

UW-EXTENSION EDUCATION COMMITTEE

Tuesday, November 29, 2016

5:15 PM, Room 104

Location: Agriculture & Resource Center
227 1st Street W
Altoona WI 54720

AGENDA

1. Call to Order
2. Review / Approval of Committee Minutes / Discussion - Action
 - a) [October 26, 2016](#)
3. Review Bills
 - a) [October 2016](#)
4. Public Input
5. Update on nEXT Generation Model / Discussion - Action
6. Youth In Governance Update / Discussion – Action
7. Office Manager Position Update / Discussion – Action
8. Mental Health Summit Update / Discussion
9. Resolution for outgoing UW-Extension Dean and Director / Discussion – Action
10. Educator Report:
 - a) Agriculture Event update
11. Scheduling of Future Meetings / Agenda Items
12. Adjourn

Post:

- Media
- Committee Members
- Extension Staff

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703

UW-EXTENSION EDUCATION COMMITTEE

Wednesday, October 26, 2016

3:30 PM, Room 104

Location: Agriculture & Resource Center
227 1st Street W
Altoona WI 54720

MINUTES

Members Present: Robin Leary, Doug Kranig, Heather DeLuka, Colleen Bates, Tami Schraufnagel

Others: Sara Novotny

Call to Order

Vice Chair Schraufnagel called the meeting to order at 3:35 PM.

Review / Approval of Committee Minutes / September 28, 2016

Motion by Supervisor Bates to approve the minutes as distributed. Motion carried 5-0.

Review Bills / Discussion / September 2016

The bills were reviewed.

Public Input

No members of the public present.

Update on *nEXT Generation Model* / Discussion

Sara Novotny reported that a state department head Wisline was held that discussed continuing conversations and updates from the state to the department heads. A survey to evaluate the scope, breadth, and depth of programming is being sent to all UW-Extension staff state-wide. Dean Klemme will step down November 1st; Karl Martin will assume Interim Dean and Director role.

Budget Updates / Discussion - Action

The process continues to move forward through some changes with the new county administrator. No major changes or updates at this time.

Youth In Governance / Discussion - Action

Supervisor Leary attended the Parks and Forest Committee to discuss adding them to list of committees that a youth member could serve on. Minor adjustments to the resolution including a GPA adjustment were made and the updated resolution passed the county board. Continued promotion to occur.

Resolution for outgoing UW-Extension Dean/Director / Discussion - Action

Supervisor Bates reported that Bob Kraus of WACEC would be a good resource to find a draft resolution. Sara Novotny will contact him and draft a resolution to be brought to next committee meeting and then to county board.

Educator Report-Agriculture Event Update / Discussion

A letter from Agriculture Agent Mark Hagedorn was read by Sara Novotny outlining the possibility of Eau Claire County hosting Wisconsin Farm Technology Days in either 2020 or 2021. The UW-Extension Office staff supports the discussion and meeting with Matt Glewen, WFTD General Manager. Sara will work with Mark to set a date and time. Others will be invited to start the discussion of possible hosting and requirements to host.

Scheduling of Future Meetings / Agenda Items

The next meeting is scheduled for November 29th at 5:15pm at the UW-Extension Office, to coincide with the WFTD meeting. Agenda items include updates on nEXT Generation, office manager position update, mental health summit update, resolution for the outgoing Dean/Director of UWEX, and an update on WFTD.

Adjourn

Chair Leary adjourned the meeting at 4:16 PM.

Bills

Eau Claire County Extension Committee					
September 22 - October 20, 2016					
The following bills were sent to the Finance Department for payment.					Accounts
Date	Vendor	Amount	Description	100-21-	description
September	Purchasing Card				
9/22/2016	UPS*000000W9Y127346	\$3.90	office supplies	56715-311-000	state postage acct
9/22/2016	UPS*000000W9Y127296	\$3.89	office supplies	56715-311-000	state postage acct
9/22/2016	UPS*000000W9Y127376	\$11.01	office supplies	56715-311-000	state postage acct
9/22/2016	UPS*000000W9Y127336	\$3.90	office supplies	56715-311-000	state postage acct
9/22/2016	UPS*000000W9Y127316	\$7.78	office supplies	56715-311-000	state postage acct
9/22/2016	UPS*000000W9Y127286	\$3.89	office supplies	56715-311-000	state postage acct
9/28/2016	GORDY'S MARKET	\$57.95	Urban Forestry Workshop snacks	56701-300-000	pd with registration fees -ed acct
9/29/2016	GHB - EAU CLAIRE	\$21.75	Urban Forestry Workshop snacks	56701-300-000	pd with registration fees -ed acct
9/30/2016	JIMMY JOHNS - 1385 - E	\$57.50	Urban Forestry Workshop lunch	56701-300-000	pd with registration fees -ed acct
9/26/2016	MYAIRPORTTRIP.COM	\$48.60	trip to conference New Orleans	56700-340-000	Travel/training conf. acct
October	Purchasing Card				
10/18/2016	USPS PO 5601700070	\$6.80	sample sent to diagnostic lab	56715-311-000	state postage acct
10/20/2016	ENTERPRISE RENT-A-CAR	\$67.52	rental car for trip to ANRE conf. - oshkosh	56700-340-000	Travel/training conf. acct
10/20/2016	CENEX EXPRESS 07080716	\$23.61	gas for trip to ANRE conference-oshkosh	56700-340-000	Travel/training conf. acct
October	Check Vouchers				
10/20/2016	UW Soil and Forage Lab	\$38.00	soil testing	56701-300-000	ed. Acct.
10/20/2016	Volume One	\$ 273.00	advertising - pd with sponsorship \$	56727-390-000	sustainable future fest acct
10/14/2016	Cess Pool Cleaner Company	\$ 32.75	jeffers rd garden (10/1-10/6 service)	56520-533-000	garden acct
10/14/2016	WI Public Radio	\$ 500.00	advertising - pd with sponsorship \$	56727-390-000	sustainable future fest acct
10/5/2016	Karen LaPage	\$ 95.37	regular travel	59700-330-000	reg. travel acct.
10/5/2016	Cess Pool Cleaner Company	\$ 131.00	jeffers rd garden (9/1-9/30 service)	56520-533-000	garden acct
10/17/2016	Lynn Pfeiffer	\$ 25.00	reg. fee for WI 4-H Horse Leaders conf.	56700-340-000	travel/training conf. acct
10/17/2016	Erin LaFaive	\$ 305.05	regular travel Sept-Oct, conf. supplies	56700-330-000	reg. travel acct. - some was reimbursed
TOTAL SEPTEMBER INVOICES \$		1,718.27			