



## **AGENDA**

**Eau Claire County Highway Committee**  
Thursday, December 1st, 2016 / 6:15 am  
Eau Claire County Highway Department - Room 101  
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (11/17/16) – Review/Action
4. Public comment
5. Utility Easement for Highway Property in Altoona – Discussion/Action
6. ATV Route Policy & Application process – Discussion/Action
7. State Property Transfer – Discussion/Action
8. DOT Functional Classifications – Discussion/Action
9. CTH KB School Parking – Discussion/Action
10. Staff and committee reports – Discussion/Action
11. Payment vouchers (11/18) - Review
12. Future meeting dates, times, and agenda items – Discussion/Action
13. Adjourn.

\* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rich Walthers, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



## MINUTES

Eau Claire County • Committee on Highway

Thursday, November 17th, 2016 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Carl Anton, Supervisor Katy Forsythe

Staff Present: Jon Johnson, Highway Commissioner; Michael Donaldson, Administrative Associate

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:16 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (11/4/16) - Review/Action**

Motion: Supervisor Clark to approve meeting minutes. Motion carried 5-0

4. **Public comment** – No public comment

5. **ATV route request – Review/Action**

Commissioner Johnson shared with the committee examples of policy and application from another Wisconsin county. Goal is to produce an updated process for Eau Claire County and put approved ATV routes on GIS Mapping on our website.

6. **State Property Transfer – Discussion/Action**

Commissioner Johnson spoke on the 7.8 acre property and facility, in the Town of Union, that was acquired from the State of Wisconsin. The facility contains a heated storage shed, and CRS-2 storage tank. In the future, neighboring counties will be able to purchase CRS-2 from this facility. Jon spoke on the state property located at the junction of STH53 and I94 near the state patrol headquarters that was inquired on for possible new site location. More information by the end of November on if the request was granted. Supervisor Forsythe exited the meeting at 7:22. Also discussed was a secondary site including Eau Claire County property located near the Expo center.

Motion by Supervisor Chilson to have Commissioner Johnson visit and evaluate site near Expo center. Motion carried 4-0

7. **Staff and committee reports – Discussion/Action**

Commissioner Johnson spoke on the following:

- Had approximately 20 applicants for on call snow plow at job fair event on 11/16
- State snow plow route meeting being held at 9:00 this morning
- Functional classification of highways study which can result in effecting the ability to receive State and Federal funding.
- Parking on CTH KB during school events causing limited vision and safety of public walking on County Highway.
- Prepared for possible snowfall end of this week
- Small fleet which ½ of fleet was budgeted from 2017

**8. Payment of Vouchers (11/4) – Review**

The vouchers were reviewed.

**9. Future meeting dates, times, and agenda items – Discussion/Action**

Future dates:

- Thursday, Dec 1<sup>st</sup>, 2016
- Thursday, Dec 15<sup>th</sup>, 2016

Future Items:

- Development of policy for ATV trail requests
- State property transfer and possible alternate sites
- Functional Classification
- CTH KB Parking

**10. Adjourn**

Motion by Supervisor Chilson to adjourn the meeting at 8:38 a.m. Motion carried 4-0

Respectfully submitted,

*Michael Donaldson*

Michael Donaldson  
Highway Department