



AGENDA

Eau Claire County Highway Committee
Tuesday, October 25th, 2016 / 8:00 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (10/16/16) – Review/Action
4. Conduct annual road tour of 2016 projects and other
5. Adjourn.

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rich Walthers, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES

Eau Claire County • Committee on Highway

Thursday, Oct 6th, 2016 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Carl Anton

Members Absent: Supervisor Katy Forsythe

Staff Present: Jon Johnson, Highway Commissioner; Rich Walthers, Highway Superintendent; Michael Donaldson, Administrative Associate; Lori Engen, Engineering Technician

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:15 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **September 1st Committee Meeting Minutes - Review/Discussion/Action**

Motion: Supervisor Clark to approve meeting minutes. Motion carried 4-0

4. **Public comment** – No public comment

5. **Utility Policy Amendment – Discussion/Action**

Commissioner Johnson discussed an update to the Eau Claire County Highway Department policy concerning Utility Accommodations for Bridge Structures. Rod Thorson presented visual examples of current utility accommodation used at various bridges in the county. A utility permit is needed and then inspected and reviewed by engineering.

Motion: Vice Chairman Chilson motioned to approve the update in the manual.

Motion carried 4-0

6. **Fall Road Tour – Discussion/Action**

Committee finalized the Fall Road Tour for Tuesday, October 25th from 8am to Noon. Invites to go out to County Board members with RSVP to be submitted soon. Media will also be invited.

7. **Staff and committee reports – Discussion/Action**

Commissioner Jon Johnson spoke on:

- Town hall transportation meeting went well. Follow ups occurring.
- Update on recent flooding. Put together estimates of damage for FEMA to see if the county highway qualifies for relief funding. Initial estimates of damage to the department are approximately \$90,000 which may not meet the disaster thresholds.
- Upcoming Commissioner Committee meeting will discuss the topic of flooding and have updates from different regions and DOT.
- Reviewed draft of Legislation from Representative Kathy Bernier's office
- County, City, and State are looking into maintenance procedures as well as jurisdiction transfers of highways.

Highway Superintendent Rich Walthers spoke on:

- CTH HH and KK are on track to be paved and completed by the fall road tour

Highway Engineer Rod Thorson spoke on:

- Bridge inspections are currently ongoing for CTH bridges and some townships. These are done through visual inspections and other methods. Also showed an example of a completed bridge inspection report.

8. Payment of Vouchers (9/16/2016 & 9/30/16) – Review

The vouchers were reviewed.

9. Future meeting dates, times, and agenda items – Discussion/Action

Future dates:

- Tuesday, Oct 25th, 2016 (Road Tour) – 8:00 a.m. to Noon
- Thursday, Nov 3rd, 2016
- Thursday, Nov 17th, 2016

10. Adjourn

Motion by Supervisor Clark to adjourn the meeting at 7:40 a.m. Motion carried 4-0

Respectfully submitted,

Michael Donaldson
Highway Department