

Agenda
Eau Claire County
Aging & Disability Resource Center
Subcommittee on Older Americans Act Programs / ADRC Board
Wednesday, December 14, 2016, 4:00 – 5:30 pm
Courthouse-Room 1301/1302, Eau Claire WI 54703

1. Call to order
2. Introductions
3. Public Comment
4. Nutrition Program Discussion (Handout #1)
5. Future meetings: Sub Committee: January 11, 2017, 4:00 pm
ADRC Board: January 12, 2017, 12:00 Noon
6. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-4710, (FAX) 715-839-1669, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

ADRC Nutrition Program Discussion
Wednesday, December 14, 2016
4:00 PM – 5:30 PM
Eau Claire County Government Center- Room 1301/1302

Background Information

Home Delivered Meals

- ❖ The ADRC has had the same nutrition vendors for many years. For the Eau Claire, Altoona area the vendor is Sacred Heart Hospital. For the Fall Creek area the vendor is the Fall Creek Area Nursing Home. For the Augusta, Fairchild area the vendor is the Augusta Nursing Home.
- ❖ There are roughly 30-35 meals on wheels routes delivered 5 days per week. Approx. 66,650 home delivered meals in 2015.
- ❖ Only 3 of the routes are delivered by paid delivery driver positions. The remaining routes are delivered by volunteers. Average mileage for volunteer routes 5-15 miles, paid routes are 50-80 miles.
- ❖ The ADRC delivers 5 days per week regardless of where in the County someone resides.
- ❖ Sacred Heart Hospital delivers the packaged meals to 6 pickup sites in the area for volunteers to pick up and deliver the routes.
- ❖ The Community Table provides roughly 10 meals per day, or 1 route, with food prepared at The Community Table.
- ❖ Fall Creek Valley Care Center provides 1-2 home delivered routes only approx. 4,000 meals delivered in 2015.

Congregate Dining

- ❖ In 2015, over 11,000 congregate meals were served.
- ❖ Sacred Heart Hospital also provides and delivers the food for the St. John's congregate dining site in Eau Claire.
- ❖ Augusta Nursing Home also provides and delivers the food for the Augusta Senior Center dining site in Augusta.
- ❖ Lynn's Chatterbox Café operates a congregate dining site at their restaurant and also provides and delivers the food for the evening meal at the LE Phillips Senior Center.

Important Notes

- ❖ Program operations must meet State & Federal funding requirements.
- ❖ The ADRC is unable to charge a fee to participants who qualify under the Older Americans Act. A suggested donation can be made to offset the operational costs to the program.
- ❖ The last Request for Proposals was administered in 2014. Sacred Heart was the only vendor who responded for the Eau Claire area. Bids were received for the Augusta area from the Augusta Nursing Home and Tuggers. The only bid received for Fall Creek was from the Fall Creek Area Care Center.

Financial Information

	2015	2016
Revenues	\$666,391	\$665,105
Expenditures	\$670,710	\$681,760

	Actual EOY 2015	Projected EOY 2016
Revenues		
Federal/State Grants	269,969	276,912
Charges & Fees	357,943	347,666
Fund Balance Applied	9,514	tbd
Property Tax Levy	28,965	40,527
<i>Revenue Total</i>	666,391	665,105
<i>Miscellaneous Revenue Used</i>	4,319	16,655
<i>Total</i>	670,710	681,760
Expenses		
Payroll	245,557	232,720
Services/Other Expenses	423,625	449,040
Equipment	1,529	0
Capital Improvement	0	0
<i>Expense Total</i>	670,710	681,760

Questions to Consider & Discuss

1. What should be the top priorities for the nutrition program? (examples: providing service regardless of location in the county, frequency of delivery, etc.)
2. What suggestions do you have for improving program efficiency?
3. What suggestions do you have for leveraging additional program revenue?
4. What might attract potential vendors to bid on the nutrition contract(s)?