, the Chippewa Valley Regional Airport served 43,578 total passengers in 2016;
31 and
32

33 WHEREAS, loss of scheduled air service will negatively impact the ability of the Chippewa
34 Valley Regional Airport to support private and business aircraft operations since the amount of user
35 fee funded capital improvements the airport receives is tied to the number of passenger
36 enplanements; and
37

38 WHEREAS, if Chippewa Valley Regional Airport drops below 10,000 passengers per year
39 the Federal Aviation Administration funding for airport capital improvements will drop from \$1
40 million per year to \$150,000 per year; and
41

42 WHEREAS, air passengers utilizing the Chippewa Valley Regional Airport in 2014 spent
43 \$4.3 million and supported 70 additional jobs in the Chippewa Valley, with a payroll of \$1.3 million;
44 and
45

46 WHEREAS, the direct effect of the airport on the Chippewa Valley economy in 2014 totaled
47 157 employees, a payroll of \$7.8 million and \$41.6 million in economic output.
48
49

1 NOW THEREFORE BE IT RESOLVED by the Eau Claire County Board of Supervisors that
2 it supports continued funding for the EAS program.

3
4 BE IT FURTHER RESOLVED that the Eau Claire County Board of Supervisors directs the
5 county clerk to forward this resolution to President Donald Trump, Congressmen Ron Kind and Sean
6 Duffy, and Speaker of the House Paul Ryan, Senators Tammy Baldwin and Ron Johnson and
7 Governor Scott Walker and the Wisconsin Counties Association.
8

9 _____
10 _____
11 _____
12 _____
13 _____
14 _____
15 _____
16 _____
17 _____
18 _____
19 _____

20 Committee on Administration

21
22 Dated this ____ day of _____ 2017.
23

24 _____
25 _____
26 _____
27 _____
28 _____
29 _____
30 _____
31 _____
32 _____
33 _____
34 _____
35 _____
36 _____

37 Chippewa Valley Regional Airport Commission

38
39 Dated this ____ day of _____ 2017.
40
41
42
43
44
45
46