

**HUMAN SERVICES BOARD MEETING
COUNTY OF EAU CLAIRE
Eau Claire, WI 54703
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Chapter 297, State of Wisconsin, Laws of 1973, notice is hereby given of the following public meeting: The Human Services Board will meet on Monday, October 24, 2016 at 5 p.m. at 721 Oxford Avenue, Room 2064, Eau Claire WI 54703. Items of business to be discussed or acted upon at this meeting are listed below:

1. Welcome & Call to Order by Colleen Bates, Chair
2. Introductions to the new Human Services Board member – Kim Cronk Page 2
3. Approval of the October 24, 2016 meeting agenda Page 3
4. Review/Approval of September 19, 2016 Human Services Bd meeting minutes – Jackie Krumenauer Pgs 4-7
5. Public Input Page 8
6. Coordinated Services Across the Lifespan (CSAL) Update – Carol Pulkrabek, SW Manager Page 9
7. Review/Approval of Resolutions: Page 10
 - Child Welfare funding
 - JCI/DHS Integration
8. Review of August 2016 Financial Statements including Alternate Care report – Tammy Stelter, Accountant
9. Director's Report – Diane Cable Page 17 Pgs 11-16
 - Update on Living Wage Ordinance Enactment
 - Legislative Update
 - Update on Comprehensive Community Services (CCS)
 - Operational Update
10. Personnel Update – Jackie Krumenauer Pgs 18 - 19
 - Fiscal Services Manager update
11. Adjourn

Future Agenda items:

- Statistics on homeless children in Eau Claire County
- Rural Impact County Challenge initiative

2016 Meetings: Nov 28, Dec 12 (TBD)
(Typically the fourth Monday of the month unless otherwise noted.)

This meeting shall be an OPEN session. Meeting notice posted this _____ day of _____, 2016,
at _____ a.m./p.m. by _____

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 10/24/16	x	Information-Discussion		
Agenda Item No. 2		Direction to Staff		
Department: Human Services		Approval-Denial		
Subject: Introductions to the new Human Services		Requires Recommendation to:		
Board member – Kim Cronk		County Board		
		Other:		
		Form:		Ordinance
				Resolution
				Report
		Other Action:		

We welcome Kim Cronk (replacing Stephannie Regenauer) to the Human Services Board.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 10/24/16		Information-Discussion		
Agenda Item No. 3		Direction to Staff		
Department: Human Services	x	Approval-Denial		
Subject: Approval of the October 24 HS Board		Requires Recommendation to:		
agenda		County Board		
		Other:		
		Form:		Ordinance
				Resolution
				Report
		Other Action:		

Per the Human Services Board guidelines, we will approve today's meeting agenda.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 10/24/16		Information-Discussion		
Agenda Item No. 4		Direction to Staff		
Department: Human Services	x	Approval-Denial		
Subject: Approval of the September 19 HS Board		Requires Recommendation to:		
Meeting minutes – Jackie Krumenauer		County Board		
		Other:		
		Form:	<input type="checkbox"/>	Ordinance
			<input type="checkbox"/>	Resolution
			<input type="checkbox"/>	Report
			Other Action:	

Enclosed please find the September 19, 2016 Human Services Board meeting minutes for your review and approval.

MINUTES OF THE HUMAN SERVICES BOARD MEETING

September 19, 2016

Room 2064

5 p.m.

PRESENT: Colleen Bates, Mark Olson, David Mortimer, Paul Maulucci
Dianne Robertson, Nick Smiar, Rick Kayser

EXCUSED: Stephannie Regenauer, Lorraine Henning, Sandra McKinney

STAFF: Diane Cable, Tom Wirth, Bill Stein, Tammy Stelter, Jackie Krumenauer

VISITOR: Kim Cronk

Colleen Bates, Chair, called the meeting to order at 5:01 p.m. Welcome and introduction of new Human Services Board member Kim Cronk, replacing Stephannie Regenauer. Kim will be officially sworn in at the County Board meeting on September 20 and is attending tonight's meeting as a guest.

Approval of the September 19, 2016 Meeting agenda – David Mortimer made a motion to approve today's agenda. Second by Rick Kayser. Colleen suggested we move agenda item #8 up on the agenda as we may have quorum concerns by the end of the meeting. This was acceptable to the Board. The motion carried unanimously and the agenda for today was approved.

Review/Approval of July 25, August 1 and August 15, 2016 Human Services Board meeting minutes – Mark Olson made a motion to approve all the Human Services Board meeting minutes as sent. Second by Paul Maulucci. The meeting minutes were approved unanimously.

Approval of Advisory Committee appointment – Diane reviewed the application with the Board members and recommended Christina Hehli be appointed to the Birth to Three and Family Support/CCOP Program Advisory Committee. David Mortimer made a motion to appoint Christina Hehli to the said Advisory Committees. Second by Dianne Robertson. The motion carried unanimously.

Public Input - Per Board operating procedures, a period of public input was held. No one was present for public input. Dianne Robertson made a motion to close the public input session. Second by Paul Maulucci. The motion carried unanimously and the Public Input session was closed.

Children's Community Options, Birth to Three and Family Support Update – Bill Stein, Social Work Manager, was present at the meeting to give an update on the above listed programs. When the state approves the meeting guidelines for the Children's Community Options Program, Bill will share with the Board.

Update on Community Activities – Tom reported on two upcoming community activities:

- Poverty Summit Kick off on Oct 6, doors open at 6 at Grace Lutheran Church at 202 W. Grand Avenue. There will be a series of sessions running through March 9, 2017.
- Children’s Mental Health Summit – Tom distributed the proposed agenda for the Spotlight on Children & Adolescents on November 9 at 8:30-4 at the Florian Gardens.

Discussion continued about the new hospital being built by Marshfield Clinic. Let’s write them a letter of support encouraging them to build a mental health component to the new hospital.

Also discussion about the *Wellness Shack* needing a larger new facility. Community meeting being planned.

Nick Smiar arrived at 5:50 p.m.

Review of June & July 2016 Financial Statements including the Alternate Care report –

Tammy Stelter was present at the meeting and reported on the 2016 fiscal reports. What are we doing to reduce out of home placements? Tom reported we are trying with some success a new “Strengthening Families” program at DHS. We contract with 3 part time Lutheran Social Services workers to run this program.

- WIMCR (Wisconsin Medicaid Cost Reporting) update – Tammy and Diane received a letter from the state last week. They will share the letter via email highlighting the budgeting process for settlement of this funding.
- Develop talking points for County Board members if they get questions about the 2017 DHS budget.

Director’s Report by Diane Cable

2017 Budget Update – Administration and Finance continue to be supportive of changes at DHS to include a behavioral health unit within the Department.

Legislative Update – DHS partnering with CJCC on the Stepping Up Initiative

Update on Comprehensive Community Services (CCS) – New staff hired on September 12 with 49 referrals and 15 active cases.

ALICE Report – This report was developed by United Way and highlights areas of Eau Claire County’s economic condition.

Status of child abuse cases – As of 8/31/16 Eau Claire County had 297 cases of child abuse; referrals to CPS are at 900. Staff also track drug related cases.

Juvenile Court Intake (JCI) Integration – Diane and Rob continue to meet with the judges about the integration of DHS and JCI in 2017 for implementation by 2018.

Fiscal Services Manager update – Diane reported she should be able to make a hiring announcement by the next DHS Bd. meeting.

6:40 Mark Olson left the meeting.

Personnel Update – Jackie reported on the current vacancies for the department.

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September 19, 2016

The meeting adjourned at 7:09 p.m.

The next Human Services Board meeting will be October 24 at 5 p.m. in Room 2064.

Jackie Krumenauer, Committee Clerk

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 10/24/16	x	Information-Discussion	
Agenda Item No. 5		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Public Input		Requires Recommendation to:	
		County Board	
		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

We will receive input from the public at this time.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 10/24/16	x	Information-Discussion	
Agenda Item No. 6		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Coordinated Services Across the		Requires Recommendation to:	
Lifespan (CSAL) update – Carol Pulkrabek		County Board	
		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

At this time, Carol Pulkrabek, SW Manager, will give an annual update from the CSAL Advisory Committee regarding challenges, accomplishments and future planning.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 10/24/16		Information-Discussion		
Agenda Item No. 7		Direction to Staff		
Department: Human Services	x	Approval-Denial		
Subject: Review/Approval of Resolutions:		Requires Recommendation to:		
• Child Welfare funding		x	County Board	
• JCI/DHS Integration			Other:	
		Form:		Ordinance
By Diane Cable & Rob Fadness			x	Resolution
				Report
		Other Action:		

At this time, we will review and approve two resolutions.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 10/24/16	x	Information-Discussion			
Agenda Item No. 8		Direction to Staff			
Department: Human Services		Approval-Denial			
Subject: Review of August 2016		Requires Recommendation to:			
Financial statements including Alternate		County Board			
Care report – Tammy Stelter, Accountant		Other:			
		Form:		Ordinance	
				Resolution	
				Report	
			Other Action:		

Enclosed please find the August 2016 financial statements for your review.

Eau Claire County
 Department of Human Services
 Financial Statement for the Period
 January 1, 2016 through August 31, 2016

Expense	Original Budget	YTD Actual		Current Month		Net YTD Budget	Net Variance		Adjusted net Budget Variance Excess (Deficient)	Adjusted net Budget Variance Excess (Deficient) Without IM Consortiumium
		Transactions	YTD Actual Transactions	Transactions	YTD Actual Transactions		YTD Budget - Transactions	Adjustments to General Ledger		
Overhead	448,062.00	218,432.92	24,930.48	298,708.00	80,275.08	77,102.67	3,172.41	3,172.41	3,172.41	
Personnel	10,993,125.00	6,284,651.61	768,185.46	7,328,750.00	1,044,098.39	668,556.11	375,542.28	375,542.28	375,542.28	
Services & Supplies	290,807.00	214,738.44	30,528.51	193,871.33	(20,867.11)		(20,867.11)	(20,867.11)	(20,867.11)	
Contracted	9,510,775.00	6,534,799.87	894,163.63	6,340,516.67	(194,283.20)	203,322.66	(397,605.86)	(397,605.86)	(397,605.86)	
BCA Payback	1,139,854.00	94,987.83	-	759,902.67	664,914.84	664,914.84	-	-	-	
Juvenile Corrections	130,000.00	301,972.00	34,164.00	86,666.67	(215,305.33)		(215,305.33)	(215,305.33)	(215,305.33)	
IM Conosrtia Payments	-	3,153,894.00	462,824.00	-	(3,153,894.00)		(3,153,894.00)	(3,153,894.00)	(3,153,894.00)	
Total	22,512,623.00	16,803,476.67	2,214,796.08	15,008,415.33	(1,795,061.34)	1,613,896.27	(3,408,957.61)	(255,063.61)	(255,063.61)	

Revenue	Original Budget	YTD Actual		Net YTD Budget	Net Variance		Adjusted net Budget Variance Excess (Deficient)	Adjusted net Budget Variance Excess (Deficient) Without IM Consortiumium
		Transactions	YTD Actual Transactions		YTD Budget - Transactions	Adjustments to General Ledger		
Lewy	8,033,538.00	-	-	5,355,692.00	(5,355,692.00)	5,355,692.00	-	-
State/Federal	12,303,378.00	8,057,289.84	2,970,420.88	8,202,252.00	(144,962.16)	259,953.58	114,991.42	114,991.42
Medical Assistance	1,318,207.00	325,803.30	108,613.61	878,804.67	(553,001.37)	509,401.53	(43,599.84)	(43,599.84)
Energy Assistance	165,144.00	100,841.27	16,231.18	110,096.00	(9,254.73)	15,991.00	6,736.27	6,736.27
IDP	130,000.00	63,383.10	4,955.18	86,666.67	(23,283.57)		(23,283.57)	(23,283.57)
Charges & Fees	266,656.00	320,934.54	82,896.49	177,770.67	143,163.87	143,163.87	143,163.87	143,163.87
Other	295,700.00	337,451.51	46,819.94	197,133.33	140,318.18	15,182.37	155,500.55	155,500.55
IM Conosrtia Revenue	-	972,833.00	-	-	972,833.00	2,181,061.00	3,153,894.00	-
Total	22,512,623.00	10,178,536.56	3,229,937.28	15,008,415.33	(4,829,878.77)	8,337,281.48	3,507,402.71	353,508.71

Excess (Deficiency) of Revenue over Expenditures **98,445.10**

Eau Claire County
DEPARTMENT OF HUMAN SERVICES
 721 Oxford Avenue, PO Box 840
 Eau Claire WI 54702-0840
 (715) 831-5700 • Fax (715) 831-5658
 www.co.eau-claire.wi.us
 Diane Cable, Director

ALTERNATE CARE REPORT
For the Eight Months Ending August 31st, 2016
 9/28/2016

<u>Level of Care</u>	<u>Number of New Placements</u>	<u>Number of Clients</u>	<u>Number of Days</u>	<u>Number of New Placements</u>	<u>Number of Clients YTD</u>	<u>Number of Days YTD</u>	<u>Average Cost per day</u>
	<u>Aug-16</u>	<u>Aug-16</u>	<u>Aug-16</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>	<u>per day</u>
Foster Care	1	92	2,746	59	135	19,483	\$42
Therapeutic Foster Care	6	26	658	17	36	4,597	\$155
Group Home	0	5	126	7	9	835	\$226
Residential Care Center	1	11	261	16	22	2,101	\$450
Corrections:							
Corrections-Institution	1	5	148	2	7	873	\$347
Corrective Group Home	0	0	0	0	0	0	
180 Day Program	0	0	0	0	0	0	
Corrections AfterCare	0	0	0	0	1	9	\$0
Corrective Sanctions	0	0	0	0	0	0	
Correction Res. Care Ctr.	0	0	0	0	0	0	
Corrections TFC*	0	0	0	0	0	0	
Corrections SPRITE	0	0	0	0	0	0	
TOTAL	9	139	3,939	101	210	27,898	

*not adjusted for revenue

<u>Level of Care</u>	<u>Adjusted Budget</u>	<u>YTD Expense</u>	<u>Percent Used</u>	<u>Revenue Budget</u>	<u>YTD Revenue</u>	<u>Percent Collected</u>	<u>Projected Annualized Net Expense</u>
	Foster Care	850,100	811,272	95.43%	89,500	95,697	106.92%
Therapeutic Foster Care	862,550	712,815	82.64%	25,700	25,022	97.36%	\$1,031,690
Group Home	50,333	188,667	374.84%	8,000	7,897	98.71%	\$271,155
Residential Care Center	1,610,288	946,079	58.75%	20,700	31,464	152.00%	\$1,371,923
Corrections:							
Corrections-Institution	\$250,692	303,022		\$5,000	\$228		
Corrections AfterCare							
180 Day Program							
Corrective Group Home		-					
Corrective Sanctions		-					
Correction Res. Care Ctr.		-					
Corrections TFC*		\$0					
Corrections SPRITE		\$0					
Corrections Totals:	250,692	303,022	120.87%	5,000	228	-	\$454,191
TOTAL	3,623,963	2,961,855	81.73%	148,900	160,308	107.66%	\$4,202,321

At current usage DHS estimated alternate care spending for 2016 to be:

<u>Net Budget</u>	<u>Net Estimated 2016 Exp.</u>	<u>Year End Estimate Overspent</u>
\$3,475,063	\$4,202,321	(\$727,258)

*TFC = Therapeutic Foster Care
 Percentage of Yr. through 08/31/2016 66.67%

Eau Claire County Department of Human Services
 Adult Mental Health Residential and Institutional Expenses and Revenues
 Children's Institution for Mental Disease Expenses and Revenues
 For the Eight Months Ending August 31, 2016

Standard Program Categories	YTD 8/31/2016 Expense		YTD 8/31/2016 Actual Expenses		YTD 8/31/2016 Revenue		YTD 8/31/2016 Revenue	
	Annual Budget	Budget	Actual Expenses	YTD 8/31/2016	Annual Budget	Budget	Actual Revenue	Under (Over)
Adult Family Homes	384,600	256,400	178,225	78,175	13,805	9,203	20,495	(11,292)
Community Based Care/Treatment Center	954,934	636,623	830,907	(194,285)	53,143	35,429	107,875	(72,446)
Developmentally Disabled Center/Nursing Home	-	-	15,226	(15,226)	-	-	-	-
Institutions for Mental Disease, aka, Winnebago Health Institution and Trempealeau County Health Care Center ***	551,782	367,855	342,572	25,283	-	-	3,744	(3,744)
Supportive Home Care	146,033	97,355	100,457	(3,102)	-	-	-	-
Totals	2,037,349	1,358,233	1,467,388	(109,155)	66,948	44,632	132,114	(87,482)
Adult Programs Excess (Deficiency) of Revenue over Expenditures	(21,673)							
Children's Institution for Mental Disease Expenses and Revenues ***	75,000	50,000	-	50,000	-	-	11,934	(11,934)
Children's Program Excess (Deficiency) of Revenue over Expenditures	61,934							

*** Winnebago Health Institute performs collection activities. This report reflects the expense and revenue; however, we do not receive the revenue, we are charged the next expense.

**Eau Claire County Department of Human Services
Expenditures by Programs as Budgeted
For the Eight Months Ending August 31, 2016**

Line Nos	Program Number and Description	Budget 1/1/2016	YTD Budget 8/31/2016	YTD Actual Expenses 8/31/2016	Adj To G/L 8/31/2016	YTD Budget Variance Under (Over) 8/31/2016
1						
2	1 Community Care & Treatment of Children who are Abused or Neglected	2,194,190	1,462,793	1,909,476	-	(446,682)
3	Contracted Services	2,076,361	1,384,241	1,179,797	125,985	78,459
4	Provided Services	80,808	53,872	39,394	13,905	572
5	Overhead	4,351,359	2,900,906	3,128,667	139,890	(367,651)
6	Subtotal					
7	2 Community Care & Treatment of Adults & Children with Mental Illness	3,263,298	2,175,532	2,357,471	-	(181,939)
8	Contracted Services	2,673,942	1,782,628	1,566,607	169,092	46,929
9	Provided Services	100,490	66,993	48,989	17,292	711
10	Overhead	6,037,730	4,025,153	3,973,068	186,384	(134,298)
11	Subtotal					
12	3 Community Care and Treatment of Dev Disabled or Delayed	938,332	625,555	645,242	-	(19,687)
13	Contracted Services	743,062	495,375	394,314	35,821	65,240
14	Provided Services	28,087	18,725	13,693	4,833	199
15	Overhead	1,709,481	1,139,654	1,053,248	40,654	45,751
16	Subtotal					
17	4 Community Care and Treatment of Youth Offenders	2,448,476	1,632,317	1,556,351	203,323	(127,357)
18	Contracted Services	1,186,885	791,257	688,194	69,601	33,462
19	Provided Services	46,469	30,979	22,654	7,996	329
20	Overhead	3,681,830	2,454,553	2,267,199	280,920	(93,565)
21	Subtotal					
22	5 Alcohol and Other Drug Abuse	499,598	333,065	180,224	-	152,841
23	Contracted Services	487,433	324,955	278,953	21,359	24,643
24	Provided Services	17,977	11,985	8,764	3,093	127
25	Overhead	1,005,008	670,005	467,941	24,453	177,611
26	Subtotal					
27	6 Protection of Vulnerable Adults	140,005	93,337	80,107	-	13,229
28	Contracted Services	600,510	400,340	352,924	35,343	12,073
29	Provided Services	22,133	14,755	10,790	3,809	157
30	Overhead	762,648	508,432	443,821	39,152	25,459
	Subtotal					

Eau Claire County Department of Human Services
Expenditures by Programs as Budgeted
For the Eight Months Ending August 31, 2016

Line Nos	Program Number and Description	Budget 1/1/2016	YTD Budget 8/31/2016	YTD Actual Expenses 8/31/2016	Adj To G/L 8/31/2016	YTD Budget Variance Under (Over) 8/31/2016
31						
32	7 Financial and Economic Assistance	156,876	104,584	107,900	-	(3,316)
33	<i>Contracted Services</i>	3,515,739	2,343,826	2,038,603	211,355	93,868
34	<i>Overhead</i>	152,098	101,399	74,149	26,173	1,077
35	<i>Subtotal</i>	3,824,713	2,549,809	2,220,651	237,528	91,629
36						
37						
38	SUBTOTAL FOR PROGRAM-SPECIFIC	21,372,769	14,248,513	13,554,595	948,981	(255,064)
39						
40						
41	BCA Payback	1,139,854	759,903	94,988	664,915	-
42	IM Consortia Payments	-	-	3,153,894	-	(3,153,894)
43						
44	GRAND TOTAL FOR PROGRAMS	22,512,623	15,008,415	16,803,477	1,613,896	(3,408,958)
45						
46						
47						
48						
49						
50						
51						
52						
53	Totals by Budget Category					
54	<i>Contracted Services</i>	9,640,775	6,427,183	6,836,772	203,323	(612,911)
55	<i>Overhead</i>	11,283,932	7,522,621	6,499,390	668,556	354,675
56	<i>IM Consortia Payments</i>	448,062	298,708	218,433	77,103	3,172
57	BCA Payback	1,139,854	759,903	94,988	664,915	-
58	IM Consortia Payments	-	-	3,153,894	-	(3,153,894)
59						
60	GRAND TOTAL FOR BUDGET CATEGORIES	22,512,623	15,008,415	16,803,477	1,613,896	(3,408,958)

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 10/24/16	x	Information-Discussion	
Agenda Item No. 9		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Director's Report – Diane Cable		Requires Recommendation to:	
		County Board	
		Other:	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Director's Report – Diane Cable

- Update on Living Wage Ordinance Enactment
- Legislative Update
- Update on Comprehensive Community Services (CCS)
- Operational Update

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 10/24/16	x	Information-Discussion		
Agenda Item No. 10		Direction to Staff		
Department: Human Services		Approval-Denial		
Subject: Personnel Update – Jackie Krumenauer		Requires Recommendation to:		
		County Board		
		Other:		
		Form:		Ordinance
				Resolution
				Report
		Other Action:		

Enclosed please find the latest vacancy report for DHS.

Also at this time, Diane will give an update on the recruitment for the vacant Fiscal Services Manager position.

DHS BOARD REPORT
PERSONNEL—RECRUITMENT
10/21/16

	POSITION	Vacant Since:	NOTES	NEOGOV #
1	Fiscal Associate III	New	Internal & external advertising	16-00087
2	SW (CV)	7/8/16	Interviews scheduled for 10/19 & 21	16-00080
3	SW (MG)	10/7/16	Interviews scheduled for 10/19 & 21	16-00080
4	SW (KS)		Internal advertising	16-00086
5	ESS (NK)	9/2/16	Pending offer and acceptance	16-00081
6	ESS (MB)	9/28/16	Pending offer and acceptance	16-00081
7	AODA Case Manager (JK)	9/9/16	Interviews scheduled for 10/21 & 10/26	16-00082