

AGENDA
Eau Claire County
Aging & Disability Resource Center Board
Wednesday, August 10, 2016, 3:00 pm
Rooms 1301/1302 Courthouse, Eau Claire WI 54703

1. Call to order
2. Confirm agenda
3. Introductions
4. Public comment
5. July 20, 2016 ADRC Board Minutes / Discussion–Action Handout #1
6. Appointment of Carl Anton to the ADRC Sub Committee / Discussion–Action
7. 2017 Proposed Budget / Discussion–Action Handout #2
8. Future Meetings: August 17, 2016, 4 pm (if needed), September 21, 2016, 4 pm
9. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

Eau Claire County
Aging & Disability Resource Center Board
Wednesday, July 20, 2016, 4:00 pm
Rooms 1301/1302 Courthouse, Eau Claire WI 54703

Members Present: Jason Endres, Lauri Malnory, Katherine Schneider, Mary Pierce, Carl Anton, David Mortimer, Sandra McKinney, Stella Pagonis, Ruth Adix

Others Present: Susan Crowley, Jay Hein, Jennie Schemenauer, Jennifer Owen, Becky Hinzmann, Marlene Rud

Chair Pagonis called the meeting to order at 4:00 pm.

Confirm agenda – yes.

Introduction of ADRC Board, staff and others present.

Public Comment – Katherine Schneider thanked ADRC Board members who are also County Board members for long, hard work at discussing the Living Wage Ordinance at the recent County Board meeting.

July 13, 2016 ADRC Board meeting minutes. Lauri Malnory noted correct to spelling of her name in the minutes. Motion by Jason Endres, second by Katherine Schneider to approve minutes with noted correction. Motion carried.

Care Wisconsin Presentation. Jay Hein, Regional Director, distributed Care Wisconsin folder and reviewed the not for profit mission and values, provider network and developer. Susan Crowley, Vice President-Government Services, reviewed program membership, staff and administration. Jennie Schemenauer, Program Manager reviewed program services and care model.

Strategic Plan Update – Jennifer discussed priorities of the updated ADRC 2015-2018 strategic plan that was adopted. The Board reviewed & discussed the plan priorities.

Community Agency Funding- Jennifer. Reviewed ADRC funding sources and the \$2,000.00 allocated each to LE Phillips Senior Center and Augusta Senior & Community Center. The Board discussed the funding and directed Jennifer to prioritize funding needs and impact on ADRC budget and to cut senior center funding if needed.

Addendum Living Wage Ordinance update. Stella Pagonis reviewed discussion and vote at the County Board. The Living Wage Ordinance will have significant changes to the ADRC nutrition and transportation programs. The county is forming an internal living wage ordinance work group and Jennifer Owen will be part of the group to discuss impact. The ADRC Board discussed meal providers, prices and transportation service. The ADRC Board will discuss further at next scheduled meeting.

Director Report. Jennifer reviewed governing board handout. The ADRC will not be applying for the 5310 grant for the 2017 funding cycle at this time.

Future meeting – August 10, 2016 at 3:00 pm. August 17, 2016 if needed for budget review.

Adjourned at 6:15 pm.

Respectfully Submitted

Marlene Rud, Clerk
Aging & Disability Resource Center Board

Chairperson

2017 Proposed Budget
Aging & Disability Resource Center

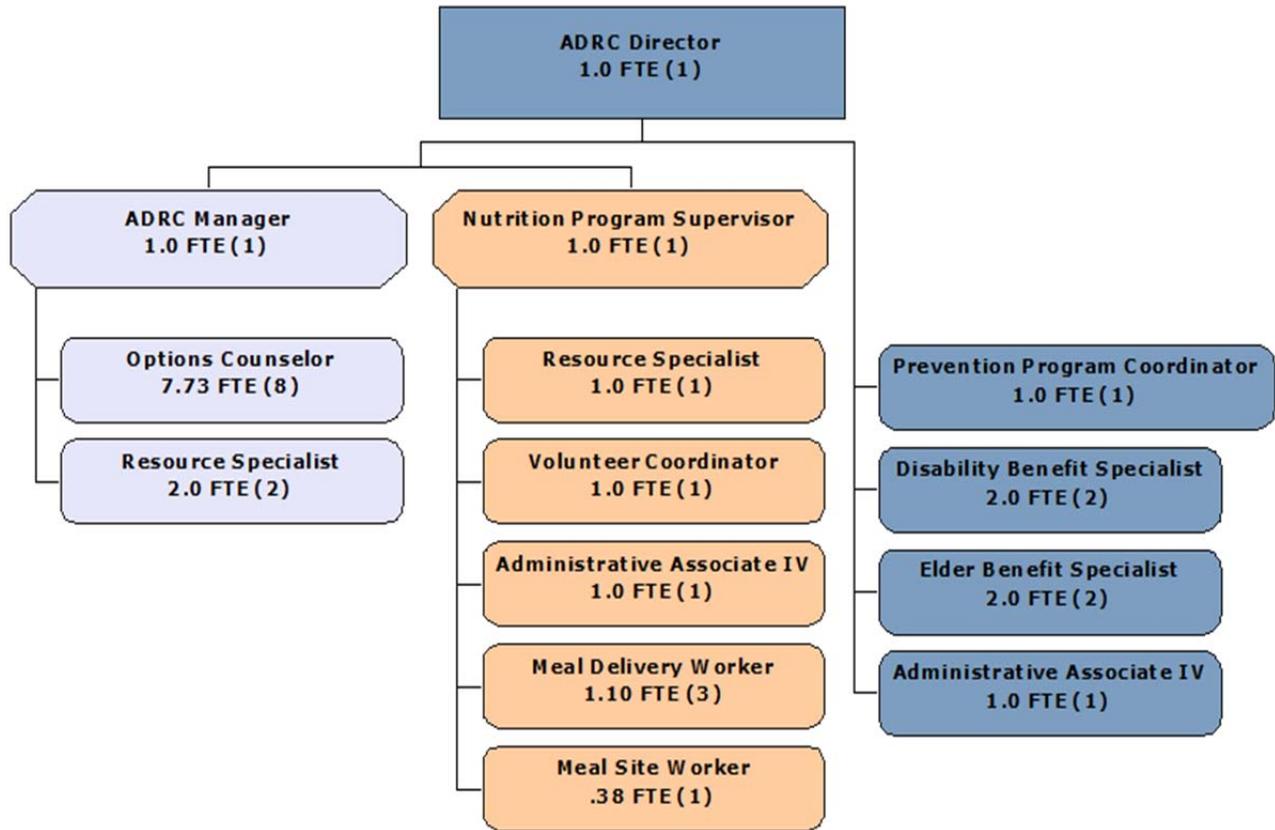
Overview of Expenditures and Revenues

	2015 Actual	2016 Budget	2016 Estimate	2017 Request	2017 Recommended	% Change
Expenditures:						
Personnel	\$1,696,021	\$1,817,221	\$1,697,374	\$1,752,331		
Services & Supplies	865,371	900,513	890,563	869,962		
Equipment	26,477	1,350	941	5,000		
Total Expenditures	\$ 2,587,869	\$ 2,719,084	\$ 2,588,878	\$ 2,627,293	\$ -	-3.38%
Revenues:						
Federal/State Grants	\$2,106,235	\$2,149,347	\$2,075,777	\$2,123,429		
Charges & Fees	370,061	418,343	387,113	360,807		
Miscellaneous	0	0	0	0		
Fund Balance Applied	7,179	47,000	21,594	38,663		
Property Tax Levy	104,394	104,394	104,394	104,394		
Total Revenues	\$ 2,587,869	\$ 2,719,084	\$ 2,588,878	\$ 2,627,293	\$ -	-3.38%

Summary of Budget Changes and Highlights

- The Department has had 6,746 hours of donated service provided by 144 volunteers in the first six months of 2016. This is the equivalent of 6.5 FTEs of "free" labor.
- Budget prepared on 2016 allocations for all State & Federal funding sources. **There will be modifications once official allocations are provided by the State.
- This budget was prepared with the assumption that Dementia Care Specialist funding will continue beyond June 30, 2016. This will be determined with the next State biennium budget for 2017-2019.
- Reallocation of \$4000 of IIB funding from the Senior Centers to the Elder Benefit Specialist program.

Current Organizational Chart
 *No Changes for 2017



Year	2011	2012	2013	2014	2015	2016	Proposed 2017	% Change
FTE	19.49	21.41	22.99	24.42	23.21	23.21	23.21	0%

Aging & Disability Resource Center (ADRC) Performance Management Summary – 2nd quarter 2016

#1 Information & Counseling		Budget \$963,777	Levy \$9,415		FTE's 10.80
<p>This program provides a central source of information about a broad range of community resources and benefits of interest to people age 60+ and adults with disabilities of all incomes and their caregivers. ADRC customers are helped to understand the various short and long term care options and benefits available, use their personal resources wisely, and delay or reduce the demand for public funding for services.</p>					
OUTPUTS					
	<i>(YTD column = Jan-June results)</i>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
Information & assistance contacts:		10,219	10,742	12,294	8,655
Options Counseling Referrals				1182	709
Disability Benefit Specialist Referrals		<i>*2016 figure is March-June</i>			136
Elder Benefit Specialist Referrals		<i>*2016 figure is March-June</i>			261
Medicare Annual Open Enrollment Referrals (October 15 - December 7)			306	313	tbd
Nursing Home Resident Contacts			194	205	79
Total Number of Volunteers					5
Hours Donated by Volunteers			505	399	33
Unduplicated number of people receiving assistance:		3,934	4,149	5,085	3,461
Contacts for assistance ages 60+ (standard is 1,344):		7,304	7,758	8,646	6,291
Contacts for assistance ages 18-59 (standard is 768):		2,422	2,984	3,648	2,364
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
To provide ADRC customers with reliable and objective information so that they can access services and make informed choices about their short and long-term care options.	90% of individuals completing satisfaction survey will report the ADRC met or exceeded their expectations for assistance.	90%			100%
To provide nursing home residents with the information and assistance they need to safely relocate back into the community	We will assist a minimum of 27 nursing home residents in successfully relocating back into the community annually.	27	38	54	31

#2 Nutrition		Budget	Levy			FTE's
		\$671,979	\$31,862			4.72
<p>This program includes Meals on Wheels delivered throughout the county as well the mobile meals partnership program with The Community Table. Senior dining sites located at the Augusta Senior Center, LE Phillips Senior Center, Lynn's Chatterbox Cafe and St. John's Apartments are included. Additional services that support nutrition are also a part of this program area such as the liquid supplement program and volunteer drivers for Meals on Wheels.</p>						
OUTPUTS						
<i>(YTD column = Jan-June results)</i>		<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>	
Congregate meals served:		12,262	7,847	9,200	4,493	
Meals on Wheels delivered:		78,881	71,858	69,544	34,254	
People served:		1,618	1,354	1,365	890	
Cases of Liquid Supplements distributed:		1,202	1,087	1,214	718	
Nutrition Risk Screens completed:		585	615	688	275	
Total number of volunteers:					115	
Hours donated by volunteers:		15,614	13,760	13,605	6,257	
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>	
To make high quality Nutrition Program services available to eligible individuals, countywide.	85% of program participants responding to semiannual satisfaction surveys will indicate overall program satisfaction as good to excellent.	85%			96%	

#3 Prevention & Health Promotion		Budget	Levy		FTE's
		\$245,812	\$6,415		2.06
This program includes a variety of prevention and health promotions programs. Evidenced-based prevention classes such as Stepping On, Living Well with Chronic Conditions, Strong Bones, Powerful Tools for Caregivers and Healthy Eating for Successful Living are a part of this program area. Other prevention programs and promotion activities include: in home fall prevention screening and education, memory screening and referral, adaptive equipment loans, respite, and other supportive services such as in-home care or adult day services.					
OUTPUTS					
<i>(YTD column = Jan-June results)</i>		<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
Total Prevention & Health Promotion Classes Offered:					15
Total Number of Participants in Prevention & Health Promotion Classes:		113	284	370	221
Memory Screens Completed:		29	55	133	43
Adaptive Equipment Loans:				237	147
Total number of volunteers					16
Hours donated by Volunteers			89	491	336
Individuals receiving supportive and/or respite services:		91	27	61	24
1. Older Americans Act funded		39	7	26	11
2. Alzheimer Family Caregiver Support Program funded		14	18	27	10
3. Tax Levy Funded		38	2	8	3
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
To provide classes, risk screenings, counseling and education to ADRC customers in order to promote healthy practices and increased quality of life.	95% of individuals responding to post class surveys will indicate the information and education provided met or exceeded their expectations.	95%	100%	99%	100%
	90% of memory screens indicating risk will be referred to the participant's physician.	90%			63%
	95% of adaptive equipment loans will be returned within 90 days.	95%			

#4 Transportation		Budget	Levy		FTE's
		\$282,128	\$48,566		0.08
<p>The county partners with the City of Eau Claire to provide transportation for people age 60+ and adults with disabilities who do not have access to transportation. Rides are provided for medical, nutrition, social, and employment purposes. The program is funded with a WI Department of Transportation grant and levy match.</p>					
OUTPUTS					
	<i>(YTD column = Jan-June results)</i>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
Total number of para-transit trips			21,459	20,365	10,219
Total number of after-hours trips on Saturday evening & Sundays			2,697	2,582	1,291
Total number of out of county trips			263	213	34
Total number of rides for people age 60+		9,841	8,250	6,969	4,053
Total number of rides for people with disabilities		16,844	16,169	16,201	7,488
Total number of volunteers					
Total number of hours donated by volunteers					
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
To ensure individuals using Specialized Transportation are satisfied with the service.	90% of users responding to semi annual surveys will indicate they are satisfied to very satisfied with Specialized Transportation services.	90%	90%	90%	94%

#5 Outreach & Public Education		Budget	Levy		FTE's
		\$223,473	\$7,248		2.50
<p>This program promotes awareness of ADRC programs and issues relating to aging and disability including: staff presentations, website, Facebook page, newsletter, resource directory, posters, ads, mailings, news releases, health fairs, and a wide variety of other educational activities. It also includes education presentations such as Medicare & You, Owning Your Future, Final Affairs, The Caregiver Townhall Meeting and more.</p>					
OUTPUTS					
	<i>(YTD column = Jan-June results)</i>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
Staff presentations and educational outreach:		76	134	184	87
Number of people attending presentations:		7,590	5,143	9,557	4,807
Newsletters distributed:		21,236	24,319	26,151	14,296
ADRC website hits:		50,299	57,089	26,030	16,356
ADRC Facebook page likes:		173	252	336	359
Total number of volunteers					8
Total number of hours donated by volunteers					120
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
To provide a variety of educational opportunities and informational materials to ADRC customers and professionals who work with ADRC customers.	95% of all scheduled presentations and events will not be canceled due to low participation.	95%	99%	99%	99%

#6 Public Long-Term Care Programs		Budget \$240,124	Levy \$888	FTE's 3.05	
This program includes administering the Adult Long Term Care Functional Screen for people age 65+ and adults with physical and developmental disabilities to determine their functional eligibility for publicly funded long-term care programs: Include, Respect, I Self Direct (IRIS) and Family Care.					
OUTPUTS					
		<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
<i>(YTD column= Jan- June results)</i>					
Total Family Care Enrollments			147	172	102
1. ContinuUs			147	172	102
2. Care Wisconsin		N/A	N/A	N/A	N/A
Total IRIS Enrollments			37	44	18
Medical Assistance Applications the ADRC Assisted With		N/A	191	155	90
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD 2016</u>
To provide functional eligibility determination in an accurate and timely manner.	100% of ADRC staff certified to conduct the functional screen will successfully complete Continued Skills Testing to maintain their certification.	100%	100%	100%	100%
Totals		Budget \$2,627,293	Levy \$104,394		FTE's 23.21

Summary of 2017 Requested Addbacks

Description	Department Requested	Administrator Recommendation	F & B Committee Recommendation
Total	\$0	\$0	\$0