



AGENDA

Eau Claire County Highway Committee
Thursday, July 28th, 2016 / 6:15 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (7/7/16) – Review/Action
4. Public comment
5. Equipment Analysis follow-up – Discussion/Action
6. Highway Department Budget – Review/Action
7. Bridge Aid Special Levy – Review/Action
8. Highway organizational chart and positions – Review/Action
9. Staff and committee reports – Discussion/Action
10. Highway Fund Balances (5/31/16) - Review
11. Payment vouchers (7/15/16) - Review
12. Future meeting dates, times, and agenda items – Discussion/Action
13. Adjourn.

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rich Walthers, Donna Stoflet, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES

Eau Claire County • Committee on Highway

Thursday, July 7th 2016 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Katy Forsythe

Members Absent: Supervisor Carl Anton

Staff Present: Jon Johnson, Highway Commissioner; Michael Donaldson, Administrative Associate; Rod Thorson: Highway Engineer

Other Present:

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:20 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **June 14th Joint Mtg and June 16th 2016 Committee Minutes - Review/Discussion/Action**

Motion: Chairman Henning to approve June 14th and June 16th minutes. Motion carried 4-0

4. **Public comment**

No public comment

5. **Equipment Analysis Presentation - Discussion**

Jon Johnson presented a cost analysis of a Reclaimer which can perform both reclamation and stabilization. Jon presented both a 10 year life analysis of new unit vs a 6 year life of a used unit utilized on a 20 mile per year average for both processes. Jon spoke of benefits including:

- Innovative procedure that would provide greater results per dollar spent
- Would provide a slightly longer life expectancy for the road
- Could be rented to other counties
- Could be used to contract with townships

➤ Recommendation by Highway committee to have Jon present to finance

➤ Motion by Chairman Henning to add action to discussion items on future agendas. 2nd by Supervisor Forsythe. Motion carried 4-0

6. **Staff and committee reports – Discuss**

Commissioner Jon Johnson spoke on the following:

- Updated 10 year CIP plan – incorporated 43 miles more with 7 million less budgeted using innovations and keep pacer rating at a 5 or better.
- Continue to search for different ways to bring in additional revenues to assist with our highways such as private/public funding partnerships.
- Interviews for LTE office associate starting today

7. Payment vouchers Payment vouchers (6.17.2016 and 7.1.2016)

The committee reviewed the payment vouchers.

8. Future meeting dates, times, and agenda items – Discuss

Future dates: Thursday, July 28th 2016 – 6:15 a.m.

Thursday, Aug 4th 2016 – 6:15 a.m.

Future items: 2017 Budget

9. Adjourn

Motion by Chairman Henning to adjourn the meeting at 7:38 a.m. Motion carried 4-0.

Respectfully submitted,

Michael Donaldson
Highway Department

HIGHWAY FUND BALANCES
05/31/16

	BALANCE 1/1/2016	PROPERTY TAXES 2016	TRANSFERS (1)	REVENUES 05/31/16	TOTAL AVAILABLE	EXPENDITURES 05/31/16	CASH BALANCE 05/31/16	BUDGET 05/31/16	BUDGET 2016
ADMINISTRATION (3)	\$67,703.20	\$0.00	\$0.00	\$303,413.09	\$371,116.29	\$132,296.56	\$238,819.73	\$171,041.67	\$410,500.00
MACHINERY/FACILITIES (2)	608,769.68	0.00	0.00	1,410,881.62	2,019,651.30	1,329,046.19	690,605.11	1,924,564.58	4,618,955.00
INCIDENTAL LABOR COSTS	12,884.70	0.00	0.00	743,889.44	756,774.14	562,577.05	194,197.09	788,729.17	1,892,950.00
CTHS MAINTENANCE (3)	174,387.10	837,895.00	0.00	2,784,555.00	3,796,837.10	881,926.16	2,914,910.94	1,548,189.17	3,715,654.00
CTHS WINTER MAINTENANCE (3)	-12,679.74	900,000.00	0.00	57,781.94	945,102.20	519,824.84	425,277.36	370,833.33	890,000.00
WINTER MAINTENANCE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CTHS ROAD CONSTRUCTION	426,527.00	0.00	6,175,000.00	0.00	6,601,527.00	683,993.82	5,917,533.18	2,641,666.67	6,340,000.00
PERFORMANCE BASED MGMT	146,716.34	0.00	0.00	2,020.25	148,736.59	0.00	148,736.59	0.00	0.00
CTHS BRIDGE CONSTRUCTION	62,624.18	0.00	500,000.00	0.00	562,624.18	23,898.11	538,726.07	208,333.33	500,000.00
BRIDGE CONSTRUCT LOCAL ROADS	202,107.43	50,000.00	0.00	0.00	252,107.43	2,352.91	249,754.52	20,833.33	50,000.00
TOTALS	\$1,689,039.89	\$1,787,895.00	\$6,675,000.00	\$5,302,541.34	\$15,454,476.23	\$4,135,915.64	\$11,318,560.59	\$7,674,191.25	\$18,418,059.00

1. INCLUDES BUDGETED TRANSFERS AND BORROWING.

2. INCLUDES PARTS & LABOR TO MAINTAIN EQUIPMENT & OPERATE & MAINTAIN BUILDINGS & FACILITIES, AND EQUIPMENT REPLACEMENT COSTS.

3. INCLUDES 2016 STATE GAS TAX.