

AGENDA
County Of Eau Claire
Committees On Parks & Forest And Parks & Forest Advisory
Tuesday, March 14 – 5:00 p.m.
Ag & Resource Center
227 1st St West, Altoona WI 54720

Members note: Please call or email the committee chair or office if you will not be attending the meeting.

1. Confirmation of meeting notice
2. Approval of minutes from February 28, 2017 Meeting – Discussion/action
3. Public Input
4. Lake Altoona Winterfest Ice Fishing complaints – Discussion/action
5. Ski Striders Lighting Project at Tower Ridge – Discussion/action
6. Discussion of 2017 capital items/request to defer projects to 2018 – Discussion/action
7. Proposal by Boy Scout Troop 124 to Adopt-A-Park for Lions Youth Camp - Discussion/Action
8. Lowes Creek Master Plan – Discussion/action
9. Lake Altoona Master Plan - Discussion
10. Expo/Curling Club Lease Extension - Discussion
11. Stewardship Committee report – Discussion/action
12. Correspondence
13. Staff and committee reports
14. Advisory Committee Input/Assignments
15. Future and pending items

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

**EAU CLAIRE COUNTY
COMMITTEE ON PARKS & FOREST**

MEETING MINUTES

Tuesday, February 28, 2017, 5:00 p.m.
Ag & Resource Center, Altoona WI 54720

MEMBERS PRESENT: Patrick LaVelle, Tami Schraufnagel, and Bruce Willett

MEMBERS ABSENT: Gary Gibson and Kevin Stelljes

OTHERS PRESENT: Brooke Ludwig, WDNR Forester; Jason Forman, Jay and Laura Plummer, Amy and Dustin Marsh, Chippewa Off-Road Bike Association (CORBA); Jamie Radabaugh, Commonweal Development; Mike Buck, Mega Co-op; Glory Adams, Mark Erickson and Howard Ludwigson, Citizens; Bob Burch, Eau Claire Ski Striders, Tom Wagener and Joann Walker, Eau Claire Ski Sprites, Christena O'Brien, Leader-Telegram report, Letecia Papke, Eau Claire County Fair Committee; and Kathryn Schauf, Eau Claire County Administrator.

STAFF PRESENT: Jody Gindt, Josh Pedersen and Bobbi Barone

The meeting was called to order by Chair Patrick LaVelle at 5:00 p.m.

1. Confirmation of meeting notice – Meeting notice was confirmed.
2. Approval of minutes from January 10, 2017 meeting and February 15, 2017 Public Hearing – Bruce made a motion to approve minutes from the January 10 meeting and February 15 Public Hearing; motion carried 3-0.
3. Public Input – No one was present to speak on this item.
4. Request to hold 5K run/walk fundraiser at Lowes Creek Park – This request was withdrawn.
5. Resolution 16-17.099 – Pat made a motion to adopt the resolution allowing Commonweal Development to reclaim clay pit areas in Lowes Creek Park. Tami seconded the motion. Discussion followed. Tami appreciated public input the committee had received via the public hearing and written comments which were mostly in favor of Commonweal Development reclaiming the clay pit areas. Laura Plummer added that CORBA wants to be sure they have a role as well as Ski Striders, when a contract agreement is drawn up. Pat suggested July 1 may be too optimistic to complete the agreement as stated in the resolution. However, that can be changed. Jamie from Commonweal Development appreciated everybody's time on this. Pat called the question and the motion carried 3-0.
6. Request to prohibit access to Lowes Creek Park during the Eau Claire County Junior Fair between the hours of 10 p.m. ad 6 am by the Fair Committee – Leticia Papke, representative of the Fair Committee was present and explained that they would ultimately like to close the east access to the park during the entire fair. However, they would accept closing the access 10 p.m. to 6 a.m. only. CORBA suggested proper signage needs to be done for park users from out of the areas. Bruce voiced his concern with locking the gate as emergency personal may not be able to access the park in an emergency. Tami moved to lock the gate at the west entrance to Lowes Creek Park during the fair from 10 p.m. to 7 a.m. and that adequate signage be created and posted. The motion carried 2-1 with Bruce voting "nay".
7. Request by UWEC ski team to hold race at Tower Ridge March 11 – No one was present for this item.
8. Request to hold 2017 Beer Mil race at Tower Ridge – Timothy McManus was present for this item. He explained that his group, the Hash House Harriers, host this race. They now have a website and are requesting permission to hold the race on July 8 from 4:30 to 7:30 p.m. It would require closing down

Hole 1 and 18 in course 1 and they plan to rent the chalet. As last year, they will have insurance for the event. Bruce made a motion to deny the event; motion failed 1-2 with Pat and Tami voting "nay". Tami made a motion to allow the Beer Run at Tower Ridge, motion carried 2-1 with Bruce voting "nay".

9. Discussion with Ski Sprites – Appearance by Tom Wagener and Joann Walker of the Eau Claire Ski Sprites. Tom passed out a schedule of events for the Ski Sprites. They will be having a funding raiser at Lazy Monk restaurant in March however the date has not been firmed up yet. 2017 Calendar; April 30, put in dock; May 8 first water practice; June 4, first show; June 19-23 Learn to Ski program; July 4 week – no special how; July 20-23 state tournament, no home show; August 13 – Breast Cancer Awareness Show; September 3 Night Show; Sept 4 Labor Day finale show, take out docks and dump. They will continue Adaptive Ski program. The contract between Eau Claire County and the Ski Sprites will need to be renewed next year. Bruce made a motion to approve the Ski Sprite calendar; motion carried 3-0. A Task Force Meeting will be set for the near future.
10. Sustainable Forestry Grant – Josh is working on closing out the two Sustainable Forestry Grants (TSI Forester Grant and Oak Scarification Grant) and wanted the committee's approval to apply for more funds. One of the projects will be to repair the Pea Creek Dam which had been damaged in last summer's flooding. Bruce made a motion to direct the department to apply for Sustainable Forestry Grant fund; motion carried 3-0.
11. Ski Striders Lighting Project at Tower Ridge – Nothing to report.
12. Expo-Curling Club Lease Extension – Kathryn Schauf, County Administrator, reported negotiations are moving along and that the lease agreement will have an incremental increase after capital projects are complete.
13. Stewardship Committee Report – Kevin was not present. Tami said they are planning an event this spring.
14. Correspondence – Nothing to report.
15. Staff and Committee Report – Bobbi passed out a Final Financial Report for 2016 to the committee. Josh had gotten a preliminary cost for a Lowes Creek Master Plan and this item will be on the next agenda for action. Pat brought up the State Mill Tax may be eliminated. Brooke explained her understanding of the State Mill Tax and gave historical background. This funds the state forestry program.
16. Advisory Committee – Pat suggested the next meeting the Advisory Committee be invited. The Master Plan for Lake Altoona Park and Lowes Creek Park will be discussed.
17. Future and pending – Nothing additional to report.

Pat adjourned the meeting at 6:05 p.m.

Respectfully Submitted,

Bobbi Barone
Committee Clerk

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**ADOPT-A-PARK
MAINTENANCE AND DEVELOPMENT AGREEMENT
FOR LIONS YOUTH CAMP AREA**

This Agreement is made between Eau Claire County Parks & Forest Department (“County”) and the Boy Scout Troup 124 (“Club”).

I. TERM OF CONTRACT

Services under this Agreement shall commence April 6, 2017 and shall continue through April 5, 2018. The Agreement shall automatically renew for successive one (1) year terms unless otherwise terminated in accordance with the provisions of Article II H. of this Agreement.

II. PURPOSE AND SCOPE OF SERVICES

It is agreed the Club will adopt the County owned pavilion and day use area, and be allowed to make improvements on County land at the Lions Youth Camp site. The Committee on Parks & Forest will approve development plans in advance of development. Parks & Forest Department staff will be given oversight of the development. The Club will be responsible for obtaining all necessary permits, including costs for the permits for development at the site. The Club will be responsible for developing the site from plans approved by the Committee on Parks & Forest. In addition to making improvements to the site, the Club is hereby obligated to perform maintenance tasks using both powered and non-powered tools at the site. The tasks will include the following:

- A. Picking up litter in the pavilion and day use areas; reporting to the Parks & Forest Director or designee any hazards observed on or immediately adjacent to the youth camp area (downed trees or large branches, significant erosion, etc), pruning of vegetation encroaching that may take place only from October 1 to April 1 (unless an imminent hazard exists) due to oak wilt concerns; mowing of the site as necessary to keep oak from encroaching the pavilion area; reporting to the Parks & Forest Director or designee any signs that are missing, and will perform other periodic maintenance necessary to keep the youth camp in very good condition.
- B. The Club will contact the Parks & Forest Director or designee (at 839-4783) with questions or suggestions regarding any development and maintenance issues while performing this volunteer work.
- C. Club members will report any violations, vandalism, or otherwise inappropriate actions on the site and agree to forward vehicle license plates, or other identifying information of the parties involved, along with descriptions of the incidents, to the Parks & Forest Director or designee.
- D. The Club members will act as ambassadors of the Lions Youth Camp to others using the site by taking the time to assist other users.
- E. The Club agrees to not place any signs or structures at the site without permission from the County.
- F. The Club agrees to have a County Volunteer Waiver of Liability form completed by all volunteers assisting with site development and maintenance with the forms being returned to the Parks & Forest Director prior to work being performed.
- G. The Club, its members, and anyone else performing volunteer maintenance on this County site agree to **HOLD HARMLESS** Eau Claire County from any claims or

damages resulting out of their own personal injuries or losses while performing volunteer labor. The Club understands this assumption of risk and that it is binding upon the Club's members, executors, administrators and assigns, and includes any minors accompanying the Club's members during volunteer labor.

- H. The County and Club reserve the right to terminate this Adopt-A-Park Maintenance Agreement upon violation of any condition or upon 30 days written notice by either party for any reason, whatsoever.
- I. The Club agrees that after development, all improvements become County property with no obligation on the County's part to maintain the site for any particular period of time.
- J. The County agrees to accept the Club's obligation to maintain the site for as long as the Club maintains such interest, subject to the rights to termination mentioned above.
- K. The Club will be allowed to use the Lions Youth Camp for scouting activities free of charge. Notice must be provided to the Parks and Forest Director 14 days in advance of planned scout outings to make sure no other groups have booked the area.

III. NOTICES

Notices required or deemed advisable under this Agreement shall be placed in writing and delivered personally or by registered or certified mail upon the County to: Josh Pedersen, Director, Parks and Forest Dept., 227 1st Street W., Altoona, WI 54720; and upon the Club to: Laura Hurd President, Troop 124, 3204 Glenhaven Place, Eau Claire, WI 54703.

The entire agreement of the parties is contained herein, and this Agreement supersedes all previous agreements, whether written or oral and all negotiations as well as any previous agreements presently in effect between the Club and the County relating to the subject matter.

Both parties hereto having read and understood the entirety of this Agreement consisting of two (2) typewritten pages hereby affix their duly authorized signatures.

BOY SCOUT TROOP 124 CLUB BY:

Laura Hurd, Troop 124 Club President

(Date)

EAU CLAIRE COUNTY PARKS & FOREST DEPARTMENT BY:

Josh Pedersen, Parks & Forest Director

(Date)