

AGENDA

Eau Claire County
Committee on Finance and Budget
Thursday, November 17, 2016 / 4:30 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

1. Call Meeting to Order
2. Proposed Resolution / File No. 16-17/065 / “Awarding Bid for the Fall 2016 Tax Deed Sale of Tax Deed Property; Directing Corporation Counsel to Prepare Quit Claim Deeds on the Described Property; Directing the County Clerk to Execute Said Quit Claim Deeds on Behalf of Eau Claire County” / Discussion – Action (pg. 2-4)
3. Open Gov Demonstration / Update / by: Frank Draxler, Purchasing / Discussion
4. Transition Plan and Interim Operations Update / by: Kathryn Schauf / Discussion
5. Approval of Contingency Fund Transfer / Interim Finance Director Transition / Discussion - Action
6. Proposed Ordinance / File No. 16-17/061 / “To Amend Section 4.15.010 A.1 & 2 of the Code: Fees of Professional Examiners and Witnesses in Chapter 51 Involuntary Commitment Proceedings” / Discussion - Action (pg. 5-6)
7. Financial Activity Updates / Discussion – Action
 - County Sales Tax Report (pg. 7)
 - County Board Chair Vouchers (if any)
 - Line Item Transfers (if any)
8. Review/Approval of Committee Minutes / Discussion-Action
 - September 22, 2016 (pg. 8)
 - September 23, 2016 (pg. 9)
 - October 3, 2016 (pg. 10)
 - October 5, 2016 (pg. 11)
 - October 6, 2016 (pg. 12-13)
 -
9. Adjourn

Post: November 11, 2016

Copy: media, Committee members, Kathryn Schauf, Frank Draxler, Glenda Lyons, Janet Loomis

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

4 AWARDING BID FOR THE FALL 2016 TAX DEED SALE OF TAX DEED PROPERTY; DIRECTING
5 CORPORATION COUNSEL TO PREPARE QUIT CLAIM DEED ON THE DESCRIBED PROPERTY;
6 DIRECTING THE COUNTY CLERK TO EXECUTE SAID QUIT CLAIM DEED ON BEHALF OF EAU
7 CLAIRE COUNTY

8 WHEREAS, in accordance with Chapter 4.20 of the Eau Claire County Code, bids were solicited for the
9 sale of tax deed property; and

10
11 WHEREAS, on November 9, 2016 bids were reviewed on said described parcels.

12
13 NOW, THEREFORE, BE IT RESOLVED that the Eau Claire County Board of Supervisors awards the bid
14 for the sale of tax deed property to the highest bidder as follows:

15 -----
16 SALE PARCEL #FA2016-2 Vacant lot, 1501 E. Madison St., City of Eau Claire

<u>PURCHASER</u>	<u>MINIMUM BID</u>	<u>BID AMOUNT</u>
Nicholas A. Semling Individually, A Married person	\$ 5,000	\$ 10,700

17
18 Computer #221-10-0024
19 PIN # 18221-2-270916-002-2022

20
21 Lot 1, Block 4, Eau Claire Lumber Company's Seventh Addition to the City of Eau Claire.
22
23
24

25
26
27
28 BE IT FURTHER RESOLVED that the Corporation Counsel is hereby directed to prepare quit claim deed
29 for the described parcel and that the County Clerk is hereby directed to execute said quit claim deed on
30 behalf of Eau Claire County.

31
32 ADOPTED: _____
33 _____
34 _____
35 _____
36 _____
37 _____
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39 _____
40 _____
41 Committee on Finance & Budget

42
43
44 Dated: _____
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EAU CLAIRE COUNTY * TAX DEED SALE MAP *

FALL 2016 SALE

SALE PARCEL #FA2016-2

COMPUTER #221-10-0024

MINIMUM BID \$5,000

LOT SIZE

APPROX. 66' x 132'

8,712 sq. ft.

Lot 1, Block 4, Eau Claire Lumber Company's Seventh Addition to the City of Eau Claire.

Computer #221-10-0024, City of Eau Claire

1501 E. Madison St., Eau Claire, WI – vacant lot



FACT SHEET		Fall 2016 Sale			PROFIT & LOSS						
Sale	Resolution #	Parcel Number	Buyer	General Taxes	Special Taxes	Interest	Penalty	County Expenses	Awarded Bid	Specials Reimbursed	PROFIT
Fall 2016	16-17/065	221-10-0024	Nicholas Semling	\$4,438.80	\$334.97	\$3,224.09	\$1,612.04	\$130.00	\$10,700.00	\$334.97	1,295.07

FACT SHEET

TO FILE NO. 16-17/061

This ordinance would increase the hourly rate paid to medical doctors/psychiatrists and psychologists for 2017. The County has encountered increased difficulties in securing psychiatrists in the past year for cases where required by statute. The increase was included in the courts budget for 2017.

Fiscal Impact: Increase of \$3550.50 for 2017

Respectfully Submitted,



Keith R. Zehms
Corporation Counsel

KRZ/yk

Ordinance/16-17.061 Fact

1 **Enrolled No.**

2 **ORDINANCE**

3 **File No. 16-17/061**

4 **- TO AMEND SECTION 4.15.010 A. 1. & 2. OF THE CODE: FEES OF**
5 **PROFESSIONAL EXAMINERS AND WITNESSES IN CHAPTER 51**
6 **INVOLUNTARY COMMITMENT PROCEEDINGS -**

7 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

8
9 **SECTION 1.** That paragraphs 1. and 2. of Subsection A. of Section 4.15.010 of
10 the code be amended to read:

11
12 A. Pursuant to Wis. Stat. § 51.20(18)(a), the following fee schedule is established for
13 professional examiners and witnesses for participation in involuntary commitment proceedings
14 and reasonable reimbursement for travel expenses:

- 15 1. Licensed physicians, including psychiatrists: ~~\$256.00~~265.00;
- 16 2. Licensed psychologists: ~~\$150.00~~155.00.

17
18
19 **ADOPTED:**

20 _____

21 _____

22 _____

23 _____

24 _____

25 _____

26 _____

27 _____

28
29
30 **Committee on Finance & Budget**

31 **KRZ/yk**

32
33
34 Dated this _____ day of _____, 2016.

35
36
37 **ORDINANCE/16-17/061**

Eau Claire County Sales Tax Collections

Month											Variance
	2008	2009	2010	2011	2012	2013	2014	2015	2016	From 2015	
January	\$ 712,769	\$ 563,038	\$ 605,382	\$ 649,869	\$ 613,413	\$ 637,758	\$ 633,370	\$ 655,343	\$ 696,710	\$ 41,367	
February	567,975	518,319	638,455	602,909	563,535	532,904	689,925	843,563	882,113	\$ 38,550	
March	620,370	636,257	538,909	561,038	783,032	834,428	852,142	864,937	659,845	\$ (205,092)	
April	615,402	623,482	711,305	797,429	741,448	606,312	641,812	719,623	933,154	\$ 213,531	
May	653,936	624,232	663,464	567,787	549,895	783,189	856,800	854,993	880,459	\$ 25,466	
June	763,310	573,694	476,205	707,990	872,811	924,281	935,972	835,827	819,172	\$ (16,655)	
July	646,194	686,636	741,830	751,169	783,644	655,631	764,686	1,031,180	946,348	\$ (84,832)	
August	749,229	665,741	663,893	616,376	785,490	823,653	1,004,488	957,996	817,003	\$ (140,993)	
September	700,371	634,987	631,589	804,241	788,958	805,689	725,272	753,988			
October	607,962	701,541	642,499	705,976	669,856	655,379	830,917	968,167			
November	692,960	631,616	728,502	630,916	799,401	872,360	934,158	868,976			
December	697,019	562,547	692,239	844,605	817,298	774,289	707,471	708,777			
Add'l Rec'd	-	-	-	-	-	-	-	-	-	-	
Total	\$ 8,027,497	\$ 7,422,090	\$ 7,734,272	\$ 8,240,305	\$ 8,768,781	\$ 8,905,873	\$ 9,577,013	\$ 10,063,370	\$ 6,634,804	\$ (128,658)	
Budgeted	\$ 8,175,000	\$ 8,175,000	\$ 7,675,000	\$ 7,675,000	\$ 7,800,000	\$ 8,060,000	\$ 8,586,000	\$ 8,950,000	\$ 9,280,000	\$ 9,934,712	
Excess (Short)	\$ (147,503)	\$ (752,910)	\$ 59,272	\$ 565,305	\$ 968,781	\$ 845,873	\$ 991,013	\$ 1,113,370			
		2009 Shortfall	2010 Surplus	2011 Surplus	2012 Surplus	2013 Surplus	2014 Surplus	2015 Surplus			
Total County Taxable Sales	\$ 1,605,499,400	\$ 1,484,418,000	\$ 1,546,854,400	\$ 1,648,061,000	\$ 1,753,756,200	\$ 1,781,174,600	\$ 1,915,402,600	\$ 2,012,674,000	\$ 1,326,960,800		
Monthly Avg	\$ 668,958	\$ 618,508	\$ 644,523	\$ 686,692	\$ 730,732	\$ 742,156	\$ 798,884	\$ 838,614	\$ 947,829		
						\$ 8,905,873	\$ 9,577,013	\$ 10,063,370	\$ 11,373,950		

MINUTES

Eau Claire County
Committee on Finance and Budget
Thursday, September 22, 2016 / 2 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1301-1302
Eau Claire, WI 54703

Members present: Supervisors Jim Dunning, Stella Pagonis, Robin Leary, Nick Smiar, Mike Conlin

Staff present: Kathryn Schauf, County Administrator; Scott Rasmussen, Finance Director

Jim Dunning, Chairperson, called the meeting to order at 2 pm.

Review of County Administrator 2017 Budget Recommendations / by: Kathryn Schauf, County Administrator / Discussion

Kathryn Schauf, County Administrator reviewed with the Committee her recommendations for the 2017 county budget.

2017 Departmental Budget Review / Discussion

Representatives from the following departments were present to discuss their proposed budgets for 2017:

2:30 – 3:30 pm

Administration
Corporation Counsel
Human Resources
Finance
Purchasing

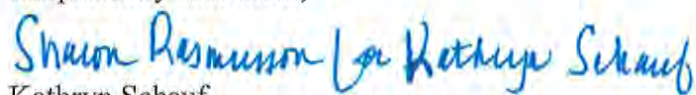
3:30 – 5 pm

Information Systems
Register of Deeds
Maintenance
County Clerk
County Treasurer

Future Meeting Dates: September 23, 2016 @ 9 am; October 3, 2016 @ 2 pm; October 5, 2016 @ 2 pm; October 6, 2016 @ 2 pm and October 7, 2016 @ 9 am (if needed)

The meeting was adjourned at 5 pm.

Respectfully submitted,



Kathryn Schauf
County Administrator

MINUTES

Eau Claire County
Committee on Finance and Budget
Friday, September 23, 2016 / 9 am

721 Oxford Avenue
Eau Claire County Courthouse – Room 1301-1302
Eau Claire, WI 54703

Members present: Supervisors Jim Dunning, Stella Pagonis, Robin Leary, Nick Smiar, Mike Conlin

Staff present: Kathryn Schauf, County Administrator; Scott Rasmussen, Finance Director

Jim Dunning, Chairperson, called the meeting to order at 9 am.

2017 Departmental Budget Review / Discussion

Representatives from the following departments were present to discuss their proposed budgets for 2017:

9-10:30 am

Human Services
CJCC
Veterans

10:30 – 12:30 pm

Community Agencies

1:30 – 3:30 pm

Airport
Highway

3:30 – 5 pm

Parks & Forest
UW Extension

Future Meeting Dates: October 3, 2016 @ 2 pm; October 5, 2016 @ 2 pm; October 6, 2016 @ 2 pm and
October 7, 2016 @ 9 am (if needed)

Committee adjourned at 4:45 pm.

Sharon Rasmussen for Kathryn Schauf

Respectfully submitted,

Kathryn Schauf
County Administrator

MINUTES

Eau Claire County
Committee on Finance and Budget
Monday, October 3, 2016 / 1 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1301-1302
Eau Claire, WI 54703

Members present: Supervisors Jim Dunning, Stella Pagonis, Robin Leary, Nick Smiar, Mike Conlin

Staff present: Kathryn Schauf, County Administrator; Scott Rasmussen, Finance Director

Jim Dunning, Chairperson, called the meeting to order at 1 pm.

2017 Departmental Budget Review / Discussion

Representatives from the following departments were present to discuss their proposed budgets for 2017:

1 – 3:30 pm

CJCC
Sheriff
Communication Center

3:30 – 5 pm

Circuit Court
Register in Probate
Clerk of Courts
Juvenile Intake
District

Budget Process / Procedures Update / Discussion – Action

Committee briefly talked about funding of economic development on the levy or have them find their own operating expenses.

Review / Approval of Committee Minutes / Discussion – Action

- August 11, 2016 and September 8, 2016

Motion by Supervisor Smiar to approve of the August 11, 2016 and September 8, 2016 minutes as written.
Motion carried.

Future Meeting Dates

October 5, 2016 @ 2 pm; October 6, 2016 @ 2 pm; October 7, 2016 @ 9 am (if needed); November 9, 2016 @ 6:30 pm.

Committee adjourned at 4:35 pm.

Respectfully submitted,



Sharon Rasmussen
Committee Clerk

MINUTES

Eau Claire County
Committee on Finance and Budget
Wednesday, October 5, 2016 / 2 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1301-1302
Eau Claire, WI 54703

Members present: Supervisors Stella Pagonis, Mike Conlin, Jim Dunning, Nick Smiar, Robin Leary
Staff present: Kathryn Schauf, County Administrator; Scott Rasmussen, Finance Director
Others present: Kay Radlinger, Citizens Employment & Training

Meeting was called to order by Chairperson Jim Dunning at 2 pm.

2017 Departmental Budget Review / Discussion

Representatives from the following departments were present to discuss their proposed budgets for 2017:

2- 3 pm

Planning & Development

3 pm

City-County Health Department
ADRC

4 pm

Citizens Employment & Training

Committee wants CET to do a survey of monies received by counties as well hires in each county.

4:15 pm

Human Services

Future Meeting Dates

October 6, 2016 @ 2 pm; October 7, 2016 @ 9 am (if needed)

Committee adjourned at 5:02 pm.

Respectfully submitted,



Sharon M. Rasmussen
Committee Clerk

MINUTES

Eau Claire County
Committee on Finance and Budget
Thursday, October 6, 2016 / 2 PM

721 Oxford Avenue
Eau Claire County Courthouse, Room 1301-1302
Eau Claire, WI 54703

Members present: Supervisors Mike Conlin, Robin Leary, Jim Dunning, Nick Smiar, Stella Pagonis

Staff present: Kathryn Schauf, County Administrator; Scott Rasmussen, Finance Director

The meeting was called to order by Chairperson Jim Dunning at 2 pm.

Review of County Administrator 2017 Budget Recommendations / by: Kathryn Schauf, County Administrator / Discussion

A budget overview was provided by Kathryn Schauf, County Administrator. According to Schauf, this budget sets us up for future years. In some areas, expenses have been moved from capital to the operating levy.

Review of Budget Wrap Up Session Elements / Discussion – Action

Fiscal Risk Areas: added money to contingency (total of \$300,000). Nothing stands out as a red flag.

County Revenues: Sales tax projected at \$9,600,000. Timber is flat and is built in the Parks & Forest budget.

Departmental Review: Remove senior center funding from ADRC budget; increase senior center funding in general fund by same. Briefly reviewed CCS and that experience in other counties is solid.

Community Agency Review: Money for Economic Development Corporation (EDC) was moved to levy. On a motion by Supervisor Conlin, funding to continue on levy for Citizens Employment & Training in 2017; then put them on notice for year 2018 that funds will be reviewed. Motion carried. It was also suggested that in the future, that the committee look at the methodology as to how/why we fund outside organizations.

Capital/Debt Service: Committee reviewed recommendations by County Administrator.

Fund Balance: Finance Director, Scott Rasmussen, provided an overview.

Budget Amendments & Handling: Budget amendment form will be provided to county board members and department heads. Deadline to return to County Administrator is November 1, 2016.

User Fees / Review / Discussion - Action

- Review of Psychiatrist and Psychologist Fees / Code Amendment
Corporation Counsel will draft an ordinance reflecting new fees for 2017. Fees were incorporated in the 2017 circuit court budget.

- Ordinance Establishing Fees in Various Departments
Not applicable – no fee increases in 2017.

2017 County Budget Process Review & Other Budget Related Items / Discussion

- Budget Book Format – same as 2016

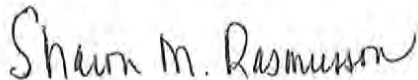
Final Recommendations on the 2017 County Budget and Tax Levy to the County Board / Discussion – Action

Recommended levy is \$29,015,659; levy rate will increase from \$3.972 to \$4.020 (change of .048)

Motion by Supervisor Smiar to establish \$29,015,659 as the tax levy for 2017. Motion carried and was unanimous.

Committee adjourned at 4:47 pm.

Respectfully submitted,



Sharon M. Rasmusson
Committee Clerk