

## UW-EXTENSION EDUCATION COMMITTEE

Wednesday, July 27, 2016

5:15 PM, Expo Center Building E

Location: Eau Claire County Expo Center  
5530 Fairview Drive  
Eau Claire, WI 54701

### AGENDA

1. Call to Order
2. Review / Approval of Committee Minutes / Discussion - Action
  - a) [June 15, 2016](#)
3. Review Bills
  - a) [June 2016](#)
4. Public Input
5. [Youth in Governance Update](#) / Discussion – Action
6. WACEC State Conference Updates / Discussion
7. Update on nEXT Generation Model / Discussion
8. Greenhouse Update / Discussion
9. Preliminary Budget Updates / Discussion
10. Educator Report:
  - a) Mark Hagedorn – Agriculture Agent
11. Scheduling of Future Meetings / Agenda Items
12. Adjourn

Post:

- Media
- Committee Members
- Extension Staff

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703

## **UW-EXTENSION EDUCATION COMMITTEE**

Wednesday, June 15, 2016

5:30 PM, Cedar Creek Lodge

Location: Beaver Creek Reserve Youth Camp  
S1 County Rd K  
Fall Creek WI 54742

### **MINUTES**

**Members Present:** Robin Leary, Doug Kranig, Heather DeLuka, Colleen Bates

**Members Absent:** Tami Schraufnagel

**Others:** Erin LaFaive and Sara Novotny

#### **Call to Order**

Chair Leary called the meeting to order at 5:43 PM.

#### **Review / Approval of Committee Minutes / May 4, 2016**

Motion by Supervisor Bates to approve the minutes as distributed. Motion carried 4-0.

#### **Review Bills / Discussion / April 2016**

The bills were reviewed.

#### **Public Input**

Members of the public included 83 youth campers and 21 youth counselors who shared their favorite parts of camp and skills gained through camp participation.

#### **Youth in Governance / Discussion**

Sara Novotny reported that Alex Braaten, the 2015-2016 youth participant, is to be recognized at the August County Board meeting. She will contact Keith Zehms to determine how to move forward on that recognition. Resolution for YIG noted that the program states that the program must be evaluated for future continuation. Discussion included adding Parks and Forest Committee to the possible committees youth could participate on, and committee members would be willing to contact and promote the experience to interested incoming juniors. Will report in July.

#### **Update on WACEC State Conference / Discussion**

June 20-21, 2016 at the Jefferson Street Inn in Wausau. Supervisors Bates, Schraufnagel, DeLuka, and Leary will be in attendance. Discussion at conference to include giving counties options on what positions they would support keeping within the county. Will report in July.

#### **Update on nEXT Generation Model and Hub Situation / Discussion – Action**

No county board members have been placed on committees at this time, but will be in near future. Updated timeline states changes won't be occurring until 2017 at the earliest, as discussion on plans is evolving and groups are still being assigned. An effort is being made to include more county partner input. Faculty Senate for UW-Extension voted on seniority in the event of a program discontinuation.

#### **4-H Youth Development Program Update / Discussion – Action**

Sara Novotny shared updates on the growing camp program. Camp is a partnership between Eau Claire and Dunn Counties; gives more options for cross-county programming, new counseling staff, and more campers. All beds at the camp facility were full for the four day, three night camp. Counselors receive over eight hours of training and plan camp, including creating lesson plans that outline what they teach and evaluate each program. Data accumulated over four years of camp states that campers gain teamwork, communication, and decision-making skills at camp and counselors learn leadership and responsibility, among other skills.

**Scheduling of Future Meetings / Agenda Items**

The next meeting is scheduled for July 27 at 5:15pm at the Eau Claire County Fair at the Eau Claire County Expo Center Building E. Agenda items include updates on Youth In Governance, WACEC, and nEXT Generation, an educator report from the Agriculture Agent Mark Hagedorn, greenhouse updates, and preliminary budget updates.

**Adjourn**

Chair Leary adjourned the meeting at 6:23 PM.

UW- Extension Department  
Eau Claire County  
2016 Invoices

The following bills were sent to the Finance Department for payment.

Date	Vendor	Amount	Description	Accounts	description
June 2016 Invoices					
6/2/2016	EC County Central Printing	\$ 2.67	4-H Certificates	56700-313-000	Extension
6/2/2016	Brook Berg	\$ 68.34	Regular Travel	56700-330-000	Extension
5/31/2016	Mark Hagedorn	\$ 216.24	Regular Travel	56700-330-000	Extension
6/6/2016	UW Extension Chippewa Co	\$ 101.50	Tractor Safety Manuals	56706-390-000	Grants
5/31/2016	Office Depot	\$ 53.92	Office Supplies	56700-310-000	Extension
5/31/2016	Office Depot	\$ 75.67	4-H After School Supplies	56713-390-000	Grants
4/19/2016	Chula Vista	\$ 82.00	Brook Berg - Lodging for JCEP meeting	56700-340-000	Extension
4/13/2016	Menards	\$ 6.97	Padlock for greenhouse	56701-300-000	Grants
4/18/2016	Down to Earth	\$ 106.53	Kids garden and teaching garden supplies	56701-300-000	Grants
3/22/2016	Joint Council of Extension Prof	\$ 140.00	Erin LaFaive - JCEP Registration	56700-340-000	Extension
3/28/2016	Joint Council of Extension Prof	\$ 140.00	Brook Berg - JCEP Registration	56700-340-000	Extension
4/18/2016	Chula Vista	\$ 119.00	Sara Novotny - Lodging for JCEP meeting	56700-340-000	Extension
4/18/2016	Chula Vista	\$ 71.95	Mark Hagedorn - Lodging for JCEP meeting	56700-340-000	Extension
6/3/2016	Office Depot	\$ 72.15	4-H Camp Supplies	56141-300-000	4-H Reimbursable
6/3/2016	Office Depot	\$ 14.19	4-H Camp Supplies	56141-300-000	4-H Reimbursable
6/3/2016	Office Depot	\$ 66.50	4-H Camp Supplies	56141-300-000	4-H Reimbursable
6/8/2016	S&S Worldwide	\$ 81.55	4-H Camp Supplies	56141-300-000	4-H Reimbursable
6/7/2016	Walmart	\$ 213.05	4-H Camp Supplies	56141-300-000	4-H Reimbursable
6/7/2016	Dollar Store	\$ 10.00	4-H Camp Supplies	56141-300-000	4-H Reimbursable
6/2/2016	S&S Worldwide	\$ 23.93	4-H Camp Supplies	56141-300-000	4-H Reimbursable
5/26/2016	Green Thumb	\$ 77.52	Garden Program Supplies	56701-300-000	Grants
5/27/2016	Menards	\$ 474.92	Demmler Garden Supplies	56701-300-000	Grants
5/27/2016	Menards	\$ 18.53	Youth Garden Supplies	56701-300-000	Grants
5/27/2016	Menards	\$ 240.91	Youth Garden Supplies	56701-300-000	Grants
5/25/2016	Menards	\$ 27.20	Garden Program Supplies	56701-300-000	Grants
6/8/2016	Kempen Back Yard Stone	\$ 118.00	Youth Garden Supplies North Riverfront	56701-300-000	Grants
6/1/2016	Menards	\$ 36.99	Youth Garden Supplies North Riverfront	56701-300-000	Grants
6/1/2016	Menards	\$ 67.11	Youth Garden Supplies North Riverfront	56701-300-000	Grants

UW- Extension Department  
Eau Claire County  
2016 Invoices

The following bills were sent to the Finance Department for payment.

Date	Vendor	Amount	Description	16-100-21-	Accounts description
6/8/2016	Earthbox	\$ 1,429.39	Make & Take workshop	56701-300-000	Grants
6/9/2016	Earthbox	\$ 208.45	Make & Take workshop	56701-300-000	Grants
5/19/2016	Holiday Inn Express	\$ 82.00	Professional Development/Dairy Team	56700-340-000	Extension
6/3/2016	Walmart	\$ 8.27	Tractor Safety Supplies	56706-390-000	Grants
6/2/2016	Sara Novotny	\$ 58.50	Regular Travel	56700-330-000	Extension
6/8/2016	WI Dept of Justice	\$ 91.00	May 2016 Background Checks	56141-300-000	4-H Reimbursable
6/10/2016	UW Soil and Forage Analysis Lab	\$ 191.00	Soil Samples	56701-300-000	Grants
6/13/2016	City of Eau Claire Utilities	\$ 160.00	Community Gardens Water Usage	56520-246-000	Extension
5/27/2016	Erin LaFaive	\$ 95.37	Regular Travel	56700-330-000	Extension
6/2/2016	4-H Mall	\$ 29.90	After School Program Supplies	56141-300-000	4-H Reimbursable
6/14/2016	4-H Mall	\$ 259.40	After School Program Supplies	56141-300-000	4-H Reimbursable
6/10/2016	Chippewa Valley Growers	\$ 661.85	Make & Take/Garden Program split	56701-300-000	Grants
6/8/2016	Down to Earth	\$ 20.20	Garden Program Supplies	56701-300-000	Grants
6/8/2016	Down to Earth	\$ 6.30	Garden Program Supplies	56701-300-000	Grants
6/10/2016	Just Local Food Cooperative	\$ 5.87	Youth Garden Supplies	56701-300-000	Grants
6/10/2016	Holiday Station Store	\$ 19.90	Travel Training & Conference	56700-340-000	Extension
6/14/2016	Holiday Station Store	\$ 12.00	Travel Training & Conference	56700-340-000	Extension
6/14/2016	Kwik Trip	\$ 20.00	Travel Training & Conference	56700-340-000	Extension
6/13/2010	Kum & Go	\$ 17.00	Travel Training & Conference	56700-340-000	Extension
6/9/2016	Car Rental	\$ 274.00	Travel Training & Conference	56700-340-000	Extension
1/7/2016	Walmart	\$ 19.50	Toaster for breakroom	56700-310-000	Extension
5/9/2016	Walmart	\$ 9.34	After School Program Supplies	56141-300-000	4-H Reimbursable
2/16/2016	Altoona Post Office	\$ 3.18	Plat book postage	56715-311-000	Grants
2/19/2016	Altoona Post Office	\$ 5.82	Postage	56715-311-000	Grants
4/21/2016	Altoona Post Office	\$ 28.20	Postage	56715-311-000	Grants
2/26/2016	Altoona Post Office	\$ 0.98	Postage	56715-311-000	Grants
6/21/2016	Exposition Center	\$ 363.20	Expo Rental/Urban Forestry Seminar	56701-300-000	Grants
5/31/2016	Toppers Pizza	\$ 79.24	Travel Training & Conference/reimbursed	56700-340-000	Extension
6/15/2016	Chippewa Valley Growers	\$ 26.49	Teaching Garden	56701-300-000	Grants
6/22/2016	Chippewa Valley Growers	\$ 24.02	Youth Garden	56701-300-000	Grants
6/24/2016	Windy City Parrot	\$ 10.85	After School Program Supplies	56713-390-000	Grants

**UW- Extension Department  
Eau Claire County  
2016 Invoices**

The following bills were sent to the Finance Department for payment.

Date	Vendor	Amount	Description	16-100-21-	Accounts description
6/24/2016	Walmart	\$ 38.63	After School Program Supplies	56713-390-000	Grants
6/22/2016	Menards	\$ 7.20	After School Program Supplies	56713-390-000	Grants
6/22/2016	Walmart	\$ 37.60	After School Program Supplies	56713-390-000	Grants
6/20/2016	Walmart	\$ 49.01	After School Program Supplies	56713-390-000	Grants
6/22/2016	2016 NAE4-HA Conference	\$ 450.00	Sara Novotny Registration/Reimbursed	56700-340-000	Extension
6/28/2016	Office Depot	\$ 22.46	After School Program Supplies	56713-390-000	Grants
6/28/2016	Office Depot	\$ 93.56	After School Program Supplies	56713-390-000	Grants
6/27/2016	Karen La Page	\$ 64.26	Regular Travel	56700-330-000	Extension
6/28/2016	EO Johnson	\$ 97.00	Riso Duplicator Contract: 7/1 - 9/30/16	56700-313-000	Extension
6/29/2016	Mark Hagedorn	\$ 148.92	Regular Travel	56700-330-000	Extension
6/29/2016	Mark Hagedorn	\$ 751.20	Travel Training & Conference	56700-340-000	Extension
6/29/2016	Big Lots	\$ 10.55	Garden Program Supplies	56701-300-000	Grants
6/30/2016	Sara Novotny	\$ 175.95	Regular Travel	56700-330-000	Extension
6/30/2016	Sara Novotny	\$ 10.00	Travel Training & Conference	56700-340-000	Extension
6/23/2016	Katie Myers	\$ 157.00	After School Program Supplies	56713-390-000	Grants
6/30/2016	Brook Berg	\$ 131.07	Regular Travel	56700-330-000	Extension
6/30/2016	Lindsay Kohls	\$ 16.00	Travel Training & Conference	56700-340-000	Extension
6/30/2016	Lindsay Kohls	\$ 116.00	Regular Travel	56700-330-000	Extension
6/6/2016	Office Depot	\$ 72.15	4-H Camp Supplies	56141-300-000	4-H Reimbursable
6/6/2016	Office Depot	\$ 14.19	4-H Camp Supplies	56141-300-000	4-H Reimbursable
6/4/2016	Office Depot	\$ 66.50	4-H Camp Supplies	56141-300-000	4-H Reimbursable
6/22/2016	Office Depot	\$ 62.56	Office Supplies	56700-310-000	Extension
6/22/2016	Office Depot	\$ 2.31	Office Supplies	56700-310-000	Extension
6/21/2016	Office Depot	\$ 45.98	Office Supplies	56700-310-000	Extension
	<b>June 2016 Invoices</b>	<b>\$ 9,588.66</b>			

Eau Claire County Fair Committee  
June 2016

The following bills were sent to the Finance Department for payment.

Date	Vendor	Amount	Description	100-21-	Accounts description
2/29/2016	Adams, Kelsey	\$ 48.48	Judge speaker demo contest	56140-195-000	Fair
2/29/2016	Cochran, Melissa	\$ 16.00	Judge speaker demo contest	56140-195-000	Fair
<b>TOTAL JUNE 2016 INVOICES \$</b>		<b>64.48</b>			

**- APPROVING EXTENSION OF THE YOUTH IN GOVERNANCE PROGRAM FOR THE COMMITTEES ON UW-EXTENSION EDUCATION, JUDICIARY AND LAW ENFORCEMENT AND EXPANDING THE PROGRAM TO INCLUDE THE PARKS AND FOREST COMMITTEE; AUTHORIZING THE COMMITTEE ON UW-EXTENSION EDUCATION TO ANNUALLY REVIEW THE PROGRAM AND DETERMINE WHETHER IT SHOULD BE CONTINUED -**

WHEREAS, on February 17, 2015 the Eau Claire County Board adopted Resolution, Enrolled No. R158-082 which approved a pilot Youth and Governance Program for the committees of UW Extension Education and Judiciary and Law Enforcement for September 1, 2015 through August 31, 2016; and

WHEREAS, the committee on UW Extension Education has reviewed the program and recommends continuing it and expanding it to include the committee on Parks and Forest; and

WHEREAS, the committee recommends that the program be continued as set forth in Resolution No. R158-082 with an annual review in August by the Committee on UW-Extension Education and submittal of a report to the county board.

NOW THEREFORE BE IT RESOLVED by the Eau Claire County Board of Supervisors that it approves an extension of the Youth in Governance Program involving youth serving with the UW-Extension Education, Judiciary and Law Enforcement and Parks and Forest committees beginning September 1, 2016.

BE IT FURTHER RESOLVED that the committee on UW-Extension Education is authorized to annually review the program in August to determine whether it should be continued, which committees should be involved and to submit a report with its findings to the county board.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee on UW-Extension Education

**KRZ/yk**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.



## FACT SHEET

### TO FILE NO. 16-17/026

YIG incorporates youth involvement in county government, giving youth the opportunity to learn about local government and civic engagement while developing life skills through hands on learning. This opportunity for youth is offered through a partnership with the Eau Claire County Board of Supervisors and the UW-Extension Eau Claire County Office, specifically through 4-H Youth Development.

In the second year, four youth will be selected through an application process and will be appointed to the UW-Extension Education Committee, Parks and Forest Committee, or the Judiciary and Law Enforcement Committee. Youth will represent other Eau Claire County youth on these committees by attending meetings, staying current on issues facing the county, and seeking input from their peers. Youth will vote prior to board members (votes not to be counted) and will participate in discussion on agenda items. Youth are not allowed in closed session and will not receive per diem payments.

To qualify, youth must be high school sophomores or juniors in any Eau Claire County school and have a GPA of 2.5 or higher on a 4.0 scale. They must be an Eau Claire County resident and have the ability to attend monthly committee meetings and additional committee meetings as needed. They will serve a one year term (Sept 1, 2016-August 31, 2017). They will complete an application and interview process and if selected, will work with an appointed mentor from the County Board or community to assist in the process.

According to reports from Kenosha County, youth gain valuable life skills, including the ability to see issues from multiple perspectives and learning to communicate clearly and confidently while becoming a local resource in their county. They will learn to share new ideas with others and become more comfortable in decision making while developing a feel of involvement the community. They will develop life skills that will serve them far into their future, no matter what career path they choose.

There will be no fiscal impact on the 2016 budget.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sara Novotny". The signature is written in dark ink and is positioned above the typed name.

Sara Novotny  
SJN