



AGENDA

Eau Claire County Highway Committee
Thursday, April 6th, 2017 / 6:15 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (3/16) – Review/Action
4. Public comment
5. Update on Altoona property easement– Discussion/Action
6. Staff and committee reports – Discussion/Action
7. Payment vouchers (3/17,3/24, & 3/31) – Review
8. Future meeting dates, times, and agenda items – Discussion/Action
9. Adjourn.

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES

Eau Claire County • Committee on Highway

Thursday, March 16th, 2017 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Carl Anton, Supervisor Katy Forsythe

Staff Present: Jon Johnson, Highway Commissioner; Kathryn Schauf, County Administrator; Michael Donaldson, Accountant

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:16 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (3/2/17) - Review/Action**

Motion: Supervisor Clark moved for approval. Motion Approved 5-0

4. **Public comment –**

No public comment

5. **Update on inquiry with DOT and planning on state property-Discussion/Action**

In discussions with the DOT and planning, Commissioner Johnson was advised that the property will need to go through Chapter 16 which opens discussions to all state agencies for acquisition prior to county interest. This may take upwards of 12-18 months to learn if property is available. If available for county acquisition the property would require an appraisal and environmental survey which cost incurred may fall on the interested party as well as the value of the property.

Motion by Supervisor Clark for Eau Claire County to initiate a formal process for identifying alternative site locations. Motion approved 5-0

The 120 acre property owned by Eau Claire County which includes the Lowes Creek Park was also discussed as an option to look into for site consideration. The Highway department would need approximately 40 acres of the 120 acres available at this location. Utilizing county owned property would save money in comparison to purchasing property.

6. **Staff and committee reports – Discussion/Action**

Commissioner Jon Johnson spoke on the following:

- CIP for CTH K was bid out and came in under the estimate. Project will start right away in the spring.
- The department has received some internal and external application for the open positions. Application period ends on Sunday, March 19th.
- Department has gone to weekly accounts payable payments to improve on timing.
- One truck remains of the large fleet to be delivered and bidding out of next round of trucks will occur soon.
- Offsite storage facility lease runs through 2017. The storage was acquired for machinery that otherwise would have sat outside for the winter and has proven very beneficial.

Staff and committee report continued

- Department is working with Sherriff Kramer to acquire equipment needed when they become available. Currently the department is in need of a forklift.
- Department is going through our yard and auctioning any items that we no longer have a need for.
- Attending NACE conference in April in Cincinnati. Conference will be held in Eau Claire in 2018
- Has been elected the board for the Wisconsin County Highway Association.
- Advised on regulations that prohibit the committee as a group to meet and discuss county business at an unscheduled and unpublicized meeting.

7. Payment of Vouchers (3/3 & 3/10) – Review

The vouchers were reviewed

8. Future meeting dates, times, and agenda items – Discussion/Action

Future dates:

- Thursday, April 6th, 2017
- Thursday, April 20th, 2017

Future Items:

- Right of way easement for Altoona highway property for cell tower

9. Adjourn

Chairman Henning declared meeting adjourned at 7:10 a.m.

Respectfully submitted,

Michael Donaldson

Michael Donaldson
Eau Claire Highway Department