

AGENDA

County Of Eau Claire
Committee On Parks & Forest
Tuesday, September 27, 2016 - 5:00 p.m.
WRR Environmental Services, Co.
5200 Ryder Rd, Eau Claire

Members note: Please call the committee chair or office if you will not be attending the meeting.

1. Confirmation of meeting notice
2. Tour of Phytoremediation Project at WRR – Meet at main office. Becky Anderson will lead tour. Wear long pants, no open toe shoes – required hard hats and safety glasses will be provided if needed.
3. Approval of minutes from August 24, 2016 meeting – Discussion/action
4. Public Input
5. Proposed change to reservation policy for picnic shelters and clubhouses – Discussion/action
6. Resolution 16-17/050 Updating County Code regarding Expo Center Department structure and Advisory Committee – Discussion/action
7. Resolution 16-17/026 Approving Extension of the Youth in Governance Program for the Committees on UW-Extension Education Committee, Judiciary and Law Enforcement and Expanding the Program to Include the Parks and Forest Committee – Discussion/action
8. Expo Center Status Report – Discussion
9. Correspondence
10. Staff and committee reports
11. Future and pending items – Set Forestry Tour (October 21) and Township Meeting (November 17)
12. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

**Eau Claire County
Committee On Parks & Forest and
Parks & Forest Advisory Committee**

MEETING MINUTES

**Wednesday, August 24, 2016 – 5:00 p.m.
Tower Ridge Recreation Area - Chalet
955 S 82nd Ave, Eau Claire 54703**

PARKS & FOREST COMMITTEE

MEMBERS PRESENT: Patrick LaVelle, Tami Schraufnagel, Kevin Stelljes and Bruce Willett

PARKS & FOREST ADVISORY COMMITTEE

MEMBERS PRESENT: Kirk Dahl, Tom Field, Mike Lea, and Tom Peterson

OTHERS PRESENT: Kathy Michels, Chippewa Valley Trailriders; Tom Field, Chippewa Valley Disc Golf Organization; John Pedersen – Eau Claire Ski Striders; Danielle LeBarron and Tiffany Goetz, Chippewa Valley Montessori School

STAFF PRESENT: Josh Pedersen

The meeting was called to order by Chair Patrick LaVelle at 5:00 p.m.

1. Confirmation of meeting notice – Meeting notice was confirmed.
2. All members of the audience introduced themselves and identified the organization that they were representing.
3. Approval of minutes from August 10, 2016 meeting – Tami made a motion to approve the minutes from the August 10, 2016 meeting; motion carried 4-0.
4. Public Input – No members of the public were present for this item.
5. Request to hold trail run at Lowes Creek Park in October, 2016 – Danielle LeBarron and Tiffany Goetz were present to discuss holding a 5k run/walk on October 23rd at Lowes Creek Park. They would need the park closed to biking during the event. They will also need use of the Expo Center concession building for the event.
6. Discussion regarding Tower Ridge by User Groups –
 - a. Chippewa Valley Disc Golf Organization – Tom Field spoke on behalf of the group. He indicated that their May tournament went over very well despite the cold weather. He indicated that the club had poured additional concrete tees and that more would be planned in the future. The use of the new storage building has been a huge asset to the club thus far.
 - b. Chippewa Valley Trailriders – Kathy Michels indicated that things were all really good at Tower Ridge for the horse trail riders. The group has been very appreciative of the recent improvements for horses at Tower Ridge.
 - c. Eau Claire Ski Striders - John Peterson said that the grooming was excellent this winter and that the groomer training has helped for the county staff. They had about 15 people that they gave lessons to on free ski day. The club is looking into lighting additional ski loops for the 2017 season.

7. Merging of the Parks & Forest and Expo Advisory Committees –The discussion centered on deleting the Expo Advisory committee and merging everything to be included with the Parks & Forest Advisory committee. Tom Peterson stated that it would be beneficial to have a meeting with the committee at the beginning of the year to go over issues and come up with objectives to focus on for the year. Kevin motioned to disband the Expo Advisory Committee and have all advisory committee issues routed through the Parks & Forest Advisory committee, motion carried 4-0.
8. Stewardship Committee Report – Kevin reported that the Fitz property has entered into an agreement with Pheasants Forever to have them manage the property and open it up for public access. Progress was given on other projects that the Stewardship committee is working on currently.
9. Correspondence – Nothing to report
10. Staff and committee reports – Josh stated that the budget review meeting with the County Administrator and Finance Director will be held tomorrow.
11. Next Meeting Date/place – Tuesday, September 13 – 5:00 p.m. at Ag Center
12. Future and pending items- Nothing to report

Motion by Bruce to adjourn. Motion carried and the meeting adjourned at 6:10p.m.

Respectfully Submitted,

Josh Pedersen
Acting Committee Clerk

FACT SHEET

TO FILE NO. 16-17/050

This ordinance combines the exposition center advisory committee with the parks and forest advisory committee. Disbanding the exposition advisory committee was approved on August 24, 2016 in a joint meeting of the parks and forest committee, the parks and forest advisory committee and the exposition center advisory committee.

Section 1. Adds a specific reference to the exposition facility to the parks and forest advisory section of the code.

Section 2. Repeals the exposition center advisory committee code provision.

Section 3. Updates the code by deleting the reference to the exposition director position which no longer exists as well as to the collection and deposit of revenues which is surplus.

Section 4. Deletes surplus language regarding what is the responsibility of the parks and forest director.

Sections 5 and 7. Adds the special charges to the existing rental provisions for all exposition charges in 16.33.020, updates the hourly charge to offset the staff plus equipment cost and deletes section 16.33.040 which currently addresses the special charges.

Section 6. Updates the code to reflect responsibility lies with the parks and forest department.

Section 8. Allows the parks and forest director to determine who signs leases for the exposition center of one year or less.

Fiscal Impact: Savings of less than \$250 annually for mileage paid to exposition facilities advisory committee members.

Respectfully Submitted,

Keith R. Zehms
Corporation Counsel

KRZ/yk

4 - TO AMEND SECTION 2.04.475 C. OF THE CODE: COMMITTEE ON PARKS
5 AND FOREST; TO REPEAL SECTION 2.04.475 D. OF THE CODE: COMMITTEE ON
6 PARKS AND FOREST; TO AMEND SECTION 16.33.007 A. AND B. OF THE CODE:
7 ADMINISTRATION AND PROMOTION; TO AMEND SECTION 16.33.030 B. OF THE
8 CODE: PAYMENT OF RENT AND DEPOSITS; TO AMEND SECTION 16.33.040 OF
9 THE CODE: SPECIAL CHARGES; TO AMEND SECTION 16.33.060 A. OF THE
10 CODE: LEASE AGREEMENTS--FORM AND EXECUTION -

11 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

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13 SECTION 1. That Subsection C. of Section 2.04.475 of the code be amended to read:

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15 C. The committee shall appoint an advisory committee, approved by the county
16 board chair, whose function it shall be to actively participate in the formulation of the yearly and
17 long range plans for the Eau Claire County parks and forest including the exposition facility. It
18 shall be composed of 11 members experienced or interested in the management and development
19 of the county parks and forest and broadly representative of the county population. No members
20 of the county board shall be appointed thereto.

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22 SECTION 2. That Subsection D. of Section 2.04.475 of the code be repealed.

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24 SECTION 3. That Subsection A. of Section 16.33.007 of the code be amended to read:

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26 A. The ~~exposition center director~~ parks and forest department, under the auspices of
27 the county administrator shall administer this chapter. ~~The exposition center director or county~~
28 ~~extension office shall collect and deposit all revenues due thereunder as provided in Chapter~~
29 ~~4.05.~~

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31 SECTION 4. That Subsection B. of Section 16.33.007 of the code be repealed.

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33 SECTION 5. That Subsection E. of Section 16.33.020 of the code be created to read:

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35 E. Special Services.
36 Storage or removal of personal property \$25.00
37 Snow removal or other services \$40/hr.

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39 SECTION 6. That Subsection B. of Section 16.33.030 of the code be amended to read:

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41 A. Rental amounts and security deposits shall be payable to the Eau Claire County
42 treasurer and delivered to the ~~county extension office~~ parks and forest office. The treasurer shall
43 deposit all receipts in the revenue account designated by the finance director.

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45 SECTION 7. That Section 16.33.040 of the code be repealed.
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SECTION 8. To amend Subsection A. of Section 16.33.060 of the code:

A. All leases and agreements for facilities at the Eau Claire County Exposition Center shall be in writing and approved as to form by the corporation counsel. ~~They shall be executed on behalf of the county by the exposition center director if for one year or less and by the county administrator if for more than one year.~~ Agreements for more than one year shall be executed by the county administrator and approved by the county board.

ADOPTED:

Committee on Parks and Forest

KRZ/yk

Dated this _____ day of _____, 2016.