

## AGENDA

Committee on Finance and Budget  
Thursday, August 11, 2016 / 5 pm

LE Phillips Senior Center  
1616 Bellinger St.  
Eau Claire, WI 54703

**The Committee on Finance & Budget will meet at 5 PM for their regular business meeting; public listening session regarding the 2017 county budget to follow at 6:30 PM.**

1. Call Meeting to Order
  2. 2017 Departmental Budget Presentation / Discussion – Action
    - a) County Clerk (pg. 2-8)
    - b) County Treasurer (pg. 9-12)
  3. 2nd Quarter Financial Report / Discussion
    - a) County Treasurer (pg. 13)
    - b) County Clerk (pg. 14)
    - c) Finance Department (pg. 15)
  4. Referral from County Board / County Library System Exemption Request from Town of Fairchild and Village of Fairchild / Discussion – Action (pg. 16-17)
  5. Proposed Resolution / File No. 16-17/031 “Disallowing the Claim of Jesse Anderson Filed on June 29, 2016 Against Eau Claire County; Directing the County Clerk to Notify the Claimant of Said Disallowance” / Discussion - Action (pg. 18-19)
  6. Financial Activity Updates / Finance Director / Discussion – Action
    - County Sales Tax Report (pg. 20)
    - County Board Chair Vouchers (if any)
    - Line Item Transfers (if any)
  7. 2017 Budget Process / Update / Discussion – Action
  8. Discuss Future Agenda Items and Meeting Dates
- Move to Public Input Session**
9. Overview of Eau Claire County Budget & 2017 Budget Process
  10. Adjourn Public Input Session / Meeting

Post: 8/4/2016

Post: cc: media, Committee members, Kathryn Schauf, Scott Rasmussen, Glenda Lyons, Janet Loomis, Keith Zehms

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

## County Clerk

Administers elections within Eau Claire County, including the preparation of ballots, programming of election equipment, do required publications and update voter records in the Statewide Voter Registration System for 15 of the 18 municipalities. We research and notice all tax parcels that are three years delinquent and then have a public sale on properties that have been taken. We issue marriage licenses per State Statutes. The County Clerk is the clerk to the County Board, we do minutes and enroll legislation and complies the Journal of Proceedings per session year.

### Programs & Services

The County Clerk's office manages five separate program areas. There are as follows: Elections, Tax Deed, Marriage License, County Board and other services.

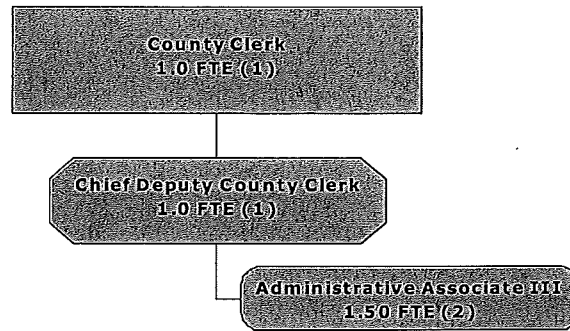
### Overview of Expenditures and Revenues

	2015 Actual	2016 Budget	2016 Estimate	2017 Request	2017 Recommended	% Change
<b>Expenditures:</b>						
Personnel	\$ 190,372	\$ 228,237	\$ 215,637	\$ 246,416	\$ 246,416	
Services & Supplies	51,864	77,930	77,930	52,085	52,085	
Equipment	-	-	-	-	-	
<b>Total Expenditures</b>	<b>\$ 242,236</b>	<b>\$ 306,167</b>	<b>\$ 293,567</b>	<b>\$ 298,501</b>	<b>\$ 298,501</b>	<b>-2.50%</b>
<b>Revenues:</b>						
Federal/State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	
Charges & Fees	241,793	91,220	87,450	88,400	88,400	
Miscellaneous	-	-	-	-	-	
Fund Balance Applied				-	-	
Property Tax Levy	443	214,947	176,755	210,101	210,101	-2.25%
<b>Total Revenues</b>	<b>\$ 242,236</b>	<b>\$ 306,167</b>	<b>\$ 264,205</b>	<b>\$ 298,501</b>	<b>\$ 298,501</b>	

### Summary of Budget Changes and Highlights

- 2017 election budget is for a primary and a election
- Increase of \$14,658 for health insurance due to family policy versus a single policy
- Being fully staffed with only two elections will allow us to focus more on tax deed and increase sale revenue and recoup more delinquent taxes, interest and penalties.

## Staffing/Organizational Chart



Year	2011	2012	2013	2014	2015	2016	2017	% Change
FTE	3.5	3.5	3.5	3.5	3.5	3.5		

## Program Financials

2017 Requested	Elections	Tax Deed	Marriage	County Board	Other Services	Totals
Program/Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	
<b>Expenditures:</b>						
Personnel	\$ 99,166	\$ 60,575	\$ 42,495	\$ 27,240	\$ 16,940	\$ 246,416
Service & Supplies	22,900	7,500	3,085	\$ 15,800	\$ 2,800	\$ 52,085
Equipment	-	-	-	-	-	\$ -
<b>Total Expenditures</b>	<b>\$ 122,066</b>	<b>\$ 68,075</b>	<b>\$ 45,580</b>	<b>\$ 43,040</b>	<b>\$ 19,740</b>	<b>\$ 298,501</b>
<b>Revenues:</b>						
Federal/State Grants	-	-	-	-	-	\$ -
Charges & Fees	2,150	50,220	35,450	-	580	\$ 88,400
Miscellaneous	-	-	-	-	-	\$ -
Fund Balance Applied	-	-	-	-	-	\$ -
Property Tax Levy	119,916	17,855	10,130	43,040	19,160	\$ 210,101
<b>Total Revenues</b>	<b>122,066</b>	<b>68,075</b>	<b>45,580</b>	<b>43,040</b>	<b>19,740</b>	<b>298,501</b>
Mandated Service?	Yes	Yes	Yes	Yes	Some	

2016 Approved	Elections	Tax Deed	Marriage	County Board	Other Services	Totals
Program/Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	
<b>Expenditures:</b>						
Personnel	\$ 89,504	\$ 66,109	\$ 31,309	\$ 25,500	\$ 15,200	\$ 227,617
Service & Supplies	51,450	6,500	2,000	\$ 15,800	\$ 2,800	\$ 78,550
Equipment	-	-	-	-	-	\$ -
<b>Total Expenditures</b>	<b>\$ 140,954</b>	<b>\$ 72,604</b>	<b>\$ 33,309</b>	<b>\$ 41,300</b>	<b>\$ 18,000</b>	<b>\$ 306,167</b>
<b>Revenues:</b>						
Federal/State Grants	-	-	-	-	0	\$ -
Charges & Fees	2,150	50,220	35,450	-	400	\$ 91,220
Miscellaneous	-	-	-	-	-	\$ -
Fund Balance Applied	-	-	-	-	-	\$ -
Property Tax Levy	138,804	19,384	12,141	41,300	17,600	\$ 218,947
<b>Total Revenues</b>	<b>140,954</b>	<b>72,604</b>	<b>33,309</b>	<b>41,300</b>	<b>18,000</b>	<b>306,167</b>
Mandated Service?	Yes	Yes	Yes	Yes	Some	

<b>#1 Elections</b>	Budget 122,066	Levy 119,916	FTE's 1.30
---------------------	-------------------	-----------------	---------------

Administer elections within Eau Claire County, including the preparation of ballots, programming of election equipment, insuring all required publications are made in a timely manner and updating the Statewide Voter Registration System.

**OUTPUTS**

<i>(YTD column = Jan-July results)</i>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>YTD2016</u>
Number of paper ballots created for jurisdiction combinations:	50	107	58	95
Number of elections equipment was programmed to read ballots:	156	216	72	72
Number of elections night results and reports:	2	3	1	2

<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD2016</u>
To create ballots according to geographical boundaries with the information listed in correct order of offices and spelling of candidate names.	100% of ballots are correct and available to voters by state statute deadline.	100%	100%	100%	100%
To accurately and timely update the SVRS system.	100% of the programming for both types of equipment have the correct information for election boundaries and delivered to the municipal clerk by the state statute deadline.	100%	100%	100%	100%
To timely report election results within the prescribed manner.	100% of new voter registrations and voter participation has been entered into the SVRS system within the state statute time requirement.	100%	100%	100%	100%

<b>#2 Tax Deeds</b>	Budget 68,075	Levy 17,855	FTE's 0.90
---------------------	------------------	----------------	---------------

Administer the tax deed program, from research to determining ownership, through having a tax deed sale.

**OUTPUTS**

<i>(YTD column = Jan-July results)</i>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>YTD2016</u>
Tax deed notices:	229	228	210	153
Quit claim deeds if sold:	7	13	10	5
Taxes, interest, and penalties collected:	\$392,422	\$345,306	\$276,026	\$104,098

<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD2016</u>
To accurately research and notify parties on delinquent tax parcels.	90% of delinquent taxes are paid within 90 days after receiving a tax deed notice.	90%	95%	90%	90%
	100% of people delinquent in payment of property taxes are properly noticed.	100%	100%	100%	100%
To process tax deeds according to State Statute 75.14 and county code.	80% of properties acquired because of delinquent taxes are sold at a Tax Deed Sale.	80%	85%	80%	80%

<b>#3 Marriage Licenses</b>	Budget 45,580	Levy 10,130	FTE's 0.49
-----------------------------	------------------	----------------	---------------

A couple wishing to marry in Wisconsin must obtain a license from the County Clerk in which one of them lives. The required information that each applicant needs to supply is stated in the State Statutes.

OUTPUTS					
		<i>(YTD column = Jan-July results)</i>			
Number of applications and licenses:		<u>2013</u> 634	<u>2014</u> 643	<u>2015</u> 680	<u>YTD2016</u> 396
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD2016</u>
Applicants are serviced in a professional manner.	98% of licenses processed will result in no complaints from the applicants.	98%	100%	100%	100%
County Clerk staff will correctly fill out marriage license applications.	98% of returned licensees are not due to errors by the County Clerk staff.	98%	99.6%	99.0%	99.0%
Applicants will have an increased awareness of the information that is required.	80% of all applicants will bring in all necessary information to complete the application process in one visit.	80%	95%	93%	93%
<b>#4 County Board</b>		Budget 43,040	Levy 43,040		FTE's 0.57
Act as records custodian for and liaison to the county board, its committees, boards and councils, including publication of meeting notices, verifying attendance sheets and compilation and publication of the Journal of Proceedings.					
OUTPUTS					
		<i>(YTD column = Jan-July results)</i>			
Number of meeting minutes produced:		19	16	18	9
Number of enrolled legislation:		131	129	150	55
Journal of proceedings publication:		1	1	1	1
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD2016</u>
To meet county board publication deadlines.	100% of ordinances and minutes are published in local newspaper following each meeting within the time frame required by county code.	100%	100%	100%	100%
To serve as a custodian of records of committees, boards and councils.	100% of all standing committee agendas and minutes are retained for six years.	100%	98.0%	100.0%	100.0%
To accurately document the legislative process.	90% of meeting minutes are accurate and error free.	90%	100%	100%	100%
	100 % of legislation is prepared for publication in Journal of Proceedings.	100%	100%	100%	100%
<b>#5 Other Services</b>		Budget 19,740	Levy 19,160		FTE's 0.24
Process timber cutting notices and all claims against the county in accordance with state law. Act as the state's conduit to local municipalities for dog licenses and tags and payments. Compile and update the Official Directory and the in-house telephone book and distribute.					
OUTPUTS					
		<i>(YTD column = Jan-July results)</i>			
Timber cutting notices sent to proper parties:		148	164	150	110
Dog licenses and tags distributed to the municipal treasurer and reconciled:		7442	7412	7507	4318
In-house phone directory books created:		850	850	850	850
Official Directory books created:		950	1000	1000	950

<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2014</u>	<u>2015</u>	<u>YTD2016</u>
To process timber cutting notices and all claims against the county in accordance with state law.	100% of timber cutting notices are sent to proper parties within 24 hours of receipt.	100%	100%	100%	100%
To act as the state's conduit to local municipalities for dog licenses and tags.	99% of all dog tags are paid or returned.	99%	100%	100%	100%
Update and compile the official and in-house telephone directories and distribute.	97% of information contained in the annual Official Directory and the In-House telephone directory is accurate.	97%	99%	99%	99%
<b>Totals</b>		Budget 298,501	Levy 210,101		FTE's 3.50

## Department Challenges

The election equipment that Eau Claire County uses for counting ballots on election day is not going to be supported in two years so we will need to change the type of equipment used. I would like to have it budgeted for 2017, purchased in 2017 and municipal clerks trained on the use of equipment and we on the programming software so would be ready for the 2018 elections. We will be fully staffed in 2017, in 2016 I had a employee changes in one full time position and a half time position regarding tax deed there have been more homes we are dealing with and that increases the complexity for the tax deed process. Election laws are continually changing and recent changes have resulted in a increased workload for our office that was unexpected. We will be continually challenged to prioritize to complete all state requirements.

Summary of Requested Addbacks

Description	Department Requested	Administrator Recommendation	F & B Committee Recommendation
None.			
Total	\$0	\$0	\$0



## Treasurer

### Department Mission

Our mission is to provide the most effective, efficient and accountable administration of all financial and tax collection activities for the County taxpayers. To administer the revenue of other County departments and investment functions. Continue the process of development and improvements of property records, that are made easily accessible to other County departments, the general public and professionals who have a need for the information contained within the treasurer's office.

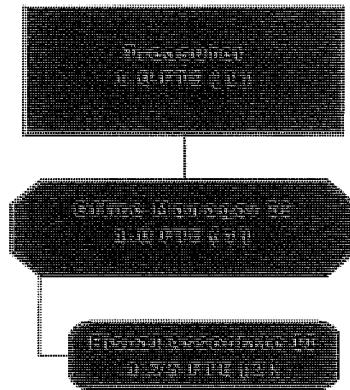
### Overview of Expenditures and Revenues

	2015 Actual	2016 Budget	2016 Estimate	2017 Request	2017 Recommended	%
						Change
<b>Expenditures:</b>						
Personnel	\$ 268,524	\$ 287,167	\$ 266,940	\$ 285,950		
Services & Supplies	\$ 51,152	\$ 58,650	\$ 56,500	\$ 59,867		
Equipment						
<b>Total Expenditures</b>	<b>\$ 319,676</b>	<b>\$ 345,817</b>	<b>\$ 323,440</b>	<b>\$ 345,817</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Revenues:</b>						
Federal/State Grants						
Charges & Fees	\$ 75,742	\$ 74,000	\$ 74,000	\$ 74,000		
Miscellaneous						
Fund Balance Applied						
<b>Property Tax Levy</b>	<b>\$ 243,934</b>	<b>\$ 271,817</b>	<b>\$ 249,440</b>	<b>\$ 271,817</b>		<b>0.00%</b>
<b>Total Revenues</b>	<b>\$ 319,676</b>	<b>\$ 345,817</b>	<b>\$ 323,440</b>	<b>\$ 345,817</b>	<b>\$ -</b>	

### Summary of Budget Changes and Highlights

- Discussions have begun concerning the Treasury administering the In Rem process beginning September 1, 2017. We could absorb the work with current staffing levels. However at this time no decision has been made.
- No add-backs are requested.
- Tax collection agreements are in place for the 2017 tax season with the City of Eau Claire, City of Altoona and the Town of Ludington. These three municipalities equal approximately 60% of all Eau Claire County parcels.
- Revenues to remain constant.
- ACS was purchased in 2008 and we feel it is time to start considering our next program. We will be working with Planning and Development and Information Systems to find the best solutions for our County during 2017.
- Reclassification of Office Manager II to include additional educational requirements of a Bachelors Degree. Currently position is in pay grade M. The reclassification based on additional accounting responsibilities and education requirement to be placed within pay grade O and the requested title of Office Manager III.

## Organizational Chart



Year	2011	2012	2013	2014	2015	2016	2017	% Change
FTE	4	4	4	4	3.75	3.75	3.75	0.00%

## Program Financials

2017 Requested Program/Service	Program 1 Gov't Admin	Program 2 Receipting Balancing		Totals
<b>Expenditures:</b>				
Personnel	\$ 142,975	\$ 142,975		\$ 285,950
Service & Supplies	\$ 29,933	\$ 29,934		\$ 59,867
Equipment	-	-		-
<b>Total Expenditures</b>	<b>\$ 172,908</b>	<b>\$ 172,909</b>		<b>\$ 345,817</b>
<b>Revenues:</b>				
Charges & Fees	\$ 1,500	\$ 72,500		\$ 74,000
Property Tax Levy	\$ 171,408	\$ 100,409		\$ 271,817
<b>Total Revenues</b>	<b>\$ 172,908</b>	<b>\$ 172,909</b>		<b>\$ 345,817</b>
Mandated Service?	State Stat. 59.25	State Stat. 59.25		

2016 Approved Program/Service	Program 1 Gov't Admin	Program 2 Receipting Balancing		Totals
<b>Expenditures:</b>				
Personnel	\$ 143,584	\$ 143,584		\$ 287,168
Service & Supplies	\$ 29,325	\$ 29,325		\$ 58,650
Equipment	\$ -	\$ -		\$ -
<b>Total Expenditures</b>	<b>\$ 172,909</b>	<b>\$ 172,908</b>		<b>\$ 345,817</b>
<b>Revenues:</b>				
Charges & Fees	\$ 1,500	\$ 72,500		\$ 74,000
Property Tax Levy	\$ 171,409	\$ 100,408		\$ 271,817
<b>Total Revenues</b>	<b>\$ 172,909</b>	<b>\$ 172,908</b>		<b>\$ 345,817</b>
Mandated Service?	Yes	Yes		

<b>#1 General Government &amp; Administration</b>		Budget	Levy	FTE's	
		\$172,908	\$171,408	1.88	
<p>Create and produce the tax rolls for all the County's eighteen municipalities. Calculate mill rates, set up municipal special assessments, county special charges, coordinate and process state tax related materials. Order all forms for tax creation, collection and settlement process. Ensure municipal tax master files reflect first half tax collections for the fifteen municipalities that County does not collect for. Collect the first half for the City of Eau Claire, City of Altoona, and Town of Ludington. This includes twice weekly distribution of collected funds. Calculate January, February, and August Settlements for all taxing jurisdictions. Assume second half collections. Provide municipal treasurers and clerks all the help that they need to accurately process tax information. Process and remit State reports each month. Give taxpayers, realtors, title companies, attorneys and lending institutions the most reliable and efficient service that we can. This office also disburses all county payroll and accounts payable checks.</p>					
OUTPUTS					
<i>(YTD column = Jan-July results)</i>		2013	2014	2015	YTD2016
<b>#1 General Government and Administration</b>					
# of real estate tax statements produced (during December):		45,308	45,481	45,648	n/a
# of personal property tax statements produced (during December):		2,948	2,926	2,984	n/a
# of municipalities supported by Treasurer's Office:		18	18	18	18
# of municipalities contracting with Eau Claire Co for tax collection:		3	3	3	3
# of general transactions processed per year:		2,912	3,033	3,141	2,002
Dollar total of general transactions processed per year:		\$81,981,311	\$97,345,615	\$97,138,936	\$60,852,591
# of tax transactions processed during the year:		46,785	52,705	48,106	28,707
Dollar amount of tax transactions collected during the year:		\$106,560,160	\$121,559,805	\$115,146,627	\$70,648,215
Dollar amount of delinquent taxes collected during the year:		\$3,111,818	\$3,558,072	\$2,497,488	\$690,043
# of tax bill statements returned 'undeliverable' requiring followup:		60	75	65	n/a
Performance Goal	Outcome Measures	Benchmark	2014	2015	YTD2016
<b>Crime &amp; Community Activity:</b>					
Provide tax statements and rolls per WI Statute 74.03	100% of tax rolls and statements will be provided to the municipal treasurers by December 8, 2016	100%	100%	100%	100%
To give municipal clerks and treasurers all the help that they need to properly process tax information	There will be no fines assessed against Eau Claire Co. due to delay in issuing settlement payments to municipalities, school districts, or the State of WI.	\$0	\$0	\$0	\$0
<b>#2 Receipting &amp; Daily Balancing</b>		Budget	Levy	FTE's	
		\$172,909	\$100,409	1.87	
<p>Treasury is responsible for the receipting and balancing of all general funds the County receives. We are responsible for ensuring all of the revenue is allocated into the proper departmental revenue accounts. Tax receipting is done on a daily basis in our office. During our peak times we receipt between 500 and 1500 receipts each day. All year we collect delinquent taxes and advance tax payments. Receipts must be kept up to date, as our records serve as official/legal documents in the buying/selling of properties. Balancing funds vs receipts is always completed daily. Last year we receipted \$215 million dollars in our office.</p>					
OUTPUTS					
<i>(YTD column = Jan-July results)</i>		2013	2014	2015	YTD2016
Year to date total overage (shortage) of daily cash receipts:		-\$4,390	-\$1,355	-\$0.04	\$14
Total dollars collected through Treasurer's office:		\$203,669,111	\$222,463,492	\$214,783,051	\$132,190,849
Performance Goal	Outcome Measures	2013	2014	2015	YTD2016
To ensure that each receipt is written properly for both general receipts and tax pymts	The year-to-date cash balancing shortage or overage will be less than .0005% of the total receipts.	-0.00216%	-0.00061%	0.00000%	0.00001%
Timely bank deposits	100% of receipts issued by 4 p.m. are deposited in the bank each day. Checks held are deposited next business day.	100%	100%	100%	100%
<b>Totals</b>		Budget	Levy	FTE's	
		\$345,817	\$271,817	3.75	

**Summary of Requested Addbacks**

Description	Department Requested	Administrator Recommendation	F & B Committee Recommendation
None.			
Total	\$0	\$0	\$0

With increased work flow efficiencies, equipment and municipal treasurers directly receipting into our ACS software we are able to reduce costs again in 2016. We are not requesting addbacks for 2017. Thank you.

Treasurer's Department  
 Summary of Expenditures/Revenue to Date  
 2nd Quarter Ending June 30, 2016  
 (50% of the Year)

	2016 Budget	2016 Year-to-Date	% Spent/ Collected
<b>Expenditures:</b>			
Personnel	\$ 287,167	\$ 104,764	36.5%
Services & Supplies	58,650	12,076	20.6%
Equipment			
<b>Total Expenditures</b>	<b>\$ 345,817</b>	<b>\$ 116,840</b>	<b>33.8%</b>
<b>Revenues:</b>			
Tax Searches & Info	\$ 1,800	\$ 850	47.2%
Bad Check Fees	200	540	270.0%
Contracts for Collections	72,000	73,782	102.5%
Fund Balance Applied	-	-	
<b>Property Tax Levy</b>	<b>271,817</b>	<b>271,817</b>	<b>100.0%</b>
<b>Total Revenues</b>	<b>\$ 345,817</b>	<b>\$ 346,989</b>	<b>100.3%</b>

**Explanations for Variances**

- 1) Personnel has 12 of 26 pay periods posted (LTE's return in July and then December)
- 2) Services/supplies near target as the 4th quarter is our largest expenditures
- 3) Bad check fees are higher than anticipated
- 4) Collection contract paid in full yearly in April

Date Prepared: July 22, 2016

Prepared and submitted by: Glenda Lyons, County Treasurer

Submitted to F & B Committee: August 11, 2016

County Clerk  
 Summary of Expenditures/Revenue to Date  
 Through July 25, 2016  
 (60% of the Year)

	2016 Budget	2016 Year-to-Date	% Spent/ Collected
<b>Expenditures:</b>			
Personnel	\$ 228,837	\$ 107,907	47.2%
Services & Supplies	77,330	44,003	56.9%
Equipment			
<b>Total Expenditures</b>	<b>\$ 306,167</b>	<b>\$ 151,910</b>	<b>49.6%</b>
<b>Revenues:</b>			
Charges & Fees	91,220	87,451	95.9%
Miscellaneous			
Fund Balance Applied	-	-	
<b>Property Tax Levy</b>	<b>214,947</b>	<b>64,459</b>	<b>30.0%</b>
<b>Total Revenues</b>	<b>\$ 306,167</b>	<b>\$ 151,910</b>	<b>49.6%</b>

**Finance Department**  
**Summary of Expenditures/Revenue to Date**  
**January-June 2016**  
**(50% of the Year)**

	<b>2016 Budget</b>	<b>2016 Year-to-Date</b>	<b>% Spent/ Collected</b>
<b>Expenditures:</b>			
Personnel	\$ 657,326	\$ 302,690	46.0%
Services & Supplies	58,140	28,143	48.4%
Equipment	-	-	
<b>Total Expenditures</b>	<b>\$ 715,466</b>	<b>\$ 330,833</b>	<b>46.2%</b>
<b>Revenues:</b>			
Federal/State Grants	\$ -	\$ -	
Charges & Fees	-	-	
Miscellaneous	20,000	6,312	31.6%
Fund Balance Applied	-	-	
<b>Property Tax Levy</b>	<b>695,466</b>	<b>347,733</b>	<b>50.0%</b>
<b>Total Revenues</b>	<b>\$ 715,466</b>	<b>\$ 354,045</b>	<b>49.5%</b>

**Explanations for Variances**

- 1) Personnel consists of just 12/26 payrolls (46%). Also, July 1 pay increases will increase personnel costs the remainder of the year.
- 2) Miscellaneous revenue variable in nature.

Referred to Committee: Finance & Budget

RECEIVED

JUN 14 2016

COUNTY CLERK

# THE TOWN OF FAIRCHILD

---

*E29266 Tioga Road*

*Fairchild, WI 54741*

*(715-334-5797)*

*townfair@centurylink.net*

.....  
June 13, 2016

Janet Loomis, Eau Claire County Clerk

Eau Claire County Courthouse

721 Oxford Avenue

Eau Claire, WI 54703

Dear Ms. Loomis:

The Town of Fairchild wishes to remain exempt from the Eau Claire County Library System for the year 2016-2017.

If you have any questions, please call me at the number listed above.

Thank you.

Sincerely,

*Rozanne Traczek*

Rozanne Traczek

Clerk, Town of Fairchild



Referred to Committee: Finance + Budget

JUN 14 2016

COUNTY CLERK

# VILLAGE OF FAIRCHILD

331 OAK STREET, PO BOX 150  
FAIRCHILD, WISCONSIN 54741

PHONE: 715/334-3002  
FAX: 715/334-2008  
EMAIL: [fairville@centurytel.net](mailto:fairville@centurytel.net)

---

June 13, 2016

Janet Loomis  
Eau Claire County Clerk  
Eau Claire County Courthouse  
721 Oxford Ave.  
Eau Claire, WI. 54703

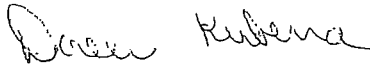
Dear Ms. Loomis:

The Village of Fairchild wishes to remain exempt from the County Library System for the coming year.

The Village contribution to the Fairchild Public Joint Library is \$15,637.30.

If you have any questions, feel free to call me at the Village Office.

Sincerely,



Doreen Kuberra  
Village Clerk

## FACT SHEET

TO FILE NO. 16-17/031

This Resolution disallows the claim of Jesse Anderson filed with the Highway Department on June 29, 2016. Jesse Anderson claims that he hit a manhole cover that was not properly placed in the hole while traveling south on Hwy 12 in Eau Claire County on June 13, 2016 causing irreparable damage to his driver's side wheel, rim and tire. The Eau Claire County Highway Department Patrol Superintendent states that there were not any highway vehicles working in the area, or any work being performed where the damage occurred to Mr. Anderson's vehicle. The highway department had no knowledge there was a problem with the manhole prior to being contacted by Mr. Anderson. After review of the claim by WMMIC the County's liability carrier it was determined that Eau Claire County has no liability for this claim.

Fiscal Impact: None.  
Respectfully Submitted,

Keith R. Zehms  
Corporation Counsel

KRZ/yk

Ordinance/16-17.031 Fact

4 - **DISALLOWING THE CLAIM OF JESSE ANDERSON FILED ON JUNE 29, 2016**  
5 **AGAINST EAU CLAIRE COUNTY; DIRECTING THE COUNTY CLERK TO NOTIFY**  
6 **THE CLAIMANT OF SAID DISALLOWANCE-**

7 WHEREAS, on June 29, 2016, Jesse Anderson filed a claim against Eau Claire County  
8 through the Eau Claire County Highway Department; and

9  
10 WHEREAS, Jesse Anderson claims that he hit a manhole cover that was not properly placed  
11 in the hole while traveling south on Hwy 12 in Eau Claire County on June 13, 2016 causing  
12 irreparable damage to his driver's side wheel, rim and tire; and

13  
14 WHEREAS, the Eau Claire County Highway Department Patrol Superintendent states that  
15 there were not any highway vehicles working in the area, or any work being performed where the  
16 damage occurred to Mr. Anderson's vehicle; and

17  
18 WHEREAS, after a review of the incident by WMMIC the County's liability carrier it is  
19 determined that Eau Claire County has no liability for this claim; and

20  
21 NOW, THEREFORE, BE IT RESOLVED, that the Eau Claire County Board of  
22 Supervisors hereby formally disallows the claim of Jesse Anderson against the County of Eau  
23 Claire.

24  
25 BE IT FURTHER RESOLVED that the county clerk is hereby directed to notify Jesse  
26 Anderson of the disallowance.

27  
28 \_\_\_\_\_  
29 \_\_\_\_\_  
30 \_\_\_\_\_  
31 \_\_\_\_\_  
32 \_\_\_\_\_  
33 \_\_\_\_\_  
34 \_\_\_\_\_  
35 \_\_\_\_\_  
36 \_\_\_\_\_  
37 \_\_\_\_\_  
38 \_\_\_\_\_

39 Committee on Finance & Budget

40 KRZ/yk

41 Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

42 ORDINANC/16-17/031

## Eau Claire County Sales Tax Collections

<u>Month</u>											<u>Variance</u>
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>From 2015</u>	
January	\$ 712,769	\$ 563,038	\$ 605,382	\$ 649,869	\$ 613,413	\$ 637,758	\$ 633,370	\$ 655,343	\$ 696,710	\$ 41,367	
February	567,975	518,319	638,455	602,909	563,535	532,904	689,925	843,563	882,113	\$ 38,550	
March	620,370	636,257	538,909	561,038	783,032	834,428	852,142	864,937	659,845	\$ (205,092)	
April	615,402	623,482	711,305	797,429	741,448	606,312	641,812	719,623	933,154	\$ 213,531	
May	653,936	624,232	663,464	567,787	549,895	783,189	856,800	854,993	880,459	\$ 25,466	
June	763,310	573,694	476,205	707,990	872,811	924,281	935,972	835,827			
July	646,194	686,636	741,830	751,169	783,644	655,631	764,686	1,031,180			
August	749,229	665,741	663,893	616,376	785,490	823,653	1,004,488	957,996			
September	700,371	634,987	631,589	804,241	788,958	805,689	725,272	753,988			
October	607,962	701,541	642,499	705,976	669,856	655,379	830,917	968,167			
November	692,960	631,616	728,502	630,916	799,401	872,360	934,158	868,976			
December	697,019	562,547	692,239	844,605	817,298	774,289	707,471	708,777			
Add'l Rec'd	-	-	-	-	-	-	-	-	-		
<b>Total</b>	<b>\$ 8,027,497</b>	<b>\$ 7,422,090</b>	<b>\$ 7,734,272</b>	<b>\$ 8,240,305</b>	<b>\$ 8,768,781</b>	<b>\$ 8,905,873</b>	<b>\$ 9,577,013</b>	<b>\$ 10,063,370</b>	<b>\$ 4,052,281</b>	<b>\$ 113,822</b>	
<b>Budgeted</b>	<b>\$ 8,175,000</b>	<b>\$ 8,175,000</b>	<b>\$ 7,675,000</b>	<b>\$ 7,675,000</b>	<b>\$ 7,800,000</b>	<b>\$ 8,060,000</b>	<b>\$ 8,586,000</b>	<b>\$ 8,950,000</b>	<b>\$ 9,280,000</b>	<b>\$ 10,177,192</b>	
<b>Excess (Short)</b>	<b>\$ (147,503)</b>	<b>\$ (752,910)</b>	<b>\$ 59,272</b>	<b>\$ 565,305</b>	<b>\$ 968,781</b>	<b>\$ 845,873</b>	<b>\$ 991,013</b>	<b>\$ 1,113,370</b>			
		2009 Shortfall	2010 Surplus	2011 Surplus	2012 Surplus	2013 Surplus	2014 Surplus	2015 Surplus			
<b>Total County Taxable Sales</b>	<b>\$ 1,605,499,400</b>	<b>\$ 1,484,418,000</b>	<b>\$ 1,546,854,400</b>	<b>\$ 1,648,061,000</b>	<b>\$ 1,753,756,200</b>	<b>\$ 1,781,174,600</b>	<b>\$ 1,915,402,600</b>	<b>\$ 2,012,674,000</b>	<b>\$ 810,456,200</b>		
<b>Monthly Avg</b>	<b>\$ 668,958</b>	<b>\$ 618,508</b>	<b>\$ 644,523</b>	<b>\$ 686,692</b>	<b>\$ 730,732</b>	<b>\$ 742,156</b>	<b>\$ 798,084</b>	<b>\$ 838,614</b>	<b>\$ 810,456</b>		
						\$ 8,905,873	\$ 9,577,013	\$ 10,063,370	\$ 9,725,474		