



AGENDA

Eau Claire County Highway Committee
Thursday, January 19th, 2017 / 6:15 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (1/5) – Review/Action
4. Public comment
5. No parking ordinance CTH KB – Review/Action
6. Organizational Structure – Review/Action
7. Staff and committee reports – Discussion/Action
8. Payment vouchers (1/13) - Review
9. Future meeting dates, times, and agenda items – Discussion/Action
10. Adjourn.

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rich Walthers, Rod Thorson

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MINUTES

Eau Claire County • Committee on Highway

Thursday, January 5th, 2017 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson Supervisor Carl Anton, Supervisor Katy Forsythe, Supervisor Kathy Clark

Staff Present: Jon Johnson, Highway Commissioner; Michael Donaldson, Administrative Associate; Rod Thorson, Highway Engineer

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:15 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (12/15/16) - Review/Action**

Motion: Ray Henning to approve meeting minutes. Motion carried 5-0

4. **Public comment** – No public comment

5. **Guest Speaker – Gary Brunner from the DOT - Discussion**

Operations Chief of the Northwest Region DOT, Gary Brunner, spoke on the Biennial Budget Highlights document that was handed out to the committee. Gary discussed some key items including:

- Less money on new highway construction
- More money toward rehab & maintenance
- Modest increase in funding for county services
- Proposed budget is debated and finalized by summer
- Measures are in place to look internally at expenditures within the DOT

6. **Staff and committee reports – Discussion/Action**

Commissioner Johnson spoke on the following:

- Soliciting bids for contracted engineering for three bridges structures along CTH HH, R, and D. Bids will be evaluated on cost, qualifications, and past success. Bridge designs are being designed to meet federal guidelines to be eligible for 80/20 funding.
- Discussions with Purchasing department concerning process of purchasing high dollar items
- Internal meeting scheduled to discuss 2017 project scheduling and prioritizing
- Working with finance on CTH AA completed project in which the billing to the county hasn't been received.
- Working on parking ordinance for CTH KB; Signs have been installed
- Organization structure to be presented next meeting

Highway Engineer Rod Thorson spoke on the following:

- Currently reporting bridge inspections to the DOT.

7. **Payment of Vouchers (12/16 & 12/20) – Review**

The vouchers were reviewed.

8. Future meeting dates, times, and agenda items – Discussion/Action

Future dates:

- Thursday, Jan 19th, 2017
- Thursday, Feb 2nd, 2017
- Thursday, Feb 16th, 2017

Future items:

- Parking Ordinance
- Organization Chart

9. Adjourn

Motion by Chairman Henning to adjourn the meeting at 8:37 a.m. Motion carried 5-0

Respectfully submitted,

Michael Donaldson

Michael Donaldson
Highway Department