

AGENDA

Eau Claire County

• Committee on Administration •

Tuesday, January 10, 2017

4:30 p.m.

Courthouse - **Room #1273**
721 Oxford Avenue • Eau Claire, WI

1. Call to Order
2. Review/Approval of Committee Minutes / Discussion-Action
- December 13, 2016 (pgs . 2-3)
3. Public Comment
4. Proposed Ordinance #16-17/091 – Repealing Section 4.07.040 of the Code: Calculation of Rates and Hours – Discussion/Action (pg . 4)
5. Legislative Breakfast – Discussion
6. Strategic Planning – CORE Team – Discussion/Action
7. Administrative Updates – Discussion/Action
 - Finance – Change processes
 - Employee Town Hall Meetings
8. Adjourn

Post: 1/9/17 Media, Committee Members, Kathy Schauf and Frank Draxler

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 8394710 (FAX) 8391669 or (TDD) 8394735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

MINUTES

Eau Claire County

• Committee on Administration •

Tuesday, December 13, 2016

4:30 p.m.

Courthouse - Room #1273
721 Oxford Avenue • Eau Claire, WI

Members Present: Gregg Moore, Colleen Bates, Kathy Clark, Jerry Wilkie and Mark Beckfield

Staff Present: Kathryn Schauf, County Administrator; Keith Zehms, Corporation Counsel and Angie Harmon

Others Present: Drew Ryberg

Chairman Moore called the meeting to order at 4:35 p.m.

Review/Approval of Committee Minutes / Discussion-Action

- November 1, 2016

ACTION: Supervisor Clark made a motion to approve the November 1, 2016 minutes after a minor change. Motion carried, 5-0.

Public Comment

None

Quarterly Reports / Discussion-Action

The members reviewed 3rd quarter financial reports from the departments in which the Administration Committee has oversight. After a brief discussion about each department financials between the committee and administrator, there were a few suggestions that required updates/changes.

Economic Development Corporation Board Appointments / Discussion-Action

There is a non-municipal representative vacancy on the Economic Development Corporation Board. Gregg recommends appointing Mike Golat for another term.

ACTION: Supervisor Bates made a motion to recommend Mike Golat to the EDC board. Motion carried, 5-0.

Review/Approval of Citizen Appointments to Select Commissions, Boards, and Councils/Discussion-Action

The County has advertised for citizen appointment to select commissions, boards, and councils. The members reviewed the citizen applications for vacancies to be filled in the Veterans Service Commission (1) and Indianhead Federated Library Board (2).

Note: No. in parenthesis () represents the number of vacancies.

Doug Kranig (1) will be appointed to the Veterans Service Commission. The 3 year term will end in December 2019.

Mildred Larson and Jackie Pavelski will be appointed to the Indianhead Federated Library Board of Trustees. The 3 year term will end in December 2019.

2017 Work Plan /Discussion-Action

Kathryn provided an Administration work plan and program review for the remainder of 2016 and for the 2017 calendar year. Some of the priorities of the Administration team are an electronic timekeeping and performance measures.

Motion to Adjourn into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

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To wit: Civil Action/County Theft

ACTION: Supervisor Clark made a motion to adjourn into closed session at 4:44 p.m. Roll call vote. Motion carried, 5-0.

Motion to go into Closed Session.

ACTION: Supervisor Bates made a motion to move into open session at 5:04 p.m. Motion carried, 5-0.

Committee Action.

ACTION: Supervisor Clark made a motion to approve and sign the Claim Agreement and Release provided by the insurance company. Motion carried, 5-0.

The meeting was adjourned at 6:05 p.m. by unanimous consent.

Minutes respectfully submitted by,

Angie Harmon
Committee Clerk

Next meeting: Tuesday, January 10th at 4:30 p.m.

1 **Enrolled No.**

2 **ORDINANCE**

3 **File No. 16-17/091**

4 **- REPEALING SECTION 4.07.040 OF THE CODE: CALCULATION OF RATES**
5 **AND HOURS -**

6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7 **SECTION 1.** That Section 4.07.040 of the code be repealed.

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11 **ADOPTED:**

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23 Committee on Administration

24 **KRZ/yk**

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27 Dated this _____ day of _____, 2017.

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30 ORDINANCE/16-17/091