

## AGENDA

Eau Claire County Board of Supervisors  
**Tuesday, March 21, 2017 / 7 pm**

Location:  
Courthouse, County Boardroom (Room 1277)  
721 Oxford Ave. Eau Claire, WI

### Eau Claire County Mission Statement:

"To provide quality, innovative and cost-effective services that safeguard and enhance the well-being of residents and resources"

- (1) Indicates 1<sup>st</sup> Reading
- (2) Indicates 2<sup>nd</sup> Reading
  
1. Call to Order
2. Honoring of the Flag and Moment of Reflection (Supervisor Robin Leary)
  
3. Call of the Roll
4. Approval of the Journal of Proceedings (March 7, 2017) (pg. 4-6)
  
5. **PUBLIC COMMENT**
6. **REPORTS TO THE COUNTY BOARD UNDER 2.04.320**

**Presentation:** Re: Eau Claire County Hosting Wisconsin Farm Technology Days in 2020 /  
by: Mark Hagedorn and Sara Novotny, UW Extension Agents

### **Annual Department Oral Reports**

- Chippewa Valley Regional Airport, Charity Zich, Airport Director

**County Administrator Update** by: Kathryn Schauf, County Administrator (monthly update)

- Brief Update / State Budget / Legislative Comments

### **Written Reports**

- 2017 Contingency Fund Report (pg. 7)

### **Independent Agency Reports** (pg. 8)

- Chippewa Valley Regional Airport (pg. 9-10)
- County Housing Authority (pg. 11-13)
- Economic Development Corporation (pg. 14)
- Emergency Medical Services Council (pg. 15-16)

7. **PRESENTATION OF PETITIONS, CLAIMS AND COMMUNICATIONS**

**Proclamation:**

“Proclaiming March 27 Through March 31, 2017, “Fair Housing Week”  
in the County of Eau Claire” (pg. 17)

8. **FIRST READING OF ORDINANCES BY COMMITTEES**

**File No.**

16-17/106 (1) To Amend Section 2.48.110, of the Code: Aquatic Recreation Provision –Applicability and Enforcement; To Amend Section 2.48.130 of the Code: Aquatic Recreation Provisions – Boating Regulations; To Amend Section 2.48.140 C. of the Code: Aquatic Recreation Provision –Markers and Navigational Aids; To Amend Section 2.48.150 A. of the Code: Aquatic Recreation Provisions – Violation – Penalties; To Repeal and Recreate Section 2.50.500 of the Code: Veterans Transportation; To Repeal Section 2.73 of the Code: Use of Computer Numbers for Lottery Credit Conveyances; To Repeal Section 2.87 of the Code; Distribution and Mailing System (pg. 18-20)

16-17/107 (1) To Amend Certain Section 1.01.020 A. of the Code; County Courthouse; To Amend Section 1.02.010 A.2.d. of the Code; Definitions and Grammatical Interpretations . . . To Amend Section 1.08.001 A. of the Code; Statement of Authority and Intent . . . (pg. 21-28)

9. **FIRST READING OF ORDINANCES AND RESOLUTIONS BY MEMBERS**

10. **REPORTS OF STANDING COMMITTEES, COMMITTEES, COMMISSIONS AND BOARDS UNDER 2.04.160 AND SECOND READING OF ORDINANCES**

**Committee on Administration**

**File No.**

16-17/079 (1) Authorizing an Agreement Between Eau Claire County and the Eau Claire County Housing Authority Legally Separating the Entities Effective January 1, 2019; Authorizing the County Administrator to Take All Actions Necessary to Effectuate the Intent of this Resolution (pg. 29-36)

16-17/109 (1) Eau Claire County Supports the Efforts to Close Commercial Property Assessment Loopholes (pg. 37-38)

10. **REPORTS OF STANDING COMMITTEES, COMMITTEES, COMMISSIONS AND BOARDS  
UNDER 2.04.160 AND SECOND READING OF ORDINANCES** (con't)

**Committee on Human Resources**

**File No.**

16-17/070 (2)

Amending the Eau Claire County Human Resources Employee Policy Manual (originally on the December 20, 2016 meeting, was referred to the January 17, 2017 meeting; then postponed to the March 21, 2017 meeting). Please note original fact sheet has been updated based on Committee's recommendations. (pg. 39-50)

**UW Extension Education Committee**

**File No.**

16-17/100 (1)

Support and Authorization for Eau Claire County to Host 2020 Farm Technology Days (pg. 51-52)

**Committee on Planning and Development**

**File No.**

16-17/102 (2)

To Repeal and Recreate Title 15 of the Code: Buildings and Construction (from March 7, 2017 county board meeting) (pg. 53-62)

**Committee on Finance & Budget**

**File No.**

16-17/108 (1)

Authorizing Payment of Vouchers Over \$10,000 Issued During the Month of February 2017 (pg. 63-64)

11. **APPOINTMENTS**

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
OF SUPERVISORS**

**Tuesday, March 7, 2017**

The County Board of Supervisors of the County of Eau Claire convened at the Courthouse in the City of Eau Claire on Tuesday, March 7, 2017, and was called to order by Chair Gregg Moore at 7:00 p.m.

The Board honored the flag with the pledge of allegiance.

Moment of reflection was presented by Supervisor Sue Miller.

Roll Call: 27 present: Supervisors Gary G. Gibson, Sandra McKinney, Douglas Kranig, Stella Pagonis, Carl Anton, Katy Forsythe, Steve Chilson, Kevin Stelljes, Gordon C. Steinhauer, Mike Conlin, Ray L. Henning, Kathleen Clark, Judy Gatlin, Nick Smiar, David P. Mortimer, Gregg Moore, James A. Dunning, Gerald L. Wilkie, Bruce Willett, Mark Beckfield, Sue Miller, Robin J. Leary, Heather DeLuka, Mark Olson, Tami Schraufnagel, Kimberly A. Cronk, Patrick L. LaVelle

2 absent: Supervisors Colleen A. Bates, Brandon Buchanan

**JOURNAL OF PROCEEDINGS (February 22, 2017)**

On a motion by Supervisor Mortimer, seconded by Supervisor Gatlin, the Journal of Proceedings was approved.

**PUBLIC COMMENT**

No one wished to speak.

**REPORTS TO THE COUNTY BOARD UNDER 2.04.320**

Human Resources Director Jamie Gower presented an oral annual report.

The following written reports were presented to the board:

-Alternate Care Report Ending December 31, 2016

-Adult Mental Health Residential and Institutional Expenses and Revenues &

Children's Institution for Mental Disease Expenses and Revenues Ending December 31, 2016

**PRESENTATION OF PETITIONS, CLAIMS AND COMMUNICATIONS**

Correspondence was received from Howard Ludwigson regarding acceptance of clean fill and the reclaiming of clay pits in the Lowes Creek County Park.

A proclamation from the Office of the Governor of the State of Wisconsin was laid on the desks of the county board supervisors proclaiming March 2017 as Social Work Month.

**FIRST READING OF ORDINANCES BY COMMITTEES**

**Ordinance 16-17/102 TO REPEAL AND RECREATE TITLE 15 OF THE CODE; BUILDINGS AND CONSTRUCTION**

Action on said ordinance was referred to the next meeting of the county board.

**REPORTS OF STANDING COMMITTEES, COMMITTEES, COMMISSIONS AND BOARDS UNDER 2.04.160 AND SECOND READING OF ORDINANCES**

**Committee on Administration**

**Ordinance 16-17/096 TO AMEND SECTION 2.12.140 B. OF THE CODE: MEDICAL EXAMINER SYSTEM**

Motion by Supervisor LaVelle, seconded by Supervisor DeLuka for enactment.

On a roll call vote, the ordinance was unanimously enacted.

**Committee on Human Resources**

**Resolution 16-17/105** AUTHORIZING NEW AND MODIFIED POSITION REQUESTS FOR 2017 AND USE OF CONTINGENCY FUNDS OF \$90,000

Motion by Supervisor Gatlin, seconded by Supervisor Schraufnagel, for adoption.

There were no objections to allowing Human Resources Director Jamie Gower to speak.

On a required 2/3 vote of the board, the resolution was adopted as follows:

25 ayes: Supervisors Gibson, McKinney, Pagonis, Anton, Forsythe, Stelljes, Steinhauer, Conlin, Henning, Clark, Gatlin, Smiar, Mortimer, Moore, Dunning, Wilkie, Willett, Beckfield, Miller Leary, DeLuka, Olson, Schraufnagel, Cronk, LaVelle

2 noes: Supervisors, Kranig, Chilson

2 absent: Supervisors Bates, Buchanan

**Committee on Planning and Development**

**Ordinance 16-17/089** AMENDING THE 1982 OFFICIAL ZONING DISTRICT BOUNDARY MAP FOR THE TOWN OF PLEASANT VALLEY

Motion by Supervisor Steinhauer, seconded by Supervisor Olson, for enactment.

On a roll call vote, the ordinance was unanimously enacted.

**Highway Committee**

**Ordinance 16-17/093** TO AMEND SECTION 10.02.030 A. 6 OF THE CODE: PARKING PROHIBITIONS DESIGNATED

Motion by Supervisor Leary, seconded by Supervisor Henning for enactment.

On a roll call vote, the ordinance was unanimously enacted.

**Committee on Parks & Forest**

**Resolution 16-17/099** RESOLUTION ACCEPTING APPROXIMATELY 830,000 CUBIC YARDS OF FREE, CLEAN FILL FROM COMMONWEAL DEVELOPMENT CORPORATION TO RECLAIM THE AREA KNOWN AS THE CLAY PITS IN THE AREA ON THE EAST SIDE OF LOWES CREEK COUNTY PARK

Motion by Supervisor LaVelle, seconded by Supervisor Forsythe, for adoption.

On a motion by Supervisor Stelljes, seconded by Supervisor Willett for Amendment 1 as follows:

1. On Page 1, Line 35, after the word "Supervisors" Insert ", after completion of a Park Master Plan."
2. On Page 1, Line 40, after the word "Supervisors" Delete "accepts this clean fill on the conditions and timeline outlined in this resolution and that the County Administrator is authorized to take any action necessary and sign any documents necessary to effectuate the intent of this resolution." and Insert "authorizes the Parks and Forest Committee to negotiate acceptance of said material."

There were no objections to allowing Parks and Forest Director Josh Pedersen to address the board.

On a motion by Supervisor Wilkie, seconded by Supervisor Conlin to amend Amendment 1 as follows:

On Page 1, Lines 40 – 43 would read as follows:

“BE IT FURTHER RESOLVED that the Eau Claire County Board of Supervisors authorizes the Parks and Forest Committee to negotiate terms of accepting said material and that the County Administrator is authorized to take any action necessary and sign any documents necessary to effectuate the intent of this resolution.”

On a roll call vote, the Amendment to Amendment 1 was adopted as follows:

21 ayes: Supervisors Gibson, Kranig, Pagonis, Anton, Forsythe, Stelljes, Steinhauer, Conlin, Clark, Gatlin, Smiar, Mortimer, Moore, Dunning, Wilkie, Willett, Miller, Leary, DeLuka, Schraufnagel, Cronk

6 noes: Supervisors Gibson, Chilson, Henning, Beckfield, Olson, Lavelle

2 absent: Supervisors Bates, Buchanan

Supervisor Kranig called the question; the Chair did not recognize this request at this time.

Chair Moore stepped down, and Second Vice Chair Clark assumed the Chair.

On a roll call vote, Amendment 1 as amended was defeated as follows:

5 ayes: Supervisors Stelljes, Conlin, Smiar, Wilkie, Willett

22 noes: Supervisors Gibson, McKinney, Kranig, Pagonis, Anton, Forsythe, Chilson, Steinhauer, Henning, Clark, Gatlin, Mortimer, Moore, Dunning, Beckfield, Miller, Leary, DeLuka, Olson, Schraufnagel, Cronk, Lavelle

2 absent: Supervisors Bates, Buchanan

On a roll call vote, the original resolution was unanimously adopted.

The Board adjourned at 9:02 p.m.

Respectfully submitted,



Janet K. Loomis  
County Clerk

TO: Honorable Eau Claire County Board of Supervisors  
FROM: Committee on Finance and Budget  
DATE: March 15, 2017  
SUBJ: **2017 Contingency Fund**

Pursuant to Section 2.04.485(C) of the Code of General Ordinances, the following is the status of the 2017 Contingency fund as of noon on March 15, 2017:

Jan 1 2017	2017 Contingency Fund / Budget Allocation	\$ 300,000.00
March 7, 2017	CB: Authorizing New/Modified Position Requests for 2017 . . . (File No. 16-17/105)	<u>\$ 90,000.00</u>
Balance Available:		\$ 210,000.00

CB: denotes county board action

## **Independent Agency Reports**

Per Section 2.04.32 (D), members appointed to represent the board on governing bodies of independent agencies shall submit a written report of activities or issues annually at the second meeting in March. The following agencies are required to prepare an annual report for the County Board on the activity of their respective agency:

### **CHIPPEWA VALLEY BUSINESS INNOVATION CENTER**

Pat LaVelle

### **CHIPPEWA VALLEY REGIONAL AIRPORT COMMISSION**

Mark Olson

### **CITY-COUNTY BOARD OF HEALTH**

Gerald Wilkie

### **COUNTY HOUSING AUTHORITY**

Mark Beckfield

Robin Leary

### **EAU CLAIRE AREA ECONOMIC DEVELOPMENT CORPORATION**

Gregg Moore

### **EAU CLAIRE COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

Michael Conlin

Ray Henning

### **EMERGENCY MEDICAL SERVICES COUNCIL**

Heather DeLuka

### **LAKE ALTOONA REHABILITATION DISTRICT COMMISSION**

Sue Miller

### **LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

Ray Henning

Patrick LaVelle

### **METROPOLITAN PLANNING ORGANIZATION**

Jim Dunning

Kevin Stelljes

### **WEST CENTRAL WISCONSIN COUNTIES CONSORTIUM BOARD OF COMMISSIONERS**

Colleen Bates

### **WEST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

Kathleen Clark

Gordon Steinhauer

### **WESTERN DAIRYLAND ECONOMIC OPPORTUNITY COUNCIL**

Judy Gatlin

Nick Smiar





Chippewa Valley  
**REGIONAL AIRPORT**  
**SEMI-ANNUAL LIAISON REPORT**  
**January – December 2016**

Respectfully submitted by  
Mr. Mark Olson  
County Board Supervisor and Airport Commissioner

AIR SERVICE PROGRAM

Annual passenger enplanements/deplanements for 2016 increased by 9% or 41,494 compared to 38,189 in 2015. This increase is even more impressive with a 6% reduction in the number of scheduled United Express flights. The reduction in flights was primarily due to the removal of a Saturday afternoon flight. United Express also reported a 97% completion factor with only 3% of flights cancelled.

The airport hosted a meeting with United Express carrier, SkyWest Airlines, in October 2016. The air service meeting gave area businesses, chamber and government representatives the opportunity to hear directly from the airline on the importance of utilization to keep the current level of service.

CVRA also served multiple scheduled charter operations during 2016. Flights were offered to Laughlin and Wendover, Nevada with 100+ seat jets. These flights continue to be popular with leisure travelers in the region.

GENERAL AVIATION PROGRAM

The Air Traffic Control Tower reported 22,832 annual operations, or takeoffs and landings. These operational statistics only include takeoffs and landings during the tower hours of operation or from 5:30 a.m. to 8:30 p.m.

Airport hangars continue to be mainly full even with decreasing aviation activity nationwide. The airport averaged 2 vacancies of the 48 airport owned hangars. Plans continue for construction of a new row of t-hangars on the south side of the airport.

The Airport Fixed Base Operator (FBO), Hawthorne Aviation, continues to provide services for general aviation including flight instruction, aircraft rental, fueling, hangar space and on demand business and medical charters. Total gallons of fuel sold to aircraft utilizing the airport in 2016 was 1,664,426.

AIRPORT PARTNERS PROGRAM

A new restaurant, Hangar 54 Grill, opened at the airport in May 2016. The restaurant has been very successful and is an asset welcomed by Airport users and the community.

Multiple car rental options continue to be available at the Airport. Total cars rented in 2016 increased by 7% in 2016.

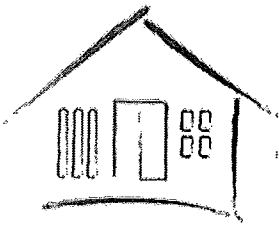
#### OTHER AIRPORT PROJECTS AND OPERATIONAL ITEMS

The current Airport Operating Agreement between Chippewa and Eau Claire Counties runs through 2018. The partnership between Chippewa and Eau Claire Counties continues to be a very efficient and effective means of operating the Chippewa Valley Regional Airport. This agreement represents the reach of the airport beyond a single county and allows the Airport Commission the opportunity to react quickly to available opportunities to enhance the operation of the airport.

The Chippewa Valley Regional Airport Commission completed a strategic planning process in August 2016. The process has resulted in several improvements to the airport including additional efforts to promote the airport and enhance customer service. New promotional efforts include a focus on digital and social media and have resulted in the development of a very popular promotional video. To enhance customer service, the Airport developed a recognition program for airport employees and employees of airport partners (airline, TSA, car rentals, restaurant, etc.). The goal of the program is to encourage enhanced customer service by recognizing those people who go above and beyond.

Construction on the final phase of a three phase airport improvement project was completed in 2016. The final phase of the project has allowed an additional 400 feet for landing on Runway 04. The lineal feet of runway pavement did not change, but the project allows aircraft to use 400 feet of pavement that existed but was not previously useable for landing. The project required close coordination with airport users as it included closures of Runway 04/22. Work on Taxiway C from C2 to C4 was also completed in 2016. This asphalt section of taxiway was originally constructed in 1980 and was completed reconstructed in concrete in 2016.

Approximately 90% of the federal funds for airports come from the Federal Aviation Administration Airport Improvement Program (AIP) through the Airport and Airway Trust Fund (AATF). The AATF provides funding for the federal commitment to the nation's aviation system through several aviation-related excise taxes. Funding currently comes from collections related to passenger tickets, passenger flight segments, international arrivals/departures, cargo waybills, aviation fuels, and frequent flyer mile awards from non-airline sources like credit cards. A portion of the remaining project funds come from state funding which is primarily user fee funded. Local project commitments are funded with existing airport funds. **No new tax levy dollars are requested for projects.**



# Eau Claire County Housing Authority

EAU CLAIRE COUNTY GOVERNMENT CENTER  
721 OXFORD AVENUE, ROOM 1219  
EAU CLAIRE, WISCONSIN 54703  
(715) 839-6240

To the Honorable Eau Claire County Board of Supervisors  
Annual Liaison Report for the Year 2016

## SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

Under this program, monthly rent and utility subsidies are made to private landlords on behalf of very-low income families in Eau Claire County. The average payments per month for this past year were \$75,985. Since this program began in 1987, 58,668 monthly rent subsidies have been made on behalf of 1,692 county residents. The monthly voucher payment per family currently averages \$372 and the length of time that a family participates in the program averages about 45 months. Total rent expenditures for the program to date equals \$17,218,038. An additional \$71,934 in Family Self-Sufficiency funds has been distributed to 23 participating families. Seven families became self-sufficient, but had no funds in their escrow account.

## FAMILY SELF-SUFFICIENCY (FSS) PROGRAM

This program is operated in conjunction with the Voucher and Public Housing programs. Under this program, rental assistance and low-rent housing occupancy are coordinated with public and private resources to enable eligible families to achieve economic independence and self-sufficiency. A total of 368 families have participated in the FSS program; 13 families are currently under contract and participating fully in the program. So far, 69 families have achieved self-sufficiency under the program, and \$279,632 in escrow account funds has been disbursed to 61 families.

## PUBLIC HOUSING PROGRAM

Net rents received from public housing units averaged \$197 per month during 2016, reflecting monthly household incomes of about \$1,598 each. \$7,608 is currently deposited into the escrow accounts of public housing families, and \$207,698 has been distributed to 39 families who have maintained their self-sufficiency for at least 12 months.

Under the Housing Authority's Homeownership Plan, the families occupying public housing units may be able to purchase them when they have achieved and maintained self-sufficiency for at least 12 months. Twelve families have purchased their housing units. At least ten other families have purchased homes other than their public housing unit. Two homes were sold early in 2016, and two additional properties were purchased to replace them. Rehabilitation of one unit is complete, and the other is still in the process of rehabilitation due to the presence of lead-based paint.

Funds from the sale of these homes are being reused to further the program—three houses in the Town of Washington were bought, rehabilitated, and are rented out. Also, new homes are constructed using Housing Authority funds for private contractors and administrative costs, and Western Dairyland FreshStart Program funds for youth construction labor and materials. Two homes in the Town of Washington, four homes in the City of Augusta, eight homes in the Village of Fall Creek, and one home in the City of Altoona were constructed and sold to low-income families through our collaboration with Western Dairyland. Under the FreshStart Program, ten “troubled” youth, ages 17-24, receive classroom and on-the-job training in all aspects of new home construction under the supervision of a construction supervisor. They are also helped to achieve high school diplomas and/or technical school or college diplomas or degrees.

### HOUSING REHABILITATION

The Housing Authority administered new CDBG grant funds and reused revolving funds from past CDBG and HOME, Augusta and Village of Fairchild CDBG programs, and its Emergency Rehabilitation program for additional housing rehabilitation loans. During the past year, the Housing Authority has processed the following rehabilitation loans: three County CDBG, four Augusta CDBG, two Village of Fairchild CDBG, and two HOME Program (Total \$174,514).

Beginning in 2013, Wisconsin began to distribute its Small Cities CDBG funds to seven regional consortia rather than to individual municipalities. Eau Claire County is a member of the ten-county West Central Regional Housing Consortia (WCRHC). A WCRHC housing committee with representatives from all ten counties has determined how future funding awards are distributed among the consortia members. The Housing Authority has assisted Chippewa County to process 27 loans in Eau Claire, Pepin and Buffalo Counties (Total \$558,015; Eau Claire County \$122,296).

The Housing Authority also began working with the Chippewa County Housing Authority to administer Buffalo Emergency Assistance Program (EAP) and Mondovi CDBG revolving loan fund programs. So far, eleven applications have been received for Buffalo EAP and two for Mondovi funds.

### HCRI PROGRAM

State HCRI funds are used for homebuyer down payment/closing cost loans. Two down payment/closing cost loan (\$16,000) was made over the past year.

### HOUSING COST REDUCTION INITIATIVE (HCRI) PROGRAM

Repaid State HCRI and HODAP security deposit and down payment/closing cost funds from a prior grant are re-used to assist additional families. Ten security deposit loans (\$5,000) were made during 2016 using revolving funds.

### FAIRCHILD SENIOR LIVING

The Fairchild Senior Living building in the Village of Fairchild contains 11 handicapped accessible two-bedroom apartments. Occupancy is limited to very-low-income persons at least 55 years of age. In addition to the apartments, there are common kitchen, living room and laundry areas, a beauty shop, and a refurbished screen house.

### HOMEBUYER COUNSELING

The Housing Authority provides homebuyer counseling for Authority-assisted buyers and program participants.

### ALTOONA HOUSING AUTHORITY ADMINISTRATION

The Altoona Housing Authority hired the County Housing Authority to administer their 36-unit public housing program, starting April 1, 2016. This involves full administration and property management services for 24 one-bedroom units at their Golden Acres 1 site and 12 two- and three-bedroom units in six duplexes scattered around Altoona.

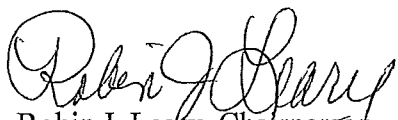
STAFF TRANSITION TO HOUSING AUTHORITY EMPLOYEES

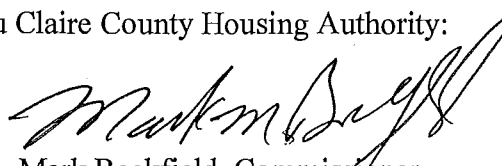
As a result of an interpretation of the Wisconsin Statutes by the attorney for Portage County that Housing Authority employees are not supposed to be County employees, over the past several months, the Housing Authority has been in transition from having a contractual relationship with the County for all of its staff and services to creating a separate entity for payroll, taxes, and insurance.

The following progress has been made to date regarding the transition:

1. Moved to new first floor offices, which required new photocopier and email fax line
2. Corporation Counsel drafted Eau Claire County/Housing Authority Agreement, which was reviewed by independent attorney and revisions made
3. Corporation Counsel-drafted County Code revisions and resolution to enter into Agreement
4. Housing Authority commissioner drafted resolution canceling former Agreement and providing reason for new Agreement and transition
5. Revised staff job descriptions
6. Executive Director position advertised in newspaper and posted to several online job sites; received nine applications
7. Added payroll and Voucher Program monthly Voucher Management System submissions to fee accountant services
8. Revised Housing Authority Bylaws
9. Prepared current and proposed Housing Authority staff organizational charts
10. Hired a new maintenance person for public housing & Fairchild Senior Living
11. Hired and training a Kelly Services part-time Office Associate and a part-time Eligibility Specialist
12. Set up direct deposit of Housing Assistance Payment checks to landlords through Wells Fargo Bank
13. Eau Claire County Housing Authority and Altoona Housing Authority Standard Operating Procedures for new Executive Director
14. Housing Authority charge cards obtained to order office supplies and equipment directly
15. Registration processes complete-Federal & State Withholding taxes/FICA/Medicare, and Unemployment
16. Registrations/applications in process to transition staff from county to Housing Authority, effective July 1, 2017-health, disability, life, workers comp, property, liability, casualty, errors & omissions, etc., insurances, and Wisconsin Retirement System
17. Appointed Georgia Crownhart as Interim Executive Director
18. Creating Housing Authority Employee Manual

Respectfully submitted on behalf of the Eau Claire County Housing Authority:

  
Robin J. Leary, Chairperson  
Eau Claire County Housing Authority  
Supervisor, Eau Claire County Board

  
Mark Beckfield, Commissioner  
Eau Claire County Housing Authority  
Supervisor, Eau Claire County Board

# Economic Development Corporation

Annual Liaison Report by Gregg Moore  
March 2017

The Eau Claire Area Economic Development Corporation (EDC) is a private/public partnership that works to advance economic prosperity through business and job growth. The county administrator and county board chair serve on the EDC Board of Directors, along with other local government officials, business leaders, UWEC chancellor and CVTC president. Luke Hanson serves as the EDC executive director.

Some of the highlights of the past year include:

- In October 2016, the EDC offered Startup 48, a 48-hour event where developers, designers, marketers, product managers and startup enthusiasts come together to share ideas, form teams, build products, and launch startups. The winning team, ZipTunes, was awarded a prize package worth over \$15,000 consisting of various donated services from local businesses.
- The EDC led a successful application for the Fireball Run Travel Series to come to Eau Claire County in September 2017. Now in its 10th season, Fireball Run is a television travel show, which streams on Amazon Prime, that historically has brought business and tourism to the featured communities.
- The EDC has been researching and exploring the possibility of establishing a CEO Leadership Council. This is an innovative approach implemented in some other cities to engage key business leaders in various major community projects and economic development initiatives.
- EDC staff, board members and volunteers have been engaged in numerous business recruitment and retention efforts.

The Idea Challenge is a long-standing EDC program that helps local entrepreneurs and innovators further their ideas. Every applicant to the Idea Challenge receives free business guidance to help advance his or her idea towards a viable product or business. The Kinsel System, a modular shelf system invented by Dennis Kinsel, won the 2016 Idea Challenge Grand prize of \$5,000 towards reimbursable business expenses.

For more information, visit the EDC website: <http://www.eauclaire-wi.com>

## **EMERGENCY MEDICAL SERVICES COUNCIL (EMS)**

2016 Annual Liaison Report by Heather DeLuka

March 2017

The purpose of the EMS Council is to guide and set general policy and to provide direction for the Emergency Medical Services Program. The Council sets standards, evaluates and plans for provisions of the emergency medical service system in Eau Claire County specifically addressing the following components:

- a) disaster planning
- b) prevention and early recognition of emergencies
- c) bystander action and system access
- d) complaint taking functions
- e) telephone inquiry and pre-arrival care
- f) first responder dispatch
- g) first responder services
- h) ambulance services
- i) on-off line medical control
- j) receiving facility interface

On every even numbered year, the EMS Council will produce a report regarding medical services for Eau Claire County. This report identifies pertinent demographic information and highlights any strengths and weaknesses of the system.

The EMS Council consists of the following members:

- 1) Eau Claire Emergency Management Coordinator
- 2) Member of the County Board of Supervisors
- 3) An administrator from each hospital in the county or a designee
- 4) President of the Chippewa Valley Technical College or a designee
- 5) Representative from each ambulance service based in Eau Claire County
- 6) Director of the Communication Center or a designee
- 7) The County contracted CPR Director
- 8) The Medical Director contracted by the County representing medical directors of ambulance services
- 9) A first responder representative

The EMS Council provides an opportunity for the various members to receive updates regarding the EMS Regional Association, Falls Prevention Report (ADRC) and available training and education options to assist first responders in maintaining their certifications.

### **WORK GROUPS:**

Fall Prevention brochures are still being distributed and the ADRC Options Counselors will make contact with the patient referrals. The ADRC Counselors found that some referral patients

refused services. It was suggested that a paramedic from the fire department accompany the ADRC representative back to the home to assist in making the patient more comfortable.

The transport providers are using a patient tracking system and Phase 2 is going well. The Eau Claire Marathon ran smoothly with the Mobile Command Unit stationed in Carson Park. In the spring of 2016, the City of Eau Claire Fire Department was declared a Category 2 transport for Ebola and will provide training in the coming months.

The Communication Center indicated that a new northwest tower will be constructed on land the county purchased near Exit 59. It will be located in an industrial area and outside of the Chippewa Valley Regional Airport height restriction zone.

There is discussion about using a credentialing software program called WI-CAMS to assist with first responders arriving at an emergency scene. It would assist in identifying the person, their qualifications, their affiliation and authorization for deployment. Plus it helps in safety, accountability and resource management. Already, there are 31 county EM offices using WI-CAMS in varying degrees of involvement and 23 county EM offices reporting they "plan to use" the WI-CAMS system. The Eau Claire Emergency Management Coordinator, Mr. Tyler Esh, is reviewing the potential of using this system in conjunction with our neighboring counties.

#### **CONCERNS:**

Council members have expressed concerns about the future direction of the EMS Council. They already attend two other meetings with all most the same members and feel that this council might be redundant. At the end of 2016, staff was instructed to conduct research regarding other EMS Councils in the state and the authority they held. The sustained growth of the EMS Council will be evaluated in 2017 in regards to its vision and relevancy.



PROCLAMATION

-PROCLAIMING MARCH 27 THROUGH MARCH 31, 2017,  
"FAIR HOUSING WEEK" IN THE COUNTY OF EAU CLAIRE-

WHEREAS, the purpose of the federal Fair Housing Law is to make fair housing a reality for all, regardless of race, color, religion, national origin, age, sex, sexual orientation, ancestry, marital status, lawful source of income, handicap, or familial status; and

WHEREAS, there is a need to continue to reinforce the concepts of freedom of choice, equality, and an open housing market to prevent discriminatory practices from continuing; and

WHEREAS, promoting fair housing is the responsibility of everyone; and

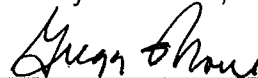
WHEREAS, it is the policy of the County to prohibit discrimination in housing, thereby assuring equal opportunity to all persons to live in decent, safe and sanitary housing facilities.

NOW, THEREFORE, I, Gregg Moore, Chairperson of the Eau Claire County Board of Supervisors, do hereby proclaim the week of March 27 through March 31, 2017, as:

"FAIR HOUSING WEEK"

in Eau Claire County and urge all citizens to support the goals of Fair Housing Laws.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Seal of the County of Eau Claire to be affixed. Done at the Courthouse in the City of Eau Claire this 21st day of March, 2017.



---

Gregg Moore, Chairperson  
Eau Claire County Board of Supervisors

**FACT SHEET**

**TO FILE NO. 16-17/106**

The review of Chapters 2.48, 2.50, 2.73 and 2.87 is included as part of the strategic plan process.

**Section 1-4.** Corrects and updates four sections of the code that refer to a section of the code that no longer exists.

**Section 5.** The existing provision regarding veteran's transportation is outdated and has not been offered for a number of years. The new language recognizes that the veteran services director has been successful in having the Veterans Administration provide funding for a vehicle including maintenance costs. Please note that providing this service is contingent on the Veteran's Administration continuing to fund vehicle purchase and maintenance costs. This program currently involves collaboration with the sheriff's office, for holding the keys and distributing them to the van drivers. New software will also be purchased to facilitate and manage the riders and drivers of the van. Transportation will be provided to veterans facilities as determined by the veteran services director.

**Section 6.** Repeals an outdated Chapter of the code regarding use of computer numbers for lottery credit conveyances. This is regulated solely by the State of Wisconsin.

**Section 7.** This chapter on distribution and mailing system is outdated in some respects and is entirely operational in nature, not requiring policy adoption by the county board. The process is managed by the Purchasing Director.

Fiscal Impact: No fiscal impact.

Respectfully Submitted,



Keith R. Zehms  
Corporation Counsel

KRZ/yk

Ordinance/16-17.106 Fact

2  
3 - TO AMEND SECTION 2.48.110 OF THE CODE: AQUATIC RECREATION  
4 PROVISIONS—APPLICABILITY AND ENFORCEMENT; TO AMEND SECTION  
5 2.48.130 OF THE CODE: AQUATIC RECREATION PROVISIONS-BOATING  
6 REGULATIONS; TO AMEND SECTION 2.48.140 C. OF THE CODE: AQUATIC  
7 RECREATION PROVISIONS—MARKERS AND NAVIGATIONAL AIDS; TO AMEND  
8 SECTION 2.48.150 A. OF THE CODE: AQUATIC RECREATION PROVISIONS—  
9 VIOLATION—PENALTIES; TO REPEAL AND RECREATE SECTION 2.50.500 OF  
10 THE CODE: VETERANS TRANSPORTATION; TO REPEAL SECTION 2.73 OF THE  
11 CODE: USE OF COMPUTER NUMBERS FOR LOTTERY CREDIT CONVEYANCES;  
12 TO REPEAL SECTION 2.87 OF THE CODE: DISTRIBUTION AND MAILING  
13 SYSTEM -

14  
15 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

16  
17 **SECTION 1.** That Section 2.48.110 of the code be amended to read:

18  
19 2.48.110 Aquatic recreation provisions--Applicability and enforcement. The provisions  
20 of ~~2.48.090~~ 2.48.110 through 2.48.150 shall apply to the waters of Lake Altoona, within the  
21 territorial jurisdiction of the city of Altoona, town of Washington, and town of Seymour; and the  
22 waters of Eau Claire Lake, within the territorial jurisdiction of the town of Ludington and the  
23 town of Bridge Creek. The provisions of ~~2.48.090~~ 2.48.110 through 2.48.150 shall be enforced  
24 by the sheriff and the DNR.

25  
26 **SECTION 2.** That Section 2.48.130 of the code be amended to read:

27  
28 2.48.130 Aquatic recreation provisions--Boating regulations. In addition to the traffic  
29 rules in Wis. Stat. § 30.65, adopted in 2.48.120 of this chapter, the following rules shall apply to  
30 boats using the waters covered by ~~2.48.090~~ 2.48.110 through 2.48.150:

31  
32 **SECTION 3.** That Subsection C. of Section 2.48.140 of the code be amended to read:

33  
34 C. Interference with Markers Prohibited. No person shall without authority remove,  
35 damage or destroy or moor or attach any watercraft to any buoy, beacon or marker placed in the  
36 waters of any lake by the authority of the United States, state, county or town, or by any private  
37 person pursuant to the provisions of ~~2.48.090~~ 2.48.110 through 2.48.150.

38  
39 **SECTION 4.** That Subsection A. of Section 2.48.150 be amended to read:

40  
41 2.48.150 Aquatic recreation provisions--Violation--Penalties.  
42 A.—Any person who violates any provision of ~~2.48.090~~ 2.48.110 through 2.48.150  
43 shall upon conviction thereof be punished as provided in 1.16.010.

44  
45 **SECTION 5.** That Section 2.50.500 of the code is repealed and recreated to read:

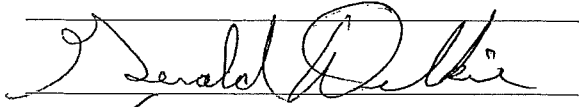
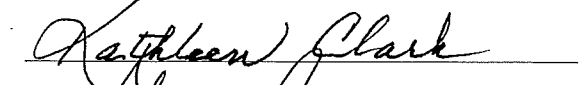

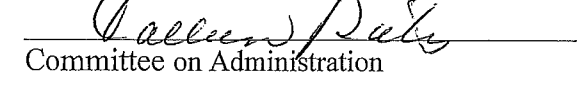
46  
47 2.50.500 Veterans transportation. Contingent on the Veterans Administration funding a  
48 vehicle, including maintenance costs, transportation will be provided to veterans facilities as  
49 determined by the veteran services director.

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**SECTION 6.** That Chapter 2.73 of the code be repealed.

**SECTION 7.** That Chapter 2.87 of the code be repealed.

ADOPTED:

  
  
  
  
 Committee on Administration

KRZ/yk

Dated this 14 day of March, 2017.

ORDINANCE/16-17.106

APPROVED BY  
 CORPORATION COUNSEL  
 AS TO FORM

## FACT SHEET

### TO FILE NO. 16-17/107

The review of Title 1 is part of the strategic plan process.

**SECTION 1.** Updates the location of the seat of county government to incorporate the new jail and reconfiguration of city streets surrounding it.

**SECTION 2.** Updates definition of employee to be consistent with the Employee Policy Manual.

**SECTION 3.** Updates the definition of gender to be consistent with state statutes.

**SECTION 4.** Changes reference to dictionary. More recent Wisconsin cases cite The American Heritage Dictionary of the English Language.

**SECTION 5.** Updates code to be consistent with state statutes and current practice.

**SECTION 6.** Updates statutory reference.

**SECTION 7.** Updates wording to be consistent with statutory reference.

**SECTION 8.** Updates language to reflect due process standards and to reference statutory provision regarding issuance of special inspection warrants.

**SECTION 9.** Updates statutory reference.

**SECTION 10.** Corrects typos.

**SECTION 11.** Updates statutory references.

**SECTION 12.** Corrects wording.

**SECTION 13.** Updates code to conform to with state statutes and current practice.

**SECTION 14.** Corrects wording.

**SECTION 15.** Corrects wording.

**SECTION 16.** Changes reference to dictionary. More recent Wisconsin cases cite The American Heritage Dictionary of the English Language.

**SECTION 17.** Corrects reference to county code section.

**SECTION 18.** Updates code to reflect current practice since the Journal of Proceedings is now available on the County website.

**SECTION 19.** Updates code to recognize the fact that electronic copies of the journal of proceeds are now available.

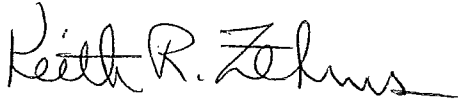
**SECTION 20.** The county clerk no longer sells copies of the county code nor the updates to the county code.

**SECTION 21.** Updates the code to reflect correct code citations including a code section that has been repealed and one that is a duplicate.

**SECTION 22.** Updates the list of enforcement officials to reflect other code provisions and current position titles.

Fiscal Impact: No fiscal impact.

Respectfully Submitted,

A handwritten signature in black ink that reads "Keith R. Zehms". The signature is written in a cursive style with a large initial "K".

Keith R. Zehms  
Corporation Counsel

KRZ/yk

Ordinance/16-17.107 Fact

2  
3 - TO AMEND SECTION 1.01.020 A. OF THE CODE: COUNTY COURTHOUSE; TO  
4 AMEND SECTION 1.02.010 A. 2. d. OF THE CODE: DEFINITIONS AND GRAMMATICAL  
5 INTERPRETATIONS; TO AMEND SECTION 1.02.010 C. 1. OF THE CODE: DEFINITIONS  
6 AND GRAMMATICAL INTERPRETATIONS; TO AMEND SECTION 1.02.040 D. OF THE  
7 CODE: CONSTRUCTION OF LEGISLATION; TO REPEAL AND RECREATE SECTION  
8 1.04.030 OF THE CODE: METHOD OF FILLING VACANCIES ON THE COUNTY BOARD;  
9 TO AMEND SECTION 1.08.001 A. OF THE CODE: STATEMENT OF AUTHORITY AND  
10 INTENT; TO AMEND FOOTNOTE FOR CHAPTER 1.08: COUNTY SUPERVISORY  
11 DISTRICTS; TO AMEND REPEAL AND RECREATE SECTION 1.12.010 OF THE CODE:  
12 RIGHT OF ENTRY; TO AMEND SECTION 1.16.010 C. OF THE CODE: GENERAL  
13 FORFEITURE ASSESSMENT; TO AMEND SECTION 1.16.020 OF THE CODE:  
14 NONPAYMENT OF FEES CHARGED FOR COUNTY SERVICES; TO AMEND  
15 FOOTNOTE FOR CHAPTER 1.16 OF THE CODE: FORFEITURES AND ASSESSMENTS;  
16 TO AMEND SECTION 1.22.020 OF THE CODE: DEFINITIONS; TO REPEAL AND  
17 RECREATE SECTION 1.22.030 OF THE CODE: PUBLICATION OF ORDINANCES; TO  
18 AMEND SECTION 1.22.040 A. OF THE CODE: PUBLICATION OF PROCEEDINGS; TO  
19 AMEND SECTION 1.22.045 A. OF THE CODE: JOURNAL OF PROCEEDINGS; TO  
20 AMEND SECTION 1.22.055 C. OF THE CODE: CORRECTING OF TYPOGRAPHICAL  
21 ERRORS; TO AMEND SECTION 1.22.058 A. OF THE CODE: CERTIFIED COPIES OF  
22 PROCEEDINGS AND ACTS BY CLERK; TO REPEAL AND RECREATE SECTION  
23 1.22.058 D. OF THE CODE: CERTIFIED COPIES OF PROCEEDINGS AND ACTS BY  
24 CLERK; TO AMEND SECTION 1.22.059 OF THE CODE: LEGAL PRESUMPTION OF  
25 VALIDITY; TO REPEAL SECTION 1.22.100 OF THE CODE: SALE OF COUNTY CODE  
26 AND ANNUAL UPDATES BY COUNTY CLERK; TO AMEND SECTION 1.50.020 A. OF  
27 THE CODE: SCHEDULE OF DEPOSITS; TO AMEND SECTION 1.50.030 OF THE CODE:  
28 SCHEDULE OF DEPOSITS-

29  
30 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

31  
32 **SECTION 1.** That Subsection A. of Section 1.01.020 of the code be amended to read:

33  
34 A. The official name of the seat of county government is designated as the county  
35 courthouse which shall refer to the composite structure located on the ~~block~~ parcel of land  
36 bordered by Oxford Avenue, Grand Avenue, Second Avenue, First Avenue, and Lake Street.

37  
38 **SECTION 2.** That subparagraph d. of paragraph 2. of Subsection A. of Section 1.02.010  
39 of the code be amended to read:

40  
41 d. "Employee" means a person, ~~other than an elected official, who~~  
42 ~~provides the county certain defined services in exchange for regular county wages or salary and~~  
43 ~~benefits and who is subject to the control and direction of a supervisor. as defined in the~~  
44 Employee Policy Manual.

1           **SECTION 3.** That paragraph 1. of Subsection C. of Section 1.02.010 of the code be  
2 repealed and recreated to read:

3  
4           1.           Gender. Words importing one gender extend and may be applied to any  
5 gender.

6  
7           **SECTION 4.** That Subsection D. of Section 1.02.040 of the code be amended to read:

8  
9           D.       On questions of common and approved definitions of words not specifically  
10 defined in the code of general ordinances, Webster's New International Dictionary The American  
11 Heritage Dictionary of the English Language shall be the standard.

12  
13           **SECTION 5.** That Section 1.04.030 of the code be repealed and recreated to read:

14  
15           1.04.030 Method of filling vacancies on the county board.

16           A.       Vacancies in the office of county supervisor may be filled by appointment of the  
17 county board chair, subject to confirmation by the county board. Persons interested in being  
18 appointed shall submit a resume in accord with 2.05.002, and shall attend the hearing. A person  
19 so appointed and confirmed shall hold office until his or her successor is elected as provided in  
20 this chapter

21           B.       The board by resolution may order a special election if the requirements of Wis.  
22 Stat. §§ 59.10(3)(e) and 8.50 are met.

23  
24           **SECTION 6.** That Subsection A. of Section 1.08.001 of the code be amended to read:

25  
26           A.       Pursuant to Wis. Stat. § 59.10~~(2)(a) and (3)(b)~~, the county board by ordinance  
27 duly certified by the county clerk and filed in the clerk's office, hereby adopts the supervisory  
28 district reapportionment plan based upon the 2010 decennial federal census.

29  
30           **SECTION 7.** That the footnote for Chapter 1.08 of the code be amended to read:

31  
32           \*       For statutory provisions regarding ~~compositions~~, election and terms of county board, see  
33 WSA 59.10.

34  
35           **SECTION 8.** That section 1.12.010 of the code be repealed and recreated to read.

36  
37           1.12.010 Right of entry. Authorized officials of the county, defined as "peace officers"  
38 in Wis. Stat. § 66.0119(1)(b), shall have the right of entry for purposes of carrying out duties or  
39 powers imposed upon them by statute or ordinance. Such officials shall, except in the case of  
40 emergencies, seek consent from the owner and/or occupant to inspect the property or premises.  
41 The owner and/or occupant, if they can be located after reasonable effort, shall be given 24 hours  
42 written notice of the authorized official's intention to inspect. The notice transmitted to the  
43 owner and/or occupant shall state that the property owner has the right to refuse entry and that in  
44 the event such entry is refused, inspection may be made only upon issuance of a special  
45 inspection warrant pursuant to Wis. Stat. § 66.0119.



1           **SECTION 9.** That Subsection C. of Section 1.16.010 of the code be amended to read:

2  
3           C.     No ordinance violation shall be construed as a misdemeanor nor shall  
4 imprisonment be imposed as a punishment for violation of any ordinance except that one  
5 convicted of violating an ordinance may be imprisoned for a period not to exceed six months as a  
6 means of enforcing payment of the forfeiture and costs. Subject to the discretion of the  
7 corporation counsel, costs shall be assessed against a convicted violator under Wis. Stat. §  
8 814.04(1)(b), and in the event of his or her failure to pay the forfeiture and costs assessed by the  
9 court, the judgment may be enforced by execution under Wis. Stat. ch. 815.

10  
11           **SECTION 10.** That Section 1.16.020 of the code be amended to read:

12  
13           1.16.020 Nonpayment of fees charged for county services. Any person who fails or  
14 refuses to pay, when appropriately billed for or requested to pay, a fee charged for the provision  
15 of a particular county service, pursuant ~~therefore~~ to a schedule established ~~therefore~~ whether  
16 under an ordinance or a rule of the city-county board of health, shall be subject to a forfeiture of  
17 \$50 for each such offense.

18  
19           **SECTION 11.** That the footnote for Chapter 1.16 of the code be amended to read:

20  
21           \*     For statutory provisions where a statute requires the penalty under a county ordinance to  
22 conform to the penalty provided by statute, such ordinance may impose only a forfeiture and  
23 may provide for imprisonment in case of default, see WSA ~~66.115~~ 66.0109; for the provisions  
24 regarding civil actions to collect forfeitures and penalties, see WSA ~~66.12~~ 66.0114.

25  
26           **SECTION 12.** That Section 1.22.020 of the code be amended to read:

27  
28           1.22.020 Definitions. In ~~construction of~~ construing the provisions of this chapter, the  
29 following definitions shall be utilized:

30  
31           **SECTION 13.** That Section 1.22.030 of the code be repealed and recreated to read:

32  
33           1.22.030 Publication of ordinances.

34           A.     Each ordinance and resolution shall be properly enrolled and duly attested by the  
35 county clerk immediately after adoption by the county board.

36           B.     Immediately upon adoption by the county board, each enrolled ordinance shall be  
37 published in the official newspaper by the county clerk as a class 1 notice under Wis. Stat. ch.  
38 985 or as a notice under Wis. Stat. § 59.14(1m).

39           C.     The full text of ordinances enacted by the county board shall be available in the  
40 office of the county clerk. A complete set of ordinances shall be available in the office of the  
41 county clerk and on the official Eau Claire County web site.

42  
43           **SECTION 14.** That Subsection A. of Section 1.22.040 of the code be amended to read:

44           A.     A duly attested copy of the official proceedings of each county board meeting  
45 shall be published by the county clerk in the official newspaper as a class 1 notice under Wis.  
46 Stat. ch. 985, within 10 days after approval thereof by the county board. Publication of the  
47 journal of proceedings shall, in no case, be later than 60 days after the adjournment completion  
48 of such meeting the last session year.

1           **SECTION 15.** That Subsection A. of Section 1.22.045 of the code be amended to read:

2  
3           A.     The county clerk shall prepare ~~printer's~~ a hard copy of the journal of proceedings  
4 of the board subsequent to board approval of the official proceedings recorded by the clerk for  
5 each meeting, in the following manner:

6  
7           **SECTION 16.** That Subsection C. of Section 1.22.055 of the code be amended to read:

8  
9           C.     On questions of orthography ~~Webster's New International Dictionary~~ The  
10 American Heritage Dictionary of the English Language shall be taken as the standard.

11  
12           **SECTION 17.** That Subsection A. of Section 1.22.058 of the code be amended to read:

13  
14           A.     Prior to the printing of the journal of proceedings, the clerk shall, upon request,  
15 prepare certified copies of acts adopted during the session from the enrolled copies and of the  
16 proceedings from the official copy published under 1.22.040 A. After printing of the journal, the  
17 clerk shall prepare certified copies from the official journal of proceedings or the certified copy  
18 thereof as designated in 1.22.045 ~~D.~~ B.

19  
20           **SECTION 18.** That Subsection D. of Section 1.22.058 of the code be repealed and  
21 recreated to read:

22  
23           D.     A copy of the journal of proceedings will be available on the County website.

24  
25           **SECTION 19.** That Section 1.22.059 of the code be amended to read:

26  
27           1.22.059 Legal presumption of validity. The certified copies of the journals of  
28 proceedings under 1.22.045 A. shall be conclusively accepted for all intents and purposes as  
29 being as valid as the official journals. Printed and electronic copies of said journals are prima  
30 facie evidence of the official proceedings and acts of the county board.

31  
32           **SECTION 20.** That Section 1.22.100 of the code is repealed.

33  
34           **SECTION 21.** That Subsection A. of 1.50.020 of the code be amended to read:

35  
36           1.50.020 Schedule of deposits.

37			
38	<u>2.52.050</u>	Board of health regulations	\$100.00
39	<u>4.35.100</u>	Telecommunications facility fees	500.00
40	<u>9.60.040</u> <u>9.60.030</u>	Prohibitions - Clean indoor air act	25.00
41	<u>16.30.520 A.4</u>	Forest use regulations	100.00

42  
43           **SECTION 22.** That Section 1.50.030 of the code be amended to read:

44  
45           1.50.030 Issuance of citations.  
46           A.     Any law enforcement officer in the county as defined in 9.46.005 B. may issue  
47 citations for enforcement of any ordinance authorized under this chapter.  
48           B.     The following officials of Eau Claire County are authorized to issue citations for  
49 enforcement of those ordinances specified which are directly related to their official

1 responsibilities. Such officials may delegate this authority to their subordinates in writing and  
2 filed with the clerk of circuit court.

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ORDINANCE NUMBER AND TITLE

ENFORCEMENT OFFICIAL

Title 8, Health and Safety

Director, city-county  
health department, county sheriff  
for 8.12.060 only

Chapter 9.40, Assemblies

County sheriff, city-county health  
department director, planning &  
development department  
director or land use manager

Chapter 9.60, Clean Indoor Air Act

~~County officials in charge of the  
various county buildings~~ County  
sheriff

Chapter 9.80, Juvenile offenses

County sheriff, municipal  
police and superintendents of  
schools, ~~or their designees.~~

Chapter 10.04, Vehicles and  
Traffic

County sheriff and deputy sheriffs

Chapter 10.81  
Courthouse Parking  
Regulations

~~Courthouse superintendent  
of buildings and grounds  
and county sheriff~~ Facilities  
director and Eau Claire Police  
Department

Title 12, Subtitle 1. Aeronautics

Airport director and ~~airport  
security police,~~ Eau Claire Police  
Department

Chapter 12.73, Mandatory Separation  
of Recyclables from Refuse

County sheriff, ~~associe~~senior,  
planner, city-county health  
department director

Chapter 12.74, County Residential  
Brush Disposal Site Regulations

County sheriff, ~~associe~~senior  
planner, city-county health  
department director

Chapter 15.01, Building Code

Building inspector,  
land use technician

Title 16 I., Parks and Forest

Director, parks and forest  
department

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Title 17, Land Conservation and Surveying

LCD Supervisor or designee  
Planning & development  
department director, land  
conservation manager

Title 18, Zoning

Planning and development  
department director, land  
use manager

ADOPTED:

*Carolyn D. ...*  
*Debbie ...*  
*Mark ...*  
*Kathleen ...*  
*Lynn ...*  
Committee on Administration

KRZ/ch/yk

Dated this 14 day of March, 2017.

ORDINANCE/16-17/107

APPROVED BY  
CORPORATION COUNSEL  
AS TO FORM

**FACT SHEET**

**TO FILE NO. 16-17/079**

This resolution authorizes an agreement to legally separate the County from the Housing Authority effective January 1, 2019. References to the federal regulation, Wisconsin Statutes and law regarding the autonomy of the two entities are set forth in the resolution. The Housing Authority has also adopted a resolution approving the attached Agreement.

A work group consisting of members of the Housing Authority Board of Commissioners, the executive director of the housing authority, the planning and development director, purchasing director and corporation counsel have met on a regular basis since October of 2016 to create and finalize this resolution and the attached Agreement.

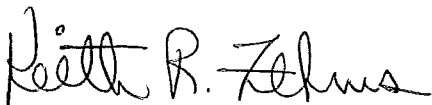
The attached Agreement in Article IV.A., outlines the steps the Housing Authority must take to transition employees to become Housing Authority employees no later than January 1, 2018 as well as other steps it must take to separate from the County and addresses its ongoing responsibilities. In Article IV. B., the ongoing and in some cases time-limited responsibilities of the County and resources available from the County to the Housing Authority are provided in detail. Unless otherwise stated in the Agreement the ongoing administrative costs incurred by each party are borne solely by each party.

In addition to transitioning employees to become Housing Authority employees, the work group worked through a number of transitional issues including:

- drafting county code amendments to recognize the move to independent agency status
- relocating the Housing Authority to the first floor of the courthouse
- initiation of recruitment efforts to address staff turnover due to retirement
- analysis of Housing Authority financials to address retirement payouts and review of financial solvency of Housing Authority, revisions to position descriptions, creation of Housing Authority Bylaws and Employee Manual, completion and submittal of required paperwork with federal and state agencies for filing withholding taxes, employee benefits and insurance.

Fiscal Impact:

Respectfully Submitted,



Keith R. Zehms  
Corporation Counsel

KRZ/yk

Ordinance/16-17.079 Fact

2  
3 - **AUTHORIZING AN AGREEMENT BETWEEN EAU CLAIRE COUNTY AND THE**  
4 **EAU CLAIRE COUNTY HOUSING AUTHORITY LEGALLY SEPARATING THE**  
5 **ENTITIES EFFECTIVE JANUARY 1, 2019; AUTHORIZING THE COUNTY**  
6 **ADMINISTRATOR TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE**  
7 **INTENT OF THIS RESOLUTION-**  
8

9 WHEREAS, the Eau Claire County Housing Authority was established by Resolution No.  
10 64-73 passed by the Eau Claire County Board of Supervisors on March 20, 1973; and  
11

12 WHEREAS, under state law, housing authorities are autonomous, not-for-profit public  
13 corporations. This organizational structure allows housing authorities to work in conjunction with  
14 local governments and agencies to develop long-term housing strategies for communities. Though  
15 independently run, housing authorities are required to follow federal regulations. In addition,  
16 housing authorities receive a subsidy from the U.S. Department of Housing and Urban Development  
17 (HUD) and/or Rural Development (RD). Housing authorities may receive funds from state or local  
18 governments; and  
19

20 WHEREAS, a county housing authority is a “public body and a body corporate and politic,  
21 exercising public powers.” Wis. Stat. § 66.1201 (9). A county housing authority is not a part of the  
22 administrative structure of county government. As stated by the Wisconsin Attorney General in 37  
23 Wis. Op. Att’y Gen. 626, 627 (1948), a county housing authority is an independent autonomous  
24 unit.” And, as stated more recently, in 64 Wis. Op. Att’y Gen. 106, 108 (1975); Wis. Stat. § 66.1201  
25 Stats., provides that when a county housing authority is created it is a “public body corporate and  
26 politic.” In 62 Wis. Op. Att’y Gen. 333 [303] (1973), it was stated that such authority is not an arm,  
27 department, or agency of the municipality which created it but is an independent entity and distinct  
28 from such municipality. 45 Wis. Op. Att’y Gen. 180 (1965); 37 Wis. Op. Att’y Gen. 626 (1948).  
29 These are also referenced in Wis. Stat. §66.1201 (4)(a) and (9); and  
30

31 WHEREAS, because the executive director and other employees of a county housing  
32 authority are subordinate to the commissioners, they hold positions of employment, not office.  
33 *Martin v. Smith*, 239 Wis. 332-33. The employees of a county housing authority are not employees  
34 of the municipality which created the authority, 64 Wis. Op. Att’y Gen. 106 (1975) and 45 Wis. Op.  
35 Att’y Gen. 180 (1956), but they are nevertheless public employees and the executive director of a  
36 county housing authority hold a position of public employment. See also 35 Wis. Op. Att’y Gen. 58  
37 (1946) (funds of municipal housing authorities are subject to the public deposits law); and  
38

39 WHEREAS, although separately funded, the Eau Claire County Housing Authority has been  
40 operated as a division of the planning and development department, which is inconsistent with  
41 Wisconsin Law; and  
42

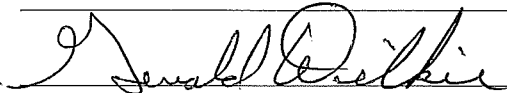
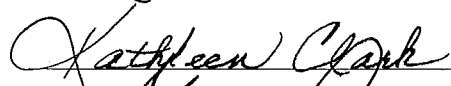
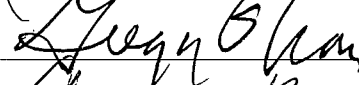
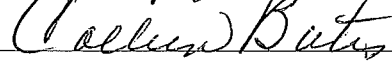
43 WHEREAS, the attached Agreement authorized by this Resolution provides for the legal  
44 separation between Eau Claire County and the Eau Claire County Housing Authority effective  
45 January 1, 2019 changing the status of the housing authority employees from county employees to  
46 housing authority employees; and  
47  
48  
49

1 WHEREAS, the attached Agreement between Eau Claire County and the Eau Claire County  
2 Housing Authority be authorized by this Resolution from Eau Claire County authorizes provision of  
3 legal services as per Wis. Stats. §§ 66.1201(5)(c) and to provide services to the Eau Claire County  
4 Housing Authority from county resources as in-kind services as set forth in the attached Agreement  
5

6 NOW THEREFORE BE IT RESOLVED by the Eau Claire County Board of Supervisors that  
7 it authorizes an Agreement between Eau Claire County and the Eau Claire County Housing  
8 Authority providing for the legal separation of the two entities effective January 1, 2019.  
9

10 BE IT FURTHER RESOLVED that the Eau Claire County Administrator is authorized to  
11 sign the attached Agreement, any amendments thereto and a successor Agreement and take all  
12 actions necessary to effectuate the intent of this Resolution.  
13

14 FISCAL IMPACT: None.  
15  
16

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25  
26

27 \_\_\_\_\_  
Committee on Administration

28 **KRZ/yk**

29  
30 Dated this 14 day of March, 2016.  
31

32 ORDINANC/16-17/079

APPROVED BY  
CORPORATION COUNSEL  
AS TO FORM

**AGREEMENT BETWEEN EAU CLAIRE COUNTY AND THE HOUSING  
AUTHORITY OF THE COUNTY OF EAUCLAIRE**

**WHEREAS**, on March 20, 1973 the Eau Claire County Board of Supervisors of Eau Claire County ("County") a Wisconsin quasi-municipal corporation, passed Resolution No. 64-73 establishing the Eau Claire County Housing Authority ("Housing Authority") a public body and a body corporate and politic, exercising public powers. This Resolution authorized the appointment and confirmation by the County of the original 5 members of the Housing Authority's Board of Commissioners; and

**WHEREAS**, the Housing Authority is a non-profit government agency under Wis. Stat. §66.1203 and operates and may transact business and exercise any powers granted to it under Wis. Stat. §66.1201(4).

**WHEREAS**, the Housing Authority operates with federal funds received through the Department of Housing and Urban Development (HUD) and the Wisconsin Department of Administration, Division of Energy, Housing, and Community Resources (DEHCR).

**WHEREAS**, under Wis. Stat. §66.1201(5), the Housing Authority of the County of Eau Claire is a separate public body and a body corporate and politic, and Housing Authority employees are employees of the Housing Authority and not the County; and

**WHEREAS**, an Agreement to delineate and detail the relationship and responsibilities of both the Housing Authority and the County is needed for a clear understanding of the parties. The County and the Housing Authority both deem it in their mutual interest to cooperate in assuring that the maximum possible benefit is achieved in housing programs within all of Eau Claire County.

**I. PARTIES**

This Agreement is between Eau Claire County, Wisconsin, a quasi-municipal corporation, ("County") located at 721 Oxford Avenue, Eau Claire, WI 54701, and Eau Claire County Housing Authority, ("Housing Authority") located at 721 Oxford Avenue, Suite 1219, Eau Claire WI 54701.

**II. TERM OF CONTRACT**

This Agreement shall commence upon adoption of Resolution 16-17/079. This Agreement shall remain in full force and effect until such time as the Housing Authority shall discontinue activities legally authorized under the programs it administers and or the dissolution of the Housing Authority pursuant to Wis. Stat. § 66.1201(5).

**III. PURPOSE OF CONTRACT**

The purpose of this contract is to delineate and detail the relationship and responsibilities of the County and the Housing Authority.

**IV. SCOPE OF SERVICES**

A. The Housing Authority agrees to:

1. Take all steps necessary to insure that Housing Authority employees are employees of Housing Authority and not employees of the County no later than January 1, 2018. This



includes responsibility for reviewing position descriptions, determining wages, initiating recruitment efforts, and selecting candidates for any vacancies or new positions created prior to and through the transition date included within this agreement.

2. Transition the existing Housing Authority employees, who have previously been considered County employees, to Housing Authority employees on or before January 1, 2018. On and after the date of this Agreement all new and future employees of the Housing Authority will be Housing Authority employees.

3. Contract with accounting/payroll consultants or legal counsel to process all necessary paperwork with Social Security Administration (SSA) and State of Wisconsin to become an employer with an active FEIN.

4. Comply with open meeting laws.

5. Fulfill its mission and mandates, to operate its units and programs to insure diverse, affordable and integrated housing that is available to the residents in all areas of Eau Claire County.

6. Be subject to applicable portions of the Wisconsin State Statutes and that the Housing Authority will continue to abide by all housing rules and regulations as set forth by the applicable: Code of Federal Regulations; Housing and Urban Development Regulations; Rural Development Regulations; and Accessibility Regulations as amended from time to time.

7. Resolve issues associated with the Housing Authority through its board of commissioners, and continue to oversee the overall operations of the Housing Authority. As a separate independent entity, the authority of the Housing Authority; properties; administration; and employees, shall be vested in the Board of Commissioners of the Housing Authority.

8. Being an independent entity distinct from the County therefore the Housing Authority is eligible for Non-County Agency funds and as a recipient of Non-County Agency funds, the Housing Authority may have to present/prepare reports for the County that support accountability for those funds.

B. The County agrees to provide:

1. Legal services as authorized in Wis. Stat. § 66.1201(5) through the Office of Corporation Counsel upon request at no charge.

2. Human resources only until transition to Housing Authority employees is completed consisting of assistance for recruitment, hiring, termination, disciplinary, or other human resource needs.

3. "In-Kind-Services" as follows: The Housing Authority, all Housing Authority employees, and the Housing Authority Board of Commissioners will be authorized to use the following county resources in addition to those authorized by law. The Housing Authority and its subordinates have the option to opt out of some "In-Kind-Services" due to financial costs or operational efficiency with a 30 day written notice to the County.

a. Purchasing Department Services

- general advice on purchasing/bids/contract issues
- provision for internal mailbox within mail room.

- Access to postage for outgoing mail, large project copying or printing, use of county phone system and lines with costs charged back to Housing Authority.
  - Continue to provide property, liability, boiler, fidelity, workers comp insurance through ECC with costs charged back until Housing Authority becomes legally recognized and registered employer through SSA and State of Wisconsin, or January 1, 2018, whichever occurs first.
- b. Information System Department Services
- general advice on technology purchases, compatibility, security, and use at discretion of County IS.
  - provision of network, security, email, office productivity application services and support.
  - migrate webpage out of Planning and Development Departmental page.
  - direct costs of equipment or software applications will be charged back to Housing Authority.
- c. Maintenance Department
- Services Security access and keys to Suites 1205, 1219 and 1201.
- d. Finance Department
- Print Housing Assistance Payment checks until notified by the Housing Authority or July 1, 2017, whichever is sooner. The Housing Authority will reimburse the County on a monthly basis.

4. Appointment of Commissioners. As a matter of law (Wis. Stat. § 66.1201(5)(b)), the County will continue to appoint members to the Housing Authority Board of Commissioners. As a matter of law, (Wis. Stat. § 66.1201 (5)(b)), and County Board Resolution 64-73, adopted March 20, 1973, the County will continue to provide per diems and mileage to county supervisors and citizen members on the Housing Authority's Board of Commissioners along with reimbursement of other necessary expenses incurred in the discharge of their duties at rates established by the County until such time the Housing Authority of the County of Eau Claire is dissolved by statute.

**V. PAYMENTS FOR COSTS**

The parties agree that any and all administrative costs incurred by either party in carrying out the terms of this Agreement shall be born solely by each party, respectively unless otherwise provided in this Agreement.

**VI. NOTICES**

Notices required or deemed advisable under this Agreement shall be placed in writing and delivered personally or by registered or certified mail upon the County to: the County Administrator, Eau Claire County Courthouse, 721 Oxford Avenue, Suite 3520, Eau Claire, WI 54703; and upon the Housing Authority to: Executive Director, Eau Claire County Courthouse, 721 Oxford Avenue, Suite 1219, Eau Claire, WI 54703.

**VII. INDEPENDENT STATUS.**

The County and Housing Authority recognize they are independent agencies for all purposes, including workers compensation, and not employees, or agents of each other.

**VIII. MUTUAL INDEMNIFICATION.**

The parties agree fully to indemnify and hold one another harmless from and against all claims, actions, judgments, costs, and expenses, arising out of damages or injuries to third persons or their property, caused by the fault or negligence of the said party, its agents, or employees, in the performance of this Agreement. The parties shall give to each other prompt and reasonable notice of any such claims or actions and the other party shall have the right to investigate, compromise, and defend the same.

**IX. WAIVER OF BREACHES**

No waiver of any breaches of this Agreement shall be held to be a waiver of any other or any subsequent breaches. All remedies afforded in this Agreement shall be considered to be cumulative and in addition to any other remedies provided by law.

**X. SEVERABILITY**

Should any article or any part of any article of this Agreement be rendered void, invalid, or unenforceable by a court of law, for any reason, such a determination shall not render void, invalid, or unenforceable any other article or any part of any article in this Agreement.

**XI. JURISDICTION AND VENUE**

The laws of the State of Wisconsin shall govern this Contract and executed amendments thereto. Venue for all legal proceedings arising out of this Contract, or breach thereof, shall be exclusively in Eau Claire Circuit Court, Eau Claire, Wisconsin.

**XII. SECTION HEADINGS**

The headings of the several sections, and any table of contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

**XIII. STATUTORY PROTECTIONS.**

It is agreed by the parties that nothing in this contract, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the Lessor of any immunity, liability limitation or other protection available to the Lessor under any applicable statute or other law. To the extent that any provision of this contract is found by any court of competent jurisdiction conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the Lessor shall apply unless the Lessor elects otherwise.

**XIV. NON-ASSIGNMENT OF AGREEMENT**

The parties agree that there shall be no assignment of transfer of this Agreement, nor of any interests, rights or responsibilities herein contained, except as agreed to in writing.

**XV. MODIFICATIONS TO AGREEMENT**

There shall be no modifications to this Agreement, except in writing, signed by both parties.

**XVI. EXECUTION**

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

**XVII. INTEGRATION OF AGREEMENT**

The entire agreement of the parties is contained herein, and this Agreement supersedes all previous agreements, whether written or oral and all negotiations as well as any previous agreements presently in effect between the Lessee and the Lessor relating to the subject matter.

**XVIII. AUTHORITY TO ENTER INTO AGREEMENT**

By signing below, the parties affirm and acknowledge that they have read and understand this Agreement and its Attachments, if any, consisting of five (5) typewritten pages; they have authority to enter into this Agreement on behalf of the Entity, Corporation, or Lessor they are signing for; they are knowingly, freely, and voluntarily entering into this Agreement; and that they accept and agree to be bound by the terms and conditions of this Agreement and its Attachments as outlined in this Agreement.

**EAU CLAIRE COUNTY BY:**

\_\_\_\_\_  
KATHRYN A. SCHAUF, COUNTY ADMINISTRATOR

\_\_\_\_\_  
(Date)

**HOUSING AUTHORITY BY:**

\_\_\_\_\_  
GEORGIA CROWNHART, INTERIM EXECUTIVE DIRECTOR

\_\_\_\_\_  
(Date)

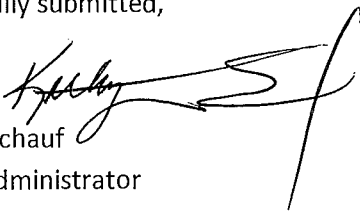
FACT SHEET

File No. 16-17/109

The Wisconsin Counties Association (WCA) is working in partnership with the League of Wisconsin Municipalities to address a property assessment strategy employed by big box retailers throughout the country and the state.

The strategy, commonly referred to as "Dark Store," is being successfully used by commercial businesses to significantly reduce their property tax assessments. In many cases, assessments have been reduced by half following retailer challenges. This creates a financial challenge for municipalities and counties as well as places additional burden on residential homeowners who are being forced to compensate for lost commercial property taxes.

Respectfully submitted,

  
Kathryn Schauf  
County Administrator

4 -EAU CLAIRE COUNTY SUPPORTS THE EFFORTS TO CLOSE COMMERCIAL  
5 PROPERTY ASSESSMENT LOOPHOLES-

6 WHEREAS, homeowners in Wisconsin already pay 70% of the total statewide property  
7 tax levy; and

8  
9 WHEREAS, the disproportionate burden is about to get much worse unless the  
10 Legislature addresses tax avoidance strategies that national chains and big box establishments are  
11 using across the country to gain dramatic reductions in their property tax bills at the expense of  
12 homeowners and other taxpayers; and

13  
14 WHEREAS, a carefully-orchestrated wave of hundreds of lawsuits in Wisconsin is  
15 forcing assessors to slash the market value of thriving national retail stores, shifting their tax  
16 burden to local mom and pop shops and homeowners; and

17  
18 WHEREAS, some stores in Wisconsin have argued in communities across the state that  
19 the assessed value of their property for property tax purposes should be less than half of their  
20 actual sale prices on the open market; and

21  
22 WHEREAS, some big box chains are using what is known as the "Dark Store Theory" to  
23 argue that the assessed value of a new store in a thriving location should be based on comparing  
24 their buildings to sales of vacant stores in abandoned locations for a different market segment;  
25 and

26  
27 WHEREAS, the Indiana Legislature has on two occasions in the last two years  
28 overwhelmingly passed legislation prohibiting assessors from valuing new big box stores the  
29 same as nearby abandoned stores from a different market segment; and

30  
31 WHEREAS, the Michigan State House overwhelmingly passed similar legislation in May  
32 of 2016.

33  
34 NOW, THEREFORE, BE IT RESOLVED that Eau Claire County does hereby urge the  
35 Governor and State Legislature to protect homeowners and main street businesses from having  
36 even more of the property tax burden shifted to them by passing legislation clarifying that:

- 37  
38 1. Leases are appropriately factored into the valuation of leased properties; and
- 39  
40 2. When using the comparable sale method of valuation, assessors shall consider as  
41 comparable only those sales within the same market segment exhibiting a similar  
42 highest and best use rather than similarly sized but vacant properties in abandoned  
43 locations.

44  
45 I certify that the foregoing correctly  
46 represents the action taken by the  
47 undersigned committee on March 14, 2017  
48 by a vote of 4 for, 0 against.

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53  
APPROVED BY  
COMMISSIONER COUNSEL

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Gregg Moore / s  
Gregg Moore, Chair  
Committee on Administration

## FACT SHEET

### TO FILE NO. 16-17/070

#### Amending the Eau Claire County Human Resources Policy Manual

Human Resources administered a survey to other counties and cities in Wisconsin regarding their policies for prorating Paid Time Off for less than full-time employees. Of those surveyed the following 18 responded that they offered PTO, Sick, Vacation or a combination and a form of payout to their part-time staff.

The most common payouts include cash or a deposit into a post-retirement health account. The list of those organizations can be found below:

- |              |                |                        |
|--------------|----------------|------------------------|
| 1. Calumet   | 7. Manitowoc   | 13. Chippewa           |
| 2. Wood      | 8. La Crosse   | 14. Jackson            |
| 3. Winnebago | 9. Trempealeau | 15. Marathon           |
| 4. Waupaca   | 10. Jefferson  | 16. Washburn           |
| 5. Monroe    | 11. Dane       | 17. Juneau             |
| 6. Adams     | 12. Marquette  | 18. City of Eau Claire |

The Committee on Human Resources requested that staff create a separate PTO payout schedule for part-time employees.

#### Amended payout schedule for part-time employees:

Regular part-time employees who leave their position in good standing will be eligible for PTO separation pay as follows:

Length of Service	% of payout at time of separation	Maximum Payout Hours
0 – 3 <sup>rd</sup> Anniversary	0	0 hours
3 <sup>rd</sup> – 5 <sup>th</sup> Anniversary	25%	50 hours
5 <sup>th</sup> - 10 <sup>th</sup> Anniversary	50%	100 hours
10 <sup>th</sup> -15 <sup>th</sup> Anniversary	75%	150 hours
After 15 years	100%	200 hours

#### Review of the Summary of proposed changes:

- Opens eligibility to employees working at least 20 hours per week (.50 FTE) or more.
- Part-time employees would earn prorated Paid Time Off (PTO) based on the Full-Time schedule multiplied by their Full-time Equivalency (FTE.)
  - Example: The accrual rate for a .73 FTE employee who has been with the County one-year would be: (.73FTE\*6.4 hours = 4.7 hours per pay period)
  - PT employees would be able to accrue up to 200 hours of PTO; currently Full-Time staff can accrue up to 500 hours.

#### Summary of data from regarding PTO Option for Part-Time Staff

##### Survey Results World-At-Work 2014 Survey

- 74% of employers offer Part Timers PTO benefits
- 81% of employers with PTO banks vs traditional paid leave benefits offer Part Timers paid time off
- 85% of employers feel it is necessary to offer PTO benefits to be competitive in the labor market

##### Survey Results 2015/16 North Central Policies & Benefits Survey (PT Employees)

##### Results reported for organizations with 100-500 employees

- 56.7% of employers offer Part Timers PTO benefits

**Total Eau Claire County Employee's impacted with this PTO proposal:**

Eau Claire County currently has 32 Part-Time employees who would qualify for this benefit. Based upon recent staffing changes, the future approximate fiscal liability is \$70,199\*.

\*This liability would occur only if all thirty-two (32) employees choose to retire or resign at the same time and had not used any PTO.

Number of employees	Part-time PTO Accrual Rate	PTO Liability
1	6.6	\$ 4,953
1	5.8	\$ 2,760
2	5.5	\$ 7,900
1	4.8	\$ 2,062
5	4.7	\$ 12,743
2	4.0	\$ 3,584
1	3.6	\$ 1,804
19	3.2	\$ 34,393
32	-	\$ 70,199

The Committee approved the policy and will bring forward the recommendation to the County Board of Supervisors on March 21<sup>st</sup>, 2017.

Respectfully submitted,



Jamie K. Gower



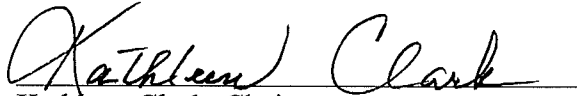
4 - AMENDING THE EAU CLAIRE COUNTY HUMAN RESOURCES EMPLOYEE POLICY  
5 MANUAL -  
6

7 WHEREAS, Human Resources is recommending a prorated PTO accrual for part-time employees  
8 (working at least 20 hours per week (.50 FTE)) with a cap of 200 hours, which results in a fiscal liability of  
9 \$70,199.

10  
11 NOW, THEREFORE, BE IT RESOLVED by the Eau Claire County Board of Supervisors that this  
12 change to Policy No. 425 in the Employee Policy Manual is approved and effective the first full pay-period in  
13 April 2017.  
14

15  
16  
17 ADOPTED:

18 I certify that the foregoing correctly represents the action  
19 taken by the undersigned committee on March 9, 2017 by a  
20 vote of 5 for, 0 against.  
21

22  
23 

24 Kathleen Clark, Chair  
25 Committee on Human Resources  
26

27 /jm  
28

29 Dated this 9th day of March, 2017.  
30  
31

APPROVED BY  
CORPORATION COUNSEL  
AS TO FORM

## POLICY 425 PAID TIME OFF (PTO)

1. **Purpose.** To provide employees with a flexible means of utilizing paid leave time. Paid Time Off (PTO) can be utilized for any purpose, subject only to necessary request and approval procedures consistent with County and department policies.

2. **Eligibility.** Regular employees working at least 20 hours per week (.50 FTE) working thirty-three (33) or more hours per week are eligible for all the benefits documented herein. Part-time employees working less than 20 hours per week (.50 FTE), temporary part-time employees, limited term and seasonal employees as defined in Eau Claire County Policy 001 Definitions are not eligible.

3. **Definitions.**

3.1 **Paid Time Off (PTO).** A benefit plan which consolidates all leave benefits into a single "account" of paid leave, for which the employee is responsible for managing.

3.2 **Extended Leave Bank (ELB).** A bank which may be utilized for absences due to medical necessity for the employee or the employees immediate family, or for qualified FMLA absences, of more than three (3) consecutive days.

3.3 **Family Medical Leave Act (FMLA).** Provides time off for various medical and military purposes as defined by State and Federal law.

3.4 **Planned PTO.** Requested and approved prior to the date the employee is requesting leave.

3.5 **Unplanned PTO.** Requested or reported on the date the employee will not be reporting to work.

3.6 **Post-Employment Health Plan (PEHP)/Health Trust Account.** An employee benefit to help pre-fund the future cost of health care expenses.

3.7 **Creditable Employment.** Years of service with the County working in a regular full- or part-time position beginning with the Employees anniversary date and ending with the date of separation as defined by Eau Claire County Policy 001 – Definitions. Employment in a seasonal or ~~limited term~~ temporary part-time position is not considered creditable employment.

## POLICY 425 PAID TIME OFF (PTO)

Effective Date: ~~November 3, 2013~~ January 2017, April 2017

Revised Date: December 2016

*Eau Claire County*  
Employee Policy Manual

4. Accrual. Eligible Full-time non-exempt and exempt non-supervisory employees will accrue PTO according to the following accrual rates:

Length of Service	Hours Per Pay Period	Days Per Year	Maximum Accrual Hours
0 – 5 <sup>th</sup> Anniversary	6.4 hours	20.80 days	500 hours
5 – 10 <sup>th</sup> Anniversary	8.0 hours	26.00 days	500 hours
10 – 15 <sup>th</sup> Anniversary	9.5 hours	30.88 days	500 hours
After 15 <sup>th</sup> Anniversary	11 hours	35.75 days	500 hours

- 4.1 Part-time employees working at least 20 hours per week (.50 FTE) will earn PTO accruals based on the full-time non-exempt and exempt non-supervisory PTO accrual schedule at a prorated amount based on their percentage of full-time equivalency (FTE).

Example: A .73 FTE employee who has been employed for 4 years would earn 4.7 hours of PTO per pay period. (.73FTE\*6.4 hours = 4.7 hours per pay period)

- 4.2 Part-time employees may accrue up to a maximum of 2500 hours PTO hours.

- 4.3 Exempt supervisory employees will accrue PTO according to the following accrual rates:

Length of Service	Hours Per Pay Period	Days Per Year	Maximum Accrual Hours
0 – 5 <sup>th</sup> Anniversary	8.0 hours	26.00 days	500 hours
5 – 10 <sup>th</sup> Anniversary	9.5 hours	30.88 days	500 hours
10 – 15 <sup>th</sup> Anniversary	11 hours	35.75 days	500 hours
After 15 <sup>th</sup> Anniversary	12.5 hours	40.63 days	500 hours

- 4.4 PTO will not accrue during unpaid leaves including worker's compensation leave.

PTO cannot be taken before it has been earned and cannot be taken in excess of a part-time employee's normally scheduled hours.

- 4.5 Temporary part-time and seasonal employees will not accrue nor be given PTO leave.

- 4.6 Part-time employees who transfer into a full-time position or whose hours are increased to full-time will be placed on the PTO accrual schedule based on a ~~proration of the creditable Full Time Equivalent (FTE) status of the positions held multiplied by the years of service in those positions~~ their length of service in regular employment with Eau Claire County.

**POLICY 425 PAID TIME OFF (PTO)**

Effective Date: ~~November 3, 2013~~ January 2017, April 2017

Revised Date: December 2016

*Eau Claire County*  
Employee Policy Manual

5. Minimum Usage Requirements.

5.1 Unless otherwise outlined in department work rules, employees will use PTO in increments rounded to the nearest tenth of an hour as outlined in Policy 509, Timekeeping.

6. Planned PTO.

6.1 Employees must request Planned PTO as far in advance as practicable and must be approved in advance by the Department Head or designee, but not less than 24 hours in advance. Individual departments may require more advance notice for scheduled absences. Employees will follow written department procedures for requesting PTO. PTO requests may be denied based on the needs of the department and the scheduled time off of other department employees.

6.2 Department Heads or designees may approve planned PTO requests of less than 24 hours' notice on a case by case basis.

7. Unplanned PTO.

7.1 Employees must report the use of Unplanned PTO at least one (1) hour prior to the start of the employee's scheduled shift, or as soon as practicable in cases of emergency or development of illness during the employee's work shift. Individual departments may require more advance notice for unscheduled absences. Employees will follow written department procedures for requesting PTO.

8. Medical Certification/Returning to Work After Medical Absence.

8.1 The employer may require verification of illness.

8.2 After a medical absence, a physician's statement may be required to be submitted to Human Resources on the employee's first day back to work, indicating the nature of the illness or medical condition and attesting to the employee's ability to return to work and safely perform the essential functions of the job with or without reasonable accommodation.

8.3 A physician's statement will be required for unplanned absences after five consecutive days of illness and will be required prior to returning to work.

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- 8.4 Any work restrictions must be stated clearly upon the employee's return to work. Employees who have been asked to provide such a statement may not be allowed to return to work until they comply with this provision. PTO may be denied for any employee required to provide a doctor's statement until such a statement is provided.
  - 8.5 The County has the right to obtain a second medical opinion to determine the validity of an employee's worker's compensation or illness claim, or to obtain information related to restrictions or an employee's ability to work. The County will arrange and pay for an appropriate medical evaluation when it has been required by the County.
  - 8.6 If the absence qualifies as FMLA, Eau Claire County Policy 411, Leaves – Family, Medical, & Military will apply. The appropriate medical certification form(s) will be required.
9. Unpaid Leave.
- 9.1 With the exception of qualified FMLA leave, unpaid leave may not be taken until such time that the PTO account has been exhausted. If an employee would be eligible to use the ELB, unpaid leave may not be taken until such time that the PTO account and the ELB have been exhausted. At no point will an employee's PTO balance be allowed to fall below zero. Should this happen, the employee will revert to unpaid time, and if this occurs without the prior authorization of the Department Head, the employee may be subject to corrective or disciplinary action.
10. FMLA.
- 10.1 State FMLA, employee may substitute accrued paid leave time or choose to take unpaid leave; Federal FMLA, employees may be required to use all accrued paid leave time before receiving leave without pay.
11. Job Related Injury or Illness.
- 11.1 Employees are expected to adhere to the policies and procedures outlined in Eau Claire County Policy 715, Illness/Injuries.
12. Payment Upon Separation. Regular employees who leave the employ of the county in good standing and upon giving notice or employees separated by the county for other than disciplinary or performance reasons will receive payment for unused PTO as outlined below.

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12.1 Regular fulltime employees hired on or before November 3, 2013 who leave their position in good standing will be eligible for PTO/ELB separation pay as follows:

12.1.1 Less than 10 years of employment. For an employee with less than 10 years of creditable employment in a regular position the employer will pay the total accumulated amount of PTO and ELB into the post-employment health plan as provided in ~~11.12.1.5~~ to a maximum of 180 hours at the employee's rate of pay at separation

~~12.1.1~~12.1.2.

~~12.1.2~~12.1.3 10 years of employment. For an employee with 10 years or more of creditable employment in a regular position the employer will pay the total accumulated amount of PTO and ELB to a maximum of 480 hours with the first 200 hours paid in cash and the remainder into the post-employment health plan as provided in ~~11.12.1.5~~ at the employee's rate of pay at separation.

~~12.1.3~~12.1.4 20 years of employment. For an employee with 20 years or more of creditable employment in a regular position the employer will pay the total accumulated amount of PTO and ELB to a maximum of 640 hours with the first 200 hours paid in cash and the remainder into the post-employment health plan as provided in ~~11.12.1.5~~ at the employee's rate of pay at separation.

~~12.1.4~~12.1.5 20 years of employment and 50 years of age or retiring. For an employee with 20 years or more of creditable employment in a regular position, and 50 years of age or retiring, the employer will pay the total accumulated amount of PTO and ELB to a maximum of 1,000 hours with the first 200 hours paid in cash and the remainder into the post-employment health plan as provided in 12.1.5 at the employee's rate of pay at separation.

~~12.1.5~~12.1.6 Election of Form of Benefit. Within thirty (30) days of receiving written notice of an employee's termination, the employer will elect the form in which the terminating employee will receive the Benefit. The Benefit can only be paid in one of the two forms outlined below. In making the election, the employer will consider several established factors including the terminating employee's access to other health insurance coverage, the value of the terminating employee's unused accumulated sick leave and extra retirement pay, and the ability of the terminating employee to demonstrate the need for coverage. The

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employer will notify the terminating employee in writing of the election made by the employer.

~~12.1.5.1~~12.1.6.1 PRIME Trust, or the Medical Plan Trust.

~~12.1.5.2~~12.1.6.2 Retirement Plan Trust and or 457 (b).

**12.2** Regular fulltime eEmployees hired after November 3, 2013 who leave their position in good standing will be eligible for PTO separation pay as follows:

**12.2.1** More than three but less than 10 years of employment. For an employee with more than three but less than 10 years of creditable employment in a regular position the employer will pay the total accumulated amount of PTO to a maximum of 150 hours in cash at the employee's rate of pay at separation.

~~12.2.2~~ 10 years of employment. For an employee with 10 years or more of creditable employment in a regular position the employer will pay the total accumulated amount of PTO to a maximum of 350 hours with the first 200 hours paid in cash and the remainder into the post-employment health plan as provided in ~~11~~12.2.4 at the employee's rate of pay at separation.

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~~12.2.3~~ 20 years of employment. For an employee with 20 years or more of creditable employment in a regular position the employer will pay the total accumulated amount of PTO to a maximum of 500 hours with the first 200 hours paid in cash and the remainder into the post-employment health plan as provided in 12.2.4 at the employee's rate of pay at separation.

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~~12.2.4~~12.2.2 Election of Form of Benefit. Within thirty (30) days of receiving written notice of an employee's termination, the employer will elect the form in which the terminating employee will receive the Benefit. The Benefit can only be paid in one of the two forms outlined below. In making the election, the employer will consider several established factors including the terminating employee's access to other health insurance coverage, the value of the terminating employee's unused accumulated sick leave and extra retirement pay, and the ability of the terminating employee to demonstrate the need for coverage. The employer will notify the terminating employee in writing of the election made by the employer.

~~12.2.4.1~~12.2.2.1 PRIME Trust, or the Medical Plan Trust.

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~~12.2.4.2~~ 12.2.2.2 Retirement Plan Trust and or 457 (b).

**12.3** Regular part-time employees who leave their position in good standing will be eligible for PTO separation pay as follows:

<u>Length of Service</u>	<u>% of payout at time of separation</u>	<u>Maximum Payout Hours</u>
<u>0 – 3<sup>rd</sup> Anniversary</u>	<u>0</u>	<u>0 hours</u>
<u>3<sup>rd</sup> – 5<sup>th</sup> Anniversary</u>	<u>25%</u>	<u>50 hours</u>
<u>5<sup>th</sup> - 10<sup>th</sup> Anniversary</u>	<u>50%</u>	<u>100 hours</u>
<u>10<sup>th</sup> -15<sup>th</sup> Anniversary</u>	<u>75%</u>	<u>150 hours</u>
<u>After 15 years</u>	<u>100%</u>	<u>200 hours</u>

~~12.3~~ 12.4 Employees separated for disciplinary or performance reasons or fail to provide a two-week notice (30-days for supervisory and department head positions) of intent to terminate will receive no separation benefit.

**13.** Conversion.

**13.1** Effective November 3, 2013, all accumulated vacation leave, sick leave, and floating holidays will be converted as follows:

**13.1.1** If an employee has accumulated less than 280 hours combined vacation leave, sick leave, and floating holidays, all hours will be converted hour for hour to a PTO account.

**13.1.2** If an employee has accumulated more than 280 hours combined vacation leave, sick leave, and floating holidays, 280 hours will be converted hour for hour to a PTO account and the balance will be converted hour for hour to an ELB.

**13.1.3** If an employee does not have an ELB established at the point of conversion, an ELB cannot be created in the future. In addition, employees who establish an ELB cannot convert hours from the PTO account to the ELB in the future.

**13.2** Low Sick Leave Usage Incentive. Upon conversion, employees will not receive a low usage sick leave incentive payment.

**14.** PTO Service Credit at Hire.

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**14.1** A Department Head may recommend to the Human Resource Director that a new hire be given credit for length of service for employment experience directly related to the position to which the employee is being appointed or to match the current leave accrual provided by the employee's most recent employer. The recommendation must be in writing and based on the Department Head's assessment of the employee's qualifications beyond the minimum requirements, recruitment considerations, or service accrual provided by the employee's previous employer.

**14.2** The length of service credit plus the employee's subsequent actual length of service with the County will be the basis for future accrual determinations. No additional length of service credit shall be granted after initial appointment to the County.

**15.** Extended Leave Bank.

**15.1** An employee who is sick uses their PTO account for the missed time. Anytime a single occurrence illness/injury results in the loss of more than three days' time an employee with an ELB is eligible to use time from that bank. When that option is selected by the employee, they may choose for the deduction to revert back to the first day, so that the first three days are deducted from the ELB (not the PTO account), plus the additional missed days. This should be documented as ELB on the employee timesheet. To utilize the ELB, the employee may be asked to submit documentation from a physician to verify illness or injury.

**15.1.1** The ELB may be used for a single occurrence illness/injury results in the loss of more than three days' time to care for an immediate family member.

**15.2** The County reserves the right to have a second medical opinion at its own expense.

**16.** Death While An Active Employee.

**16.1** All accumulated unused PTO and ELB for which the employee may have otherwise been eligible will be transferred to the Post Employment Health Plan (PEHP)/Health Trust Account as defined in Eau Claire County Policy 603.

**16.1.1** If there is not a surviving qualified family member as defined in the Post Employment Health Plan policy, payment will be made to a deferred compensation plan.

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**17. Restrictions.**

- 17.1** PTO and the ELB are for the personal use of the employee only. Should the PTO balance fall below "0", the employee will only receive compensation for hours actually worked. Should this happen, the employee may be subject to corrective or disciplinary action.
- 17.2** An employee cannot be paid for time at work and receive PTO pay at the same time.
- 17.3** PTO cannot be used in the same payroll period in which it is earned.
- 17.4** Employees who are ill should not report to work. Department Heads or supervisors have the right to judiciously assess the health of an employee and, if the employee is deemed to be "too sick to work", the Department Head or supervisor can send the employee home.
- 17.5** Upon written request, the County may allow employees to use accrued paid time during the initial three (3) day waiting period for worker's compensation benefits.
  - 17.5.1** Following the initial three (3) day waiting period, employees may not supplement workers' compensation benefits by utilizing accrued paid time or any other means available to them through the County benefit program. Employees will receive benefits as outlined by, and in accordance with the Wisconsin Workers' Compensation Act.
  - 17.5.2** PTO and the ELB may not be used to supplement income received from a county disability insurance plan.

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Revised Date: December 2016

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## FACT SHEET

TO FILE NO. 16-17/100

Wisconsin Farm Technology Days, formerly called Wisconsin Farm Progress Days, is a jointly supported and planned effort by Wisconsin Farm Technology Days, Inc. and a host county's University of Wisconsin Extension Office. One of the selection criteria used to select a host county is the support of the Board of Supervisors. This fact sheet supports the resolution from the Eau Claire County Board to host this event in 2020. The last time this event was hosted in Eau Claire County was in 1992, and many Eau Claire County business and community leaders have expressed interest in hosting this three-day event for 2020. The Eau Claire County UW-Extension Education Committee believes that Wisconsin Farm Technology Days is an excellent way to showcase the County, develop volunteerism and leadership roles, and promote Eau Claire County agriculture through local community support. In addition, Eau Claire County businesses may receive significant economic benefit (estimated at \$1.2 to \$1.8 million dollars) and many youth and non-profit organizations can benefit financially from services provided during the show. Potential profits from the show (based on past years' figures) have been anywhere from \$100,000-\$175,000; with \$80,000-\$120,000 going towards food groups and \$20,000-\$55,000 to general county activities distributed at the direction of the FTD Executive Committee.

### Fiscal Impact:

In order to serve as the host county, Farm Technology Days, Inc. requires a commitment of twenty thousand dollars (\$20,000) in start-up funding from the host county to be available January 1, 2018. This funding is used to support ongoing activities and functions and will be refunded to the County if the event meets its revenue targets.

Respectfully Submitted,



Mark Hagedorn  
Agriculture Educator



Sara Novotny  
4-H Youth Development Agent/Co-Department Head

SJN

Ordinance/16-17.100 Fact

FTD

Enrolled No.

RESOLUTION

File No. 16-17/100

- SUPPORT AND AUTHORIZATION FOR EAU CLAIRE COUNTY TO HOST 2020 FARM TECHNOLOGY DAYS -

WHEREAS, Wisconsin Farm Technology Days, formerly called Wisconsin Farm Progress Days, is a jointly supported and planned effort by Wisconsin Farm Technology Days, Inc. and a host county's University of Wisconsin Extension Office, one of the selection criteria used to select a host county is the support of the Board of Supervisors. This resolution expresses the Eau Claire County Board's support to host this event in 2020.

WHEREAS, the last time this event was hosted in Eau Claire County was in 1992, and many Eau Claire County business and community leaders have expressed interest in hosting this three-day event for 2020. The Eau Claire County UW-Extension Education Committee believes that Wisconsin Farm Technology Days is an excellent way to showcase the County, develop volunteerism and leadership roles, and promote Eau Claire County agriculture through local community support. In addition, Eau Claire County businesses may receive significant economic benefit.

WHEREAS, in order to serve as the host county, Farm Technology Days, Inc. requires a commitment of twenty thousand dollars (\$20,000) in start-up funding from the host county to be available January 1, 2018. This funding is used to support ongoing activities and functions and will be refunded to the County if the event meets its revenue targets.

NOW, THEREFORE, BE IT RESOLVED, that the Eau Claire County Board of Supervisors hereby supports and authorizes Eau Claire County's participation in hosting Farm Technology Days in 2020.

BE IT FURTHER RESOLVED, that the UW-Extension Department is directed to include \$20,000 in its 2018 budget request to support advance or ongoing activities and functions involved with the event.

BE IT FURTHER RESOLVED that the Eau Claire County UW-Extension Education Committee and the Farm Technology Days Secretary will serve as direct event liaisons to the Eau Claire County Board of Supervisors and its standing Committees.

BE IT FURTHER RESOLVED, that the Eau Claire County UW-Extension Education Committee and its staff are hereby authorized to enter into a contract for services as may be necessary, upon review by the corporation counsel and approval of the county administrator, to host Farm Technology Days in 2020.

*Charles Bates*  
\_\_\_\_\_  
*Robert J. Gary*  
\_\_\_\_\_  
*Tom M. Spier*  
\_\_\_\_\_

*Heather De Luca*  
\_\_\_\_\_  
Committee on UW-Extension Education

APPROVED BY  
CORPORATION COUNSEL

KRZ/lyk  
Dated this 21 day of February, 2017.

ORDINANC/16-17/100

## FACT SHEET

### TO FILE NO. 16-17/102

File No. 16-17/102 is an ordinance to repeal and recreate the county's building and construction code, Title 15.

Eau Claire County is responsible for the administration and enforcement of the Title 15 Building and Construction. The building and construction code has been enforced by the Department and Planning and Development since June 1, 1980.

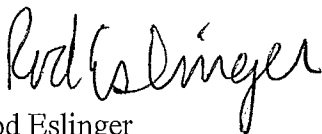
The authority for the county to administer the building code is created under Wisconsin Statute 101. By repealing and recreating Title 15, several sections were rewritten to fix administrative code and statute references, other parts of the code needed updating to clarify the county's oversight authority and responsibility, a new occupancy section was included that provides an expectation of when a permit is complete and when the structure is safe to occupy, definitions were added, and several section of the code were renumbered. A miscellaneous inspection fee was added to cover requests for inspections that are outside of the authority of the code. The permit fee for manufactured homes was reduced to reflect actual administrative costs.

The ordinance applies in all municipalities that have officially delegated the authority to enforce and administer the Wisconsin Uniform Dwelling Code to the county. The following municipalities have officially requested county enforcement: Town of Brunswick, Town of Clear Creek, Town of Drammen, Town of Fairchild, Town of Lincoln, Town of Otter Creek, Town of Pleasant Valley, Town of Washington, Town of Wilson, and Village of Fairchild and the Wisconsin Department of Safety and Professional Services has delegated enforcement to our county in the Town of Bridge Creek. The county also is responsible for commercial plan reviews and inspections for certain sizes of commercial structures. The county has authority for electrical permit reviews and inspection for both residential and commercial electrical work.

Staff introduced the ordinance amendments to the Committee on Planning and Development on January 24, 2017. The committee conducted a hearing on the ordinance on February 28, 2017. No one attended the hearing.

Corporation Counsel has reviewed and approved the proposed ordinance. There are no anticipated fiscal impacts.

Respectfully Submitted,



Rod Eslinger  
Land Use Manager

2  
3 - TO REPEAL AND RECREATE TITLE 15 OF THE CODE: BUILDINGS AND  
4 CONSTRUCTION -  
5

6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:  
7

8 SECTION 1. That Title 15 of the code is repealed and recreated to read:  
9

10 Title 15

11  
12 BUILDINGS AND CONSTRUCTION

13  
14  
15  
16 Chapters:

17  
18  
19 15.01 Building Code  
20

21 Chapter 15.01

22  
23 BUILDING CODE

24  
25  
26  
27 Sections:

- 28 15.01.010 Statutory authorization.
- 29 15.01.020 Purpose.
- 30 15.01.030 Definitions.
- 31 15.01.040 Scope.
- 32 15.01.050 Adoption of Codes.
- 33 15.01.060 Jurisdiction.
- 34 15.01.070 Administration by the department of planning and development.
- 35 15.01.080 Building permits.
- 36 15.01.090 Issuance of permit.
- 37 15.01.100 Occupancy.
- 38 15.01.110 Permit Fees.
- 39 15.01.120 Penalties.
- 40 15.01.130 Responsibility construed.
- 41 15.01.140 Highest standards prevail.
- 42 15.01.150 Saving and severable clauses.

43  
44  
45  
46 15.01.010 Statutory authorization. These regulations are adopted under the statutory  
47 authority granted pursuant to Wis. Stat. §§ 101.12, 101.65, 101.651, 101.76, 101.761, and  
48 101.86.

1           15.01.020 Purpose. The purpose of this chapter is to promote the development of quality  
2 housing, public buildings and places of employment and to protect the health, safety and welfare  
3 of the public and employees.

4           15.01.030 Definitions. As used in this article, the following terms have the meaning  
5 prescribed herein: (Any item not defined herein shall follow the Wisconsin Administrative Code  
6 definitions.)

7           A.     “Addition” Means new construction which increases the physical three  
8 dimensions of a building.

9           B.     “Alteration” Means a change, modification, or adjustment to an existing structure  
10 other than a repair, maintenance, or an addition.

11          C.     “Building” Means any structure erected or constructed of wood, metal, stone,  
12 plastic or other materials, which is intended to be used by human beings or animals for  
13 occupancy, livery, commerce, education, cultural activities or other purpose. The term does not  
14 include children's play structures.

15          D.     “Building inspector” Means the individual(s) appointed by the municipality to  
16 exercise all of the powers and duties of a building inspector under Wisconsin law.

17          E.     “Construction” Means any part or portion of the activity of installing, locating,  
18 siting, or erecting a building. Conversion of a building from one use to a different use is also  
19 considered construction.

20          F.     “Contractor” Means any person, firm or entity which undertakes any activity  
21 related to the construction of a building other than the mere provision of supplies, materials.

22          G.     “Department” Means the Wisconsin Department of Safety and Professional  
23 Services.

24          H.     “Electrical” Means the trade which relates to the design, installation, maintenance  
25 and repair of the mechanical equipment, wiring, fixtures and connections which tie a structure to  
26 the power grid of an electric generating utility and distribute the electricity through a structure to  
27 end uses, including any work which may be performed by a master electrician licensed by the  
28 State of Wisconsin or a person under the supervision of such an electrician.

29          I.     “HVAC” Means an acronym which stands for heating, ventilating and air  
30 conditioning; the trade which installs mechanical equipment, systems and accessory ducting and  
31 gratings for the purpose of warming, purifying, cooling and exchanging air in a building.

32          J.     “Occupancy” Means the act of utilizing a building for human habitation, use, or  
33 occupancy. Any use of a building for any activity which is customarily or routinely associated  
34 with utilization of a building as a residence, detached residential accessory structure, or  
35 commercial use shall constitute occupancy.

36          K.     “Owner” Means the individual, firm or entity which has record title to the real  
37 estate on which construction is taking place.

38          L.     “Plumbing” Means the trade which relates to the design, installation and  
39 maintenance or repair of pipes, drains, sinks, basins, hot water heating systems, natural gas pipes,  
40 grease traps, floor drains, and all other work for which the individual performing the work may  
41 either be a master plumber licensed by the State of Wisconsin or work under the supervision of  
42 such a plumber.

43          M.     “Repair” Means the act or process for purposes of maintenance or replacements in  
44 any existing building or structure which do not involve the structural portions of the building or  
45 structure or which do not affect room arrangement, light and ventilation, access to or efficiency  
46 of any exit stairways or exits, fire protection or exterior esthetic appearance and which do not  
47 increase a given occupancy and use, shall be deemed minor repairs.

48          N.     “Structure” Means building.

1           15.01.040 Scope. This code applies to all one- and two-family dwellings, commercial  
2 buildings/structures and decks serving an exit from a structure. Notwithstanding this section, this  
3 article shall not apply to children's play structures.

4           15.01.050 Adoption of Codes. The following chapters of the Wisconsin Administrative  
5 Codes, as well as all subsequent revisions, are adopted by the county and shall be enforced by  
6 the building inspector.

- 7           A.     Wis. Admin. ch. SPS 305 Credentials.
- 8           B.     Wis. Admin. ch. SPS 316 Electrical Code.
- 9           C.     Wis. Admin. ch. SPS 320-325 Uniform Dwelling Code.
- 10          D.     Wis. Admin. ch. SPS 360-366 Commercial Building Code.
- 11          E.     Wis. Admin. ch. SPS 381-387 Uniform Plumbing Code.

12  
13           15.01.060 Jurisdiction. This chapter shall be applied and enforced in any city, village or  
14 town within the boundaries of the County which has not enacted an ordinance pursuant to Wis.  
15 Stat. §§ 101.65 and 101.12.

16           A.     This article shall apply in all municipalities that have officially delegated the  
17 authority to enforce and administer the Wisconsin Uniform Dwelling Code to the county. At the  
18 time of the adoption of the ordinance from which this article derives, the following other  
19 municipalities have officially requested county enforcement: Town of Brunswick, Town of Clear  
20 Creek, Town of Drammen, Town of Fairchild, Town of Lincoln, Town of Otter Creek, Town of  
21 Pleasant Valley, Town of Washington, Town of Wilson, and Village of Fairchild and in the  
22 following other municipalities that the Wisconsin Department of Safety and Professional  
23 Services has delegated enforcement to our county: Town of Bridge Creek.

24           B.     The county has adopted the certified municipality status as described in SPS  
25 361.60 of the Wisconsin Administrative Code.

26           1.     Plan examination. Drawings, specifications and calculations for all the  
27 types of buildings and structures specified in Wis. Admin. Code § SPS 361.30, except state-  
28 owned buildings and structures, to be constructed within the limits of the municipality shall be  
29 submitted, if the plans are for any of the following:

30                   a.     A new building or structure containing less than 50,000 cubic feet  
31 of total volume.

32                   b.     An addition to a building or structure where the area of the  
33 addition results in the entire building or structure containing less than 50,000 cubic feet of total  
34 volume.

35                   c.     An addition containing no more than 2,500 square feet of total  
36 floor area and no more than one floor level, provided the largest roof span does not exceed 18  
37 feet and the exterior wall height does not exceed 12 feet.

38                   d.     An alteration of a space in a building containing less than 100,000  
39 cubic feet of total building volume.

40  
41           15.01.070 Administration by the Department of Planning and Development. The  
42 department of planning and development shall administer and enforce this chapter.

43           A.     Creation and appointment. There is hereby created the position of building  
44 inspector. The building inspector shall be certified for inspection purposes by the Department of  
45 Safety and Professional Services in the required categories specified under Wis. Admin. Code  
46 ch. SPS 305.

47           B.     Duties. The building inspector shall administer and enforce all provisions of this  
48 article.



1 C. Powers. The building inspector or an authorized certified agent of the building  
2 inspector may, at all reasonable hours, enter upon any public or private premises for inspection  
3 purposes. The building inspector may require the production of the permit for any building,  
4 plumbing, electrical or heating work. No person shall interfere with or refuse to permit access to  
5 any such premises to the inspector or his/her agent while in the performance of his/her duties. In  
6 the event that the inspector is refused access to any such premises, then the inspector is  
7 authorized to apply for a special inspection warrant pursuant to Wis. Stat. § 66.0119.

8 D. Inspections. In order to permit inspection of a building project at all necessary  
9 phases without causing delay for the owner, the owner and/or contractor shall request all of the  
10 required inspections in conformity with the appropriate time frame defined in the Wisconsin  
11 Administrative Code or at least 48 hours in advance by the applicant/contractor or property  
12 owner as applicable:

13 E. Failure to request inspection. Failure to request any inspection will be the  
14 responsibility of the contractor and/or property owner. No construction shall be deemed  
15 approved by default or lack of inspection by the building inspector.

16 F. Contractor and/or property owner responsible. The expense of uncovering or  
17 exposing any work which must be inspected, where such work was required by the failure of the  
18 owner to request any inspection, will be the responsibility of the contractor and/or property  
19 owner.

20 G. Records. The building inspector shall perform all administrative tasks required by  
21 the department under all codes covered in 15.01.050. In addition, the inspector shall keep a  
22 record of all applications for permits and shall number each permit in the order of its issuance.  
23

#### 24 15.01.080 Building permits.

25 A. No owner or contractor shall build or alter or cause to be built or altered any  
26 building or structure or mechanical system in a structure referenced in 15.01.040 without first  
27 obtaining a building permit for such building or structure. A copy of the permit shall be filed  
28 with the department of planning and development.

29 B. The construction activities which shall require a building permit includes, but is  
30 not limited to:

- 31 1. New one- and two-family dwellings, including decks serving an exit from  
32 the dwelling.
- 33 2. Additions that increase the physical dimensions of a dwelling including  
34 decks serving an exit from the dwelling.
- 35 3. Alterations to the dwelling structure or alterations to the dwellings  
36 plumbing, heating, or electrical systems.
- 37 4. New commercial buildings as referenced in 15.01.060.
- 38 5. Additions that increase the physical dimensions of a commercial building  
39 including decks serving an exit from the building as referenced in 15.01.060.
- 40 6. Alterations to the commercial buildings structure or alterations to the  
41 commercial buildings plumbing, heating, or electrical systems as referenced in 15.01.060.
- 42 7. New or re-wired electrical services.

- 43 a. All electrical wiring in a detached residential structure.
  - 44 b. All electrical wiring in a commercial structure.
  - 45 c. All electrical wiring in an agricultural structure.
  - 46 8. Any conversion of a building from one use to a different use.
- 47 C. The following construction activities shall not require a building permit:
- 48 1. All new detached accessory buildings, or additions to existing detached  
49 accessory buildings, however, the current Uniform Dwelling Code shall prevail.

1                   2.     Re-siding, reroofing, window and door replacement, and finishing of  
2 interior surfaces, installation of cabinetry, and non-structural repairs which are deemed minor by  
3 the building inspector.

4                   3.     Major equipment replacements (i.e., furnace, water heater, air conditioner,  
5 etc.).

6                   4.     Normal repairs of HVAC, plumbing and electrical equipment or systems  
7 such as replacing switches, receptacles, light fixtures and dimmers.

8  
9                   15.01.090 Issuance of permit.

10                  A.     The inspector shall issue the requested permit if the applicant, owner or contractor  
11 demonstrates that all state, county and local submission requirements are satisfied. If a permit  
12 card is issued, it shall be posted at the job site in a visible location from the street. Permits are  
13 valid for two years.

14                  B.     By accepting a permit, the applicant, owner or contractor grants the building  
15 inspector the right of access to the real estate on which the permitted construction will occur.

16                  C.     Permits are issued conditionally on the condition that the applicant, owner and/or  
17 contractor(s) shall conform to the requirements of all applicable codes, zoning ordinances and  
18 setback requirements in constructing the building.

19                  D.     No building, plumbing, electrical or HVAC permit shall be issued to any person  
20 who is in violation of this ordinance until such violation has been corrected.

21                  E.     No building, plumbing, electrical or HVAC permit shall be issued to any person  
22 to whom an order has been issued by the building inspector.

23                  F.     It shall be the responsibility of the owner, installer or contractor to determine if a  
24 permit is required and to obtain the same prior to commencing work.

25  
26                   15.01.100 Occupancy. If the building inspector, after completing all required  
27 inspections, finds that a building has been constructed in accordance with the applicable codes,  
28 then the inspector shall issue a certificate of occupancy. If the building fails to comply with the  
29 code in minor respects which do not threaten the safety, health or welfare of the building's  
30 occupants, the building inspector may issue a temporary occupancy for 30 days or a specified  
31 term. No person may have occupancy of any new, used, or rebuilt building until a certificate of  
32 occupancy is issued.

33                   15.01.110 Permit Fees. The department of planning and development shall charge fees  
34 subject to the following schedule:

35                  A.     Fee Schedule for structures covered under the Uniform Dwelling Code:

- |                         |                                      |   |
|-------------------------|--------------------------------------|---|
| 36                   1. | 1 and 2 family dwellings             | \$.53 sq. ft. of living area              |
| 37                      | including panelized or modular       | exclusive of garages and                  |
| 38                      | homes                                | uninhabited basements                     |
| 39                      | Minimum Fee                          | \$460.00                                  |
| 40                      |                                      |   |
| 41                   2. | Conversion of an existing            | \$.53/sq. ft. of living area exclusive of |
| 42                      | structure to 1 and 2 family          | uninhabited basements and garages.        |
| 43                      | Minimum Fee                          | \$460.00                                  |
| 44                      |                                      |   |
| 45                   3. | Manufactured homes/mobile homes      |   |
| 46                      | (foundation with or without plumbing |   |
| 47                      | and electrical)                      | \$250.00                                  |
| 48                      |                                      |   |

1 Additional permitting and fees shall apply to site built structures such as decks  
 2 that exceed 25 square feet, porches, sunrooms, garages, carports, and similar type additions.

- 3
- 4 4. House moved to the site
- 5 (foundation with or without
- 6 plumbing and electrical) \$510.00
- 7
- 8 5. Additions/alterations to \$.53/sq. ft.
- 9 manufactured homes and to of
- 10 added/alterd living area
- 11 1 and 2 family houses
- 12 Minimum Fee \$165.00
- 13
- 14 6. Miscellaneous: woodstoves,
- 15 chimneys, fireplaces, decks,
- 16 screen porches, etc. \$140.00
- 17
- 18 7. Attached garages additions \$140.00
- 19
- 20 8. Recreational Dwellings:
- 21 a. Basic structure - \$.39/sq. ft.
- 22 no heating, plumbing or
- 23 electrical Minimum Fee \$420.00
- 24 b. Structure with heating,
- 25 \$.53/sq. ft. electrical and
- 26 plumbing (all or one)
- 27 Minimum Fee \$460.00
- 28 c. Installation of heating, \$275.00
- 29 electrical or plumbing
- 30 system (all or one).
- 31
- 32 9. UDC Sticker (additional \$ 39.00
- 33 with all fees where applicable.)
- 34 10. Erosion Control:
- 35 With full UDC Permit \$140.00
- 36
- 37 11. Refunds: Refunds for projects
- 38 not started shall be based on the
- 39 fee paid minus UDC seal fee of \$ 39.00
- 40 Plan review fee when plans are
- 41 required \$100.00
- 42 Erosion control fee of \$ 70.00
- 43
- 44

- 1                   12.    Permit for a dwelling with its
- 2                         exterior not complete within
- 3                         24 months after issuance of original
- 4                         permit   \$550.00.
- 5
- 6                   13.    Permission to start construction         \$115.00.
- 7
- 8                   14.    Existing residential electrical services: Electrical plans may be required.
- 9                         a.     Add 1 to 5 circuits                         \$105.00
- 10                        b.     Add more than 5 circuits                    \$135.00
- 11                        c.     Replace service panel only                 \$105.00
- 12                        d.     Replace service panel and
- 13                                 add circuits, misc.                                 \$135.00
- 14                        e.     Installing solar panels, solar
- 15                                 water heater, wind generator,
- 16                                 misc.: One required inspection \$105.00
- 17                        f.     Installing solar panels, solar
- 18                                 water heater, wind generator,
- 19                                 misc.:
- 20   Two required inspections         \$145.00
- 21                        g.     Installing solar panels, solar
- 22                                 water heater, wind generator,
- 23                                 misc.:
- 24   Three or more required
- 25   inspections   \$185.00

B.    The fee schedule for structures subject to Wis. Admin. Code ch. SPS 360-366:

1.    Plan approval(s) conducted by Eau Claire shall be as follows:

AREA IN SQUARE FEET	BUILDING PLANS	HVAC
0-500	\$ 210.00	\$ 140.00
500+ - 2,500	400.00	270.00
2,500+ - 5,000	490.00	330.00

2.    Electrical services for new commercial buildings:

Electrical plans required.

AREA IN SQUARE FEET	PLAN REVIEW FEE
0-500	\$135.00
500+ - 2,500	230.00
2,500+ - 5,000	270.00
5,000+	450.00

3.    Electrical permits services for existing commercial projects:

- a.    Add 1 to 5 circuits                         \$105.00
- b.    Add more than 5 circuits                    \$135.00
- c.    Replace service panel only                 \$105.00
- d.    Replace two electrical
- panels only                                 \$135.00

- 1 e. Replace more than two
- 2 electrical panels \$225.00
- 3 f. Upgrade commercial/
- 4 agricultural building
- 5 electrical – minimum \$105.00
- 6 g. Upgrade commercial/
- 7 agricultural building electrical
- 8 - up to 4 inspections needed \$450.00
- 9 4. Electrical permits for Agricultural Buildings:
- 10 a. Add 1 to 5 circuits \$105.00
- 11 b. Add more than 5 circuits \$135.00
- 12 c. Replace service panel only \$105.00
- 13 d. Replace two electrical panels
- 14 only \$135.00
- 15 e. Replace more than two
- 16 electrical panels \$225.00
- 17 f. Upgrade agricultural building
- 18 electrical – minimum \$105.00
- 19 g. Upgrade agricultural building
- 20 electrical - up to 4 inspections
- 21 needed \$450.00
- 22 h. Installing solar panels, solar
- 23 water heater, wind generator,
- 24 misc.: One required
- 25 inspection \$105.00
- 26 i. Installing solar panels, solar
- 27 water heater, wind generator,
- 28 misc.: Two required
- 29 inspections \$145.00
- 30 j. Installing solar panels, solar
- 31 water heater, wind generator,
- 32 misc.: Three or more required
- 33 inspections \$185.00

34 5. Fees for commercial buildings and structures of an accessory character  
 35 and miscellaneous structures including, but not limited to, towers, tanks, silos, sheds, conveyors  
 36 and fences over 6 feet high.

37 Fee .....\$250.00 or \$2.05 per \$1,000 of value of the permitted structure(s),  
 38 whichever is greater applies up to a maximum of \$3,200.00.

39 C. Reinspection Fee: A fee of \$145.00 may be assessed when it is necessary for the  
 40 inspector to make a reinspection due to the initial inspection request not being completed.

41 D. Occupation of a dwelling constructed under SPS 320-325 before final inspection:  
 42 \$400.00.

43 E. Miscellaneous inspections: \$ 60.00/hr.  
 44 Minimum fee \$ 60.00.

1 15.01.120 Penalties.

2 A. Uniform Dwelling Code. No person shall construct or alter any dwelling in  
3 violation of any of the provisions of this code. Pursuant to Wis. Stat. §§ 101.66 and 101.77,  
4 whoever violates this code shall forfeit to the county not less than \$25.00 nor more than \$500.00  
5 for each violation. Each day that the violation continues, after written notice, shall constitute a  
6 separate offense.

7 B. Structures covered under Wis. Admin. Code ch. SPS 360-366. Pursuant to Wis.  
8 Stat. § 101.02(13)(a), any person who violates this code shall forfeit to the county not less than  
9 \$10.00 nor more than \$100.00 for each such offense.



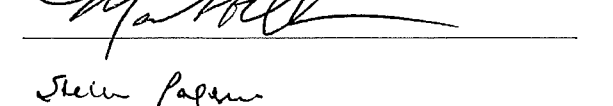

10 C. Fees may be doubled if work is commenced prior to the issuance of a permit.

11  
12 15.01.130 Responsibility construed. This chapter and all inspection and approvals  
13 thereunder shall not be construed as establishing any legal responsibility on the part of the  
14 county or any of its agents or employees for the design or construction of any building or  
15 structure. The sole responsibility for code compliance and care in construction shall be vested in  
16 the property owner, builder or contractor.

17  
18 15.01.140 Highest standards prevail. In any case where a provision of this chapter is  
19 found to be in conflict with a provision of any zoning, building, fire, safety or health ordinance  
20 or code of any city, village or town within the boundaries of the county existing on the effective  
21 date of this ordinance, any provision which establishes the higher standard for the promotion and  
22 protection of the health and safety of the people shall prevail.

23  
24 15.01.150 Saving and severable clauses. If, for any reason, any one or more sections,  
25 sentences, clauses, or parts of this title are held invalid, such invalidity shall not affect, impair or  
26 invalidate the remaining provisions.

27  
28 ADOPTED:

29   
30   
31   
32  
33  
34  
35 

36  
37  
38 Committee on Planning & Development

39 KRZ/yk

40 Dated this 28 day of Feb, 2017.

ORDINANCE/16-17/102

APPROVED BY  
CORPORATION COUNSEL  
AS TO FORM

2

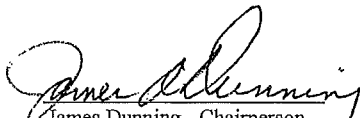
3 -AUTHORIZING PAYMENT OF VOUCHERS OVER \$10,000 ISSUED DURING THE MONTH OF  
4 FEBRUARY 2017

5

6 RESOLVED by the Eau Claire County Board of Supervisors that the following accounts are  
7 allowed and the County Clerk and County Treasurer are authorized to issue County order checks to  
8 the vendors hereinafter and for the amounts set forth thereafter.  
9

10	<u>VENDOR</u>	<u>PAYMENT FOR:</u>	<u>AMOUNT</u>
11			
12	Group Health Cooperative	March Health Insurance Premiums	\$ 576,394.40
13	L E Phillips Memorial Public Library	First Half 2017 County Services	\$ 295,415.00
14	State of Wisconsin	January Fees	\$ 185,955.85
15	City of Eau Claire	Comm Center Payment - January/February	\$ 264,355.00
16	Board of Commissioners of Public Lands	Balance remaining for 3/15 payment	\$ 123,929.31
17	Eau Claire City County Health Dept	January/February Payment	\$ 192,852.50
18	Goodwill Industries	2017 County Approved Funding	\$ 77,335.00
19	US Bank Natl Assoc	January Procard Payment	\$ 64,619.58
20	Dunn County Administration	Oct-Dec Medical Examiner Services	\$ 62,442.60
21	Xcel Energy	CTHS/Jail Electric & Gas - January	\$ 59,806.39
22	Lutheran Social Services	January Services - CJCC	\$ 48,833.33
23	Town of Otter Creek	Barka Road Culvert Project - Hwy	\$ 44,834.62
24	Correct Care Solutions LLC	March Health Care Services	\$ 42,270.74
25	Monarch Paving Company	Tack Materials & Truck Rental - Hwy	\$ 41,094.35
26	Wisconsin Municipal Mutual Ins Co	WC Imprest Replenish	\$ 40,448.36
27	Advanced Disposal	Recycling - January	\$ 39,444.00
28	Aramark Services Inc	Inmate/Staff Meals - January	\$ 33,541.66
29	Netsmart Technologies Inc	Perceptive licenses, hosting & disaster recovery - IS	\$ 32,248.82
30	Friends of Beaver Creek Reserve	Capital repairs Reimb from 7/01/15 - 9/30/15	\$ 25,833.30
31	Cooperative Educational Service Agency	Eau Claire County portion of costs for PSC Broadband - IS	\$ 23,970.11
32	Boxx Sanitation LLC	Recycling - January	\$ 23,411.04
33	Bolton Refuge House Inc	2017 County Approved Funding	\$ 22,500.00
34	U S Postal Service	Postage	\$ 20,000.00
35	Children's Service Society of WI	2017 County Approved Funding	\$ 20,000.00
36	AUL Health Benefit Trust	PTO/Unused Deductible Payouts (5)	\$ 18,480.02
37	State of Wisconsin	Marriage/Dog/Domestic Partner Licenses	\$ 18,048.83
38	Sikich LLP	Meals/Lodging/Consult Services 1/10/17 - 2/3/17	\$ 17,051.77
39	McCabe Construction Inc	Final Payment on Contracted Project CTH X - Hwy	\$ 16,752.08
40	Heartland Business Systems	Informacast Annual Subscription/ACS to ISE Project Implement	\$ 16,745.00
41	Family Resource Center	2017 County Approved Funding	\$ 16,600.00
42	Community Television	2017 County Approved Funding	\$ 15,965.00
43	Xcel Energy	Terminal Gas/Electric - January	\$ 15,410.36
44	Thaler Oil Co	Purchase of 7,000 gallons diesel fuel - Airport	\$ 15,340.50
45	Fuel Service DJ's Mart	Diesel Fuel - Hwy	\$ 15,157.50
46	Friends of Beaver Creek Reserve	January/February Payment	\$ 30,000.00
47	Will Hogoboom LLC	Interim Finance Director salary 1/16/17 - 1/31/17	\$ 14,940.50
48	Governmentjobs.com Inc	Annual Software License & Hosting - IS	\$ 14,754.58
49	Fuel Service DJ's Mart	Diesel Fuel - Hwy	\$ 14,604.00
50	Standard Insurance Company	Jan 2017 STD/LTD Premiums	\$ 13,956.16
51	Waste Management Northern WI	Recycling - January	\$ 13,762.08
52	Chosen Valley Testing Inc	Contracted Engineer Services - Hwy	\$ 13,650.00
53	Correct Care Solutions LLC	December - Juvenile Health Care	\$ 13,598.21
54	Environmental Systems	ESRI GIS Annual Support - IS	\$ 13,500.00
55	Ultramax Ammunition	Ammunition - Sheriff	\$ 12,959.00
56	Will Hogoboom LLC	Interim Finance Director salary 2/01/17 - 2/15/17	\$ 12,906.70

57	Securian Financial Group Inc	March 2017 Premiums	\$	12,088.00
58	Command Central	Hardware/Software agreement for election	\$	11,370.00
59	Ultramax Ammunition	Ammunition - Sheriff	\$	11,340.00
60	Eau Claire City County Health Dept	County Unfunded Pension	\$	11,169.88
61	Traffice & Parking Control Co Inc	Purchased posts for Sign/Repair/Replacement - Hwy	\$	11,136.42
62	Try Inc	January/February Payment	\$	22,269.84
63	Bartingale Mechanical Inc	HVAC service for Ag Center	\$	10,498.75
64	US Bank Voyager Fleet Systems	January Fuel Card Payment	\$	10,140.03
65	Netsmart Technologies Inc	Perceptive Proffesional Services - IS	\$	10,000.00
66	Chippewa Valley Innovation Center	2017 County Contribution	\$	10,000.00
67				
68		<i>subtotal</i>	\$	2,815,731.17
69				
70				
71	County of Barron	<i>IM Consortia Payment</i>	\$	52,503.00
72	County of Burnett	<i>IM Consortia Payment</i>	\$	18,882.00
73	County of Chippewa	<i>IM Consortia Payment</i>	\$	54,596.00
74	County of Douglas	<i>IM Consortia Payment</i>	\$	56,068.00
75	County of Dunn	<i>IM Consortia Payment</i>	\$	56,798.00
76	County of Pierce	<i>IM Consortia Payment</i>	\$	29,173.00
77	CJCC-Diversion Program	<i>IM Consortia Payment</i>	\$	62,307.00
78	County of Polk	<i>IM Consortia Payment</i>	\$	62,307.00
79	County of St Croix	<i>IM Consortia Payment</i>	\$	49,882.00
80	Brotoloc Inc	Contracted Services	\$	50,494.00
81	Career Development Center	Contracted Services	\$	11,437.00
82	Clinicare Corporation	Contracted Services	\$	33,260.83
83	Lutheran Social Services	Contracted Services	\$	157,296.70
84	MCHS Eau Claire Clinic	Contracted Services	\$	12,606.30
85	Mt Washington Operator LLC	Contracted Services	\$	25,384.74
86	New Hope Hallie Inc	Contracted Services	\$	12,350.00
87	New Visions Treatment Homes of WI	Contracted Services	\$	26,652.00
88	Northwest Passage LTD	Contracted Services	\$	92,059.88
89	Oconomowoc Development Training	Contracted Services	\$	16,507.04
90	REM Wisconsin III Inc	Contracted Services	\$	42,738.41
91	Sacred Heart Hospital	Contracted Services	\$	16,270.00
92	State of WI Dept of Corrections	Contracted Services	\$	18,104.00
93	Vantage Point Clinic & Assessment	Contracted Services	\$	10,716.67
94	Western Dairyland Economic Support	Contracted Services	\$	14,519.90
95				
96			Total	\$ 982,913.47
97				
98			Grand Total	\$ 3,798,644.64
99				
100				

  
 James Dunning - Chairperson  
 Committee on Finance and Budget

**APPROVED BY**  
**CORPORATION COUNSEL**

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