

AGENDA

Eau Claire County

• Committee on Administration •

Tuesday, November 1, 2016

4:30 p.m.

Courthouse - Room #1273

721 Oxford Avenue • Eau Claire, WI

1. Call to Order
2. Internal Controls Update by Frank Draxler and Dave Hayden / Discussion-Action
3. Opengov.com Update by Frank Draxler /Discussion-Action
4. Space Needs/Temporary Space Adjustment /Discussion-Action
5. Approval of Sikich, LLC contract / Discussion-Action
6. Proposed Ordinance #16-17/063 – Code Amendments / Discussion-Action (pgs . 2-4)
7. Strategic Plan Document & Website
8. Review/Approval of Committee Minutes / Discussion-Action (pgs . 5-6)
 - October 11, 2016
9. Adjourn

Post: 10/27/16 Media, Committee Members, Frank Draxler, Dave Hayden, Lance Gurney and Kathy Schauf

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 8394710 (FAX) 8391669 or (TDD) 8394735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

FACT SHEET

TO FILE NO. 16-17/063

Periodically an ordinance is prepared updating sections of the county code to keep the code current. Each section of this ordinance updates the county code as explained within the section.

Section 1. This section of the code changes the title of zoning inspector to land use technician to conform with classification/compensation study adopted in 2015.

Section 2. This section corrects an oversight in the code by adding the purchasing director as one of the departments governed by the committee on administration.

Section 3. This section removes the requirement for the county board to appoint a member to serve as an ex-officio director of McKinley Charter School, since that decision is not a county board prerogative.

Section 4. This section recognizes the change that took place in 2013 when the child support agency was consolidated with and became a division of the corporation counsel's office under the committee on administration as governing committee.

Section 5. This section corrects the referenced subsection.

Section 6. This section removes a reference to a Chapter that has been repealed from the code and allows the child support director or designee to appoint child support staff.

Section 7. This section changes a reference to the Human Resources Manual to Employee Policy Manual.

Section 8. This section corrects the section reference as noted.

Section 9. This section corrects the Wisconsin statutory reference listed in the code.

Section 10. This section corrects the Wisconsin Statutory reference listed in the code.

Fiscal Impact: None
Respectfully Submitted,

Keith R. Zehms
Corporation Counsel

KRZ/yk

Ordinance/16-17.063 Fact

4 - TO AMEND SECTION 1.50.030 B. OF THE CODE: ISSUANCE OF CITATIONS;
 5 TO AMEND SECTION 2.04.435 A. OF THE CODE: COMMITTEE ON
 6 ADMINISTRATION; TO REPEAL SECTION 2.05.050 OF THE CODE:
 7 MCKINLEY CHARTER SCHOOL; TO AMEND SECTION 2.56.005 B. OF THE
 8 CODE: DEFINITIONS; TO AMEND SECTION 2.56.020 A. OF THE CODE:
 9 DIRECTOR; TO AMEND SECTION 2.56.020 A. OF THE CODE: DIRECTOR; TO
 10 AMEND SECTION 4.15.050 OF THE CODE: INTERPRETER FEES; TO AMEND
 11 17.03.110 B. 3. i. OF THE CODE: STORM WATER PERMIT REQUIREMENTS; TO
 12 AMEND SECTION 2.40.110 OF THE CODE: MUTUAL AGREEMENT TO
 13 PROVIDE PROGRAM; TO AMEND SECTION 2.40.070 B. OF THE CODE:
 14 DUTIES OF THE EMERGENCY MANAGEMENT COORDINATOR -

15 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

16 SECTION 1. That Subsection B. of Section 1.50.030 of the code be amended to read:

17 Chapter 15.01, Building Code

18 Building inspector,
19 zoning inspector land use technician

20 SECTION 2. That Subsection A. of Section 2.04.435 of the code be amended to read:

21 A. The committee shall be responsible to the county board for the departmental policy
22 and oversight of the offices of the county administrator, corporation counsel, information systems
23 director, facilities director, purchasing director, veteran services director and veterans service
24 commission. In addition the committee shall have the following specific duties:

25 SECTION 3. That Section 2.05.050 of the code be repealed.

26 SECTION 4. That Subsection B. of Section 2.56.005 of the code be amended to read:

27 B. "Committee" means the committee ~~on judiciary and law enforcement~~ administration.

28 SECTION 5. That Subsection A. of Section 2.56.020 of the code be amended to read:

29 A. The agency shall be supervised by a director who shall be appointed by the county
30 administrator under 3.01.010 ~~BA~~.

31 SECTION 6. That Subsection C. of Section 2.56.020 of the code be amended to read:

32 C. The director or designee shall appoint all other authorized personnel in the agency, ~~in~~
33 ~~accord with Chapter 3.45~~.

34 SECTION 7. That Section 4.15.050 of the code be amended to read:

35 4.15.050 Interpreter fees. Persons whose services have been retained by the circuit court
36 for English/foreign language interpretation in court proceedings shall, on the basis of itemized
37 statements submitted, be paid at the rate of up to \$50.00 for each hour of out-of-courtroom
38

1 interpretation services and each hour of in-courtroom interpretation services rendered, plus mileage
2 if charged at the standard county allowance in authorized in the ~~Human Resources Manual~~
3 Employee Policy Manual.

4
5 **SECTION 8.** That paragraph 3. of Subsection B. of Section 17.06.110 be amended to read:

6
7 3. Amount. The amount of the financial assurance shall be 125% of the amount
8 provided under 17.06.110~~130~~ E. 12. i. for the completion of the approved erosion control and storm
9 water management plans.

10
11 **SECTION 9.** That Section 2.40.110 of the code be amended to read:

12
13 2.40.110 Mutual agreement to provide program. Municipalities in Eau Claire County may
14 execute an intergovernmental cooperative agreement with the county under Wis. Stat. § ~~66.30-~~
15 66.0303. Execution of such agreement shall bind a municipality to participate in emergency
16 management as set forth in this chapter.

17
18 **SECTION 10.** That Subsection B. of Section 2.40.070 of the code be amended to read:

19
20 B. The deputy coordinator, in assuming the functions of a municipal deputy emergency
21 management coordinator, subject to intergovernmental cooperative agreement under Wis. Stat. §
22 ~~66.30~~ 66.0301 shall:

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26 ADOPTED:

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37 Committee on Administration

38 **KRZ/yk**

39
40 Dated this _____ day of _____, 2016.

41
42 ORDINANCE/16-17.063

MINUTES

Eau Claire County

• Committee on Administration •

Tuesday, October 11, 2016

4:30 p.m.

Courthouse - Room #1273

721 Oxford Avenue • Eau Claire, WI

Members Present: Gregg Moore, Colleen Bates, Kathy Clark, Jerry Wilkie and Mark Beckfield

Staff Present: Kathryn Schauf, County Administrator; Keith Zehms, Corporation Counsel and Angie Harmon

Others Present: Mark Vinall, Advanced Disposal Systems

Chairman Moore called the meeting to order at 4:31 p.m.

Letter of Support for the La Crosse Center / Discussion-Action

Steve O'Malley sent this information to Gregg and Kathy to see if there would be any support from Eau Claire County for state funding to go to the La Crosse Center. It was suggested that the county provide a letter of support from the county board chair, but not to pass a formal resolution.

ACTION: Supervisor Beckfield made a motion to write a letter of support for the La Crosse Center. Motion carried, 5-0.

Revolving Loan Fund – 3rd Party Administrator / Discussion-Action

Kathryn provided the committee with an update regarding a Community Block Grant (CBG) loan between Eau Claire County, State of Wisconsin Dept. of Administration, and a local call center. The call center did not comply with the agreements and had to pay back the CBG loan. It was suggested that the money received be used for Revolving Loan Funding with the West Central Regional Planning Commission, but the involved parties do not agree with the provisions on these funds. There will not be any decisions made at this time.

ACTION: Supervisor Bates made a motion to table the discussion until a further date. Motion carried, 5-0.

Proposed Resolution 16-17/052 - Landfill Expansion / Discussion-Action

Mark Vinall with Advanced Disposal Systems informed the members on the agreement they have negotiated with the city, county and Town of Seymour for a vertical expansion of the Seven Mile Creek landfill. The Dept. of Natural Resources approved the expansion in the spring of 2016, the necessary permits have been obtained, and the Landfill Siting Committee has negotiated new and modified terms to the existing 2005 Agreement. Keith Zehms was also available to answer any questions. The resolution will be brought to the full county board after the city and town have reviews and votes on the agreement.

ACTION: Supervisor Clark made a motion to approve the Seven Mile Creek landfill expansion agreement. Motion carried, 5-0.

Proposed Ordinance 16-17/053 – To Create Section 2.04.140 K. of the Code; General Duties and Powers of Standing Committees /Discussion-Action

The members reviewed the proposed ordinance to change the section of the code that would require standing committees to include a public comment period to the committee agenda. This ordinance change would also apply to the human services board, the aging and disability resource center board and the land conservation commission.

The ordinance will go to the board for first reading at the October 18th meeting.

ACTION: Supervisor Wilkie made a motion to approve the proposed ordinance 16-17/053. Motion carried, 5-0.

Administrative Updates/Discussion-Action

Kathryn mentioned that the 2017 budget books will be completed this week. She mentioned work is being done on the economic summit and poverty summit happening this month.

Review/Approval of Committee Minutes / Discussion-Action

- September 13, 2016

ACTION: Supervisor Clark made a motion to approve the September 13, 2016 committee minutes as presented. Motion carried, 4-0.

The meeting was adjourned at 5:35 p.m. by unanimous consent.

Minutes respectfully submitted by,

Angie Harmon
Committee Clerk