

**HUMAN SERVICES BOARD MEETING
COUNTY OF EAU CLAIRE
Eau Claire, WI 54703
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Chapter 297, State of Wisconsin, Laws of 1973, notice is hereby given of the following public meeting: The Human Services Board will meet on Monday, February 27, 2017 at 5 p.m. at 721 Oxford Avenue, Room 2064, Eau Claire WI 54703. Items of business to be discussed or acted upon at this meeting are listed below:

1. Welcome & Call to Order by Colleen Bates, Chair
2. Approval of the February 27, 2017 meeting agenda Page 3
3. Review/Approval of January 23, 2017 Human Services Bd meeting minutes – Jackie Krumenauer Pgs 4-7
4. Public Input Page 8
5. Appointment of Human Services Board Representative to the Birth to Three Advisory Committee - Colleen Bates Page 9
6. Approval/Denial of Advisory Committee Appointment – Diane Cable Pages 10-11
7. Approval/Denial of transferring responsibility of assessment process from Eau Claire Community Programs to Gateway Counseling, LLC effective March 1, 2017 – Tom Wirth Page 12
8. Woodland Enhanced Health Services Commission Alternate Representative – Colleen Bates Page 13
9. Approval/Accept/Denial of December 2016 Financial Statements including Alternate Care report – Vickie Gardner, Fiscal Services Manager and Tammy Stelter, Accountant Pages 14-19
-Status of 2016 Budget
10. Approve/Denial request to Recognize March as Social Work month – Diane Cable Pages 20-21
11. Director’s Report – Diane Cable Pages 22-30
 - Agencywide unit updates
 - Communication Plan for DHS
 - West Central Regional Legislative meeting March 23, 9-12 at the Holiday Inn So.
 - Governor’s State Budget Summary for Human Services
 - Human Services Day at the Capitol, April 5
12. Personnel Update – Jackie Krumenauer Pages 31-32
13. Adjourn

2017 Meetings:

**March 27, April 24, May 22, June 26, July 24, Aug 28, Sept 18, Oct 23,
Nov 27 and Dec 18**

(Typically the fourth Monday of the month unless otherwise noted.)

This meeting shall be an OPEN session. Meeting notice posted this _____ day of _____, 2017,
at _____ a.m./p.m. by _____.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

PUBLIC INPUT GUIDELINES

A period of public input shall be included at the regular meetings of the Human Services Board at which time the Board may receive information from the public subject to the Rules of General Application as adopted by the Board and County Resolution No. 16-17/053 as it applies to standing committees.

Rules of General Application

1. Time Limit – The comment period would last up to 15 minutes total and up to 3 minutes per individual with the ability of the chair to extend the time limit by his or chair discretion;
2. Identification – each speaker should identify himself or herself by name and residence, tell the Board what item or items they wish to address, and proceed to address them;
3. Written testimony – during the public input time, any person may provide written material to the Board, provided they furnish sufficient copies so that there will be one for each Board member and one for the Department;
4. Subject matter – the topic or topics must be directly related to the agenda of the regular meeting or shall refer to the policies adopted or proposed by the Board. Public comment is not an open forum for general discussion of values, politics, religion or philosophy. It is also not a forum for electioneering or the praise or criticism of individuals in or out of government;
5. Unless the topic addressed is on the agenda for that meeting, neither the Chair, any other Board member, nor any staff member should respond to public input except as follows:
 - a. To acknowledge the contribution;
 - b. To determine that the issue will or will not be placed on a future agenda for discussion or action; and,
 - c. To refer the speaker to the Department for attention to the issue;
 - d. Neither the Chair, any other Board member, any staff member should engage in discussion or exchange with the speakers except for clarification of the issue. If the Chair, any other Board member, or any staff member wishes to follow up directly with the speaker on the matter, that may be done outside of the meeting;
6. This “public input” agenda item does not limit the Chair or Board from inviting or permitting comment from any person on a topic then properly before the Board.

3/25/03

12/6/16 updated

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/27/17		Information-Discussion	
Agenda Item No. 2		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval of the February 27, 2017 meeting agenda		Requires Recommendation to:	
		County Board	
		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

We will review and approve today's meeting agenda.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/27/17		Information-Discussion	
Agenda Item No. 3		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Review/Approval of January 23, 2017		Requires Recommendation to:	
Human Services Bd meeting minutes -		County Board	
Jackie Krumenauer		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Enclosed please find the January 23, 2017 Human Services Board meeting minutes for your review and approval.

MINUTES OF THE HUMAN SERVICES BOARD MEETING

January 23, 2017

Room 2064

5 p.m.

PRESENT: Colleen Bates, Dianne Robertson, Lorraine Henning; Rick Kayser
Kim Cronk, Sandra McKinney, David Mortimer, Nick Smiar

EXCUSED: Paul Maulucci and Mark Olson

STAFF: Diane Cable, Tom Wirth, Vickie Gardner, Jackie Krumenauer,
Linda Struck

Colleen Bates called the meeting to order at 5 p.m.

Approval of the January 23, 2017 Meeting agenda – Nick Smiar made a motion to approve the agenda. Second by David Mortimer. The motion carried unanimously and today's agenda was approved.

Approval of the December 12, 2016 Meeting Minutes - Dianne Robertson made a motion to approve the meeting minutes from December 12, 2016. The motion carried unanimously and the meeting minutes dated December 12 were approved.

Public Input - Per Board operating procedures, a period of public input was held. A motion was made by David Mortimer to close the public input session. Second by Kim Cronk. The motion carried unanimously.

Education for the Human Services Board and County Board members – Colleen Bates

Colleen asked for suggestions on how to education the Eau Claire County Board members, other Department staff, and the public about what Human Services does for individuals. Lorraine Henning remembered when there was a Public Relations subcommittee of the Human Services Board. They wrote articles for community publications and provided fact sheets regarding Human Services Dept to the County Board members monthly. Diane is working with the DHS managers to provide monthly "Dept Updates" to be included in the Human Service Board packet. Diane and Colleen will be meeting before the next Human Services Board meeting to discuss a communication plan and share the results of the meeting.

Workforce Development conversation about "bridging" funding – Colleen Bates

Linda Struck was present at the meeting to answer any questions Board members may have about the sliding scale fee and the "gap" that clients may experience. Colleen reported that Senator Sheila Harsdorf was recently at the Workforce Development office and reported she is bringing forth a request to the Jt. Finance to ask for a federal waiver to help clients when they begin employment that they do not lose their benefits right away. We will need to keep an eye on Madison for the waiver specifics.

Woodland Enhanced Health Services Commission (WEHSC) representative – Colleen Bates

Nick Smiar, the current WEHSC representative, is no longer able to attend all the meetings. He has talked with Colleen about appointing another HS Board member to take his place. Colleen asked the Board for another presentative to attend quarterly meetings in Owen. Kim Cronk has expressed an interest. Colleen will follow up with Gregg Moore to see if we can have an alternate representative. The next meeting is February 23.

Approval/denial of title change for Senior Social Worker – Diane Cable

A request to change the title from Senior Social Worker to Social Worker was made by Diane. As done with all positions when vacated, an internal review of the work for the position is done. Reasons for the change include broader scope for recruitment and salary savings. By supporting this request, the new job title better reflects what the position actually performs as. Sandy McKinney made a motion to approve the request for the job title change from Senior Social Worker to Social Worker. Second by Dianne Robertson. The motion carried unanimously. The next step is request to the Committee on Human Resources on February 3 followed by County Board review/approval.

Approval/denial of Advisory Committee – Diane Cable

Distribution of Alan McCutcheon's application as Altoona School District representative on the Coordinated Services Across the Lifespan (CSAL) Advisory Committee. After review of Alan's application, Lorraine Henning made a motion to approve Alan's appointment. Second by David Mortimer. The motion carried unanimously.

Financial Report – Vickie Gardner

Vickie distributed the November 2016 financial reports. Reviewed and accepted reports by Nick Smiar. Second by Rick Kayser. The motion carried unanimously.

Director's Report – Diane Cable

-CCS Update – Diane reported 110 referrals and 49 admissions to the program. No waiting lists allowed in this program. Good survey feedback from clients received. As we continue to build the program structure of CCS we will need to expand somehow as we are running out of space. Diane is in close contact with the County Administrator about this topic and they will be meeting soon to address space. Program update by the supervisor Bill Stein will be planned for May or June.

-Department Direction for 2017 – Diane shared the Behavioral Health model potential for the Department in 2017 and answered questions about expansion into a mental health clinic. As the different program phases develop, Diane will update the Board members on a regular basis and as time permits, updates to the County Board as well.

Page 3
January 23, 2017

Personnel update by Jackie.

The meeting adjourned at 6:56 p.m.

The next regular Human Services Board meeting will be **Monday, February 27, 2017 at 5 p.m.**
in Room 2064.

Jackie Krumenauer, Committee Clerk

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/27/17	x	Information-Discussion	
Agenda Item No. 4		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Public Input		Requires Recommendation to:	
		County Board	
		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Per the HS Board public input guidelines, we will receive public input at this time.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/27/17		Information-Discussion	
Agenda Item No. 5		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Appointment of Human Services Board		Requires Recommendation to:	
Representative to the Birth to Three Advisory		County Board	
Committee – Colleen Bates		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

2017 BIRTH TO THREE ADVISORY COMMITTEE MEETING DATES
(Meetings begin at 10:30 a.m.)

February 8

May 17

September 6

November 8

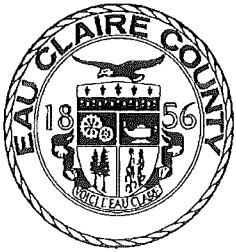
A more detailed Birth to Three brochure will be distributed at the meeting.

REPORT TO THE HUMAN SERVICES BOARD

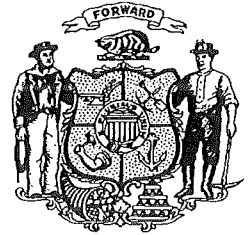
Action Required

Meeting Date: 2/27/17		Information-Discussion	
Agenda Item No. 6		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval/Denial of Advisory		Requires Recommendation to:	
Committee appointment – Diane Cable	x	County Board	
		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

We will review and approve an appointment to the CSAL Advisory Committee at this time.



Eau Claire County
DEPARTMENT OF HUMAN SERVICES
721 Oxford Avenue, Suite 1001
Eau Claire WI 54703
(715) 839-2300 • Fax (715) 831-5784
www.co.eau-claire.wi.us
Diane Cable, Director



TO: Human Services Board *mk*
FR: Maureen A. Kolstad, Administrative Specialist I
DT: February 23, 2017
RE: Approval of Advisory Committee Applicant

The Department is moving forward to fill a vacant position on the below listed advisory committee. We are seeking your approval for the individual listed below. Upon your approval, the name will be forwarded to the County Board Chair for appointment to the respective committee.

Representation	Incumbent	Candidate(s)	Term
Coordinated Services Across the Lifespan (CSAL) Advisory Committee			
Parent	Vacant	Karla Jenson	4/20

CC: Kerry Swoboda
Bill Stein

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/27/17		Information-Discussion	
Agenda Item No. 7		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval/Denial of transferring		Requires Recommendation to:	
Responsibility to assessment process from EC		County Board	
Community Programs to Gateway Counseling, LLC		Other:	
Effective March 1, 2017		Form:	Ordinance
			Resolution
			Report
			Other Action:

Transfer Intoxicated Driver Program (IDP) from Eau Claire Psychologists to Gateway Counseling

On January 31, 2017 the department received an email from Anton Smets, Ph.D of his intent to terminate his contract with the Eau Claire County Human Services for the provision of the Intoxicated Driver Program assessment. In his communication, Dr. Smets indicated he would cease operation effective February 28, 2017.

Gateway Counseling is an agency well known to Human Services Department. Their staff is trained in the IDP assessment and would essentially be moving from Eau Claire Psychologists to Gateway Counseling. Gateway Counseling is owned and operated by Christopher Brahan, M.S., LMFT, CSAC.

DHS 62.04 (1) states, the Human Services Board must “designate a single intoxicated driver assessment facility that meets the qualifications and standards set forth under s. DHS 62.05”.

The Human Services Department recommends the Human Services Board designate Gateway Counseling as the sole provider of the Intoxicated Driver Program as they meet the qualifications under DHS 62.05 and have been a consistent provider of substance abuse programming in our community.

The Human Services Department is also recommending the Human Services Board allow Gateway Counseling to be a provider of treatment for the IDP Safety Plan.

DHS 62.12 (1)a Conflict of interest guidelines - This section of the Code states that: an assessment facility may not also be a client’s Driver Safety Plan provider unless at least one of the following conditions applies:

Gateway Counseling is requesting to provide the intervention related to the Drive Safely Plan. DHS62.12(1)a4 permits the Board to grant this as a means of supporting client choice and not exclude any provider.

REPORT TO THE HUMAN SERVICES BOARD

		Action Required
Meeting Date: 2/27/17	x	Information-Discussion
Agenda Item No. 8		Direction to Staff
Department: Human Services	x	Approval-Denial
Subject: Woodland Enhanced Health Services		Requires Recommendation to:
Commission Alternate Representative -		County Board
Colleen Bates		Other:
		Form: <input type="checkbox"/> Ordinance
		<input type="checkbox"/> Resolution
		<input type="checkbox"/> Report
		Other Action:

As a follow up from the January Human Services Board meeting, we will discuss the Woodland Enhanced Health Services Commission alternate representative.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/27/17	x	Information-Discussion	
Agenda Item No. 9		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval/Accept/Denial of		Requires Recommendation to:	
December 2016 Financial Statements including		County Board	
Alternate Care report & status of 2016 budget		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Enclosed please find the financial statements including the Alternate Care report.

**Eau Claire County
DHS Board Meeting
Held on 2/27/17**

December 2016 Preliminary Financial Overview

Contributing factors which could favorably impact financial outcomes:

- Received \$112,000 of non-lapsing funds from 2014/2015.
- Other Revenue Sources are higher than anticipated
 - Tax Intercept
 - Prior year collections (Out of home care/Chapter 51 etc.)
- Health Insurance Savings for 2016 – Approximately \$100,000
- Personnel – Higher savings than anticipated for various vacancies
- **WIMCR – Notified December 18th that 2015 revenue will be \$435,188.07.**
(NOTE: Increase is \$67,000 more than budgeted)

Contributing factors which could negatively impact financial outcomes:

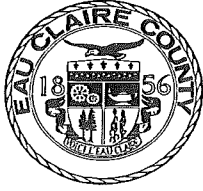
- All tax levy for 2016 has been received
- Higher level of Winnebago Clients:
 - Number of placements
 - 2015 – 2 2016 – 7 (71% increase)
 - Number of Clients YTD
 - 2015 – 31 2016 – 53 (41% increase)
- Higher level of Alternate care Clients:
 - Number of new placements
 - 2015 – 17 2016 – 28 (39% increase)
 - Number of Clients
 - 2015 – 115 2016 – 139 (17% increase)
 - Clients YTD
 - 2015 – 224 2016 – 292 (23% increase)

Eau Claire County
 Department of Human Services
 Preliminary Financial Statement for the Period
 January 1, 2016 through December 31, 2016

Expense	YTD Net Budget	YTD Actual		Net Variance
		Transactions	Excess (Deficient)	
Overhead	448,062.00	447,821.73	240.27	
Personnel	10,993,125.00	10,152,799.76	840,325.24	
Services & Supplies	290,807.00	354,100.52	(63,293.52)	
Purchased Services	9,510,775.00	10,664,185.04	(1,153,410.04)	
BCA - (Basic County Allocation) Payback	1,139,854.00	1,139,854.00	-	
Juvenile Corrections	130,000.00	396,872.00	(266,872.00)	
Total	<u>22,512,623.00</u>	<u>23,155,633.05</u>	<u>(643,010.05)</u>	

Revenue	YTD Net Budget	YTD Actual		Net Variance
		Transactions	Excess (Deficient)	
Levy	8,033,538.00	8,032,738.00	(800.00)	
Non-Lapsing Funds (2014 & 2015)	-	112,000.00	112,000.00	
State/Federal	12,303,378.00	12,458,530.45	155,152.45	
Medical Assistance	1,318,207.00	1,415,878.76	97,671.76	
Energy Assistance	165,144.00	186,704.72	21,560.72	
IDP - (Intoxicated Driver Program)	130,000.00	93,923.75	(36,076.25)	
Charges & Fees	266,656.00	529,595.38	262,939.38	
Other	295,700.00	571,567.46	275,867.46	
Total	<u>22,512,623.00</u>	<u>23,400,938.51</u>	<u>888,315.51</u>	

Excess (Deficiency) of Revenue over Expenditures **245,305.46**



Eau Claire County
DEPARTMENT OF HUMAN SERVICES
 721 Oxford Avenue, PO Box 840
 Eau Claire WI 54702-0840
 (715) 831-5700 • Fax (715) 831-5658
 www.co.eau-claire.wi.us
 Diane Cable, Director



ALTERNATE CARE REPORT
For the Twelve Months Ending December 31st, 2016
 1/23/2017

Level of Care	Number of New Placements	Number of Clients	Number of Days	Number of New Placements	Number of Clients YTD	Number of Days YTD	Average Cost per day
	Dec-16	Dec-16	Dec-16	YTD			<small>*not adjusted for revenue</small>
Foster Care	7	88	2,575	105	181	29,800	\$44
Therapeutic Foster Care	6	25	730	33	52	7,129	\$106
Group Home	0	3	93	11	13	1,412	\$115
Residential Care Center	4	18	445	31	37	3,595	\$529
Corrections:							
Corrections-Institution	0	5	125	3	8	1,424	\$279
Corrective Group Home	0	0	0	0	0	0	
180 Day Program	0	0	0	0	0	0	
Corrections AfterCare	0	0	0	0	1	9	\$0
Corrective Sanctions	0	0	0	0	0	0	
Correction Res. Care Ctr.	0	0	0	0	0	0	
Corrections TFC*	0	0	0	0	0	0	
Corrections SPRITE	0	0	0	0	0	0	
TOTAL	17	139	3,968	183	292	43,369	

Level of Care	Adjusted Budget	YTD Expense	Percent Used	Revenue Budget	YTD Revenue	Percent Collected	Projected Annualized Net Expense
	Foster Care	850,100	1,316,171	154.83%	89,500	160,987	179.87%
Therapeutic Foster Care	862,550	755,703	87.61%	25,700	33,183	129.12%	\$722,520
Group Home	50,333	162,841	323.53%	8,000	22,265	278.31%	\$140,576
Residential Care Center	1,610,288	1,902,128	118.12%	20,700	58,427	282.26%	\$1,843,701
Corrections:							
Corrections-Institution	\$250,692	397,922		\$5,000	\$228		
Corrections AfterCare							
180 Day Program							
Corrective Group Home		-					
Corrective Sanctions		-					
Correction Res. Care Ctr.		-					
Corrections TFC*		\$0					
Corrections SPRITE		\$0					
Corrections Totals:	250,692	397,922	158.73%	5,000	228	-	\$397,694
TOTAL	3,623,963	4,534,765	125.13%	148,900	275,090	184.75%	\$4,259,675

Net Budget	Net Estimated 2016 Exp.	Year End Estimate Overspent
\$3,475,063	\$4,259,675	(\$784,612)

At current usage DHS estimated alternate care spending for 2016 to be:

*TFC = Therapeutic Foster Care

Percentage of Yr. through 12/31/2016 100.00%

Eau Claire County Department of Human Services
Expenditures by Programs as Budgeted
Preliminary For the Twelve Months Ending December 31, 2016

Line Nos	Program Number and Description	Budget 1/1/2016	YTD Budget 12/31/2016	YTD Actual Expenses 12/31/2016	Adj To G/L 12/31/2016	YTD Budget Variance Under (Over) 12/31/2016
1						
2	1 Community Care & Treatment of Children who are Abused or Neglected	2,194,190	2,194,190	3,181,971	-	(987,781)
3	Purchased Services	2,076,361	2,076,361	1,844,328	91,678	140,355
4	Overhead	80,808	80,808	75,810	4,955	43
5	Subtotal	4,351,359	4,351,359	5,102,108	96,633	(847,382)
6						
7	2 Community Care & Treatment of Adults & Children with Mental Illness	3,263,298	3,263,298	3,598,005	551,648	(886,355)
8	Purchased Services	2,673,942	2,673,942	2,563,858	141,223	(31,138)
9	Overhead	100,490	100,490	94,275	6,162	54
10	Subtotal	6,037,730	6,037,730	6,256,137	699,032	(917,439)
11						
12	3 Community Care and Treatment of Dev Disabled or Delayed	938,332	938,332	958,103	-	(19,771)
13	Purchased Services	743,062	743,062	567,478	22,053	153,531
14	Overhead	28,087	28,087	26,350	1,722	15
15	Subtotal	1,709,481	1,709,481	1,551,931	23,775	133,775
16						
17	4 Community Care and Treatment of Youth Offenders	2,448,476	2,448,476	2,229,537	-	218,939
18	Purchased Services	1,186,885	1,186,885	1,022,756	40,727	123,401
19	Overhead	46,469	46,469	43,595	2,849	25
20	Subtotal	3,681,830	3,681,830	3,295,888	43,577	342,365
21						
22	5 Alcohol and Other Drug Abuse	499,598	499,598	258,901	-	240,697
23	Purchased Services	487,433	487,433	385,292	13,253	88,887
24	Overhead	17,977	17,977	16,865	1,102	10
25	Subtotal	1,005,008	1,005,008	661,059	14,355	329,594
26						
27	6 Protection of Vulnerable Adults	140,005	140,005	110,342	-	29,663
28	Purchased Services	600,510	600,510	546,403	28,132	25,975
29	Overhead	22,133	22,133	20,764	1,357	12
30	Subtotal	762,648	762,648	677,509	29,489	55,650

Eau Claire County Department of Human Services
 Expenditures by Programs as Budgeted
 Preliminary For the Twelve Months Ending December 31, 2016

Line Nos	Program Number and Description	Budget 1/1/2016	YTD Budget 12/31/2016	YTD Actual Expenses 12/31/2016	Adj To G/L 12/31/2016	YTD Budget Variance Under (Over) 12/31/2016
31	7 Financial and Economic Assistance					
32	Purchased Services	156,876	156,876	172,550	-	(15,674)
33	Provided Services	3,515,739	3,515,739	3,095,555	144,164	276,020
34	Overhead	152,098	152,098	142,691	9,326	82
35	Subtotal	3,824,713	3,824,713	3,410,795	153,490	260,428
36						
37						
38	SUBTOTAL FOR PROGRAM-SPECIFIC	21,372,769	21,372,769	20,955,428	1,060,351	(643,010)
39						
40						
41	BCA Payback	1,139,854	1,139,854	1,139,854	-	-
42	IM Consortia Payments	-	-	4,745,118	-	(4,745,118)
43						
44	GRAND TOTAL FOR PROGRAMS	22,512,623	22,512,623	26,840,400	1,060,351	(5,388,128)
45						
46						
47						
48						
49						
50						
51						
52						
53	Totals by Budget Category					
54	Purchased Services	9,640,775	9,640,775	10,509,409	551,648	(1,420,282)
55	Provided Services	11,283,932	11,283,932	10,025,670	481,231	777,032
56	Overhead	448,062	448,062	420,349	27,473	240
57	BCA Payback	1,139,854	1,139,854	1,139,854	-	-
58	IM Consortia Payments	-	-	4,745,118	-	(4,745,118)
59						
60	GRAND TOTAL FOR BUDGET CATEGORIES	22,512,623	22,512,623	26,840,400	1,060,351	(5,388,128)
						(643,010)

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/27/17	x	Information-Discussion	
Agenda Item No. 10		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval/Denial request to recognize		Requires Recommendation to:	
March as National Social Work month - Diane		County Board	
Cable		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

At this time, we will read the National Social Work month proclamation.



SOCIAL WORK MONTH 2017 PROCLAMATION
“SOCIAL WORKERS STAND UP!”

WHEREAS, the primary mission of the Social Work profession is to enhance well-being and help meet the basic needs of all people, especially the most vulnerable in society;

WHEREAS, Social Workers embody this year’s Social Work Month Theme, “Social Workers Stand Up!,” by serving, advocating for, and empowering millions of Americans each day;

WHEREAS, Social Workers embody the theme of this year’s World Social Work Day on March 21, 2017, “Promoting Community and Environmental Sustainability,” by working with individuals, organizations and local and federal government to improve communities and protect the environment;

WHEREAS, Social Work is one of the fastest growing careers in the United States, with almost 650,000 members of the profession;

WHEREAS, Social Workers work in all areas of our society to improve happiness, health and prosperity, including in government, schools, universities, social service agencies, communities, the military and mental health and health care facilities;

WHEREAS, Social Workers have pushed for decades to ensure equal rights for all, including women, African Americans, Latinos, people who are disabled, people who are LGBTQ and various ethnic, cultural and religious groups;

WHEREAS, Social Workers have been behind and continue to advocate for legislation and policies that reduce racial discord, including renewal of the Voting Rights Act, The Violence Against Women’s Act, The Civil Rights Act, the Affordable Care Act, Medicaid, unemployment insurance, workplace safety and Social Security benefits;

WHEREAS, Social Workers are the largest group of mental health care providers in the United States, and work daily to help people overcome substance use disorders and mental illnesses such as depression and anxiety;

WHEREAS, Social Workers deploy across the United States and the world, helping people overcome earthquakes, floods, wars, and other disasters and return to peace and prosperity;

NOW THEREFORE, in recognition of the numerous contributions made by America’s Social Workers, I _____
proclaim the month of March 2017 as National Social Work Month and call upon all citizens to join with the National Association of Social Workers and _____ [your organization] in celebration and support of the Social Work Profession.

REPORT TO THE HUMAN SERVICES BOARD

		Action Required
Meeting Date: 2/27/17	x	Information-Discussion
Agenda Item No. 11		Direction to Staff
Department: Human Services		Approval-Denial
Subject: Director's Report – Diane Cable		Requires Recommendation to:
		County Board
		Other:
		Form: Ordinance
		Resolution
		Report
		Other Action:

Director's report – Diane Cable

- Agency wide unit updates
- Communication Plan for DHS
- West Central Regional Legislative meeting March 23, 9-12 at the Holiday Inn So. EC
- Governor's state budget summary for Human Services
- Human Services Day at the Capitol, April 5

EAU CLAIRE COUNTY HUMAN SERVICES

Monthly Department Summary - February 2017

DIRECTOR'S REPORT – Diane Cable

Hello. Each month the Human Services Department will submit a monthly summary of the activities of the Department. The intent is to provide an update as a means of giving you an ongoing glimpse and highlights of the Human Services Department. This year, 2017, is an exciting and eventful year for the Department. March is National Social Work Month. As an agency we conduct Social Work through a variety of means, throughout the entire Department. We will be celebrating and recognizing our work and the Social Workers at our All Agency meeting in March, with our Community Partners of CVTC – Chippewa Valley Technical College. In addition, in March, we will be initiating our OE (Organizational Effectiveness) project, which will focus on becoming a Trauma Informed Organization and Integration of the Children's Court Services with Human Services. We are assessing our operations, workflows, and utilization of space across the Department. You will note from the updates in this summary, there is great need in the community and a great focus by the Department to continue to enhance our response.

BEHAVIORAL HEALTH SERVICES

Community Support Program, CSP: -Nancy Shilts

Community Support Program, CSP, continues to provide centralized service delivery to Eau Claire County participants. CSP staff Collaborate with numerous service providers' such as nurses, support staff, psychiatrist, case managers as well as community providers. Psychiatric services continue to be a concern with limited availability. CSP continues to work with two psychiatrists one day a week, but there is a marked increase in drug and alcohol use and more sever psychiatric symptomology. CSP staff continues to utilize the LSS Midway crisis facility to attempt to divert behavioral health hospitalizations, when appropriate, to avoid unnecessary hospitalizations and lengthy admissions to Winnebago Mental Health Institute and Trempealeau County Health Care Center. Mount Washington has supported Eau Claire County residents with unique behavioral health needs. Participants residing at Mount Washington are in the process of relocating to other facilities due to the closure of Mount Washington, this has cause a great deal of stress and uncertainty. Eau Claire County supported nine individuals; seven of the nine have found alternative placement with the two remaining individuals being assess by residential providers.

Adult Protective Services, APS: - Nancy Shilts

Adult Protective Services, APS, continues to be actively pursuing guardianships and protective placements as well as investigations of abuse and neglect. During the past month there has been an increase in requests for guardianships as well as financial abuse allegations, most being reported by financial institutions. There has also been a great deal of collaboration regarding individuals who are protectively placed to Mount Washington and the Fall Creek Nursing Home. Both facilities are closing. Human Services is represented on the State Closure team for Mount Washington. Human Services supported nine individuals at Mount Washington and were also involved with an additional twelve individuals under a guardianship and protective placement and working with a managed care organization. This process has been stressful to the individuals residing at Mount Washington as well as their families. Most individuals had resided successfully at Mount Washington for several years. Mount Washington is a licensed 56 bed facility with occupancy of 36 when the closure was announced. The Fall Creek Nursing Home announcement was made two weeks ago. Eau Claire County is not on the State Closure Team, most individuals are being assessed by other nursing homes and assisted living facilities.

Crisis Services: -Nancy Shilts

Crisis Services is made up of the Eau Claire Crisis Coordinator, contracted NWC position, and two full time social workers and one limited term social worker. On March 6th an AODA case manager will be joining the Crisis Services team. There continues to be unusually high volume of mental health detentions, requests for 3 party petitions, day time mobile crisis response activity and crisis linkage and follow up. Psychiatric services continue to be a concern with limited availability in the Chippewa Valley. Currently there is a four month waiting list to establish with a psychiatrist. If individuals are under a new mental health commitment order some clinics are not willing to work with the individual. This becomes very problematic when individuals discharge from behavioral health units and need to have follow up appointments due to new medication or medication changes. At this time Vantage Point provides medication management until individuals can establish with a psychiatrist and in some case obtain insurance coverage whether it is through the Market Place or Badger Care.

Comprehensive Community Services, CCS – Bill Stein

The Eau Claire County Department of Human Services Comprehensive Community Services (CCS) Program is a voluntary service available to people of all ages living with a mental illness, substance use disorder, or dual diagnosis. Each individual's experience with CCS is unique. The CCS program provides psychosocial rehabilitation services; these services assist participants with learning the skills necessary to be able to achieve their highest possible level of independent functioning, stability, and to facilitate recovery.

- Referrals Received: 137
- Admitted Participants: 54
- Discharged Participants: 6
- Total Current Participants: 48

Demand for the Comprehensive Community Services Program currently exceeds staff capacity to accommodate received referrals.

- Total CCS Service Facilitators: 5.5 FTE
- Total CCS Mental Health Professionals: 1.0 FTE

New CCS Service Facilitators are in the process of being hired to address this challenge. Four (4) new CCS Service Facilitators are scheduled to begin employment on March 1, 2017. A fifth CCS Service Facilitator position is currently going through the recruitment process. Additional CCS program staff position requests are being reviewed to accommodate capacity needs. These include increasing mental health and AODA professional staff numbers. In addition, the CCS Program needs to add staff capacity to address quality assurance/quality improvement needs.

The CCS Program has been in operation for almost eleven (11) months. The State of Wisconsin Division of Quality Assurance will be conducting an on-site programmatic recertification review on Tuesday, March 7, 2017. This evaluation will look at all aspects of program operations as well as compliance with DHS 36, which regulates Comprehensive Community Services Programs. Significant work is taking place to prepare for this assessment.

Treatment Courts- Melissa Ives

Referral History (since new triage process* began)

Disposition/Year	2013	2014	2015	2016
Total # Referrals	190	196	215	202
Being Screened	-	-	-	2
Accepted/On Wait List	-	-	-	5
Admitted	70	47	51	36
Accepted/Not Admitted**	9	14	9	7
Denied	111	135	155	152

**Acceptance denotes a finding by the Triage Team that a referred person has been found eligible and appropriate for treatment court participation; however, a variety of reasons may prevent an accepted individual from being admitted to a treatment court. For instance, an accepted person may decide he/she is no longer interested, abscond (make his or her whereabouts unknown) or be revoked or sentenced to longer-term incarceration, rendering him or her unavailable to participate in the program.

We are currently working on recruitment of two positions: contracted case management position and the Mental Health Court/Veterans Court Coordinator position. Recruitment of a new case manager has taken longer than expected, perhaps due to the way the position was advertised through the former contract agency. Consequently, a decision was made recently to move forward with a different agency for purposes of recruiting and contracting for this position. Interviews have been scheduled for the MH/VTC Coordinator position with the hope that a new coordinator will be hired by the end of March. To provide coverage of operations for all the treatment courts the AIM Court Coordinator and the Drug Court Coordinator are providing

providing coordination and case management support to the Mental Health Court, and the Veterans Treatment Court.

Treatment court staff met three times in late 2016 and early 2017 to engage in strategic planning around the areas of program operations, outcomes and sustainability. Goals for this year include ensuring team members receive adequate training; improving fidelity to treatment models; developing an updated program manual; improving graduation and recidivism rates; and ensuring the courts' ability to consistently and accurately measure their work and demonstrate effectiveness. Looking ahead, the treatment courts expect to begin using the CORE Data System developed by the state Department of Justice sometime in the coming months. The CORE Data System will capture data on all persons referred to the treatment courts and will include a wide range of information on individuals served through the program. While entry of this data will require additional, up-front work for local staff, system capabilities also will make it easier to evaluate program operations and measure overall performance.

CHILDREN & FAMILY SERVICES

Ongoing Child Protective Services, CPS – Terri Bohl

Programming

The Ongoing CPS team continues to participate in the Post-Reunification Support Program through the Department of Children and Families. Currently, the Post-Reunification Support Program is sponsoring Motivational Interviewing training at the basic, intermediate and advanced levels. Four Social Workers in Ongoing CPS already completed all three trainings and five Social Workers and this Social Work Manager will complete the training in the next few months.

The Department was awarded participation in the Wisconsin Trauma Project. Staff from Ongoing CPS participated in a webinar on the Trauma-Informed Parenting portion of the project along with other Family Services Division staff. Staff throughout Family Services will participate in the Trauma-Informed Parenting Training, along with some biological families and foster families identified by Department staff. The second portion of the Trauma Project will involve training on Trauma-Focused Cognitive Behavioral Therapy for local clinicians.

Personnel

One of the nine Social Worker positions in Ongoing CPS is currently vacant. The Department is pleased to announce that Skylar Turek has accepted the position and will be starting on Monday, March 6th. Skylar is a graduate of University of Minnesota Duluth and has been managing a food pantry in Duluth. Skylar completed her internship in child welfare.

Consumers

Ongoing CPS is currently serving 92 families and 179 children. Of the 92 families open to Ongoing CPS, 68 of the families currently have a child in out of home care. AODA struggles continue to be the main case planning component in Ongoing CPS cases.

Youth Services Team - Carol Pulkrabek

The Youth Services Team continues to work to provide services to youth involved in our juvenile justice systems as well as youth involved in the mental health system. One of our more notable updates is our work with the Multi-Systemic Therapy team (MST) at Lutheran Social Services. MST is one of a few evidenced-based therapies that have been shown to be effective with youth involved in the juvenile justice system. "MST targets chronic, violent, or substance abusing male and female juvenile offenders at risk of out-of-home placement." MST typically serves youth ages 12-17, who reside in a single-parent home characterized by multiple needs and problems, are chronic offenders, abuse substances and are experiencing problems at school. MST is not targeted to youth with significant cognitive impairments or who are experiencing difficulties primarily due to a mental health versus behavioral diagnosis. Families must agree to participate in MST. While still new, to-date, staff has been very pleased with the changes they are seeing families make in the program. Thus far, the Department has avoided or brought youth out of care as follows:

- two (2) placements in treatment foster care
- one (1) placement at a group home
- returned two (2) youth home from out-of-placement at group homes

Additional referrals to MST are also being discussed. It is anticipated that use of MST will continue and grow as we become more familiar with it.

The YS team had a new worker join in early January; Samantha "Sam" Peterson came to us from La Crosse County. Sam has been a welcome addition to the team and is doing a great job of learning her new position.

Children's Long Term Support Services CLTS /Birth-3/Alternate Care-Kerry Swoboda

Coordinated Services Team

The Coordinated Services Team Program is comprised of two full time positions. As of January 2017, there are 18 teams, totaling 38 children, currently enrolled in the program. The program receives approximately 3-5 referrals per month from parents and multiple community resources to include schools, diversion cases from Juvenile Court Intake, and the medical/mental health community.

Children's Long Term Support (CLTS) and Children's Community Option (CCOP) Waiver

The CLTS/CCOP Waiver Program is comprised of 3 full time and one .5 positions. Caseloads for the three full-time positions are between 35 and 60; approximately 15 cases for the .5 position. The formal waitlist for waivers was recently populated and has approximately 14

children awaiting services. This number will increase after Comprehensive Community Support (CCS) Program cases that are dually eligible with waiver are added to the waitlist. The program is working to develop a more effective communication process keep families updated with their child's position on the waitlist.

On February 16, 2017, the State advised that a draft form of the CCOP guidelines will be available for counties to review in March. Counties have been anticipating the guidelines to ensure adherence to the mandates of the program and to prepare families for any necessary changes to the program. Furthermore, the State informed counties of an audit of the waiver program occurring in the near future; no dates were provided at this time.

Alternate Care (Kinship and Foster Care)

The Alternate Care Unit is comprised of two full-time and one .5 positions; the .5 position completes licensing for Chippewa County Department of Human Services. The number of children needing alternate placement has increased substantially during the past one to two years. The number of children in foster care in 2016 included 181 in county level homes and 52 in treatment level homes. In 2015, this number was 77 children in county level homes and 23 in treatment level homes. The Department is working to manage the capacity and needs of the community.

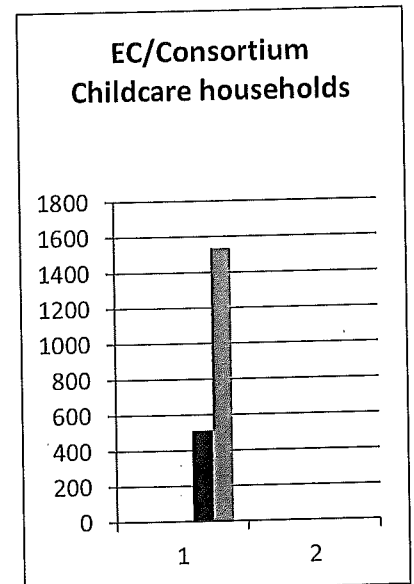
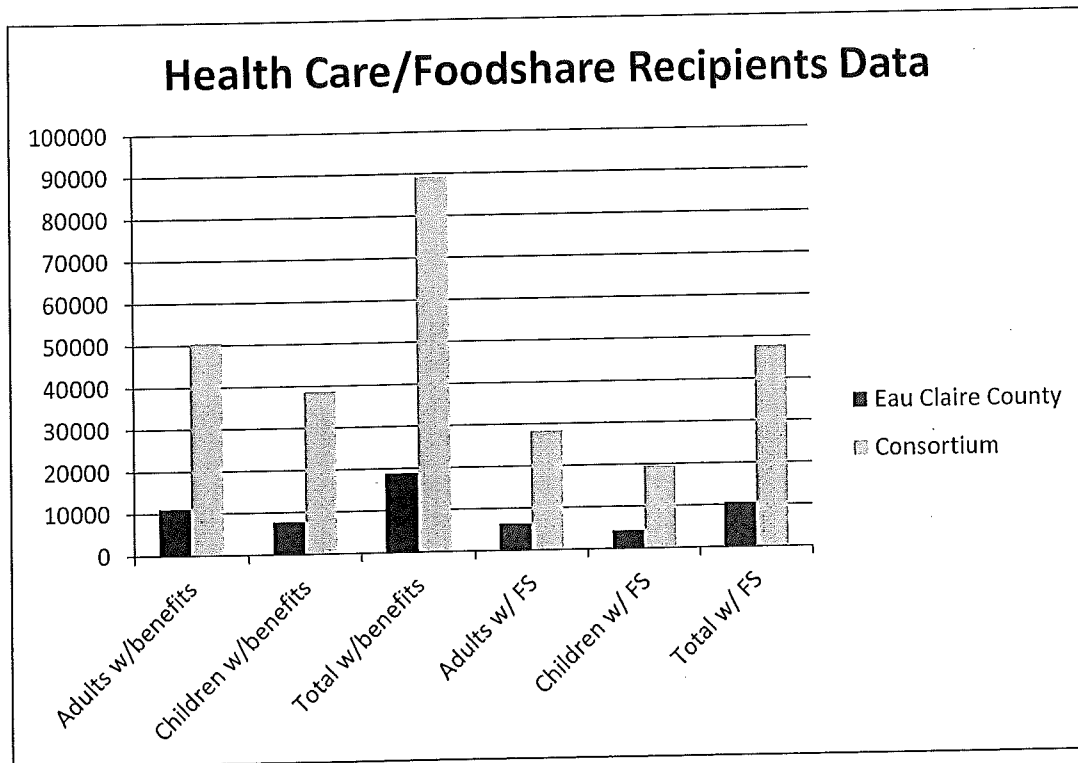
Birth to Three

The Birth to Three Program is comprised of a .5 and a .8 position. All referrals for Birth to Three come through one program coordinator (.8 position). Of every three referrals, the .8 position takes two referrals to the .5 position taking one referral. The Birth to Three Program receives approximately 35 to 40 referrals each month. Cases are managed using the Primary Coaching Approach to Teaming, an evidence-based model, which focuses on enhancing skills in the family's natural environment. The two program coordinators are leaders on the Birth to Three team that includes an occupational therapist, physical therapist, speech and language pathologist, teachers and services coordinators who serve the families found eligible for services.

ECONOMIC SUPPORT SERVICES- Linda Struck, Jane Olson, Jen Dahl, Kathy Welke

The Economic Support Services Unit (ESU) provides a variety of financial supports and services to families and individuals. The programs include Child Care, Health Care (MA), and Food Share (FS). Eau Claire County is the Lead Agency of the Great Rivers Income Maintenance Consortium (GRC). Counties included in the Great Rivers Consortium include Burnett, Barron, Chippewa, Douglas, Dunn, Eau Claire, Polk, Pierce, St. Croix, and Washburn.

	Adults w/benefits	Children w/benefits	Total w/benefits	Adults w/ FS	Children w/ FS	Total w/ FS	Childcare households
Eau Claire County	11061	7758	18819	6331	4195	10526	513
GRC	50479	38674	89153	28354	19516	47870	1535



- 4,908 applications were processed with a 98.61% timeliness rate (95% benchmark)
- 16,969 calls were received in the Call Center
- Average speed of answer in call center was 5.85 (benchmark 10 minutes)
- 38 Fraud Investigations were completed
- \$504,966 dollars in overpayments were established

FISCAL SERVICES- Vickie Gardner

The Fiscal unit is currently working to fill to vacant positions, as a result of a staff person taking a position with the State and an internal promotion. A LTE (Limited Term Employee) has been hired to begin work on 2/28/17 to help keep normal business activities flowing. As the two new Fiscal positions are being recruited for, a re-evaluation of duties within all fiscal unit positions is occurring to better align each position based on responsibilities and need.

Unit priorities include

- Completing 2016 year-end processing
- Submission of various year-end financial reports
- Complete final processes for the Crisis billing automation
- Continued preparation and approval of provider contracts
- Transitioning from Family Support to CCOP
- Training of Fiscal Associate III on CCS billing responsibilities
- Beginning initial preparations for yearly audit

Final Audit recommendations have occurred and are being implemented for the separation of duties in regards to the depositing of funds.

ORGANIZATIONAL SUPPORT SERVICES-Sue Schleppenbach

Ongoing events for the Support Services Team continues to support the operations throughout the Department. Some of the areas of focus include:

- Implementation of scanning into electronic health record system on how to scan
- Increasing scanning of family service records into WISCAWIS
- Lead and implemented change to receiving calls into the agency. Calls will now be answered by a receptionist.
- Assisting with orientation and connections with staff. Establishing a magnetic organizational board which will show all of the staff at DHS and their positions. This board will hang on a wall on first floor.
- Working on adding Comprehensive Community Services program information to the county website.

REPORT TO THE HUMAN SERVICES BOARD

		Action Required
Meeting Date: 2/27/17	<input checked="" type="checkbox"/>	Information-Discussion
Agenda Item No. 12		Direction to Staff
Department: Human Services		Approval-Denial
Subject: Personnel Update – Jackie Krumenauer		Requires Recommendation to:
		<input type="checkbox"/> County Board
		<input type="checkbox"/> Other:
		<input type="checkbox"/> Form: <input type="checkbox"/> Ordinance
		<input type="checkbox"/> Resolution
		<input type="checkbox"/> Report
		<input type="checkbox"/> Other Action:

Enclosed please find the latest vacancy report for DHS.

Eau Claire County Department of Human Services
Recruitment Status - HS Bd 2/27/17

Position Title	Unit	Status	Reason
Social Worker	FSU - IA	Screening applications	Transfer to another unit
Social Worker	Treatment Courts	Interviews scheduled	Resignation
Social Worker	ASU - Access	Screening applications	Resignation
Economic Support Specialists (3)	ESS	Interviews scheduled	Promotion & resignations
Fiscal Associate II's (2)	Fiscal	Interviews scheduled	Promotion & resignation
Social Worker	Behavioral Health	Updating position description	Retirement

New for 2017

Economic Support Specialist	ESS	On hold	New for 2017
Behavioral Health Administrator	Behavioral Health	Interviews scheduled	New for 2017
Family Services Administrator	FSU	Interviews scheduled	New for 2017
Social Worker Manager	FSU	Interviews scheduled	New for 2017
CCS Service Facilitator	Behavioral Health	Internal recruitment	New for 2017