



AGENDA

Eau Claire County Highway Committee
Thursday, July 7th, 2016 / 6:15 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order.
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (6/14/16 (Joint Mtg.) & 6/16/16) – Review/Action
4. Public comment
5. Equipment Analysis Presentation- Discussion
6. Staff and committee reports - Discussion
7. Payment vouchers (6/17/16 & 7/1/16) – Review
8. Future meeting dates, times, and agenda items – Discussion/Action
9. Adjourn.

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rich Walthers, Donna Stoflet, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES

Eau Claire County • Committee on Highway

Thursday, June 16th 2016 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Carl Anton, Supervisor Katy Forsythe

Staff Present: Jon Johnson, Highway Commissioner; Michael Donaldson, Administrative Associate; Rich Walthers: Patrol Superintendent

Other Present: Glory Adams, Todd Seeley, Ken Schakelman

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:15 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **June 2nd, 2016 Committee Minutes - Review/Discussion/Action**

Motion: Supervisor Clark to approve minutes. Motion carried 5-0

4. **Public comment**

Glory Adams commented that the DNR has terminated U.S. Silica permits on their facility near Fairchild.

5. **Highway Improvement with presenter: HG Meigs - Discussion**

Todd Seeley and Ken Schakelman from Meigs presented on Full Depth Reclamation procedure which adds strength to the base by use of the emulsion process. By strengthening the base and allowing more flexibility, Full Depth Reclamation requires less depth with the hot mix layer.

- Highway Committee requested analysis of cost of emulsion equipment costs vs savings of use of procedure

6. **Capital Improvement Program (Road, Bridges, Equipment) - Discussion**

Jon Johnson spoke on the 2017-2026 CIP which is being discussed with the Capital Budget committee. Looking into cost saving in projects, prioritizing road work by road ratings, and performing scenarios in which we bond less. Jon also spoke on the Federal Fast Act.

7. **Staff and committee reports – Discuss**

Commissioner Jon Johnson spoke on the following:

- Attended the Summer Road school
- WI State proposed budgets will stay flat
- Fast Act was approved. A lot of money to go to safety plans
- Partnering with Dunn county on safety plan initiative
- Highway budget is in process
- Looking into cross training different areas with our accountant retiring
- RT Vision, paperless timecard process, is currently being tested
- Strategic planning is being tied into budget
- PIM on KK was held at the Lincoln town hall

Patrol Superintendent Rich Walthers spoke on the following:

- CTH HH & K projects are currently underway and on schedule
- An archeologist is needed for ditch line in case of burials outside of cemetery.
- CTH I & H projects are scheduled in the near future.

8. Payment vouchers Payment vouchers (6.3.2016)

The committee reviewed the payment vouchers.

9. Future meeting dates, times, and agenda items – Discuss

Future dates: Thursday, July 7th 2016 – 6:15 a.m.

Thursday, July 21st 2016 – 6:15 a.m.

10. Adjourn

Motion by Supervisor Chilson to adjourn the meeting at 8:36 a.m. Motion carried 4-0.

Respectfully submitted,

Michael Donaldson
Highway Department

JOINT COMMITTEE MINUTES

Eau Claire County
Committee on Administration
Highway Committee

721 Oxford Avenue
Eau Claire County Courthouse – Room 1301/1302
Eau Claire, WI 54703
Tuesday, June 14, 2016 / 5:30 pm

Members Present: Ray Henning, Steve Chilson and Kathy Clark

Members Absent: Carl Anton and Katy Forsythe

Staff Present: Kathryn Schauf; County Administrator, Jon Johnson; Highway Commissioner, Matt Theisen; Facilities Director, Frank Draxler; Purchasing Director, Rich Walthers, Highway Supervisor and Angie Harmon

Others Present: Norman Barrientos, Architect for Ayres Associates, Michael Stoffel, Civil Engineer for Ayres Associates

Supervisor Henning called the Highway Committee meeting to order at 5:32 p.m.

Norman Barrientos and Michael Stoffel presented the draft space needs study to both the Committee on Administration and the Highway Committee. The costs to maintain the current structures were discussed as well as, presenting a number of options for improvement. Both committees were provided with a hard copy of the report.

The purpose of the meeting was to have both committees approve the report as presented, and discuss the next steps of the process. Once there is a direction to staff they can begin to moving discuss options for a capital plan.

If the option is to select relocating the highway department, an environmental assessment of the current property should be done. Then depending on the results of the assessment may determine the cost to clean it up for resale, as well as the cost of purchasing new commercial property within the city limits.

ACTION: Supervisor Chilson made a motion to accept the report and direct staff to move forward on obtaining an environmental assessment on the current site. Motion carried, 3-0.

The report will be sent to the full county board via email and included on the county website.

Supervisor Henning made a motion to adjourn the meeting at 6:26 p.m.

Minutes respectfully submitted by,

Angie Harmon
Committee on Administration Clerk