

AGENDA

Eau Claire County
Committee on Finance and Budget
Thursday, September 8, 2016 / 4:30 pm

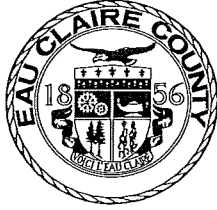
721 Oxford Avenue
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

1. Call Meeting to Order
2. Proposed Tax Deed Sale / Gas Station / Discussion – Action (pg 2)
3. Human Services Dept. Report on 2015 Final Budget and 2016 Fiscal Year projections/
Discussion
4. County Audit Review / Discussion - Action
5. Handling of Vouchers and Payments over \$10,000 / Discussion – Action *
(*information to be sent by Corporation Counsel prior to or at the meeting)
6. Internal Controls / Progress, Planning and Priorities / Discussion – Action
7. 2017 Budget Process Update / Discussion-Action
8. Finance Department Financial Matters / Discussion-Action
 - Update on County Sales Tax Report / Discussion
 - County Board Vouchers (if any)
 - Line Item Transfers (if any)
9. Committee Review/Approval of Minutes / Discussion – Action
 - July 14, 2016 (pg 3)
 - July 19, 2016 (pg 4-6)
 - July 28, 2016 (pg 7)
 - August 16, 2016 (pg 8-9)
10. Future Agenda Items / Set Next Meeting
11. Adjourn

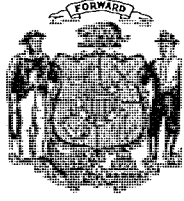
Post: September 2, 2016

Copy: media, Committee members, Kathryn Schauf, Scott Rasmussen, Diane Cable Glenda Lyons, Janet Loomis, Keith Zehms

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County Of Eau Claire
OFFICE OF COUNTY CLERK
Courthouse
721 Oxford Avenue
Eau Claire, Wisconsin 54703
Phone (715) 839-4803



MEMO

TO: Sharon Rasmusson, Finance and Budget Secretary

FROM: Sue McDonald, Tax Deed Clerk

DATE: August 19, 2016

SUBJECT: Placement on agenda

1. Discuss the taking by a tax deed of the Gas Station on the Corner of 3rd and Vine St. Underground tanks have been removed. The owner has not paid any back taxes. Corporation Counsel says there is no reason anymore not to take it. Action Item.

Please place the above item(s) on the next Finance and Budget Committee's Agenda

Thank you,

Sue McDonald

Eau Claire County Clerk's Office
721 Oxford Ave.
Eau Claire, WI 54703
715.839.4842
sue.mcdonald@co.eau-claire.wi.us

MINUTES

Eau Claire County
Committee on Finance and Budget
Tuesday, August 16, 2016 / 6:15 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 3312
Eau Claire, WI 54703

Members present: Supervisors Mike Conlin, Jim Dunning, Robin Leary, Stella Pagonis
Members excused: Supervisor Nick Smiar

Staff present: Janet Loomis, County Clerk; Keith Zehms, Corporation Counsel; Scott Rasmussen,
Finance Director; Kathryn Schauf, County Administrator

Others present: Sean Lentz, Ehlers & Associates, Inc.

Intergovernmental Cooperative Agreement Between Eau Claire County and the Village of Fairchild / Discussion - Action

Keith Zehms and Janet Loomis were present to review with the Committee the Intergovernmental Agreement between Eau Claire County and the Village of Fairchild. Village officials will be meeting on Thursday, August 18th to review language in the agreement. If approved by the Village of Fairchild, a resolution and the Intergovernmental Agreement will be forwarded to the September 20, 2016, county board meeting in September. Motion by Supervisor Leary to approve of the Intergovernmental Agreement as written with the Village of Fairchild. Motion carried.

Proposed Resolution / 16-17/039 / “Resolution Awarding the Sale of \$12,795,000 General Obligation Promissory Notes, Series 2016A” / Discussion - Action

Sean Lentz from Ehlers & Associates, Inc. reviewed with the committee the recent sale of general obligation bonds. He also informed the committee that Eau Claire County had received a bond rating of Aa1. Due to lower interest rates, the new borrowing amount is \$12,630,000. Motion by Supervisor Pagonis to approve of the resolution awarding the sale of \$12,630,000 General Obligation Promissory Notes. Motion carried.

Proposed Resolution / 16-17/040 / “Resolution Authorizing the Issuance and Sale of \$14,540,000 General Obligation Refunding Bonds, Series 2016B” / Discussion – Action

Motion by Supervisor Conlin to approve of File No. 16-17/040, Authorizing the Issuance and Sale of \$14,540,000 General Obligation Refunding Bonds. Motion carried.

Committee adjourned at 6:41 pm.

Respectfully submitted,

Kathryn Schauf
County Administrator

MINUTES

Eau Claire County
Committee on Finance and Budget
Thursday, July 14, 2016 / 4:30 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

Members present: Mike Conlin, Stella Pagonis, Nick Smiar, Jim Dunning, Robin Leary

Staff present: Janet Loomis, County Clerk, Sue McDonald, Glenda Lyons, Tina Pommier; Scott Rasmussen, Kathryn Schauf, Diane Cable, Keith Zehms, Matt Michels

Chairperson Jim Dunning called the meeting to order at 4:30 pm.

Condemnation Order / Tax Delinquent Property in Village of Fairchild / Committee Consideration of Process

Janet Loomis, County Clerk, was present to discuss property owned by Dorothy McDonald in the Village of Fairchild where a condemnation order was issued. Property is tax delinquent back to 2011. County Clerk wants to get input from the committee as to next steps; Corporation Counsel advised not to do anything.

Handling of Vouchers and Payments Over \$10,000

Corporation Counsel needs best practices from Clifton LarsenAllen. Bring back to next meeting.

Recycling Program Budget Amendment / Discussion – Action

Matt Michels from Planning and Development is requesting a budget amendment to the 2016 county budget as an increase to the recycling grant appropriation for fiscal year 2015-16 was approved by the state assembly and signed by the governor (Wisconsin Act 392). This amounts to a restoration of \$86,793 in additional funding to Eau Claire County of the nearly \$110,000 grant funding reduction. Michels discussed that the following priority areas would be fulfilled upon receiving the additional recycling grant funds:

- Use of Fund Balance
- Fulfill Contractual Obligations
- Public Outreach
- Replace Aging Infrastructure

There is no impact to county levy and the Committee on Planning and Development endorses the budget amendment. Motion by Supervisor Leary to approve of the request as submitted. Motion carried.

In Rem vs. Tax Deed / Consideration of Positives and Negatives Discussion – Action

Keith Zehms, Corporation Counsel briefly reviewed the difference between In Rem vs. Tax Deed. How does the process differ? A concern made is how do we manage from a staffing standpoint? It was stated that some Wisconsin counties do both. Other concerns made were with contaminated properties.

County Treasurer, Glenda Lyons, doesn't know which one is more efficient. County Administrator stated that In Rem should be used where the properties are more valuable – this would give the county a better return. Also, there is a better bidding climate with In-Rem. Committee would like more information; i.e., best practices; how it's worked for other counties and how other counties divide duties amongst departments. It was recommended that staff contact other counties that have both processes in place. County Administrator suggested that a flow chart be drawn up. This item to be layed on the table.

Internal Controls / Progress, Planning & Priorities / Discussion - Action

Cash handling project: working in respective areas and documenting changes. An update will be provided to Committee and a response will be drafted by departments based on the report that was submitted.

Living Wage Ordinance / Discussion and Consideration / Action

Committee reviewed the living wage ordinance and the action taken by the Human Services Board, Committee on Human Resources, Committee on Finance & Budget and Aging & Disability Resource Center Board. There are a number of amendments and other documentation that have been added to the "pending legislation" link on the county's website.

Staff will be working on estimates regarding how much this ordinance will cost the county.

2017 Budget / Discussion – Action

Capital Improvement Plan and Debt Service: committee received a capital projects request summary sheet.

Budget Survey: Chairperson Jim Dunning and Sharon Rasmuson from Administration will meet to review budget survey. Goal is to have the 2017 budget survey on the county's website by the end of July.

Proposed Resolution / Initial Resolution Authorizing the Borrowing of Not to Exceed \$13,000,000

As part of the approved 2016 Eau Claire county budget, the County Board approved borrowing of \$12.626 million in general obligation debt to pay for highway projects, information systems software/hardware, general building repairs and maintenance, vehicle replacement and contribution to the construction of the Confluence Community Arts project. Scott Rasmussen, Finance Director estimates that this issue will add approximately \$1.5 million in additional debt service payments for each of the years 2017-2026, based on a 10-year payback.

Motion by Supervisor Conlin to authorize the borrowing of not to exceed \$13,000,000 for capital projects named above. Motion carried.

Finance Department Financial Matters / Discussion-Action

- Update on County Sales Tax Report / Discussion
- County Board Vouchers (if any) - none
- Line Item Transfers (if any) - none
- Audit Update for 2015. Audit to be placed on September committee agenda.
- Budget Calendar Update. Committee members selected dates for budget discussion with departments.

Committee Review/Approval of Minutes / Discussion – Action

Motion by Supervisor Leary to approve of the June 23, 2016, committee minutes as presented.

Next committee meeting to be held on July 28, 2016, at Augusta City Hall. This is the first of two public input sessions on the 2017 county budget. Prior to this public input session, a short business meeting at 6 pm will be held to review Finance Department's proposed budget.

Committee adjourned at 7:15 pm.

Respectfully submitted,

Sharon M. Rasmusson
Committee Clerk

MINUTES

Eau Claire County
Committee on Finance and Budget
Tuesday, July 19, 2016 / 6:15 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

Members present: Supervisors Jim Dunning, Mike Conlin, Nick Smiar, Robin Leary, Stella Pagonis

Staff present: Kathryn Schauf, County Administrator; Scott Rasmussen, Finance Director

Resolution Providing for the Sale of Not to Exceed \$15,000,000 General Obligation Refunding Bonds / File No. 16-17/033 / Discussion – Action

As part of Eau Claire County's financial services contract with Ehlers, there is an obligation to monitor opportunities for the county to refund or refinance existing debt at lower interest rates. In working on the 2016 debt issuance to fund approved capital projects, Ehlers identified the 2008 issuance of \$25,000,000 General Obligation Building Bonds for potential refunding. The refunding is expected to reduce interest expense by approximately \$183,000 over the next 11 years. The estimated savings presented would be pure interest savings.

Motion by Supervisor Conlin to approve of the sale of not to exceed \$15,000,000 in general obligation refunding bonds. Motion carried.

Committee adjourned at 6:41 pm.

Respectfully submitted,

Scott Rasmussen
Finance Director

MINUTES

Eau Claire County
Committee on Finance and Budget
Thursday, July 28, 2016 / 6 pm

Location:
Augusta City Hall
Augusta, WI

The Committee on Finance & Budget will meet at 6 PM for a short business meeting; public listening session regarding the 2017 county budget to follow at 6:15 PM

Members present: Supervisors Jim Dunning, Stella Pagonis, Robin Leary and Nick Smiar

Staff present: Kathryn Schauf, County Administrator; Scott Rasmussen, Finance Director; Sharon Rasmusson

Meeting was called to order at 6 pm by Chairperson Jim Dunning.

2017 Departmental Budget Presentation / Discussion – Action

a) Finance Department

Scott Rasmussen, Finance Director, presented the 2017 Finance Department budget to the committee. Motion by Supervisor Smiar to accept the 2017 Finance Department's budget as presented.

Committee adjourned to the Public Input Session at 6:26 pm. Members introduced themselves to those that were in attendance.

Chairperson Dunning provided a brief overview of the 2017 county budget process. He told the audience that the Committee likes to hear what programs/services are important. In addition he encouraged people to take the budget survey for additional feedback.

The following citizens spoke at the public input session. Comments were made as follows:

Carl Anton

- Sr. Center Program. Wants the county to continue funding as this is a great way for the elderly to stay in their homes; provides meals and a social environment.
- Living Wage: Social Injustice. Need to recognize that services provided are not disadvantaged by the living wage ordinance.
- Concerned about roads and funding concerns

Ann Hurst

- Wants county to continue supporting the rural initiative program (funds provided by the Family Resource Center). This program offers GED prep, counseling needs through CVTC (adult basic education)

Barb Pritzl

- Augusta Senior Center Director – Senior Center serves the entire community
- Flu shot clinics
- WIC

- Options Counselor from the ADRC comes twice a week to center
- Elder Benefit Specialist visits
- Concern with Living Wage ordinance (meal site may have changes)
- Uncertain of Title III B funding
- Senior Center has sustained funding; yet no increase in funding since Barb has been Director
- Approximately 450 visitors per year visit the Center

Marlo Orth

- Lake Rehabilitation Fund / Lake Eau Claire Association
- Appreciates the collaboration with Land Conservation, Parks & Forest and DNR
- Need to take care of sediment

Fred Poss (President of Lake Eau Claire)

- \$100,000 request
- Need to clean sand traps every 2 years
- Aeration system costs \$2,000/month to operate
- Installed 199 fish cribs in lake
- Heron population is growing
- Wants continued support from county

Mike Lee

- Installation of an emergency warning siren on Lake Eau Claire (daughter's project)
- Total cost of \$25,000 (working on funding)

Roxanne Traczek

- Appreciation for rural initiative programs and financial assistance of program, especially the Play Pals program for the kids.

Nicole Conklin

- Preschool play group / community development
- Village of Fairchild needs revitalization – county and village need to collaborate

Del Thorson

- Continued support to operate the Senior Center at current levels.
- Sr. Center provides meals, companionship

With no others wanting to speak, the public input session was adjourned.

Meeting was adjourned at 7:25 pm.

Respectfully submitted,

Sharon M. Rasmusson
Committee Clerk